

**Request for Proposal**  
**CONSTRUCTION OF A SAND SHED**  
RFP 22-02

## **1.0 INTRODUCTION**

The Township of Tarbutt invites quotes from qualified contractors with WSIB and insurance coverage to provide materials and install a 60' x 60' sand shed on the site of the Township Roads Garage, 27 Barr Road South. This project will be bid in three stages and bidders may bid on one or all three stages of the project.

## **2.0 SCOPE OF WORK**

The Sand Shed will consist of a tarped structure anchored to concrete block wall on footings, with an asphalt pad in the perimeter, located next to the Roads Garage / Fire Hall at the Township Municipal Building.

The site is cleared and level. Contractor will be required to excavate for footings and base.

### **2.1 Stage 1: Gravel Base and Concrete Footings**

Apply a 6" gravel base using 7/8 gravel, then poured concrete footings wide enough to support blocks and building. Interlocking concrete landscape blocks to be placed on three sides on footings in the shape of a U where tarped structure will be anchored. Blocks are to be [2' x 2' x 2'] or [2' x 2' x 4'] or [2' x 2' x 6'].

### **2.2 Stage 2: Asphalt Pad**

An asphalt pad measuring 64 ft long x 60 ft wide x 4 inches thick will be placed inside the U shaped concrete blocks. Two lifts of asphalt will be placed within the perimeter, packed, with a 4 foot approach on the exterior, on the west side.

### **2.3 Stage 3: Tarped Structure**

Engineered tarp structure measuring 60' x 60' square by 35' to 40' in height, to be anchored on top of the concrete wall with a finish height of 39 ft to 44 ft in height. Minimum 20 year warranty required.

- There is no electrical connection to the building.
- The Building Permit will be issued by the Township with fees waived.
- Clean up and dispose of all rubbish, waste and materials on site.

### **3.0 GENERAL**

- 3.1 A site inspection must be conducted with the Road Superintendent prior to submitting a proposal.
- 3.2 All information provided by a proponent in response to this RFP must contain sufficient detail to support the work being proposed.
- 3.3 The detail and clarity of the proponent's submission will be considered indicative of their expertise and competence to satisfactorily complete the proposed project.
- 3.4 Page 4 attached hereto must be provided as part of your response.
- 3.5 The successful bidder shall supply all labour, materials and equipment necessary to complete the work in a satisfactory, professional and timely manner.
- 3.6 The work is to be completed using the most efficient methods available. Anticipated start and completion dates are to be included in your submission.
- 3.7 The municipality reserves the right to request proponents to clarify information provided or to address specific requirements not adequately covered in their submission.
- 3.8 The lowest, or any bid, may not necessarily be accepted. The municipality reserves the right to accept or reject any or all proposals if the detail provided is insufficient.
- 3.9 The successful bidder will provide proof of WSIB and valid liability insurance naming the Township as third party insured before work begins.
- 3.10 All material and work shall be of the highest grade. Any improper or faulty material or workmanship entering into the project shall be removed and repaired or replaced by the contractor immediately upon discovery or notice by the owner.
- 3.11 All work and materials shall come with a minimum 1 year warranty.

### **3.0 COMPLETION DATE**

Work must be completed by: September 1, 2022

### **4.0 CLOSING DATE AND TIMING**

- 5.1 The closing date for proposals is Friday, April 29, 2022 at 12:00 noon. Sealed envelopes may be delivered to the Township Office at 27 Barr Road S., Desbarats or left in the mail slot if the office is closed. E-mail [clerk@tarbutt.ca](mailto:clerk@tarbutt.ca) if you require additional information.

- 5.2 Hardcopy submissions to be clearly marked as “Request for Proposal – Sand Shed”, sealed, and addressed to:

Carol O. Trainor, CAO/Clerk  
The Township of Tarbutt  
27 Barr Road S.  
Desbarats, ON  
P0R 1E0

- 5.3 Price(s) to remain FIRM for the contract period and must be open to acceptance by the municipality for a period of 30 days after the closing date.
- 5.4 Any questions regarding this Request for Proposal should be directed to the Township Administration Office at 705-782-6776, or by email to [clerk@tarbutt.ca](mailto:clerk@tarbutt.ca). To reach the Road Superintendent, please call 705-989-4303 or by e-mail at [roads@tarbutt.ca](mailto:roads@tarbutt.ca)

**6. MATERIALS**

- 6.1 Tarp structure is to have a minimum 20 year warranty on materials.
- 6.2 Bidders may use discretion in supply of concrete blocks.
- 6.3 Tarped structure is to be white in colour.

Date of Site Inspection: \_\_\_\_\_

Anticipated start date: \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

**THE TOWNSHIP OF TARBUTT SAND SHED PROPOSAL**

**THIS PAGE MUST BE SUBMITTED AS PART OF YOUR OVERALL PROPOSAL.**

**Stage 1** concrete materials warranty: \_\_\_\_\_

Materials: \$ \_\_\_\_\_

Labour: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_ Total Quotation before taxes: \$ \_\_\_\_\_

**Stage 2** asphalt materials and supplies: \_\_\_\_\_

Materials: \$ \_\_\_\_\_

Labour: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_ Total Quotation before taxes: \$ \_\_\_\_\_

**Stage 3:** tarp materials and supplies warranty: \_\_\_\_\_. Please provide details of the recommended model.

Materials: \$ \_\_\_\_\_

Labour: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_ Total Quotation before taxes: \$ \_\_\_\_\_

I, \_\_\_\_\_, do solemnly attest that I have the authority to bind the corporation and submit that I will be responsible for any and all assertions made herein.

The name, email and phone number of the proponent firm and its principal contact person:

NAME OF FIRM: \_\_\_\_\_

PRINCIPAL CONTACT: \_\_\_\_\_

EMAIL: \_\_\_\_\_ Cell # \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_