

THE TOWNSHIP OF TARBUTT
Council Meeting
Wednesday, June 16, 2021 at 6:00 pm
MacLennan Hall

PRESENT: Lennie Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Ruth Wigmore

STAFF: Jared Brice, Clerical Assistant
Carol Trainor, Clerk/Deputy Treasurer

1. CALL TO ORDER

Mayor Smith called the regular council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the June 3, 2021 Special Council meeting.

Resolution No: 2021 – 91

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the minutes of the special council meeting held on Thursday, June 3, 2021 to discuss the Township’s 2021 Budget be approved as circulated.

Carried

4. ADOPT ADDENDUM

Resolution No: 2021 – 92

Moved by: R. Wigmore Seconded by: U. Abbott

Be it resolved that Council adopts the addendum circulated on June 16, 2021.

Carried

5. FINANCIAL STATEMENTS

a. Financial statements for the month of May 2021

Resolution No: 2021 – 93

Moved by: U. Abbott Seconded by: D. McClelland

Be it resolved that the financial statements for the month of May 2021 be approved as circulated.

Carried

6. STAFF AND COMMITTEE REPORTS

a. Approval of 2021 Operating Budget and Tax Rate

Resolution No: 2021 - 94

Moved by: R. Wigmore

Seconded by: D. McClelland

Be it resolved that Council approves the 2021 Budget, as presented, with an overall tax rate increase of 2.12%.

Carried

b. Sand Shed Joint Proposal for Engineering Services

Resolution No: 2021 - 95

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the letter from Tulloch Engineering, and the report from the Clerk regarding a proposal to construct a sand shed at 27 Barr Road S., be received; and That Council authorizes staff to proceed with a joint tendering agreement between Tarbutt Township, The Township of MacDonald, Meredith and Aberdeen Add'l, and Tulloch Engineering for the construction of a 60 x 60 sand shed.

Carried

c. Landfill Committee report of June 7, 2021

Resolution No: 2021 - 96

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that the draft minutes of the Landfill Committee dated June 7, 2021 be received; and

That Council support the Committee's recommendation for the purchase and installation of two new security cameras at the landfill site.

Carried

d. Roads Committee report of June 10, 2021

Committee notes that the funds allocated to ditching were intended to be used to purchase a ditching bucket for the backhoe rather than contracting this work out which will result in considerable savings in contract fees and wages.

Resolution No: 2021 - 97

Moved by: D, McClelland

Seconded by: U. Abbott

Be it resolved that the draft minutes of the Roads Committee dated Thursday, June 10, 2021 be received.

Carried

e. Clerk's Report

The Clerk advised that Palmer Paving has agreed to include Tarbutt's resurfacing projects into their 2021 project list at the amalgamated tender price.

Complaints regarding parking and traffic at the end of Pine Island have declined.

A culvert by-law was considered in 2018 which had never been finalized. Council agreed to reconsider the culvert by-law.

The Building By-law should be reviewed with an eye to updating fees and processes including the receipt of inspection reports for each permit issued.

Applicants for the Treasurer position are coming in slowly; council agreed to further extend the deadline for submissions.

Summer student Emily Bradshaw has been helping with educational promotion for the WI Park, digitizing maps in the GIS program, marking the location of plots and graves for future mapping at Stickney Cemetery, and has been assisting with roadside maintenance as well as parks and municipal properties.

Administration of Landfill staff has been turned over to Tarbutt from Johnson. Staff are developing job descriptions for landfill attendants and a meeting with attendants to review job details and duties will be scheduled once the description is approved.

On the recommendation of the Landfill Committee the Landfill by-law and tipping fees should be reviewed.

7. OLD BUSINESS

8. NEW BUSINESS

By-laws

- a. A By-law to set the rates of Taxation for the year 2021

Resolution No: 2021 – 98

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that leave be granted to introduce By-law 2021 – 13, being a by-law to set the rates of Taxation for the year 2021; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

- b. A By-law to enter into Transfer Payment Agreement (ICIP) COVID-19 Resilience Infrastructure Stream for the MacLennan Hall Active Transportation Hub.

Resolution No: 2021 – 99

Moved by: U. Abbott

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2021 – 14, being a by-law authorizing the Mayor and the Clerk to execute the Transfer Payment Agreement under the Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience Infrastructure Stream – Local Government Intake, for the MacLennan Hall Active Transportation Hub; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

ADDENDUM

a. Parkland Dedication By-law

Council agreed to enact a Parkland Dedication By-law which would allow the municipality to collect 2% cash in lieu of parkland for each severance or plan of subdivision, but which monies would be reserved for parkland purposes.

b. Northwest Ontario Orthophotography Project

Council authorized staff to proceed with the offer of a partnership with Land Information Ontario (LIO) to acquire aerial imagery products including orthophotography, stereo data and digital elevation surface models. The project would begin in 2022.

9. **INFORMATION**

Council agreed to a trial Consent Agenda to reduce the number of resolutions, and to provide a more streamlined process for dealing with correspondence items.

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| a. Letter from Algoma Ontario Federation of Agriculture | Enquire |
| Re: SMV Signs and future projects | |
| b. Letter from Crime Stoppers, Sault Ste. Marie and Algoma District – discuss the possibility of working with them to solve the landfill vandalism. | |
| A donation in the amount of \$250 was approved. | |
| c. Letter from the Dr. Harold S. Trefry Memorial Centre re: donation | |
| d. Message from the Trefry Centre re: June is Seniors Month | |
| e. Resolution from the Municipality of Leamington regarding Reform of the Municipal Freedom of Information and Protection of Privacy Act | Support |
| f. Resolution from the Township of Lanark Highlands regarding review and reconsideration of Planning Act timelines. | Support |
| g. Resolution from the Town of Fort Erie regarding eliminating capital gains tax exemptions on primary residences. | Receive |
| h. Resolution from the Township of McKellar requesting consideration of tax breaks on 2020 CERB payments for disadvantaged recipients. | Support |
| i. Resolution from the Town of Kingsville regarding Bill C-21 and municipal by-laws restricting the possession, storage and transportation of legally obtained handguns. | Support |
| j. Resolution from the Township of the Archipelago requesting road management Action by the MTO on Invasive Phragmites | Support |
| k. Resolution from the Township of Rideau Lakes urging the Government of Ontario to provide funding to municipalities for the ongoing maintenance, preservation and repair of abandoned cemeteries in their care. | Support |

- l. Letter from the Town of Perth asking the province to be financially responsible for the replacement costs associated with all major capital equipment in hospitals. Support
- m. Media Release from FONOM regarding the transition of the Blue Box program from municipalities to producers. Projected for 2025. Receive
- n. Letter from the Northern Ontario School of Medicine Receive
- o. Letter from The Office of the Solicitor General regarding Tarbutt's letter regarding closing the Ontario Fire College. Receive

Resolution No: 2021 - 100

Moved by: D. McClelland Seconded by: R. Wigmore

Be it resolved that correspondence items 9 a. through o. be received; and That Council supports the resolutions from the municipalities of Leamington, Lanark Highlands, McKellar, Kingsville, The Archipelago, Rideau Lakes and Perth; and That a donation of \$250.00 be made to Crime Stoppers; and further That staff be authorized to work with the Algoma OFA to procure SMV signs. Carried

10. MEETINGS/WORKSHOPS

J. Brice will begin the first of three Volunteer Firefighter Training sessions this coming weekend in Prince Township.

11. NOTICES OF MOTION

12. CLOSED SESSION

Resolution No: 2021 - 101

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that Council move into closed session at 7:48 pm under Section 239 of the Municipal Act to discuss personal matters about identifiable individual including municipal or local board employees. Carried

- a. Volunteer compensation

Resolution No: 2021 - 102

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council rise from Closed Session at 7:07 pm. Carried

Resolution No: 2021 - 103

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council authorizes the Share Shed attendant to be included in the Township's payroll system at the agreed upon wage, to take effect on Wednesday, June 16, 2021 at a maximum of 18 hours per week. Carried.

This change will require the approval of Johnson Township Council.

Roundtable discussion included the following:

- Residents are very happy with the tree removal work done on Town Line Road
- Staff were authorized to bring forward the draft Culvert By-law that was last considered in 2018.
- Extend the deadline for the Treasurer's position and expand the search to advertise it on Indeed and Facebook
- Consider a "Planning Board area" wide By-law/Zoning Administrator and CBO
- Staff were commended for changes made to the website

13. CONFIRMATION BY-LAW

Resolution No: 2021 - 104

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2021- 15 being a by-law to confirm the proceedings of the Council meeting held this Sixteenth day of June, 2021; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

14. ADJOURNMENT


Resolution No: 2021 – 105

Moved by: D. McClelland


Seconded by: D. Farrar

Be it resolved that this regular Council meeting of June 16, 2021 be adjourned at 8:00 pm, to meet again on its regular council meeting date of July 21, 2021.

Carried



Lennox Smith, Mayor



Carol O. Trainor, Clerk