



THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Monday, May 3 at 5:00 pm
MacLennan Hall

Present: Mayor Lennie Smith
Councilor Dave Farrar
Councilor Ursula Abbott
Councilor Darren McClelland
Councilor Ruth Wigmore

Staff: Acting Clerk Janet Boucher

1. CALL TO ORDER

Mayor L. Smith called the Special Council meeting to order at 5:02 pm

2. DISCLOSURES OF PECUNIARY INTEREST

3. CLOSED SESSION

Resolution No: 68-2021

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that Council moved into Closed Session at 5:02 pm accordance with Section 239 (2) (b) of the *Municipal Act* in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

Cd

a. Review of Job Descriptions and Staffing

Resolution No: 69-2021

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council rise from closed session at 6:15 pm

Cd.

Direction further to the Closed Meeting: job descriptions are to be further developed for staff positions within the Municipality. Consultation with a Human Resource Specialist will occur as soon as possible.

4. CONFIRMATION BY-LAW

Resolution No: 70-2021

Moved by: R. Wigmore Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2021-09 being a by-law to confirm the proceedings of the Council meeting held this Third day of May, 2021; and



That said by-law be read a first, and taken as read a second and third time and finally passed.
Cd.

5. ADJOURNMENT

Resolution No: 71-2021

Moved by: Dave Farrar

Seconded by: D. MacLennan

Be it resolved that the Regular Council meeting held this Third day of May, 2021 be adjourned at 6:07 pm to meet again at the call of the Chair.

Cd.

Mayor Lennox Smith

Acting Clerk Janet Boucher