



THE TOWNSHIP OF TARBUTT
Council Meeting
Wednesday, December 15, 2021 at 6:00 pm
Tarbutt Township Council Chambers

Present: Lennie Smith, Mayor
Ursula Abbott (arrived at 7:00 pm)
David Farrar
Darren McClelland
Ruth Wigmore

Staff: Jared Brice, Planning / Administrative Assistant
Mike Pigeon, Road Superintendent
Carol Trainor, CAO/Clerk/Deputy Treasurer

1. CALL TO ORDER

Mayor L. Smith called the regular council meeting to order at 6:00.

2. DISCLOSURES OF PECUNIARY INTEREST

Councillor Farrar noted a conflict of interest with addendum item a.

3. PREVIOUS MINUTES

- a. Minutes of the regular Council meeting held November 17, 2021

Resolution No: 2021 - 183

Moved by: R. Wigmore

Seconded by: D. McClelland

Be it resolved that the minutes of the regular Council meeting held on November 17, 2021 be adopted as circulated.

Carried

4. ADOPT ADDENDUM

Resolution No: 2021 – 184

Moved by: D. McClelland

Seconded by: R. Wigmore

Be it resolved that two items to be added to the agenda:

- a. A resolution to pay the annual honourarium of the fire fighters.
b. Revised 2021 Accessibility Plan

Carried

5. FINANCIAL STATEMENTS

- a. Financial Statements for the month of November, 2021

Resolution No: 2021 – 185

Moved by: R. Wigmore

Seconded by: D. McClelland



Be it resolved that the financial statements for the month of November, 2021 be approved as circulated.

Carried

b. Volunteer Fire Honourariums

Councillor Farrar declared a conflict of interest with this item as he is a member of the volunteer fire department.

Resolution No: 2021 - 186

Moved by: R. Wigmore Seconded by: D. McClelland

Be it resolved that Council approves the disbursement of the Volunteer Fire Fighter Honourariums for the year 2021 as presented.

Carried

6. STAFF AND COMMITTEE REPORTS

a. Road Superintendent Verbal Update

M. Pigeon reported that everything is going well.

- Requested new carbide blades for the plough truck purported to last up to two times longer, are quieter and provide reduced vibration to the truck. They cost more initially but last longer and are much easier to change, saving time. Will be included in the 2022 budget
- Council agreed to the request to use synthetic oil in the backhoe
- A supply of DEF has been stored due to an impending shortage
- Working with Johnson at the landfill to get the scrap metal area cleaned and ready to accept collector bins. Total estimated cost of the project will be close to \$10,000 which will be offset from the proceeds from the sale of scrap metal
- It will be much cleaner and easier for residents to deposit scrap in the bin and more difficult for scavengers.
- Recycling bins have been relocated to reduce traffic congestion.

Council noted their appreciation to M. Pigeon for taking the initiative to move these new projects forward.

Resolution No: 2021 - 187

Moved by: R. Wigmore Seconded by: D. McClelland

Be it resolved that the verbal report from M. Pigeon on roads department activities be received.

Carried

b. Sand Shed Proposal

M. Pigeon responded to questions regarding the proposal for a tarp structure on concrete blocks with an asphalt base. This structure provides the most height at 41 ft with a galvanized steel frame. Council agreed to consult with an engineer regarding



a compaction test to confirm whether the site is adequate for building, and to obtain a quote for footings and a frost wall. M. Pigeon will determine how far ahead the structure must be ordered.

Resolution No: 2021 - 188

Moved by: D. Farrar Seconded by: R. Wigmore

Be it resolved that the proposal for the construction of a sand shed at the Township office be received; and

That Council authorizes the Road Superintendent to proceed with the project as presented with possible amendments.

Carried as amended

c. Clerk's Report

- The Clerk brought Council up to date on recycling negotiations, changes occurring at the landfill, thanked M. Pigeon working with the Johnson Works Superintendent.
- More recycling details are provided in the report to follow
- MacLennan Hall: concrete pads have been installed for the picnic shelter and the bicycle station, and outhouses were relocated.
- Council agreed that an RFP for landfill engineering should be distinct from other engineering services.
- Elections Ontario to be notified that the Township objects to the provincial election being held in the Council Chambers due to the inability to safely distance election workers and voters.

Resolution No: 2021 - 189

Moved by: R. Wigmore Seconded by: D. Farrar

Be it resolved that the Clerk's report dated December 15, 2021 be received.

Carried

7. OLD BUSINESS

a. Puddingstone Road Boundary Agreement

Council confirmed that the arrangement was to have Johnson Township provide general maintenance to Puddingstone Road for a one year trial only. As Tarbutt has agreed to take on the maintenance of the landfill site which is most resource intensive, the situation will be reviewed at the end of the year.

Resolution No: 2021 - 190

Moved by: D. Farrar Seconded by: R. Wigmore

Be it resolved that the letter from Johnson Township regarding the Puddingstone Road Boundary Road Agreement and By-law be received; and

That Council confirms that the agreement is to be in place for a one year trial only, to be reassessed after that time.

Carried



8. NEW BUSINESS

a. Committee of Adjustment, Minor Variances

Resolution No: 2021 - 191

Moved by: R. Wigmore Seconded by: D. Farrar

Be it resolved that the report from the Clerk regarding the Minor Variance / Committee of Adjustment process be received; and

That Council confirms that minor building and property adjustments will be processed through a zoning by-law amendment process rather than establishing a Committee of Adjustment system; and

That a two-tiered fee system be established to distinguish between minor, site specific amendments and more detailed zoning and resource intensive amendments.

Carried

b. Landfill Recycling Proposal

GFL provided a proposal to replace the old bins at the turnoff depot with newer, cleaner bins that would be clearly labelled for the type of recycling they contain, in addition to a new system of larger, walk in roll off bins at the landfill site. Mixed recycling collection will include 1-7 plastics and aluminum.

Resolution No: 2021 - 192

Moved by: D. Farrar Seconded by: R. Wigmore

Be it resolved that the report from the Clerk regarding the proposed changes to the Landfill Recycling system be received; and

That Council authorize staff to enter into agreement with AIM recycling for the collection of scrap metal for a one year trial, pending receipt of the required documentation; and

That Council agrees to the proposal submitted by GFL for the recycling bins at the landfill site pending agreement by Johnson Township.

Carried

c. Accessibility Plan Update

Resolution No: 2021 - 193

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the verbal report by the Clerk regarding updates to the Township's Accessibility Plan be received; and

That the revised 2021 Accessibility Plan be approved for submission to the AODA with the most recent amendments to Township amenities including the website; and

That members of Council and staff will complete the annual requirements for AODA training prior to the end of 2021.

Carried.



9. INFORMATION

1. Thank you card from Janet Boucher, Acting Treasurer
2. Letter from the Matthews Memorial Hospital Association
Re: Community Donations
3. Resolution from The Town of Thessalon
Re: Physician Recruitment and filling vacancies at the Thessalon Hospital
4. Resolution from the City of St. Catharines
Re: National Childcare Program Agreement with Ontario
5. Resolution from the Town of Georgina
Re: Recycling of Agricultural Wrap and Boat wrap
6. Resolution from the Town of LaSalle
Re: COVID-19 Testing at Land Borders
7. Resolution from the Region of Durham
Re: Bus Stop Dead End Roads
8. Resolution from the County of Simcoe
Re: Request to amend O. Reg 380-04 for Emergency Management annual requirements
9. An Introduction to Habitat for Humanity, Sault Ste. Marie and Area
10. Letter from the Ministry of Northern Development, Mines, Natural Resources and Forestry
Re: Annual allocation for Northern Ontario Resource Development Support (NORDS)
11. Letter from the Ministry of the Environment, Conservation and Parks
Re: Noise Prediction for assessing road and rail traffic noise levels
12. FONOM Media Release
Re: Physician Nurse and Health Care Professional Shortage in Northern Ontario

Resolution No: 2021 - 194

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that correspondence items 1 through 12 on the consent agenda dated December 15, 2021 be received; and

That the MMHA request be received and deferred to budget deliberations; and

That the resolution supporting physician recruitment by the North Shore Health Network at the Thessalon Hospital be supported; and

That Council supports the resolutions from the City of St. Catharines, the Town of Georgina, the Town of LaSalle, the Region of Durham and the County of Simcoe.

Carried



10. MEETINGS/WORKSHOPS

11. NOTICES OF MOTION

12. CLOSED SESSION

Resolution No: 2021 - 195

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council move into closed session at 7:36 pm to discuss personal matters about an identifiable individual, including municipal or local board employees.
Carried

a. Position Evaluation

Resolution No: 2021 - 196

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council does rise from closed session at 8:30 pm.
Carried

Council agreed that the Personnel Committee would meet with the employee after Christmas to discuss changes to the position.

13. CONFIRMATION BY-LAW

Resolution No: 2021 - 197

Moved by: D. McClelland Seconded by: D. Farrar

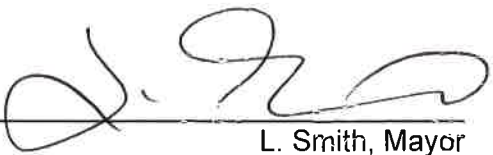
Be it resolved that leave be granted to enact By-law 2021 - 31 being a by-law to confirm the proceedings of the regular Council meeting, held this Fifteenth day of December, 2021.
Carried

14. ADJOURNMENT

Resolution No: 2021 - 198

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the regular Council meeting of December 15, 2021 be adjourned at 8:48 pm, to meet again on Wednesday, January 12, 2022 at 6:00 pm.
Carried



L. Smith, Mayor



C. Trainor, Clerk