

**THE TOWNSHIP OF TARBUTT**  
**Minutes of the Council Meeting**  
**Wednesday, August 18, 2021 at 6:00 pm**  
**Township of Tarbutt Office, 27 Barr Road S.**

**Present:** L. Smith, Mayor  
Ursula Abbott  
David Farrar  
Darren McClelland  
Ruth Wigmore

**Staff:** Jared Brice, Clerical Assistant  
Keith Barber, Roads Superintendent  
Carol O. Trainor, Clerk/Deputy Treasurer

**1. CALL TO ORDER**

Mayor Smith called the Regular Council meeting to order at 6:00 p.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

Resolution No: 2021 – 122

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Minutes of the Regular Council meeting held July 21, 2021 be approved as circulated.

Carried

**4. ADOPT ADDENDUM**

N/A

**5. FINANCIAL STATEMENTS**

Resolution No: 2021 – 123

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Financial Statements for the month of July, 2021 be approved as circulated.

Carried

D. Farrar noted that the Tanker truck cannot be certified until two new sets of tires are installed. Fire Capital funds may be used to cover this unbudgeted cost.

**6. STAFF AND COMMITTEE REPORTS**

a. Civic Addressing Policy

Resolution No: 2021 – 124

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the draft Civic Addressing Policy be approved for implementation; and

That fees for materials and installation be calculated based on current pricing and applied to the policy.

Carried

- K. Barber would like to order six barrels of RS1 oil for patching on Barr Road N and various other locations.
- Work at Stickney Cemetery is going slowly due in part to mechanical issues with the mower and having to move dirt by hand.
- D. Farrar advised that he knows someone who is skilled and willing to take on grave openings at Port Findlay. Any person performing this work would require insurance and WSIB coverage.
- A contractor will be required to investigate and provide repairs at the Landfill office building. Johnson Township will be advised.
- Algoma Public Health has recommended that employers collect vaccination information from all employees in the event that contact tracing is required.

**7. OLD BUSINESS**

a. Zoning By-law typographical error

The Zoning By-law provides inconsistent information in that the Zone Regulations provide a 2.5m side yard setback in the Shoreline Residential and Summer Cottage Zones, and Sections 3.12 and 3.20 e) state a 3m setback is required. Council confirmed it should be 3 metres.

Resolution No: 2021 – 125

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that a typographical error in the Township of Tarbutt Zoning By-law 10-85 be corrected to read that the side yard setback in the Shoreline Residential and Summer Cottage zone be affirmed at 3 metres, to provide consistency with Zoning Regulations of the same document.

Carried

K. Barber left the meeting at 6:50 pm.

b. Culvert By-law, as presented July 21, 2021

Resolution No: 2021 – 126

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Culvert By-law, 2021-16, presented and given first reading at the Council meeting of July 21, 2021, be read a second and third time and passed in open council this Eighteenth day of August, 2021, as amended to Section 2.13 by adding "building permits, if required".

Carried as amended

c. Sand Shed update

Update from Tulloch Engineering outlining supply challenges with the dome structure.

Resolution No: 2021 – 127

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT the update on the design process for the sand shed provided by Tulloch Engineering dated August 18, 2021 be received; and

That Council supports the recommendation for the Township to proceed with the direct purchase of the dome structure for time and cost savings; and

That Council authorize Tulloch to proceed with the release of the joint tender for site preparation and construction of a sand shed at 27 Barr Road S. in cooperation with the Township of MacDonald, Meredith and Aberdeen.

Carried

**8. NEW BUSINESS**

a. Lifting restriction of back lot development, Pt. 2, 1R-6869, Pine Island

Resolution No: 2021 – 128

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that the report from the Clerk regarding back lot development on Pine Island Road be received; and

That Council does provide authority to lift the restriction on Sub Lot 35 Pt, Part 2 of Plan 1R-6869, to permit the transfer of lands with the condition that a zoning amendment may be required in order to allow the development of the lot to meet the setbacks set out within the Township's Zoning By-law and by public health authorities.

Carried

b. Rental of Chairs and Tables from the MacLennan Hall

The Township office recently received a request to borrow chairs and tables from the hall. Council agreed that township assets should not be let out as they would be expensive to replace if damaged. Other area municipalities do not allow these items to be borrowed.

Resolution No: 2021 – 129

Moved by: R. Wigmore Seconded by: U. Abbott

Be it resolved that Council does not support updating the fee schedule for the rental of tables and chairs from the MacLennan Hall.

Carried.

c. Adoption of the 2020 Audited Financial Statements

The Auditors have requested to attend a council meeting to present the financial statements; approved on September 22.

Resolution No: 2021 – 130

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the 2020 Audited Financial Statements provided by the Township appointed auditor be received; and  
That Council approves the 2020 Audited Financial Statements prepared by Steffanizzi Professional Corporation.  
Carried.

**9. INFORMATION / CONSENT AGENDA**

- a. Letter from the North Shore Health Network  
Re: Physician Recruitment meeting representation
- b. Notice of Decision of the Desbarats to Echo Bay Planning Board dated July 28, 2021  
Re: Provisional Consent granted for application L2021-11 (Jurich)
- c. Message from the City of Elliott Lake dated August 4, 2021  
Re: East Algoma Police Board composition
- d. Letter from the Ministry of the Solicitor General dated August 5, 2021  
Re: 2021 Emergency Management Annual Exercise requirements
- e. Resolution from the Township of Huron Kinloss dated August 6, 2021,  
Re: Request the Federal Government to terminate its appeal of compensation to First Nations Children and their families from the 2019 Human Rights Tribunal Ruling
- f. Resolution from the City of Toronto dated June 24, 2021  
Re: Request the Attorney General to review the early resolution provisions of the Provincial Offences Act to support early resolution opportunities.
- g. Resolution from the City of Stratford  
Re: Appeal to the Ontario Government to take immediate steps to replace gas powered electrical generation with non-carbon producing alternatives.
- h. Letter from the Ministry of Government and Consumer Services dated August 3, 2021  
Re: Funding for Municipalities in the Care and Maintenance of (abandoned) cemeteries
- i. Message from the Ministry of the Environment, Conservation and Parks  
Re: Waste Free Wednesdays
- j. Media Release from FONOM dated August 17, 2021  
Re: Support for a province wide strategy to combat homelessness, mental health and the opioid crisis.

Resolution No: 2021 – 131

Moved by: U. Abbott                      Seconded by: R. Wigmore

Be it resolved that correspondence items a through j on the Consent Agenda dated August 18, 2021 be received and acknowledged; and  
That Lennie Smith represent Tarbutt at the North Shore Health Network Recruitment Committee for the meeting on September 9, 2021; and  
That Council supports the resolutions from the Township of Huron Kinloss, the City of Toronto and the City of Stratford as noted above; and

That staff be authorized to participate in the consultation on potential changes to the Funeral, Burial and Cremation Services Act with respect to Care and Maintenance funds.  
Carried

#### ROUNDTABLE

- Outside internet usage / security
- Landfill Office – suggested contractors for remediation work
- Letter to be sent re: unauthorized work done at the foot of Pine Island Rd. once staff make contact with the MNRF
- L. Smith will provide a report of road signs missing and locations where speed limit signs should be installed or changed.

#### 10. MEETINGS/WORKSHOPS

J. Brice will begin Unit 2 of the AMCTO Municipal Administration Program at the end of August.

C. Trainor has registered for Municipal Elections training through AMCTO, to begin in September.

#### 11. NOTICES OF MOTION

#### 12. CLOSED SESSION

#### 13. CONFIRMATION BY-LAW

Resolution No: 2021 – 132

Moved by: R. Wigmore    Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2021 - 20 being a by-law to confirm the proceedings of the regular Council meeting held this Eighteenth day of August, 2021.

Carried

#### 14. ADJOURNMENT

Resolution No: 2021 – 133

Moved by: U. Abbott                      Seconded by: S.R. Wigmore

Be it resolved that the regular council meeting of August 18, 2021 be adjourned at 8:02 pm, to meet again at 6:00 pm on Wednesday, September 22, 2021.

Carried

  
\_\_\_\_\_  
Lennox Smith, Mayor  
\_\_\_\_\_  
Carol O. Trainor, Clerk