

**THE TOWNSHIP OF TARBUTT**  
**Council Minutes**  
**Wednesday, March 16, 2022 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**Present**     **L. Smith, Mayor**  
                  **David Farrar**  
                  **Ursula Abbott**  
                  **Darren McClelland**  
                  **Ruth Wigmore**

**Staff:**       **Mike Pigeon, Road Superintendent**  
                  **Jared Brice, Administrative/Planning Assistant**  
                  **Carol Trainor, CAO/Clerk/Deputy Treasurer**

**1.     CALL TO ORDER**

Mayor L. Smith called the regular Council meeting to order at 6:00 pm.

**2.     DISCLOSURES OF PECUNIARY INTEREST**

**3.     PREVIOUS MINUTES**

a. Minutes of the Council meeting held February 16, 2022.

Resolution No: 2022 – 18

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the minutes of the Council meeting held on February 16, 2022 be adopted as circulated.

Carried

**4.     ADOPT ADDENDUM**

**5.     FINANCIAL STATEMENTS**

a. Financial Statements for the month of February, 2022

Resolution No: 2022 – 19

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the financial statements for the month of February, 2022 be approved as circulated.

Carried

b. Unaudited Year End statements

Councillor Abbott advised that she met with the Treasurer to review the year end statements. Revenue appears high at this point in time but these numbers are preliminary. A meeting to discuss the Roads budget will be held next week and a Budget meeting will be scheduled for March 30.

Resolution No: 2022 – 20

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the Unaudited Year End Statements be received for information.

Carried

**6. STAFF AND COMMITTEE REPORTS**

a. Roads Superintendent Verbal Update

M. Pigeon advised that they have been busy steaming culverts and snow ditching. Half loads will be going on next week, with bagged signs going up in advance. Brushing from the 2021 budget is complete on Town Line, will now do parts of Lakeshore and to Pine Island.

Resolution No: 2022 – 21

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the verbal report from the Road Superintendent be received.

Carried

b. Tender Results: Bridge and Culvert Inspections for 2022

Resolution No: 2022 – 22

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the results of the Bridge and Culvert Inspection Tender call be received; and

That Plummer Township be advised that Council accepts the bid from Kresin Engineering for 2022 Bridge Inspections in the amount of \$2,260 including HST.

Carried

c. Report of the Landfill Committee Meeting re: shipping waste

Resolution No: 2022 – 23

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the Clerk regarding the Landfill Committee meeting of March 10, 2022 be received; and

That the Johnson Tarbutt Landfill Committee recommends to the Councils of Johnson and Tarbutt Townships the acceptance of the proposal from GFL Environmental for the storage, collection and transport of waste from the landfill

site, pending resolution of the fuel surcharge, in keeping with the requirements set out in Condition 7 of the ECA issued by the Province; and  
That a By-law to enter into agreement with GFL for this service be provided for passing.

Carried as amended

d. Application for Consent to Sever, 261 Barr Road North

Resolution No: 2022 – 24

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report regarding the Application for Consent for the property located at 261 Barr Road N. be received; and

That the Planning Board include the following conditions prior to the deeds being stamped:

- that any portion of the road allowance that is adjacent to the severed portion be conveyed to the municipality at the expense of the owner;
- that the applicant provide 5% cash-in-lieu of parkland dedication in accordance with the Planning Act,
- that written confirmation be required to confirm that all outstanding taxes have been paid in full; and

That the Planning Board be advised that The Township of Tarbutt has no objection to the application.

Carried

e. Draft Minutes of the Cemetery Board meeting

Resolution No: 2022 – 25

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the minutes of the Cemetery Board meeting held March 1, 2022 be received; and

That the proposed fee schedule for the Cemetery Board be approved as amended to note that all fees are subject to HST.

Carried

f. Draft Compensation Policy Statement

The draft Compensation Policy provided by the HR Consultant can be amended to suit the needs of the Township. The personnel committee will meet to clarify statements regarding movement on the salary scale.

Resolution No: 2022 – 26

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the draft Employee Compensation Policy be received; and

That the policy statement be approved pending clarification of advancement on the salary scale.

Carried

g. Clerk's Report

Resolution No: 2022 – 27

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the report from the CAO/Clerk dated March 16, 2022 be received; and

That the job description for the Share Shed Attendant be approved as presented; and

That the contract with Ironside Consulting for Integrity Commissioner services be renewed for a two year period in accordance with By-law 8-2019; and

That Council authorize that a Peer Review of the Township's Zoning By-law and the draft Official Plan be conducted by JL Richards Planning.

Carried as amended

**7. OLD BUSINESS**

a. Johnson Township Recreation – request for donation for 2021

Resolution No: 2022 - 28

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council authorize the 2021 donation to Johnson Recreation in the amount of \$3,000; and

That that Council authorizes the Treasurer to include a donation of the same amount into the 2022 budget.

Carried

b. Municipal Road Audit / Speed Limits

The road audit and review of speed limits conducted by the Mayor in 2021 is circulated again for review. In order to budget for the cost of speed limit signage and other expenses such as public notification, council direction is being sought as to which roads might take priority, or if all roads in the Township be reduced to 60 km/h unless otherwise noted. Some roads are posted at 50 km/h.

Council had previously agreed to install Slow Moving Vehicle (SMV) signs at municipal entry points. Staff have been working with the OFA to secure funding for these signs, and confirmation should be received in the next few weeks. Request purchase to be made now.

Resolution No: 2022 – 29

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that staff be authorized to accept the quotation from Stinson Owl-Lite for six (6) Slow Moving Vehicle signs and hardware to be installed at municipal entry points.

Carried

## 8. NEW BUSINESS

### a. Adoption of the 2022 Pay Equity Plan

Resolution No: 2022 – 30

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the 2022 Pay Equity Plan be received as circulated; and  
That the recommended salary adjustments be made, retroactive January 1,  
2022.

Carried

Mayor Smith advised that he received a request from a resident of Smith Road where a portion of the forced road is still in the owner's name. That section of the road should be conveyed to the Township to protect the owner from liability, and to ensure that the Township has the right to maintain it as needed. Agreed.

## 9. INFORMATION

### a. Consent Agenda: Correspondence and Information Items

1. Report of the Integrity Commissioner, Feb 2020 to March 2022
2. Central Algoma Rural Health Steering Committee (CARHSC)  
Re: Meeting of February 10, 2022
3. Resolution from the Township of Front of Yonge  
Re: Dissolution of the Ontario Land Tribunal
4. Message from MP Peter Julian  
Re: Private Member's Bill C-229 to ban symbols of hate
5. Letter from the Ministry of Northern Development, Mines, Natural Resources and Forestry  
Re: LDD (gypsy moth) outbreak in Ontario
6. Letter from the Ministry of Northern Development, Mines, Natural Resources and Forestry  
Re: Seeking input about floating accommodations on waterways over public lands
7. Letter from the Broadband Strategy Division, Ministry of Infrastructure  
Re: Getting Ontario Connect Act, 2022
8. Letter from Crime Stoppers of Sault Ste. Marie and Algoma  
Re: Request for Donation
9. The Freshwater Connection CAFC Newsletter, Winter 2022

Resolution No: 2022 – 31

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that correspondence items 1 through 9 on the consent agenda dated March 16, 2022 be received; and

That Council accept the report of the Integrity Commissioner for the two year period of February 2020 to March 2022, and

That Council supports the resolution from the Township of Front of Yonge to dissolve the Ontario Land Tribunal; and

That Council supports MP Peter Julian's Private Member's Bill C-229 Banning Symbols of Hate Act; and

That a donation in the amount of \$250 be provided to Crime Stoppers.

Carried as amended

## 10. MEETINGS/WORKSHOPS

- a. Ministry of Municipal Affairs and Housing Northern CAO/Clerks' Forum takes place virtually over two half days. No cost.
- b. 2022 (virtual) Farmland Forum, March 24, 2022, Registration fee \$50.
- c. FONOM Conference in North Bay, May 9 – 11, 2022, request CAO/Clerk to attend. No fee to register.

Resolution No: 2022 – 31

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the Clerk be authorized to register and attend the FONOM Conference in North Bay, May 9 – 11, 2022.

Carried

## 11. NOTICES OF MOTION

## 12. CLOSED SESSION

## 13. CONFIRMATION BY-LAW

- a. Confirmation By-law

Resolution No: 2022 – 32

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 09, being a By-law to confirm the proceedings of the regular meeting of Council of The Township of Tarbutt held this Sixteenth day of March, 2022; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

**14. ADJOURNMENT**

Resolution No: 2022 – 33

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the regular Council meeting of March 16, 2022 be adjourned at 8:20 pm, to meet again on Wednesday, April 20, 2022 at 6:00 pm; and

That a Budget Meeting be held on Wednesday, March 30 2022 at 6:00 pm.

Carried



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Lennox Smith, Mayor



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Carol O. Trainor, Clerk