



TARBUTT TOWNSHIP
Council Meeting
Wednesday, February 24, 2021 at 6:00 pm
MacLennan Hall

Present: Mayor L. Smith
Councilor U. Abbott
Councilor D. Farrar
Councilor D. McClelland
Councilor R. Wigmore

Staff: Clerk G. Martin
Asst. J. Brice
Deputy Clerk C. Trainor

1. CALL TO ORDER

Mayor L. Smith called the regular council meeting to order at 6:02 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

Councillor D. Farrar declared a pecuniary conflict with agenda item 6 a as he is the owner of a company on the list of payables.

3. DELEGATIONS

4. PREVIOUS MINUTES

Resolution No: 2021 - 16
Moved by: U. Abbott Seconded by: R. Wigmore
Minutes of the virtual Special Council meeting held February 1, 2021 be approved as circulated.
Cd.

5. ADOPT ADDENDUM

6. STAFF AND COMMITTEE REPORTS

- a. Approval of Financial Statements for December 2020 and January 2021

A typo was noted under insurance and will be corrected. Council discussed costs associated with a tax sale. The legal expenses listed are the costs for the entire year, billed once at the end of each year.



A discussion of landfill wages resulted in agreement that G. Martin will investigate the implications of employees working outside under pandemic restrictions.

Resolution No: 2021 – 17

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the financial statements dated December 2020 and January 2021 be approved as amended to reflect fire hall insurance entries.

Cd.

b. Electronics Recycling Process, contract with EPRA

An RFQ for a 20' sea can is in circulation now; quotes for a 40' can will also be acquired when responses come in.

Resolution No: 2021 – 18

Moved by: D. Farrar

Seconded by: U. Abbott

Be it resolved that the staff information regarding the collection of electronics and the letter from the Electronic Products Recycling Association (ERPA) be received; and

That staff be authorized to enter into an agreement with the Electronic Products Recycling Association for the collection and management of electronic waste at the shared landfill site.

Cd.

7. OLD BUSINESS

a. New regulations for the use of Off Road Vehicles and Repeal By-law 24-2015

Resolution No: 2021 – 19

Moved by: R. Wigmore

Seconded by: U. Abbott

Whereas the Council of the Township of Tarbutt passed By-law 24-2015 regulating the use of Off Road Vehicles on municipally owned roads and properties in accordance with the legislation in effect at the time; and

Whereas the Ministry of Transportation has changed the way the province manages off road vehicles as of January 1, 2021; and

Whereas Off Road Vehicles that meet the requirements in Ontario Regulation 316/03 are allowed on municipal highways under their jurisdiction and there is no need for further regulation by the Municipality;

Now therefore be it resolved that By-law 24-2015, being a by-law to permit and regulate the operation of certain Off Road Vehicles in the Township of Tarbutt be hereby repealed.

Cd.



8. NEW BUSINESS

a. Adoption of a Strategic Plan dated February 2020

G. Martin noted that this will be a living document that can be amended or revised according to project priorities, and which will be posted on the website to enable residents to contribute to the Wish List.

Resolution No: 2021 – 20

Moved by: R. Wigmore Seconded by: U. Abbott

BE IT RESOLVED THAT the Draft Strategic Plan for The Township of Tarbutt dated February 2021, for the period from 2021 to 2025 be received and approved.

Cd.

b. 2021 Amalgamated Tender

Resolution No: 2021 – 21

Moved by: U. Abbott Seconded by: R. Wigmore

BE IT RESOLVED THAT Council authorize staff to participate in the 2021 Amalgamated Tender process for the purchase of culverts, couplers and calcium.

Cd.

c. Municipal Modernization Fund Expression of Interest

Tarbutt Township will be the lead applicant for this joint application.

Resolution No: 2021 – 22

Moved by: D. Farrar Seconded by: R. Wigmore

BE IT RESOLVED THAT Council authorizes staff to submit an Expression of Interest to the Municipal Modernization Fund. Implementation Stream, for the site preparation and construction of a sand dome, to be a shared service delivery model between Tarbutt and Johnson Townships; and

That the Township commits to a minimum municipal cost sharing agreement of 25%, with 75% maximum share of project costs from the Province.

Cd.

d. VoterView Election Management Program

C. Trainor explained the benefits to voters, candidates and election staff of having a list of electors that can be amended as needed and which allows production of progress reports and more accurate elector information.



Resolution No: 2021 – 23

Moved by: D. Farrar Seconded by: U. Abbott

BE IT RESOLVED THAT Council authorizes the Deputy Clerk to proceed with the purchase of VoterView Electoral List Management system from Datafix.
Cd.

- e. Letter and draft motion re: proposed closure of the Ontario Fire College

Resolution No: 2021 – 24

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT The Township of Tarbutt requests that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost effective methods for municipalities to train their firefighters, which assist in protecting all residents;
and

THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Ontario Solicitor General; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; and John Pegg, Ontario Fire Marshal.
Cd.

- f. Resolution from Bracebridge re: municipal funding opportunities
- g. Resolution from Guelph/Eramosa re: MFIPPA expenses
- h. Resolution from South Stormont re: opening small business during COVID
- i. Sample Res from MFOA re: extension of deadlines
- j. Resolution from Matachewan re: extending grant application periods
- k. Resolution from Mississippi Mills re: revisions to Municipal Elections Act
- l. Resolution from Huron-Kinloss re: municipal authority for appeals
- m. Resolution from Asphodel-Norwood re: extension for CSWB planning
- n. Resolution from Orangeville re: phase out gas fired electricity generation

Resolution No: 2021 - 25

Moved by: D. Farrar Seconded by: D. McClelland

BE IT RESOLVED THAT the Council of The Township of Tarbutt supports the following municipal resolutions, being agenda items 8f through 8n as follows:



From the Town of Bracebridge asking the Federal and Provincial Governments to provide immediate, broad and substantial municipal funding for well planned, shovel ready projects already prioritized under municipal Asset Management Plans; and

From the Township of Guelph/Eramosa regarding reforms to the Municipal Freedom of Information and Protection of Privacy Act to address global privacy concerns, societal and technological changes; and

From the Township of South Stormont asking the Province to allow small businesses to immediately reopen with the required health guidelines and protocols in place; and

From the Municipal Finance Officers' Association requesting a one year extension of deadlines under Asset Management Planning so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved; and

From the Township of Matachewan asking the Province of Ontario to extend the deadline on applications for any grants announced to provide a longer turn around time; and

From the Municipality of Mississippi Mills requesting amendments to the Municipal Elections Act to provide for greater accountability and enforcement of fraudulent activities; and

From the Township of Huron-Kinloss seeking to remove the powers provided to the Local Planning Appeal Tribunal and return the authority for final decisions to municipal councils; and

From the Township of Asphodel-Norwood seeking an extension of the deadline of July 1, 2021 for the completion and adoption of Community Safety and Well Being Plans; and

From the Town of Orangeville asking the Province of Ontario to develop and implement a plan to phase out all gas fired electricity generation as soon as possible; and

That copies of these letters of support be forwarded to the Ministers, agencies and associations listed in each resolution.

Cd.

o. Application for COVID-19 Infrastructure Funding

Staff have proposed that a funding application be submitted for Resilience Infrastructure funding under the Active Transportation category for amenities and improvements to the property at the MacLennan Hall.

Resolution No: 2021 – 26

Moved by: D. McClelland

Seconded by: D. Farrar



BE IT RESOLVED THAT Council authorizes staff to submit an application to the Province of Ontario for the OCIF COVID-19 Resilience Infrastructure Stream, Category 4: Active Transportation infrastructure, for improvements and added amenities at the MacLennan Hall.
Cd.

9. INFORMATION

- a. Roads Committee minutes of January 25 and February 17, 2021

Resolution No: 2021 – 27

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT the minutes of the Roads Committee dated January 25 and February 17, 2021 be adopted.

Cd.

- b. North Shore Health Network Recruitment and Retention Funding Model

G. Martin will attempt to get more information from MMHA in order to clarify where and how recruitment funds are utilized if donations are made locally or to the NSHN.

Resolution No: 2021 – 28

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT the letter from the North Shore Health Network regarding a new funding model for physician recruitment and retention be received; and

That staff seek additional information regarding the impact to the Richards Landing Matthews site of any new physician recruitment arrangement, as well as the method used to determine the contribution of each community within the catchment area.

Cd.

- c. Annual Building Report for 2020

Resolution No: 2021 - 29

Moved by: D. Farrar Seconded by: D. McClelland

BE IT RESOLVED THAT the Annual Building Report for the year 2020 be received for information.

Cd.



d. Penalties and Interest on Property Tax during COVID

Council agreed that interest and penalty on property tax will be waived until the end of April, 2021.

Resolution No: 2021 – 30

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that penalty and interest on property tax resume May 1, 2021.
Cd.

e. Summary of 2020 Biennial Bridge Inspections

Resolution No: 2021 – 31

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT the summary report of the 2020 Biennial Bridge Inspections conducted by Tulloch Engineering be received; and
That the recommendations made by the Engineer be included in budget and planning documents for remediation.
Cd.

f. Waste Management Update – the move to a circular economy

g. OPP Billing Summary, 2020 – 2021

h. Huron North Community Economic Alliance November 2020 Update

i. OPG proposal to extend the operation of Pickering Nuclear Station

ROUNDTABLE

Resolution No: 2021 – 32

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that staff investigate the cost of adding data to the Fire Chief's cell phone to enable access to fire related information.
Cd.

G. Martin discussed the possibility that the landfill could receive revenue for accepting sludge from the Johnson wastewater system. He is continuing to work on information for the Landfill Committee including options for loading and shipping waste and a mobile hazardous waste unit.



10. MEETINGS AND WORKSHOPS

- a. J. Brice and C. Trainor will attend the 2021 Farmland Forum webinar on March 25.

11. NOTICE OF MOTION

12. CLOSED SESSION

13. CONFIRMATION BY-LAW

Resolution No: 2021 – 33

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT leave be granted to introduce By-law 2021-6 being a by-law to confirm the proceedings of the Council meeting held this Twenty Fourth day of February, 2021; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Cd.

14. ADJOURNMENT

Resolution No: 2021 – 34

Moved by: D. McClelland Seconded by: D. Farrar

BE IT RESOLVED THAT the Regular Council meeting held this Twenty Fourth day of February, 2021 be adjourned at 8:10 pm.

Cd.

Lennox Smith, Mayor

Carol O. Trainor, Deputy Clerk