



TARBUTT TOWNSHIP
Regular Council Meeting Agenda
January 22nd 2020

- 1. CALL TO ORDER:** Minutes of December 18th 2019
- 2. DISCLOSURES OF PECUNIARY INTEREST:** Statements for the Month of December
- 3. DELEGATIONS:** Mayor Blaine Mersereau, Johnson Township
- 4. STAFF AND COMMITTEE REPORTS:** See items listed in C.
- 5. ADOPT ADDENDUM:**

A. 6. OLD BUSINESS:

1. By-Law 4-2020 being a by-law to regulate the use of trailers on properties within the boundaries of Tarbutt
2. Res regarding the banning of Styrofoam
3. Res from Twp of Perry, re the banning of single use disposable wipes
4. Res to ban single use plastic shopping bags, City of Woodstock
5. Res to Tender for Hard Surfacing and Dust Control, etc

B. 7. NEW BUSINESS:

1. Transition Blue Box Program to full producer responsibility
2. By-law 1-2020 being a by-law to establish the borrowing limits for 2020
3. By-Law 2-2020 being a by-law to provide for the Interim Tax Levy
4. By-Law 3-2020 being a by-law to set the Tax Ratio for property classes for 2020

C. 8. INFORMATION:

1. Report from initial meeting to regulate the Roads Association
2. Items of interest to council regarding changes to current provincial laws.
3. Clerks report re: snow removal at Hall and road realignment and transfers

D. 9. MEETINGS/WORKSHOPS:

1. Forestry Strategy meeting, Sault Ste Marie, Jan 29th

10. NOTICE OF MOTION:

11. CLOSED SESSION:

12. ADJOURNMENT:



The Corporation of the Township of Tarbutt
Appendix 'D'

Approved by resolution # 14-2018 this 20th day of June, 2018

DECLARATION OF PECUNIARY INTEREST – Municipal Conflict of Interest Act

I, Council member (print) _____, declare a potential (deemed/direct/indirect) pecuniary interest on Council Agenda (check) _____ Committee Agenda (check) _____

Dated _____ Agenda Item Number _____

Agenda description of item _____ for the following reason:

Signature of member of council or committee

print name

NOTE: To be recorded in a registry along with the associated Minutes and available upon request for public inspection

Definition of interests:

Indirect pecuniary interest

2 For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

- (a) the member or his or her nominee,
- (b) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
- (c) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
- (d) is a member of a body,
- ~~that~~ has a pecuniary interest in the matter; or

~~the~~ **the member** is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

Interest of certain persons deemed that of member

~~the~~ **the member** ~~shall~~ **shall**, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).



TOWNSHIP OF TARBUTT

*Minutes of the Regular Meeting
December 18th 2019*

The following minutes are comprised of resolutions and the Clerk's interpretation of the meeting. The meeting was called to order at 6:00 PM.

Present: L. Smith, R. Wigmore, U. Abbott, D. Farrar, D McClelland

Staff: G. Martin, J. Brice, K. Barber

Delegation: Dave MacDonald, CEMC

Res: 153-2019 U. Abbott, R. Wigmore

Be it resolved that Council approves the Addendum to the regular Dec 18th agenda for the meeting of council. (cd)

Res: 154-2019 D. McClelland, U. Abbott

Be it resolved that Council approves the Statements for November 2019 as presented. (cd)

Res: 155-2019 R. Wigmore, D. Farrar

Be it resolved that Council adopts the Minutes of November 20th 2019 as presented. (cd)

Roads Report: Request to brush portions of Barr Rd S., Lakeshore and Mill Rd this winter. Council to decide at January meeting. Plow truck has required considerable work and safety has been done.

Safety has been performed on Fire Trucks also.

Clerk Report: Recommend moving the January meeting to the 22nd to allow staff time to return to work, complete some task council has asked to be done and produce an agenda. Clerk met with the Clerks of Bruce Mines, Plummer and Huron Shores as well as the Road supers from those municipality. The Clerks at this meeting will develop a new protocol for how the Road Supers Association works and how tenders are handled.

The Clerk met with the CEMC and finalized the annual check list and achieved compliance for 2019 for Emergency Management.

The new septic system has been installed at the office.

Staff has sent a request to Johnson Township to consider a joint Sand Shed development as well as the purchase of some equipment for landfill operations. The finishing materials for the share shed extension have been purchased and completion of the extension will take place early in the spring of 2020.

Continued ... 2



TOWNSHIP OF TARBUTT

Cont. pg. 2, 12-18-019

Res: 156-2019 D. Farrar, U. Abbott

Be it resolved that Council passes By-Law 13-2019 being a by-law to adopt the Strategic Asset Management Policy. (cd)

Res: 157-2019 R. Wigmore, D. Farrar

Be it resolved that Council adopts By-Law 22-2019 being a by-law to appoint Dave MacDonald as Tarbutt Townships Community Emergency Management Coordinator, CEMC. (cd)

Res: 158-2019 U. Abbott, D. Farrar

Be it resolved that Council approves the establishment of \$22.00 / hr. for the equipment operator position. Stand by for January, February and March \$3000.00 with work beyond \$3000.00 paid at \$22.00 / per hr. (cd)

Res: 159-2019 D. McClelland, R. Wigmore

Be it resolved that Council continues to support the efforts of MPP Guy Bourgouin to pass private members Bill 125, Making Northern Ontario Highways Safer, 2019. (cd)

Res: 160-2019 U. Abbott, R. Wigmore

Be it resolved that Council approves the hiring of Brian Cameron to the position of winter equipment operator back up for the roads department. (cd)

Res: 161-2019 D. McClelland, R. Wigmore

Be it resolved that Council supports the resolution from the Town of Central Frontenac and numerous other municipalities in requesting that no changes be made to the Building Code Act with regard to administration of it. The status quo works well and Council would encourage the province to leave it as is.

However, if the province continues to consider changes to the Building code Act;
THAT the province provide justification to the municipalities that the creation of the Delegated Administrative Authority is necessary and;
FURTHER THAT any changes to the building Code Act will have zero negative impact on municipalities and their responsibility in carry out there duties as prescribed. (cd)

- Councillor David Farrar declared a conflict of interest on agenda item B1 Resolution number 162-2019.

Continued ... 3



TOWNSHIP OF TARBUTT

Cont. pg. 3, 12-18-019

Res: 162-2019 U. Abbott, D. McClelland

Be it resolved that Council approves the disbursement of the Fire Volunteer Honorariums for 2019 and the distribution of staff's year end bonus. (cd)

Res: 163-2019 D. Farrar, U. Abbott

Be it resolved that Council approves the renewal of the Municipal Insurance for 2020 in the amount of \$29,685.00. (cd)

Res: 164-2019 R. Wigmore, D. McClelland

Be it resolved that Council adopts By-Law 23-2019 being a by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 165-2019 D. Farrar, D. McClelland

Be it resolved that Council adjourns as 7:48PM until the next scheduled meeting of Council on January 22nd 2020. (cd)

Dated: January 22nd 2020

Mayor, L. Smith

Clerk, G. Martin

TARBUTT GENERAL

December 2019

TARBUTT GENERAL		Amount	NOTES
Taxes December 2019		10,538.50	
Interest December 2019		764.25	
TOTAL TAXES AND INTEREST		\$ 11,302.75	
Federal P.I.L		1,159.23	
Service Ontario - Library Funding		1,901.01	
Kirsten Young - Benfits		161.82	
Stewardship Ontario - Blue Box Materials (Quaterly)		8,578.07	
Tax Certificate		50.00	
Photcopy & Phone		17.00	
Desbarats to Echo Bay Planning Board - Rent & Insurance		2,795.16	
Algoma Power - McLennan Hall Solar		230.74	
Bank Interest		385.80	
TOTAL CASH BOOK RECEIPTS		\$ 15,278.83	
GRAND TOTAL REVENUES		\$ 26,581.58	

TARBUTT GENERAL

December 2019

EXPENSES	Cheq	Amount	NOTES
B. Jalak - Honorarium	1823	300.00	
L Smith - Cell Allowance	1824	140.00	
Municipal Planning Services Ltd - Services and Mapping	1827	34.19	
Desbarats to Echo Bay Planning Board - Final Levy 2019	1828	1200.00	
Bell Canada - CAP Internet Hub (Admin Portion)	1831	26.75	
C. Parker - Animal Control	1832	125.00	
Minister of Finance - OPP Monthly Policing Contract	1833	8337.00	
Algoma District Services - Adminstration Board Levy (December)	1834	26668.25	
Receiver General - Admin Portion (November)	1835	5234.07	
Receiver General - 2019 Balance Owing	1836	220.06	
Hughes Supply Company - Ice Melt for Office	1838	48.74	
Algoma Office Equipment - Monthly Contract	1840	66.52	
OMERS - Contribution Remittance - Admin Portion (November)	1841	3091.10	
Algoma District School Board - 4/4 Installment	1842	35383.21	
Huron Superior Catholic District School board 4/4 Installment	1843	1963.74	
Conseil Scolaire Public Grand Nord de l'Ontario	1844	11.24	
Consiel Scolaire Catholique du Nouvel Ontario 4/4 Installment	1845	416.74	
Metal Plus Roofing - 20% down on Garage Eavestrough, Heat Trace, etc	1846	2849.28	
Admin Payroll	1848 - 1852	3819.93	
Tulloch CBO - 8 Consults, 2 Permits, 4 Site inspections	1855	988.38	
Tulloch - Survey 373A & B Lakeshore Dr	1855	3121.50	
Council Honorariums	1858 - 1862	2450.00	
Bell Canada - Phone Bill Admin Portion (November)	1863	273.89	

17E Trading Post - Kitchen Supplies, Staff / Volunteer Christmas Bonus	1864	981.30
Admin Payroll	1868 - 1870	3912.74
G. M. - Mileage (Oct 25 - Dec 31)	1872	318.52
J. B. - Mileage (2019)	1873	44.58
C. O. - Mileage (Oct 21 - Dec 31)	1874	206.68
17E Trading Post - Kitchen Supplies	1879	40.10
East Algoma CFDC - Admin Portion of Benefits	1882	1258.96
GFL - Trading Post Recycling Bins - November	1884	1200.77
Equitable Life Insurance of Canada - HCSA September	1887	359.23
Karhi Construction - Septic System Installation	1888	18211.48
Karhi Construction - Tree removal and Disposal for Septic	1888	493.54
Receiver General - Admin Portion (December)	1891	4643.31
Metal Plus Roofing - 30% down on Garage Eavestrough, Heat Trace, etc	1892	4746.00
amazon.ca - Ext Hard Drive, Parts for New Treasurer's Computer	1889	874.99
G2A - Updated Software	1889	27.60
AMCTO - Municipal Administration Program Unit	1889	371.42
Canadian Tire - Metal Detector	1889	162.80
Algoma Office Equipment - Monthly Contract	1902	15.71
Minister of Finance - OPP Monthly Policing Contract	1903	8337.00
Bell Canada - CAP Internet Hub (Admin Portion)	1904	26.75
Tulloch - Asset Management Update for Strcutural, Roads and Hall Funding	1905	1526.40
Algoma Public Health - 4/4 Levy	1910	4512.50
OMERS - Contribution Remittance - Admin Portion (December)	1919	2259.90
Bell Canada - Phone Bill Admin Portion (December)	1921	273.89
Algoma Power - Admin Portion (Oct)	D/W	98.64
Tulloch - CBO Permits, Inspections (December)	1923	603.76
CIBC - Monthly Banking Fees		83.50
TOTAL OPERATING EXPENSES		152,361.66
GENERAL EXPENSES		\$ 152,361.66
ROADS EXPENSES		\$ 21,868.19
LANDFILL EXPENSES		\$ 14,233.25
FIRE EXPENSES		\$ 6,600.34
HALL EXPENSES		\$ 3,621.71
GENERAL REVENUE		\$ 26,581.58
ROADS REVENUE		\$ 204.00
LANDFILL REVENUE		\$ 1,329.10
FIRE REVENUE		\$ -
HALL REVENUE		\$ 675.00
TOTAL EXPENSES DECEMBER 2019		\$ 198,685.15
TOTAL REVENUE DECEMBER 2019		\$ 28,789.68
TOTAL REVENUE LESS EXPENSES DECEMBER 2019		-\$ 169,895.47

TARBUTT ROADS STATEMENT
December 2019

REVENUES:		Amount
Laird Township - Culvert		204.00
TOTAL REVENUES		204.00
OPERATING EXPENSES		
	Cheque	Amount
CBT Excavating - Plow Truck Parts & Service (Hydraulic Hoses)	1830	803.90
Receiver General - Roads Portion (November)	1835	1920.31
Superior Propane - Propane for Garage (2359L)	1839	1904.12
Roads Payroll	1849 - 1850	1874.25
Heritage Home Hardware - 3 Mailbox's & Numbers (Cnr Gov & McKnight)	1857	115.28
Bell Mobility - Roads Portion (November)	1863	32.56
17E Trading Post (Gasoline - \$272.50, Diesel - \$1041.00)	1864	1182.45
Roads Payroll	1867	1666.57
17E Trading Post (Gasoline - \$338.50, Diesel - \$1617.03)	1879	1761.02
East Algoma CFDC - Roads Portion of Benefits	1882	620.12
Krown - Rust Spray Treatment - F150	1883	137.33
Fountain Tire - Tube for Grader	1885	119.06
Receiver General - Roads Portion (December)	1891	960.74
Fountain Tire - O-Ring & Installation	1889	61.56
Service Ontario - Yearly Registration for Plow Truck, F-150 & F-250	1889	1702.00
Ferrovia Services - Sand for Roads (40.7 tonnes)	1899	1122.50
Ferrovia Services - Sand for Roads (55.6 tonnes)	1906	1538.40
Traction - Garage Misc (Rags, Corrosion Inhibitor, etc)	1914	41.14
OMERS - Contribution Remittance - Roads Portion (December)	1919	963.88
Bell Canada - Phone Bill Roads Portion (December)	1921	32.80
CO-OP Regionale - Furnace Oil	1922	12.83
Algoma Power - Admin Portion (Oct)	D/W	98.64
TOTAL OPERATING EXPENSES		18,671.46
ROADS CAPITAL EXPENSES		
Loan Payment - Backhoe (Payment 39 of 52)		2284.66
Loan Interest (Backhoe)		188.56
Loan Payments - F250 (Payments 39 of 52)		669.71
Loan Interest- F250		53.80
TOTAL ROADS OPERATING & CAPITAL EXPENSES		21,868.19
NET ROADS EXPENSES		21,664.19

TARBUTT FIRE DEPARTMENT
December 2019

		Amount	NOTES
FIRE REVENUES			
TOTAL REVENUES		0.00	
EXPENSES			
	Cheque	Amount	
Canada Post - Parcel Sent	1822	19.94	
Quattra - Fire Dispatch	1829	327.26	
Rush Truck Centre - Pumper Truck Service & Parts	1847	2714.19	
Bell Canada - Firehall Portion (November)	1863	32.56	
Fort Garry - Labour and Parts for Firetruck	1880	1526.40	
NEFEC - NEFEC Conference Attendance (March 26-29. 2020)	1890	312.75	
Levitt Safety - Annual Test of 6 Scott AP75 SCBA, Service Resp Equip	1901	999.79	
Johnson Tonship - Fire Services 2019	1912	175.00	
Fisher's Regalia - 24 Engraved Crests	1913	361.01	
Bell Canada - Phone Bill Firehall Portion (December)	1921	32.80	
Algoma Power - Firehall Portion (Oct)	D/W	98.64	
TOTAL OPERATING EXPENSES		6600.34	
FIRE TRAINING EXPENSES		0.00	
TOTAL FIRE OPERATING & TRAINING		6600.34	
NET EXPENSES		6600.34	

**Tarbutt Hall
2019 December**

REVENUE:		Amount	NOTES
Church Rent		500.00	
Hall Rental - Elections Canada		175.00	
TOTAL REVENUES		675.00	
OPERATING EXPENSES			
	Cheq	Amount	
Hall Payroll	1819	592.80	
The Water Clinic - Service, Parts & Installation for Water system	1837	772.36	
Hughes Supply Company - Ice Melt for Hall	1838	48.74	
Heritage Home Hardware - Floor Sealer & Finish	1857	24.41	
Bell Canada - Hall Phone Bill (November)	1863	58.93	
Hall Payroll	1876	624.00	
Guardian Electric - Repairs & Install Block Heater of Back-up Generator	1908	1317.79	
Bell Canada - Hall Phone Bill (December)	1921	58.93	
Algoma Power - Hall Portion (October)	D/W	123.75	
TOTAL OPERATING EXPENSES		3,621.71	
CAPITAL EXPENSES			
TOTAL CAPITAL EXPENSES		0.00	
TOTAL OPERATING & CAPITAL EXPENSES		3,621.71	
NET EXPENSES			
NET EXPENSES		2,946.71	

JOHNSON-TARBUTT LANDFILL
December 2019

REVENUE:		Amount	NOTES
Share Shed Donations		329.10	
Dumping Fees - Algoma Power		1,000.00	
TOTAL REVENUES		1329.10	
EXPENSES:		Cheq	Amount
Landfill Payroll	1818 - 1821	1852.85	
Heritage Home Hardware - Propane Torch	1822	30.48	
Tooltown - Landfill Winter Mitts	1822	45.02	
L. Boucher - 2019 Cell / Vehicle Allowance	1825	300.00	
Dumping Fees - Algoma Power	1826	120.00	
GFL - Waste Removal (37.5 TN @ \$105/TN)	1856	4006.80	
J. B. - Landfill Mileage (2019)	1873	12.15	
Landfill Payroll	1865 - 1866	998.10	
Landfill Payroll	1877 - 1878	710.83	
GFL - Landfill Recycling Bins (November)	1884	1921.23	
Receiver General - Landfill Portion (December)	1891	710.76	
Rosenberg Building Supply - Materials for Share-Shed Extension	1907	2766.81	
OMERS - Contribution Remittance Landfill Portion (December)	1919	758.22	
TOTAL OPERATING EXPENSES		14233.25	
TOTAL NET EXPENSES		12904.15	

Item: A1
Date: 25-01-20

**THE CORPORATION OF THE TOWNSHIP OF TARBUTT
BY-LAW NO 4-2020**

TRAILER LICENSING

Being a By-Law to License Trailers in the Township of Tarbutt

AND WHEREAS the Municipal Act, 2001, Section 164 (1) authorizes the Municipality to pass by-laws for the licensing of Trailers within the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Tarbutt REPEALS BY-LAW 6-75 AND ANY AND ALL AMENDMENTS TO SAME, AND HEREBY ENACTS AS FOLLOWS:

SHORT TITLE – SECTION 1

1.1 This By-Law shall be cited as the ‘Trailer License By-Law’.

DEFINITIONS – SECTION 2

For the purpose of this By-Law, the following definitions shall apply:

2.1 **The Township or Municipality** shall mean The Corporation of the Township of Tarbutt and shall be defined as the lands and premises within the corporate limits.

2.2 **Trailer** shall mean any vehicle so constructed that it is suitable for being attached to a motor vehicle for the purpose of being drawn or propelled by the motor vehicle and is capable of being used for the living, sleeping or eating accommodation of person on a temporary, transient or short term basis, even if the vehicle is jacked up or its running gear is removed. Examples include but not limited to those trailers commonly referred to as a tent trailer, pop up trailer, a camper trailer, a recreational trailer, a fifth wheel, a bus converted into a motor home and a park model trailer. Does not include trailers that haul livestock or utility trailers. Any trailer having dual purpose of hauling and living is subject to this by-law when used predominantly for the purpose of living.

2.3 **Stored Trailers** means any trailer located on the property only for the purpose of sale or storage but shall not include any trailer being used at any time for living, sleeping or eating accommodations of person while located on that property.

2.4 **Assessed Trailer** means any trailer legally located on a property and that is

assessed under the Assessment Act.

- 2.5 **Camping Establishments** means lands used for the parking and temporary use for at least 5 campsites occupied by tents, motor homes, truck campers and recreation vehicles; for which a fee to occupy a specific space is charged.

SCOPE – SECTION 3

- 3.1 The owner of land on which a Trailer is situated within the Municipality of Tarbutt shall be responsible for obtaining a license from the Municipality, unless an exemption under this By-law is applicable. No license shall be issued unless the prescribed fee has been paid.

EXEMPTIONS – SECTION 4

- 4.1 A stored Trailer shall not require a permit.
- 4.2 Trailers situated within a licensed Trailer Park, shall not require a license.
- 4.3 An assessed Trailer shall not require a license.
- 4.4 Where a Building Permit has been issued by the Chief Building Official, a Trailer may be temporarily located on the property while the Building Permit is in effect. The Trailer shall be exempt, if promptly removed at the expiration of the Building Permit.
- 4.5 A Trailer that hauls livestock or utility trailers shall not require a license. Any trailer having dual purpose of hauling and living is subject to this by-law when used predominantly for the purpose of living.
- 4.6 Trailers used for a family reunion or social event (one time, once per year) shall not require a permit. However, the proponent of the event shall notify the Municipality prior to the event advising the Municipality of the time period of the event and the number of Trailers expected. If the Trailers are to be used for a period of more than 5 days the proponent shall notify the Municipality of what efforts have been put in place to address sewage and grey water disposal.
- 4.7 Any trailer that is used for more than 7 days must be hooked to services for septic and grey water. If not hooked in the owner of the property must provide proof of disposal of septic and grey water.
- 4.8

LICENSE FEES – SECTION 5

- 5.1 The license fee for each trailer shall be \$500.00. The fee shall be applicable for a period of not more than 364 days.
- 5.2 The license fee is payable in advance of the term.
- 5.3 The license fee is imposed upon the owner of the property on which the Trailer is located. If the owner fails to make payment of the license fee in any year, the fee shall be deemed overdue and such license fees shall be collected in like manner as Municipal Taxes.
- 5.4 Any violation of this by-law shall result in the withholding of a future permit until such violation has been addressed.

VALIDITY – SECTION 6

- 6.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than the section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all the remaining sections, clauses or provisions of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions therefore shall have been declared to be invalid.

EFFECTIVE DATE – SECTION 7

- 7.1.1 This By-law shall come into effect on the date of the third and final reading and it being passed in open council.

READ A FIRST AND SECOND TIME ON THE 18th DAY OF December, 2019

READ A THIRD AND FINAL TIME ON THE 15th DAY OF January, 2020 AND PASSED THIS DAY IN OPEN COUNCIL.

Seal

Mayor, L. Smith

Clerk, G. Martin



Item: Ad
 Date: 29-01-20

TOWNSHIP OF TARBUTT
 RESOLUTION FORM

Resolution or By-Law No _____ Date: January 15th 2020

Moved By: _____ Seconded By: _____

WHEREAS Canadian Plastics Industry Alliance states that only 41% of municipalities accept Styrofoam (EPS) in their recycling programs; and
 WHEREAS Canadian Plastics Industry Alliance further states that in 2018 those municipalities recycled 6.7 million kilograms of EPS, which means approximately 9.6 million kilograms of Styrofoam did not get recycled and ended up in municipal landfills; and
 WHEREAS Canadian Plastics Industry Alliance also indicated that in 2018 113.8 million pounds of Polystyrene (EPF) was recycled, which means 164 million pounds of EPF did not get recycled and ended up in municipal landfills; and
 WHEREAS EPS and EPF are not biodegradable and persists in the environment; and
 WHEREAS there are acceptable alternatives to EPS and EPF, but little to no pressure on businesses and manufactures to use such alternatives; and
 THEREFORE BE IT RESOLVED THAT THE COUNCIL OF TARBUTT TOWNSHIP respectfully requests that the Province take immediate action to become a leader in the world by encouraging research and development into a bio degrade able product to replace Styrofoam and Polystyrene; and
 FURTHER THAT the province place pressure on manufactures and business or offer an incentive to use biodegradable and environmentally friendly packaging in place of Styrofoam.

	<u>Conflict of Interest For</u>	<u>Against</u>	<u>Absent</u>	
RECORDED VOTE: _____	D. McClelland	_____	_____	_____
DEFEATED: _____	R. Wigmore	_____	_____	_____
TABLED: _____	L. Smith	_____	_____	_____
WITHDRAWN: _____	U. Abbott	_____	_____	_____
DEFERRED: _____	D. Farrar	_____	_____	_____
CARRIED: _____				

MAYOR: _____
 Lennox Smith;

CLERK / Deputy Clerk(s): _____
 Glenn Martin / Caryn Orchard



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941
FAX: (705)636-5759
www.townshipofperry.ca

December 19, 2019

Via Email: justin.trudeau@parl.gc.ca

Right Honourable
Prime Minister of Canada Justin Trudeau
House of Commons
Ottawa, ON K1A 0A6

RE: Ban of Single-Use Disposable Wipes

Please be advised that the Council of the Corporation of the Township of Perry passed the following resolution at its last regularly scheduled meeting on December 18, 2019:

Resolution No. 2019-520

Moved: Joe Lumley
Seconded: Paul Sowrey

"WHEREAS *Single-use wipes are a \$6 billion industry and growing, and are now being advertised as a clean alternative to toilet paper that is safe to flush; and*

WHEREAS *Single-use wipes accumulate in the sewer system and eventually clog the sanitary sewer system, requiring significant additional repair and maintenance; and*

WHEREAS *the Municipal Enforcement Sewer Group estimates non-flushable materials cause \$259 million in annual repairs across Canada; and*

WHEREAS *a 2019 study released by Ryerson University tested 101 types of single-use disposable wipes and found that all of the wipes failed basic requirements of flushable products; and*

WHEREAS *there is no one standard for what the word "flushable" means; and*

WHEREAS *there is a lack of public awareness of the impact caused by non-flushable wipes being flushed down toilets and consumer education and outreach could play a large part in reducing the impact; and*

WHEREAS *Single-use wipes, even when properly disposed of as waste, are an inefficient and unsustainable use of resources that contribute significantly to environmental degradation.*

NOW THEREFORE BE IT RESOLVED THAT *the Township of Perry lobby the Provincial and Federal Governments to ban single-use disposable wipes; and*

THAT *this resolution be forward to the Right Honourable Prime Minister of Canada, the Honourable Premier of Ontario, the Minister of the Environment, Conservation and Parks, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Local Members of Provincial Parliament, York Region and all Municipalities within the Province of Ontario.*

Carried"

Your attention to this matter is appreciated.

Sincerely,

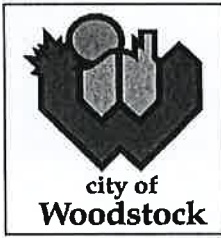


Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Premier of Ontario
Minister of Environment, Conservation and Parks
Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario
Local Members of Provincial Parliament
York Region
All Municipalities within the Province of Ontario

Item: A4
Date: 01-29-20



Office of the City Clerk
Woodstock City Hall
P.O. Box 1539
500 Dundas Street
Woodstock, ON N4S 0A7
Telephone (519) 539-1291

December 18, 2019

The Honourable Jeff Yurek,
Minister of Environment, Conservation and Parks
College Park 5th Flr, 777 Bay St,
Toronto, ON M7A 2J3

Re: Ban of Single-Use Plastic Handled Shopping Bags

Please be advised that the Council of the Corporation of the City of Woodstock passed the following resolution at its regular Council meeting held on December 12, 2019:

"That Woodstock City Council continue to support the single-use plastic handled shopping bag ban in principle but defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for a ban;

And further that Woodstock City Council supports a harmonized ban of single-use plastic shopping bags across the Province of Ontario;

And further that staff be directed to participate in the consultations with the Minister of Environment, Conservation and Parks with respect to the new producer responsibility model for the Blue Box Program, including discussing solutions with respect to single-use plastic shopping bags;

And further that Council pre-approve \$5,000 in the 2020 revenue fund budget in order for the Woodstock Environment Advisory Committee to undertake a public education campaign to educate and encourage Woodstock residents to reduce the use and consumption of single-use plastic shopping bags;

And further that this resolution be circulated to the Minister of Environment, Conservation and Parks and all Ontario municipalities."

Yours Truly,

Handwritten signature of Amelia Humphries.

Amelia Humphries, B. Math, M.P.A.
City Clerk

c: All Ontario municipalities

Item: 15
Date: 01-15-20



TOWNSHIP OF TARBUTT
RESOLUTION FORM

Resolution or By-Law No _____

Date: January 15th 2020

Moved By: _____

Seconded By: _____

BE IT RESOLVED THAT COUNCIL approves the Tendering of Hard Surfacing of _____ km, being some portion of the following roads:

and further that Council approves the Tendering of _____ of Calcium for dust control.

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE: ____	D. McClelland	___	___	___
DEFEATED: ____	R. Wigmore	___	___	___
TABLED: ____	L. Smith	___	___	___
WITHDRAWN: ____	U. Abbott	___	___	___
DEFERRED: ____	D. Farrar	___	___	___
CARRIED: ____				

MAYOR: _____
Lennox Smith

CLERK / Deputy Clerk(s): _____
Glenn Martin /Caryn Orchard



Item: B1
Date: 01-29-20

TOWNSHIP OF TARBUTT
RESOLUTION FORM

Resolution or By-Law No _____ Date: 2020

Moved By: _____ Seconded By: _____

WHEREAS the amount of single use plastics leaking into our lakes, rivers, waterways is a growing area of concern; and
WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly; and
WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes; and
WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;
WHEREAS the Municipality of Tarbutt is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;
AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;
THEREFORE BE IT RESOLVED:
THAT the Municipality of Tarbutt would like to transition their Blue Box program to full producer responsibility by June 1st 2023
AND FURTHER THAT this resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

	<u>Conflict of Interest</u>	<u>For</u>	<u>Against</u>	<u>Absent</u>
RECORDED VOTE: _____	D. McClelland _____	_____	_____	_____
DEFEATED: _____	R. Wigmore _____	_____	_____	_____
TABLED: _____	L. Smith _____	_____	_____	_____
WITHDRAWN: _____	U. Abbott _____	_____	_____	_____
DEFERRED: _____	D. Farrar _____	_____	_____	_____
CARRIED: _____				

MAYOR: _____
Lennox Smith

CLERK / Deputy Clerk(s): _____
Glenn Martin / Caryn Orchard

Item: Bd
Date: 01-28-20

The Corporation of
THE TOWNSHIP of TARBUTT
By-Law 1-2020

A BY-LAW AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE COUNCIL OF TARBUTT.

- A. In accordance with subsection 407 (1) of the Ontario Municipal Act (the 'Act'), the Municipality considers it necessary to borrow the amount of \$ 80,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year.
- B. Pursuant to subsection 407 (1) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407 (2), the Municipality shall have obtained the approval of the Ontario Municipal Board.

THEREFORE, THE COUNCIL OF TARBUTT ENACTS AS FOLLOWS:

- 1. The Head and the Treasurer are authorized on behalf of the Municipality to borrow from time to time by way of promissory note or bankers' acceptance from CANADIAN IMPERIAL BANK OF COMMERCE ('CIBC') a sum or sums not exceeding in the aggregate \$430,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year (including the amounts required for the purposes mentioned in subsection 407 (1) of the Act) and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the Corporate Seal of the Municipality and signed by the Head and Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC.
- 2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect to taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
- 4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

READ AND PASSED IN OPEN COUNCIL this 15th day of January, 2020

Mayor, Lennie Smith

Seal

Treasurer, Glenn Martin

I hereby certify that the forgoing is a true and complete copy of the By-Law numbered above of the Municipality in the Province of Ontario, duly passed at a meeting of the Council of the Municipality and that this By-Law is in full force and effect.

Dated this 15th day of January, 2020

Seal

Clerk – Treasurer, Glenn Martin



Item: B3
Date: 01-22-20

THE CORPORATION OF THE TOWNSHIP OF TARBUTT
BY-LAW NO. 2-2020

BEING a By-Law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty for unpaid taxes.

THE COUNCIL of the Corporation of the Township of Tarbutt pursuant to Section 317 (1) of the Municipal Act, R.S.O. 2001, c.25 as amended provides that the Council of a local municipality may, in 2020 before the adoption of the estimate for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed 50 percent of the total amount raised for all purposes for the previous year by the levying of tax rates on all the properties that, in the current year, are in the property class;

AND WHEREAS the Council of the Corporation of the Township of Tarbutt deems it expedient to make the levy authorised by the said Section 317 (1) in the year 2020;

THEREFORE the Council of the Corporation of the Township of Tarbutt enacts as follows:

1. The interim taxation on all the properties in the current year property class will be due in two equal instalments under this by-law, instalment dates to be, February 28th, 2020 and April 30th, 2020.
2. A percentage charge of one and one quarter (1 1/4%) per cent shall be imposed as a penalty for non-payment of taxes and shall be added to the tax instalment or part thereof remaining unpaid on the first day following the said due date and one and one quarter (1 1/4%) per cent shall be imposed and shall be added to the tax instalment or part thereof remaining unpaid on the first day of each month in which default continues. On all other taxes in default on January 1st, 2020, interest shall be added at the rate of 1.1/4% percent per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
3. The Tax Collector not later than 21 days prior to the date the first instalment is due, shall mail or cause to be mailed to the address of the residence or place of business of each person indicated on the last revised assessment roll, a notice setting out the payment required to be made pursuant to this by-law, the date by which it is to be paid to avoid penalty, and the particulars of the penalties imposed by this by-law for late payment.
4. Taxes shall be payable to the Corporation of the Township of Tarbutt.
5. The collector and/or Treasurer are hereby authorised to accept part payment from time to time on account of any taxes due. To give a receipt if requested to do so for such part payment provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectible in respect to non-payment of taxes or of any instalment thereof. The rates of taxation will be levied when the assessment on real and commercial property is set and the levies are received from the Provincial Government.

Passed in open council this 15th day of January 2020

Mayor, Lennie Smith

Treasurer, Glenn Martin

Seal

Item: B4
Date: 01-28-20

The Corporation of
THE TOWNSHIP of TARBUTT

By-Law 3-2020

BEING A BY-LAW to set Tax Ratios for Municipal purposes for the year 2020.

WHEREAS pursuant to Section 308 (4) of the Municipal Act, 2001, S.O., c. 25, as amended requires Council of the Corporation of The Township of Tarbutt to establish the tax ratios for 2018;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

THEREFORE the Council of the Corporation of The Township of Tarbutt hereby enacts as follows:

1. THAT for the taxation year 2020 the tax ratio for property in the following classes will be:
 - a) the residential / farm property class – 1.0000
 - b) the commercial property class – 1.6191
 - c) the industrial property class – 1.8173
 - d) the farmland property class – 0.2500
 - e) the managed forest class – 0.2500

2. THAT this by-law repeals any by-law previously passed for this purpose.

READ for the first time and finally passed this 15th day of January. 2020

MAYOR: _____
Lennie Smith

Seal

TREASURER: _____
Glenn Martin

Adhoc Clerk's & Road Superintendent Committee
Meeting Notes
Monday Dec 16, 2019
Time: 10:00 am
Plummer Twsp Council Chambers, 38 Railway Cres.

Item	C1
Date	22-01-20

Call to order: 10:00 am

Present:

Huron Shores: Clerk~ Debbie Tonelli, Public Works Superintendent ~ Harry Hadikin

Bruce Mines: Clerk~ Donna Brunke, Public Works Officer~ Tom Phillips

Tarbutt: Clerk~ Glenn Martin

Plummer: Clerk~ Vicky Goertzen-Cooke, Roads Working Foreperson~ Kelly Belisle-Greer

It is understood that the Amalgamated Tendering Process managed by the EARS has been in operation for some time with its origins in Laird Twsp. It has work well for the participating municipalities so far, but some concerns have been raised regarding:

- Liability and indemnification
 - We understand that there may be a lawsuit underway in one participating Municipality.
 - Who all may be brought in on a lawsuit, Staff, Municipalities?
 - What are the indemnification clauses?
- Who has the proper authority to bind the Municipalities to these agreements, who is signing the Tender Agreements?
- Are the Municipal purchasing and tendering policies being followed?
- What % can a contract go up or down without penalty?
- Recourse if a Municipality is not satisfied with the product/service, etc.

H. Hadikin provided emails from John Maheu of AORS and Dennis O'Neil of AORS for review (attached as Appendix A)

EARS Bank Account:

Presently:

1. Approximately \$8,700+ in this account
2. Membership fees of \$195 per Municipality go into this account
3. Presently Tom Phillips is the only one with signing authority on this account
4. The account is not part of a Municipal Audit; Clerks are not aware of monthly reconciliations.
5. Informal process for approval of payments are done at the EARS meetings

Recommendations:

- a) It is agreed that these are public funds and that the Bank account should fall under one of the participating Municipalities for management; ✓
 - i. The suggestion for Management of this account is Huron Shores; to be approved by their Staff/Council. ✓
- b) Most municipalities have a two signatory requirement for the disbursement of funds; usually either the Mayor or Deputy Mayor with the Clerk or Deputy Clerk; amend the signing authority to equal the host Municipality's rules. ✓
- c) The account is to be part of the host Municipal Audit; Bank Account reconciled regularly. ✓
- d) All revenues, invoicing, payments coming in and out of the account as directed by the EARS group via their meeting resolutions to Municipal Staff for processing. ✓
- e) It's been suggested that the meeting break snacks also be paid from this account ✓

4. What insurance clauses should be in each vendor-Municipal contract?

This would depend on the services that are being requested. However to assist, below are standard clauses that I would recommend for General Liability, Contractor's Pollution, Auto and Professional Liability:

Commercial General Liability insurance subject to limits of not less than ___ Million (\$___,000,000) inclusive per occurrence. To achieve the desired limit, umbrella or excess liability insurance may be used. Coverage shall include but not limited to bodily injury including death, personal injury, damage to property including loss of use thereof, premises and completed operations, contractual liability, contingent employers liability, owner's and contractor's protective coverage, non-owned automobile and contain a cross liability, severability of insured clause. Coverage shall also include explosion, collapse and underground liability. The Purchaser is to be added as an additional insured but only with respect to liability arising out of the operations of the Named Insured.

Contractor's Pollution Environmental Liability Insurance subject to limits of not less than ___ Million (\$___,000,000) inclusive per claim and shall include coverage for but not limited to, bodily injury including death, property damage and remediation costs which are reasonable and necessary to investigate, neutralize, remove, remediate (including associated monitoring) or dispose of soil, surface water, groundwater or other contamination. The policy shall remain in force for twelve (12) months following completion of work. The Purchaser shall be named as an additional insured.

Automobile Insurance

a) Standard OAP 1 Automobile Policy subject to a limit not less than ___ Million (\$___,000,000) for all licensed Motor Vehicles owned or leased by the Successful Bidder.

b) **Automobile insurance if vehicle is used to haul materials that could cause a hazardous condition-** Standard OAP 1 Automobile Policy subject to a limit not less than ___ Million (\$___,000,000) per accident for all licensed Motor Vehicles owned or leased by the Successful Bidder. Coverage must also apply in the event the operations of the insured resulted in a pollution condition including remediation costs. Coverage shall not include OPCF 30, Removing Coverage for Attached Machinery

Professional Liability Insurance (Errors & Omissions Liability Insurance) (if applicable)

Professional liability insurance in an amount not less than ___ Million (\$___,000,000) per claim. Such insurance shall provide coverage for all errors and omissions made by the professional in the rendering of, or failure to render, professional services in connection with the Contract. Upon completion of the work or termination of the agreement the policy shall remain in force for twelve (12) months.

Successful Bidder must confirm that any property damage, personal injury or bodily injury resulting from an error or omission is considered an insurable loss whether coverage is under the General Liability Policy or the Professional Liability Policy.

Recommendation:

- a) Add in the above clauses to the relevant Tenders ✓
- b) Clarify the base Liability; Plummer Twsp has been advised by Algoma Insurance to ask for \$5,000,000. ✓
- c) Lead Municipality to send the Tenders presently in use to Algoma Insurance to review and request further suggestions other than the above to also include in the Tenders to protect each participating Municipality. ✓
- d) Clerk's to review 911 CERB and/or POA Agreements to see what can be drafted regarding Multi-Municipal Agreements; assigning authority etc. ✓

Other:

The Host Municipality to be compensated for their services to oversee the financials and Tendering process. ✓

Meeting adjourned at 11:08 am.

Recording Secretary: *Vicky Goertzen-Cooke*

To: Harry Hadikin <harry@huronshores.ca>
Cc: Dennis O'Neil <dennisonoil@aors.on.ca>
Subject: RE: Group / Joint tenders

Hi Harry,

My question to you is: Once the Association has let the tender, does it not pass over administration of the contract(s) to the individual municipalities? And at what point? Or does the Association continue to administer all aspects of the contract delivery, including payment? Does the contractor issue a single invoice to the Association, which pays on behalf of the municipalities? Or does the contractor issue separate invoices to each municipality and each pays their own bill?

1. If the administration of the contract is passed over to the municipalities, including issuing purchase orders if required, inspecting the materials or works, signing off to indicate substantial completion, and payment of invoices, then it would make sense that each individual municipality should impose any penalties that it feels are warranted, and deduct those amounts from the final payment or holdback.
2. If the Association continues to administer the contract on behalf of the participating municipalities, up to final acceptance and payment, then the Association would determine what penalties are warranted and deduct the sum of those penalties from the final payment or holdback, and allocate them to the affected municipalities. I don't think it would be practical to pay the contract the full invoice amount then try to recover the penalties after the fact (good luck!).

NO PENALTIES
 WOULD BE
 LAST -

Again, I'm not a lawyer (you may want the municipalities to pool together to get a legal opinion). But my gut tells me that you should avoid option 2. With that option, if there was a dispute over the penalty or any other aspect of the contract, and the contractor chooses to litigate to recover any penalty or non-payment, that litigation would be directed at the Association. As we discussed this morning, the Association is not incorporated as a separate entity, so that litigation would likely be directed at the Association executives / board members. Something you want to avoid. Whereas with option 1, if any individual municipalities have an issue and withhold payment, then the contractor's dispute would be with those individual municipalities, which in itself might discourage them from litigating. I would still ask all the municipalities to indemnify the Association, to further isolate it and you from any legal action.

I think we're getting into muddy waters here. Let's first ask the other Associations if they do joint tenders, and what if any procedures or best practices we can learn from them.

John Maheu, M.A.Sc. P.Eng. | Executive Director
Association of Ontario Road Supervisors (AORS)
 160 King Street, PO Box 129, Thorndale, ON N0M 2P0
 Phone: 905-220-1146 | Fax: 519-461-1343
johnmaheu@aors.on.ca | www.aors.on.ca

From: Harry Hadikin <harry@huronshores.ca>
Sent: Tuesday, December 3, 2019 1:17 PM
To: John Maheu <johnmaheu@aors.on.ca>

One other thought is do they have penalties in their joint tenders, and if so how would they be administered to multiple Municipalities?

Would the Local Association pay it out to the affected Municipalities?

To give you some background to this question; we said if there is a start and finish date on the tender and some of the Municipalities were completed before the completion date and some were not, then any penalties would only be paid to those affected.

Thanks

Regards,

Harry Hadikin

Public Works Superintendent
Municipality of Huron Shores

7 Bridge St.

P.O. Box 460

Iron Bridge, ON P0R 1H0

NOTE - NO DISCUSSION
ON REMOVING PENALTY
BECAUSE OF NON CONTROLLED
ISSUE LIKE WEATHER?

Phone: 705-843-2033

Fax: 705-843-2035

Email: harry@huronshores.ca

From: John Maheu [<mailto:johnmaheu@aors.on.ca>]

Sent: December-02-19 9:27 PM

To: Harry Hadikin

Subject: Group / Joint tenders

Hi Harry. Sorry, I got sidetracked. Is this a good summary of the questions you'd like me to ask the other directors? Anything else to add?

Questions to ask:

1. Does your municipality participate in group or joint tenders with other municipalities for public works purchases?
2. If yes, do you do it through your Local Association or a similar group?
3. Is there a formal or informal agreement between the participating municipalities and the Local Association or other group?
4. Does it address the following?
 - a. Each municipality authorizes the Local Association / purchasing group to issue and award the tender on its behalf.
 - b. Procedures to be followed.
 - c. Indemnification of the Local Association and its members in the event there is legal action arising from the issue or award of the tender.
5. How do you ensure you are following best practices regarding the preparation, issuing and awarding of the tender?

John Maheu, M.A.Sc. P.Eng. | Executive Director

Association of Ontario Road Supervisors (AORS)

160 King Street, PO Box 129, Thorndale, ON N0M 2P0

Phone: 905-220-1146 | Fax: 519-461-1343

johnmaheu@aors.on.ca | www.aors.on.ca

My question to you is: Once the Association has let the tender, does it not pass over administration of the contract(s) to the individual municipalities? And at what point? Or does the Association continue to administer all aspects of the contract delivery, including payment? Does the contractor issue a single invoice to the Association, which pays on behalf of the municipalities? Or does the contractor issue separate invoices to each municipality and each pays their own bill?

3. If the administration of the contract is passed over to the municipalities, including issuing purchase orders if required, inspecting the materials or works, signing off to indicate substantial completion, and payment of invoices, then it would make sense that each individual municipality should impose any penalties that it feels are warranted, and deduct those amounts from the final payment or holdback.
4. If the Association continues to administer the contract on behalf of the participating municipalities, up to final acceptance and payment, then the Association would determine what penalties are warranted and deduct the sum of those penalties from the final payment or holdback, and allocate them to the affected municipalities. I don't think it would be practical to pay the contract the full invoice amount then try to recover the penalties after the fact (good luck!).

Again, I'm not a lawyer (you may want the municipalities to pool together to get a legal opinion). But my gut tells me that you should avoid option 2. With that option, if there was a dispute over the penalty or any other aspect of the contract, and the contractor chooses to litigate to recover any penalty or non-payment, that litigation would be directed at the Association. As we discussed this morning, the Association is not incorporated as a separate entity, so that litigation would likely be directed at the Association executives / board members. Something you want to avoid. Whereas with option 1, if any individual municipalities have an issue and withhold payment, then the contractor's dispute would be with those individual municipalities, which in itself might discourage them from litigating. I would still ask all the municipalities to indemnify the Association, to further isolate it and you from any legal action.

I think we're getting into muddy waters here. Let's first ask the other Associations if they do joint tenders, and what if any procedures or best practices we can learn from them.

John Maheu, M.A.Sc. P.Eng. | *Executive Director*
Association of Ontario Road Supervisors (AORS)
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Sent: Tuesday, December 3, 2019 1:17 PM
To: John Maheu <johnmaheu@aors.on.ca>
Cc: Dennis O'Neil <dennisonail@aors.on.ca>
Subject: RE: Group / Joint tenders

Hi John,

Your comment regarding compensating municipalities only affected by the late delivery of a service is the same as what was agreed upon at our meeting, there were other comments that would have

Harry Hadikin
Public Works Superintendent
Municipality of Huron Shores
7 Bridge St.
P.O. Box 460
Iron Bridge, ON P0R 1H0

Phone: 705-843-2033
Fax: 705-843-2035
Email: harry@huronshores.ca

From: John Maheu [<mailto:johnmaheu@aors.on.ca>]
Sent: December-02-19 9:27 PM
To: Harry Hadikin
Subject: Group / Joint tenders

Hi Harry. Sorry, I got sidetracked. Is this a good summary of the questions you'd like me to ask the other directors? Anything else to add?

Questions to ask:

6. Does your municipality participate in group or joint tenders with other municipalities for public works purchases?
7. If yes, do you do it through your Local Association or a similar group?
8. Is there a formal or informal agreement between the participating municipalities and the Local Association or other group?
9. Does it address the following?
 - a. Each municipality authorizes the Local Association / purchasing group to issue and award the tender on its behalf.
 - b. Procedures to be followed.
 - c. Indemnification of the Local Association and its members in the event there is legal action arising from the issue or award of the tender.
10. How do you ensure you are following best practices regarding the preparation, issuing and awarding of the tender?

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Info to Council, January 2020. The following were taken from an article in MacLean's news and may have some interest to the municipality and/or residents:

<https://www.macleans.ca/news/canada/new-taxes-bans-and-climate-rules-46-laws-being-passed-across-canada-in-2020/>

Jan. 1, 2020

National Building Code of Canada 2020 (Canada)

Changes to the Building Code allow developers to construct wood buildings up to 12 stories in height. New rules double the height for buildings where the primary load-bearing structure is composed of solid or engineered wood.

Provincial Animal Welfare Services (PAWS) Act (Ontario)

Creates new powers and offences to combat activities such as neglect and dog fighting, increases penalties and expands the list of those who can enforce laws as well as establishes a provincial advisory board to improve animal care.

Amendment to the Smoke-Free Ontario Act, 2017 (Ontario)

Bans promotion of vape products in convenience stores and gas stations; promotion now only permitted in specialty vape stores and cannabis retail stores, open to people aged 19 plus.

Jan. 15, 2020

Amendments to The Safe Food for Canadians Regulations (Canada)

Growers and harvesters of fresh fruit and vegetables must meet safety requirements to prevent food safety hazards and add labels allowing produce to be quickly traced for investigation and potential recall.

Jan. 31, 2020

The Internet Code (Canada)

A CRTC code of conduct for Internet service providers, such as Bell and Rogers, requires easier-to-understand contracts and policies, clearer information about prices, 'bill shock protection' through notifications and more consumer-friendly rules for cancelling contracts.

Feb. 20, 2020

Amendment to the Health of Animals Regulations (Part XII) (Canada)

Changes require animals being transported between farms, auction markets, slaughterhouses and elsewhere be suitably fed, hydrated and rested and arrive at their destination safely. Rules now include period from when an animal is prepped for transit to installation at their new location.



Item: C3.
Date: 1-22-20

COUNCIL AGENDA: January 22nd, 2020

Clerk's report to Council:

SNOW REMOVAL AT HALL

We have been asked by Superior Propane to maintain clear access to the Propane Tank at the rear of the Hall. This requires snow blowing of about at least 80 feet along the north side of the Hall. In conjunction with this I have some concern that we are not maintaining a fire exit clear of snow. The exit on the north side of the Hall could be incorporated into the same path as the one going to the Propane Tank. A blower at the Hall could also be used to move drifting snow at the front entrance.

RECOMMENDATION: That we purchase a walk behind snow blower to maintain a clear path to the Propane tank and the rear exit of the Hall. They are currently priced at about 1200.00 or less. A small storage shed should also be purchased to house the blower securely.

ROAD REALIGNMENTS

As previously discussed we have a portion of an old road allowance that a resident at 373A Lakeshore wishes to attach to their property. This issue is due to the realignment of the road in that area not being properly completed. Historically every time we have done road realignments as part of the process we have restored the affected property owners access and frontage at the Township expense.

Since the Township initiates the realignment and by moving the road causes the property to become land locked and no longer fronting on the road allowance, it has always been the responsibility of the Township to survey, deed and transfer such closed piece of the old road to the corresponding properties.

In reviewing other areas that were realigned many years ago I have found several properties also on Lakeshore in the civic address area of 115 to also no longer fronting directly on to Lakeshore.

RECOMMENDATION: That the township assumes their responsibility and completes the process of transferring such portions of stopped up and closed road allowances.

**Ministry of Natural Resources
and Forestry**

Office of the Director
Wayne Barnes
Business Development Branch

Roberta Bondar Place
Suite 400
70 Foster Drive
Sault Ste. Marie ON P6A 6V5
Tel: 705-945-6795
Fax: 705-945-6796

**Ministry of the Environment,
Conservation and Parks**

1st Flr,
135 St Clair Ave W,
Toronto, ON M4V 1P5
Tel: 416-314-7967

**Ministère des Richesses naturelles
et des Forêts**

Bureau du Directeur
Wayne Barnes
**Direction du développement des
activités**

Place Roberta Bondar
Bureau 400
70, promenade Foster
Sault Ste Marie (Ontario) P6A 6V5
Tél.: 705-945-6795
Télééc.: 705-945-6796

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

1st Flr,
135 St Clair Ave W,
Toronto, ON M4V 1P5
Tél. : 416-314-7967



December 12, 2019

Mayor Lennox (Lennie) Smith
Township of Tarbutt

Email: tarbutttownship@bellnet.ca

**Subject: Draft Forest Sector Strategy – Invitation to Draft Forest Sector Strategy
Engagement Sessions.**

Dear Mayor Smith:

We write to invite the Tarbutt to meet with the Ministry of Natural Resources and Forestry (MNR) and the Ministry of Environment, Conservation and Parks (MECP) to discuss the draft Forest Sector Strategy and contributing forestry-related policy and regulatory changes that the ministries are considering.

On December 4, 2019, the government posted a Draft Forest Sector Strategy on the Environmental Registry for public review and comment. The strategy is open for comments from December 4, 2019 to February 5, 2020. You can access the draft strategy at [Ontario's Draft Forest Sector Strategy](#).

In the draft Forest Sector Strategy, Ontario is proposing a long-term vision for growth and sustainability for the forest sector and is seeking comments and input from your community. MNR is considering actions supporting the pillars of the draft strategy. Actions under consideration include modernizing the forest management planning process, modernizing the approach to independent forest audits, and reducing duplication and modernizing approvals processes.

In addition, MECP is also considering changes to the environmental assessment requirements for forest management on Crown lands as part of MECP's modernization of the *Environmental Assessment Act* and processes.

More information about these proposed changes will follow soon.

At this time, we wanted to make you aware of these important topics that we hope to discuss with a representative (or representatives) from your community at one of the regional sessions.

The MNRF is convening regional consultation sessions in six locations across Ontario to discuss the proposals and receive comments. These one-half day sessions will be held in the following regional centres:

Date	Location	Venue	Address
Jan 13 9:00-12:00	Thunder Bay	AFFES Fire Centre Training Room	1580 Arthur Street W
Jan 15 9:00-12:00	Timmins	South Porcupine Ontario Government Complex, Boreal	5520 HWY 101 E
Jan 21 9:00-12:00	North Bay	McKeown West Wing Boardroom	437 McKeown Avenue
Jan 23 1:00-4:00	Kenora	Kenora Fire Mgmt	1789 Airport Road
Jan 28 9:00-12:00	Peterborough	Robinson Place Ball Rooms A and B	300 Water Street, Main Floor
Jan 29 9:00-12:00	Sault Ste Marie	Roberta Bondar Place - Boardroom B	70 Foster Dr, Main Floor

Please let us know as soon as you can if you plan to send a representative(s) to one of these sessions. Please contact Ritikaa Gupta at 705-945-5731 or Ritikaa.Gupta@ontario.ca.

We look forward to discussing the draft Forest Sector Strategy and associated proposals with you. We also invite any written comments on any of these initiatives to be submitted to Ritikaa Gupta at ritikaa.gupta@ontario.ca.

Following the in-person sessions, MNRF will consider comments on proposals and report back to explain how those comments were considered.

We hope you will consider participating in these consultations.

Sincerely,



Wayne Barnes
Ministry of Natural Resources and Forestry
Director, Business Development Branch



Annamaria Cross, A/Director
Environmental Assessment and Permissions Branch
Ministry of the Environment, Conservation and Parks