



TOWNSHIP OF TARBUTT & TARBUTT ADDITIONAL

Minutes of the Regular Meeting December 14th 2016

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 6:00 PM.

Present: C. Burton, R. Wigmore, L. Smith, S. Flood,

Absent: D. Farrar

Staff: G. Martin, K. Barber

Mayor Burton declared a Pecuniary Interest on Fire and Roads Statements, item 13032.

Res: 157-2016 R. Wigmore, L. Smith

Be it resolved that Council approves the Minutes of November 16th 2016 as amended. (cd)

Res: 158-2016 S. Flood, R. Wigmore

Be it resolved that Council approves the Statements of November 2016 as presented. (cd)

Road's Report: Johnson Twp. damaged the Share Shed at the Landfill site, during snow removal, Johnson Twp, will see to having the repairs completed.

Clerk's Report: New council table and chairs budgeted for 2016 have yet to be chosen. Staff will exam further styles and options, if not purchased before the close of the 2016 audit the budgeted amount for these items will be moved to reserves to be drawn from when purchased. Hall Generator is still being worked on; it is operational with mostly cosmetic work on the covering structure to be completed. Notice has been give by our current CBO that he will be retiring from full time service in May 2017.

Res: 159-2016 L. Smith, R. Wigmore

Be it resolved that Council approves the purchase of a plow for the ¾ ton to be paid in 2016 budget. Final cost to be confirmed by Council. (cd)

Res: 160-2016 L. Smith, R. Wigmore

Be it resolved that Council adopts By-Law 20-2016 being a by-law to change the name of the Township from The Corporation of the Township of Tarbutt & Tarbutt Additional to the Corporation of the Township of Tarbutt. (cd)

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Res: 161-2016 R. Wigmore, L. Smith

Be it resolved that Council adopts By-Law 24-2016 being a by-law to prohibit the removal of Top Soil within the boundaries of the Township. (cd)

Res: 162-2016 S. Flood, R. Wigmore

Be it resolved that Council adopts By-Law 25-2016 being a by-law to authorize the Mayor and the Clerk to enter into an agreement with the Province for OCIF funding, file # FC-371. (cd)

Res: 163-2016 S. Flood, L. Smith

Be it resolved that Council adopts By-Law 26-2016 being a by-law to adopt the policy on bullying, harassment and violence prevention in the workplace. (cd)

Res: 164-2016 R. Wigmore, S. Flood

Be it resolved that Council approves the amendment to the Landfill by-law to provide the ability to issue 'trespass orders' as a means of enforcement of the by-law; and

Further That Council seeks a protocol be included in the by-law to provide staff the ability to begin to utilize the 'trespass order' via appropriate legal council (Johnson resident/Johnson legal, Tarbutt resident/Tarbutt legal); and

Finally, Council suggest the protocol to be: First offence a letter from the appropriate Township, followed on a second offence by a letter from Legal, followed by the issuance of a 'trespass order' on third offence. (cd)

Res: 165-2016 L. Smith, R. Wigmore

Be it resolved that Council supports the GIS mapping proposal of the Desbarats to Echo Bay Planning Board; and Further That Council supports staff of the Planning Board member townships, investigating the benefit, and effectiveness of the Planning Board assuming additional Municipal Planning requirements and obligation; and also, assuming the administration of some possible shared services. (cd)

Res: 166-2016 R. Wigmore, S. Flood

Be it resolved that Council approves the Emergency Program Committee be comprised of the Clerk and CEMC or their designates; and

Further That Council appoints the Clerk or their designate as Chair of the Emergency Program Committee and CEMC or their designate as Co-Chair; and

Further That Council approves the HIRA as amended in 2016. (cd)

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Res: 167-2016 R. Wigmore, L. Smith

Be it resolved that Council passes By-Law 27-2016 being a by-law to confirm the hiring of Caryn Orchard as Administration Assistant. (cd)

Res: 168-2016 R. Wigmore, S. Flood

Be it resolved that Council approves the Season Greeting newsletter for 2016 as amended. (cd)

Res: 169-2016 S. Flood, R. Wigmore

Be it resolved that Council supports Bill 9, entitled, End Age Discrimination Against Stroke Recovery Patients Act, 2016. (cd)

Res: 170-2016 L. Smith, S. Flood

Be it resolved that Council sets the Office hours for the Holiday season as follows:

Closed: at 4PM on the 23rd of December 2016

Open: at 9AM on the 2nd of January 2017

Staff to attend during the closed period as necessary. (cd)

Res: 171-2016 L. Smith, R. Wigmore

Be it resolved that Council authorizes any surplus from 2016 to be moved into General Reserves, to be dispersed during the Audit to fully funded reserves. (cd)

Res: 172-2016 R. Wigmore, S. Flood

Be it resolved that Council approves the Insurance Renewal with Algoma Brokers in the amount of \$27,793.00 for 2017. (cd)

Res: 173-2016 L. Smith, R. Wigmore

Be it resolved that Council approves the donation to Trefry Centre for 2016 in the amount of \$1,146.00. (cd)

Res: 174-2016 S. Flood, R. Wigmore

Be it resolved that Council passes By-Law 28-2016 being a by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 175-2016 R. Wigmore, S. Flood

Be it resolved that Council adjourns at 8:17 PM until the next scheduled meeting of Council on January 18th 2017 or at the call of the Mayor. (cd)

Date: January 18th 2017

Mayor: C. Burton _____

Clerk: G. Martin _____