



TARBUTT TOWNSHIP
Minutes of the Special Council Meeting
Monday, February 1, 2021 at 5:30 pm
Meeting hosted by Zoom

PRESENT: Mayor Lennie Smith, Councillors Ursula Abbott, Dave Farrar, Darren McClelland, Ruth Wigmore.

STAFF: Glenn Martin, Clerk; Carol Trainor Kent, Deputy Clerk

1. CALL TO ORDER

Mayor Smith called the virtual meeting to order at 5:36 pm. R. Wigmore joined by telephone.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

Resolution 11-2021

Moved by: U. Abbott

Seconded by: D. McClelland

Be it resolved that the minutes of the Special Council meeting held January 7, 2021 be approved as circulated.

Cd

4. NEW BUSINESS:

a. Appointment of Deputy Clerk

Resolution 12-2021

Moved by: D. Farrar

Seconded by: R. Wigmore

Be it resolved that leave be granted to pass By-law 4-2021 being a By-law to Appoint a Deputy Clerk, and to repeal By-law 22-2015 and any previous resolution or by-law to appoint a Deputy Clerk/Deputy Treasurer; and

That said By-law be read a first, and taken as read a second and third time and finally passed this First day of February, 2021.

Cd

b. Appointment of an Acting Treasurer

Council enquired about the recruitment process for a permanent Treasurer. G. Martin advised that sample job descriptions were being gathered from similar sized municipalities and a job description and job posting would be written soon.



Resolution 13-2021

Moved by: U. Abbott

Seconded by: D. McClelland

Be it resolved that Council authorizes the appointment of Janet Boucher to fulfill the duties and functions of Acting Treasurer, pending the hiring and appointment of a Treasurer.

Cd

5. CONFIRMATION BY-LAW

Resolution 14-2021

Moved by: R. Wigmore

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 5-2021 being a by-law to confirm the proceedings of the Council meeting held this First day of February, 2021; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Cd

6. ADJOURNMENT

Resolution 15-2021

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Special Council meeting held this First day of February, 2021 be adjourned.

Cd

Mayor Lennie Smith

Deputy Clerk Carol Trainor