Minutes of the Regular Meeting

***September 19th 2018***

The following minutes are comprised of resolutions and the Clerk’s interpretation of the meeting. The meeting was called to order at 6:00 PM.

Present: C. Burton, R. Wigmore, L. Smith, D. Farrar

Absent: S. Flood

Staff: G. Martin, K. Barber, Caryn Orchard

Res: 106-2018 R. Wigmore, L. Smith

Be it resolved that Council adopts the Minutes of August 15th, 2018 as presented. (cd)

Res: 107-2018 L. Smith, R. Wigmore

Be it resolved that Council passes the Statements for August 2018 as presented. (cd)

Clerk’s Report: Deputy Clerk, Treasurer Caryn Orchard has enrolled in the AMCTO courses and very successfully has completed the first assignments. Caryn also represented the Township at the Fall Zone 7 Workshop in Mattawa. A report on the workshop will be available for the October council meeting. Staff had discussions with 17E Trading Post with regard to the on going maintenance issues. Discussions have included all three stakeholders, Jocelyn and Laird Townships along with Tarbutt. A plan to address the excess recyclables and the garbage that is left at the bins has been devised and implemented. Staff will continue to monitor and adjust as necessary. Staff will also be searching garbage bags that are placed there and letters will be sent to the persons dropping garbage at the recycle bins. A list of those persons will be kept and fines may be imposed.

Legal Counsel have sent formal letters to the property owners on Lakeshore in violation of the Zoning by-law by permitting Sea-Cans to be stored on their property. Initial fine if the cans are not immediately removed will start at $25,000.00.

The by-law to regulate trailers within the Township has gone to the lawyer for vetting and then will come back to Council before it is sent to have the ‘short form wording’ approved for Provincial Offences fines.

The policy requested by Council to establish a protocol in the event of a direct or indirect conflict of interest has been sent to the municipal lawyer for vetting, prior to being approved by Council.

One property has been placed in Tax Sale.

Council has received exceptional support from both residents and non residents for their position opposing the potential funding request by the city to support maintenance of Huron Central Rail.

Continued … 2

Cont. pg. 2, 09-19-018

The Township has acquired the services of Tyler Bertrand a By-Law enforcement officer with the City to address by-law issues in Tarbutt. Mr. Bertrand will be enforcing By-law concerns in Tarbutt on a fee for service basis.

Roads Report: Ditching is continuing. Staff will assess this week if we are still on track for budgeting of this work and advise council and Roads staff. Some concerns have been brought forward with the ditching, which is to be expected. Roads have addressed those concerns that were real and the work continues. Roads staff has spoken with the person that cut the road sides, Council is not pleased with the work done this year. Council is planning to either tender grass cutting of the road sides out for the term of council beginning in 2019 or perhaps arrange to do it in house. Council will have to address a concern at the turn around on Pine Island. Establishment of the high water mark is a first step and a decision will be made at the October meeting.

Res: 108-2018 L. Smith, D. Farrar

Be it resolved that Council reiterates the following current practice:

Landfill staff (1) shall receive 50% reimbursement for the cost of their cell phone in order to provide phone access at the Landfill site and to permit contractors and residents to contact staff regarding tipping fees, hours and pickups … etc.

Landfill attendants (2) shall each receive $10.00 per month as compensation for the use of their personal vehicle to move items deposited in the wrong place, garbage collected during clean up and to move share shed items within the site. (cd)

Res: 109-2018 D. Farrar, R. Wigmore

Be it resolved that Council amends By-Law 15-2018 being a by-law to regulate the placement of sea-cans within the township to correct a housekeeping error within the body of the by-law. (cd)

Res: 110-2018 L. Smith, D. Farrar

Be it resolved that Council approves payment to Karhi Contracting of the Tender for the Sand Shed site prep, including the addition to the site for the equipment storage to be constructed on the side of the Sand Shed. (cd)

Res: 111-2018 L. Smith, R. Wigmore

Be it resolved that Council approves payment to Metal Plus Ltd. For 50% of the Retrofit Tender for the Municipal Garage and Fire Hall in the amount of $49,350.00, plus taxes, as per Tender. All materials are on site and work has progressed well. (cd)

Continued ….. page 3

Cont. pg. 3, 09-19-018

Res: 112-2018 D. Farrar, L. Smith

Be it resolved that Council confirms the phone poll of August 31st, 2018 for the upgrade of insulation and ventilation for the Fire Hall attic in the amount of approximately $3,500.00 plus taxes. (cd)

Res: 113-2018 D. Farrar, R. Wigmore

Be it resolved that Council accepts the Request for Quote from Guardian Electric in the amount of $2,900.00 plus taxes for the removal of hydro hook up from the exterior of the municipal garage and fire hall and for the reinstallation of underground hydro to the garage and fire hall. (cd)

Res: 114-2018 R. Wigmore, L. Smith

Be it resolved that Council passes By-law 23-2018 being a by-law to set the date and times for the Advance Poll for the 2018 municipal election. (cd)

Res: 115-2018 R. Wigmore, D. Farrar

Be it resolved that Council passes By-Law 24-2018 being a by-law to establish a joint Compliance Audit Committee for the 2018 Municipal Election. (cd)

Res: 116-2018 L. Smith, R. Wigmore

Be it resolved that Council supports the resolution from South Glengarry, in seeking to have Paramedics listed provincially as a full essential service. (cd)

Res: 117-2018 L. Smith, R. Wigmore

Be it resolved that Council supports the resolution from the Town of Parry Sound and the resolution from the City of North Bay, seeking to have funding of the film industry either more long term, as in 10 year commitments, or permanent; in light of the benefits municipalities in the north have seen in recent years. (cd)

Res: 118-2018 D. Farrar, L. Smith

Be it resolved that Council supports the Severance application Num. T2018-07, Jason and Tanya Smith for the creation of two lots on McCluskie Road. (cd)

Res: 119-2018 D. Farrar, R. Wigmore

WHEREAS THE MUNICIPAL ACT S. O. 2001 CH,25, AS AMENDED, SECTION 239 (2) PERMITS CLOSED MEETINGS, THEREFORE BE IT RESOLVED THAT COUNCIL PROCEEDS IN CLOSED SESSION AT \_7:00 PM IN ORDER TO ADDRESS A MATTER PERTAINING TO:

\_\_\_\_\_ the security of the property of the municipality or local board;

Cont. pg. 4

Cont. pg. 4, 09-19-018

\_\_X\_\_\_ personal matters about an identifiable individual, including municipal or local board employees;

\_\_\_\_\_ a proposed or pending acquisition or disposition of land by the municipality or local board;

 \_\_\_\_\_ labour relations or employee negotiations;

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

\_\_\_\_\_ advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

\_\_\_\_\_ a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;

\_\_\_\_\_ information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them, or between municipal governments.

\_\_\_\_\_ a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

\_\_\_\_\_ a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board or an institution and has monetary value or potential monetary value; or

\_\_\_\_\_ a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (cd)

Res: 120-2018 L. Smith, D. Farrar

Be it resolved that Council comes out of Closed at 7:30PM. (cd)

Res: 121-2018 L. Smith, R. Wigmore

Be it resolved that Council authorizes staff to place advertising for a contract position. (cd)

Res: 122-2018 R. Wigmore, D. Farrar

Be it resolved that Council passes By-Law 25-2018 being a Confirming by-law to adopt, ratify and confirm the actions of Council. (cd)

Res: 123-2018 D. Farrar, R. Wigmore

Be it resolved that Council adjourns at 8:20PM until the next regular scheduled meeting of Council on October 17th, 2018 or at the call of the Mayor. (cd)

Mayor C. Burton \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk G. Martin \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: October 17th 2018