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**THE TOWNSHIP OF TARBUTT**  
**Council Minutes**  
**Wednesday, April 20, 2022 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**Present:** Lennie Smith, Mayor  
David Farrar  
Darren McClelland  
Ruth Wigmore

**Regrets:** Ursula Abbott

**Staff:** Mike Pigeon, Road Superintendent  
Carol Trainor, CAO/Clerk

**1. CALL TO ORDER**

Mayor L. Smith called the regular council meeting to order at 6:00 pm.

**2. DISCLOSURES OF PECUNIARY INTEREST**

Councillor Farrar declared a pecuniary interest with agenda item 5.

**3. PREVIOUS MINUTES**

Resolution: 2022 – 34

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the minutes of the Regular Council meeting held the Sixteenth day of March, 2022 be approved as circulated.

Carried

**4. ADOPT ADDENDUM**

**5. FINANCIAL STATEMENTS**

Councillor Farrar declared a conflict of interest with this item as he is the President of Superior Truck Centre.

Resolution: 2022 – 35

Moved by: R. Wigmore

Seconded by: D. McClelland

Be it resolved that the Financial Statements for the month of March, 2022 be adopted as circulated.

Carried

**6. STAFF AND COMMITTEE REPORTS**

a. Road Superintendent Update



## East Algoma Road Superintendent's Amalgamated Tender

Road Superintendent Mike Pigeon noted the increase to the surface treatment contract over 2021, from \$2.85/meter to \$3.58/meter for single coat, plus \$0.39 for Poly, which will have a significant impact on the budget. The low bid bulk cost for culverts and hardware was \$42,537.24 from Iconix, and the bid for flake calcium is \$652/ton from Wamco.

Resolution 2022 - 36

Moved by: D. McClelland                      Seconded by: R. Wigmore

Be it resolved that the information from the Road Superintendent regarding the East Algoma Road Superintendent's Amalgamated Tender for 2022 road projects be received; and

That Council accepts the recommended bid from Ellwood Robinson for resurfacing Lakeshore Drive; and

That Council accepts the recommended bid from Iconix for culverts and hardware; and

That Council accepts the recommended bid from Wamco for flake calcium; and

That staff be authorized to proceed with the contracts to have the work completed.

Carried

M. Pigeon raised the issue of drainage at Creek Road as the water drains the Township road over the culvert and washes out through private property. The Township had previously requested an easement over this parcel and agreed staff should reach out in an attempt to discuss an easement and maintenance agreement from the Association that would allow us to drain our road and dry out their field.

Council agreed to rearrange the agenda items to discuss the landfill contract while the Road Superintendent was in attendance.

A draft recommendation was received from Johnson Township regarding future use of the bunker and the cost of shipping waste, intended to be a long term measure to save and extend the life of the landfill. The proposed bin method, which is now in place, is cleaner, prevents blowing litter, and reduces the overall traffic backlog created by use of the bunker. D. Farrar will provide figures to demonstrate that this method is more cost effective.

Resolution: 2022 – 37

Moved by: D. McClelland                      Seconded by: D. Farrar

Be it resolved that The Township of Tarbutt supports the current landfill system of 6 yard bins for household waste, and a 40 yard bin for non-household waste in order to ship waste out of the joint landfill site.

Carried

Road Superintendent M. Pigeon left the meeting.

b. 2022 Election Timelines

Resolution: 2022 – 38



Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the Clerk regarding dates and information for the 2022 Municipal Election be received.

Carried

c. Proposed Revisions to the Procedural By-law

Resolution: 2022 – 39

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding revisions to the Procedural By-law be received; and

That By-law 14-2018 be amended to revise the index for the council meeting agenda pending review and presentation of an updated Procedural By-law; and

That the provisions of By-law 18-2020 for meeting electronically, including quorum and closed session, be reinstated in the interim while an updated Procedural By-law is being prepared.

Carried

d. Draft Election Policy: Use of Corporate Resources

Resolution: 2022 – 40

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report regarding the Use of Corporate Resources Policy for the municipal election be received; and

That Council hereby adopts the Use of Corporate Resources for Municipal Elections policy as presented.

Carried

e. Clerk's Report

Council discussed a number of items and resolved the proceed with the following:

- Landfill winter hours will be extended until after May long weekend
- New copier/scanner to be ordered
- Increase of administrative fees to 30%
- Continue to pursue trailer permits
- Establish a process and policy for private road associations

Resolution: 2022 – 41

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Clerk's report for the month of April be received; and

That Council agrees to upgrade the photocopier to a Canon IRC3826 with 11 x 17 cassette copier/scanner in the budget; and

That Tarbutt Council agrees to amending the landfill hours to remain closed at 5:00 on Wednesday until after the long weekend in May, pending MECP approval; and

That Council reaffirm that a minimum additional fee of 30% may be charged on all administrative transactions where assets and expenses have been incurred.

Carried as amended



**7. OLD BUSINESS**

- a. Request for Proposal – Landfill Engineering Services

Resolution: 2022 – 42

Moved by: D. Farrar

Seconded by: R. Wigmore

Be it resolved that the verbal report from the Clerk regarding Engineering Services required at the Landfill Site be received; and

That Council authorizes the Clerk to prepare and circulate a Request for Tender for Engineering Services at the joint landfill site to include providing technical advice and support required by the Ministry of the Environment, Conservation and Parks, as well as surveying, testing, monitoring, and preparation of the annual report.

Carried

- b. By-law to Enter into Agreement with GFL for Waste Hauling Services

A draft resolution from Johnson Township was presented and discussed. Council agreed that the new system is working well, landfill staff are satisfied with the traffic flow and the reduction in blown litter resulting from the bins, and this system is the best solution to extend the life of the landfill site.

Resolution: 2022 – 43

Moved by: R. Wigmore

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 10 being a By-law authorizing the Clerk to enter into an Operational Agreement with Green For Life Environmental (GFL) Inc, Sault Ste. Marie, for the collection and removal of Household and Non-Household Waste at the Johnson Tarbutt Landfill Site; and

That said by-law be given a first, and taken as read a second and third time and finally passed in open Council.

Carried

**8. NEW BUSINESS**

- a. Letter from the Brown's Island Association re: maintenance

Resolution: 2022 – 44

Moved by: D. Farrar

Seconded by: R. Wigmore

Be it resolved that the letter from the Brown's Island Road Association requesting roads maintenance assistance be deferred to budget deliberations.

Carried

**9. INFORMATION/CONSENT AGENDA**

1. Letter from the Township of Johnson to Premier Doug Ford  
Re: Dissolving the Ontario Land Tribunal
2. Letter from the Township of Johnson to Minister Steve Clark, MMAH  
Re: Report of the Ontario Housing Affordability Task Force



3. Letter from the Northern Ontario School of Medicine  
Re: NOSM Expansion Announcement
4. Letter from the Township of Laird  
Re: Request to reduce the speed limit on Town Line Road to 60 km/h
5. Letter from the Sault Ste. Marie Humane Society  
Re: Annual contract renewal
6. Letter from the Ministry of Agriculture, Food and Rural Affairs  
Re: Restrictions to avoid Avian Influenza (H5N1) in Ontario
7. Resolution from the Town of Momo  
Re: Request the Canadian Government to provide greater support for the Ukrainian people by exerting maximum sanctions and pressure on Russia
8. Resolution from the Township of Lake of Bays  
Re: Floating Accommodations Restrictions and Conditions
9. Resolution from the Township of Mulmur  
Re: Comments on Bill 109: More Homes for Everyone Act
10. Resolution from the Town of Halton Hills  
Re: New Gravel Extraction Licensing applications
11. Letter from the "Tarbutt Weight Loss Group"  
Re: MacLennan Hall Weekly Rental

Resolution: 2022 – 45

Moved by: R. Wigmore

Seconded by: D. Farrar

Be it resolved that correspondence items 1 through 11 on the Consent Agenda dated April 20, 2022 be received; and

That Council supports the resolutions from the Town of Mono, the Township of Lake of Bays, and the Township of Mulmur; and

That staff advise the Township of Laird that Tarbutt Township agrees to revising the speed limit on Town Line Road; and

That the Tarbutt Weight Loss Group be advised that the hall will be available to them at a weekly rental fee of \$20 payable monthly.

Carried

## 10. MEETINGS/WORKSHOPS

- CAO/Clerk to attend the Central Algoma Clerk's Association meeting at the Johnson Arena on April 28.
- CAO/Clerk will attend the FONOM Conference in North Bay May 9, 10, 11, 2022



**11. NOTICES OF MOTION**

Councilor Wigmore requested setting a date for a roads tour which would be outside of working hours.

A Landfill Committee meeting will be arranged when all members are available.

**12. CLOSED SESSION**

The Closed Session was not required as a result of a legal opinion not being available, and Council having agreed of a course of action.

**13. CONFIRMATION BY-LAW**

Resolution: 2022 – 46

Moved by: R. Wigmore

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 - 11 being a by-law to confirm the proceedings of the regular Council meeting held this Twentieth day of April, 2022.

Carried

**14. ADJOURNMENT**



Resolution: 2022 – 47

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Council meeting held this Twentieth day of April 20, 2022 is hereby adjourned at 8:30 pm, to meet again for budget deliberations on Thursday, April 28, 2022 beginning at 5:00 pm; and the regular council meeting on Wednesday, May 18, 2022 at 6:00 pm.

Carried

  
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Lennox Smith, Mayor  
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Carol Trainor, Clerk