



THE TOWNSHIP OF TARBUTT
Council Meeting
Wednesday, May 18, 2022 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

Present: Lennox Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Ruth Wigmore

Staff: Cherie Mahoney, Treasurer
Mike Pigeon, Road Superintendent
Carol Trainor, CAO/Clerk

Guest: JP Stefanizzi, Auditor

1. CALL TO ORDER

Mayor Smith called the regular Council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. DEPUTATIONS / PRESENTATIONS

- a. JP Stefanizzi, Stefanizzi Professional Corporation
Re: 2021 Audited Financial Statements

Mr. Stefanizzi presented Council with the draft audited financial statements for review, along with the Township's Management letter and financial indicator review. He advised that it is his opinion that the Township is in good hands and Council is making sound decisions to lead the Township into a healthy financial future. He added that the process to access the information needed for the 2021 audit was professional and staff were very organized which made the audit process go very well.

The Balance Sheet shows a good decrease in the taxes receivable and staff will continue to work with property owners toward reducing this amount. The liability of the landfill and potential closure was discussed with a suggestion that the actuarial report being utilized may not be an accurate reflection of the remaining life of the landfill or an accurate picture of potential lifespan, closure and post closure costs.

C. Mahoney circulated a comparison of the Township's tax rate from 2021 to 2022.

Sustainability indicators show that the Township is exactly in target ranges for taxes receivable, net financial assets, reserves and cash ratio to meet short term obligations.

Resolution No: 2022 – 50
Moved by: R. Wigmore

Seconded by: U. Abbott



Be it resolved that the presentation from JP Stefanizzi on the draft audited financial statements for the year ending 2021 be received as circulated.

Carried

4. PREVIOUS MINUTES

- a. Minutes of the regular Council meeting held on April 20, 2022; and
Minutes of the special Council meeting held on April 28, 2022.

Resolution No: 2022 – 51

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the minutes of the regular Council meeting held April 20, 2022, and the special Council meeting held on April 28, 2022 be adopted as circulated.

Carried

5. FINANCIAL STATEMENTS

- a. Financial Statements for the month of April, 2022

C. Mahoney noted a typo on the Roads statement for Champion shop supplies which should read \$343.52.

Resolution No: 2022 – 52

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the Financial Statements for the month of April, 2022 be approved.

Carried.

- b. Adoption of the 2022 Budget

Resolution No: 2022 – 53

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that 2022 Budget for The Township of Tarbutt be approved as presented with a 0% tax increase.

Carried

6. STAFF AND COMMITTEE REPORTS

Road Superintendent Mike Pigeon advised that the ramp to the scrap bin and non household waste bin has been reconfigured according to the direction of Johnson Township. He expressed concerns that the arrangement of the bins will make snow removal very difficult. Council discussed the arrangement with Johnson Township for Puddingstone Road, and whether to continue beyond the end of 2022. Council felt that a meeting with Johnson council was required to discuss areas of mutual concern and responsibility for the landfill.

Work on the Active Transportation Hub continues with the installation of the bike maintenance station and removal of fencing in the yard. Complaints about a tractor trailer being parked at the hall overnight are to be addressed by the Road Super.



a. Tender Results – Lakeshore Drive Widening

The Clerk noted that only one bid was received for the road widening project despite being advertised through the SSM Construction Association for three weeks. The bid provided is within the allocated budget for this project.

Resolution No: 2022 – 54

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the Bid Summary for the Lakeshore Road Widening RFP project be received; and

That Council accept the sole bid from Karhi Contracting in an amount not to exceed \$47,932.50; and

That staff be authorized to proceed to have the work completed by July 1, 2022.

Carried

b. Tender Results – Sand Shed

The Clerk advised that two bids were received for this project; the first was significantly higher than the second but did not include the asphalt component. The second bid was complete for all three portions and was lower, using the Calhoun tarp structure. A third bid was received for asphalt only but was not received after the deadline.

Resolution No: 2022 – 55

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the bid summary for the Sand Shed RFP project be received; and
That Council accept the low bid submitted by Karhi Contracting in the total bid amount of \$161,286 for three stages of the project; and

That staff be authorized to proceed to have the work completed no later than August 31, 2022.

Carried

c. Landfill Service Contracts

The Treasurer addressed the increased costs due to the frequency of the household waste being emptied. When the bunker was in use there was no way to measure the amount but now that it is being compartmentalized into bins it is clear that the amount of household waste being produced exceeds the capacity of the bins. Council and the Landfill Committee may consider other options to reduce the amount of garbage, and to further encourage recycling.

Resolution No: 2022 – 56

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the information from the Treasurer regarding the cost of hauling waste from the landfill site be received, and that these amendments be accepted as part of the 2022 budget.

Carried



d. Planning Board Reports

- T2022 – 06, McKnight Road (Karhi)

Resolution No: 2022 – 57

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the report from the Administrative/Planning Assistant regarding the proposed severance on McKnight Road, application T2022-06, be received; and That the Desbarats to Echo Bay Planning Board be advised that Council has no objection to the application to sever, subject to the provisions of Tarbutt Zoning By-law 10-85, the Ontario Building Code and other applicable legislation; and That the Township receive up to 5% cash-in-lieu of Parkland for the severed portion; and

That all portions of the road allowance on the subject property be conveyed to the municipality at the expense of the applicant(s); and

That written confirmation be required to confirm that all outstanding taxes have been paid in full.

Carried

- T2022 – 08, Creek Road (Waugh)

Resolution No: 2022 – 58

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the report from the Administrative/Planning Assistant regarding the proposed severance on Creek Road, T2022-08, be received; and That the Desbarats to Echo Bay Planning Board be advised that Council has no objection to the application to sever, subject to the provisions of Tarbutt Zoning By-law 10-85, the Ontario Building Code and other applicable legislation; and That the Township receive up to 5% cash-in-lieu of Parkland for the severed portion; and

That all portions of the road allowance on the subject property be conveyed to the municipality at the expense of the applicant; and

That written confirmation be required to confirm that all outstanding taxes have been paid in full.

Carried

e. Clerk's Report

Staff noted some concerns with the existing trailer by-law and Council agreed to consider amendments to reflect that the permit is in effect for the calendar year, and to confirm that two dwelling units on a property contradicts the Zoning By-law.

Resolution No: 2022 – 59

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the CAO/Clerk dated May 18, 2022 be received; and

That Tarbutt Council agrees that the Wednesday hours of the Share Shed will be 12 to 5 year round; and



That a letter be sent to the other municipalities within the Planning Board regarding utilization of the Planning Assistant for non planning board purposes; and
That the Trailer By-law 4-2020 be amended as discussed.

Carried

f. Summer Employment

Resolution No: 2022 – 60

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the Clerk regarding the summer position be received; and

That Council approves the staff recommendation to offer the summer position to Adam Robinson beginning after the long weekend in May, running until the last week of August.

Carried

g. Election Sign Policy, Other Signage Requirements

The Township office has received a few enquiries lately from people wishing to post signs advertising a home business, a special event, or other various things. At this time there is no direction to provide. Council agreed to consider a signage by-law that clarifies under what circumstances signs may be installed.

Resolution No: 2022 – 61

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the draft Election Sign Policy be approved; and

That staff be authorized to prepare a draft signage by-law to regulate the placement of other types of signage in the Township road allowance or on public or private property.

Carried

7. BY-LAWS

a. Borrowing By-law

The Borrowing By-law that was passed earlier this year did not contain amounts which specify a maximum amount to be borrowed, which is required by the bank.

Resolution No: 2022 – 62

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 12 being a By-law authorizing the borrowing of money to meet current expenditures of The Township of Tarbutt, and to repeal and replace By-law 2022 – 3; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Eighteenth day of May, 2022.

Carried



b. 2022 Tax Rate By-law

Resolution No: 2022 – 63

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2022 – 13, being a By-law to set the rates of Taxation for the year 2022; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Eighteenth day of May, 2022.

Carried

8. INFORMATION/ CONSENT AGENDA

1. Letter from the Association of Municipalities of Ontario (AMO)
Re: Firefighter Certification
2. Letter from the Multi-Municipal Wind Turbine Working Group
Re: Request to implement setbacks for wind turbines due to noise and public safety
3. Letter dated May 2 from Ontario Solicitor General Sylvia Jones
Re: Provincial Animal Welfare Services Act (PAWS) Update to keep animals safe
4. Letter dated May 2, 2022 from Ontario Solicitor General Sylvia Jones
Re: Central Algoma Community Safety and Well Being Plan accepted
5. Resolution from The City of Thorold
Re: Enacting sanctions on Russian products to protest the war in Ukraine

Resolution No: 2022 – 63

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that correspondence items 1 through 5 on the consent agenda dated May 18, 2022 be received; and

That Council supports the resolution from the Multi Municipal Wind Turbine Working Group regarding setbacks; and from the City of Thorold regarding sanctions on Russian Products.

Carried

9. OTHER BUSINESS

The Clerk noted that a letter of thanks was received from the Dr. Harold S. Trefry Memorial Centre regarding the donation to support programs.

CAFC has provided three red maple trees to the Township for planting. Staff suggest locating two at the WI Park, and one at the MacLennan Hall to provide shade. The trees planted at the WI park require protection from beavers.

The Clerk provided a report on the FONOM conference which took place May 9 – 11, 2022 in North Bay. A recommendation has been prepared emphasizing the health care crisis in Northern Ontario for consideration.



Resolution No: 2022 – 64

Moved by: D. Farrar

Seconded by: D. McClelland

WHEREAS a mental health crisis is looming with record high addictions, PTSD and trauma being three times higher in Northern Ontario than anywhere else in Canada; and

WHEREAS Northern Ontario residents have less access to health care and a higher rate of health inequity than any other place in Ontario; and

WHEREAS physician remuneration in Northern Ontario is inadequate to compete with other, wealthier southern Ontario communities who can provide enhanced recruitment and incentives; and

WHEREAS it has been proven that access to medical services brings jobs and other health care professionals to communities, in addition to economic growth, improved health of the population, and attraction of industry; and

WHEREAS there is a desperate need for expanded residency programs at the Northern Ontario School of Medicine University NOW for primary care and emergency physicians, as well as paediatricians, anaesthesiologists, psychiatrists, OB/GYN and other specialties, without waiting for Royal College approval which takes roughly 18 months;

NOW THEREFORE BE IT RESOLVED THAT the Premier of Ontario and the Minister of Health respond to the requests from the NOSM University and northern Ontario communities to transform Human Health Resource Planning immediately to relieve the health care crisis occurring now, with no doctors, a severe nursing shortage, limited powers of nurse practitioners and lack of access to other health disciplines; and

THAT the Province accelerate the approval process so that expanded medical student intake can commence in the fall of 2022; and

THAT this resolution be circulated to all Northern Ontario municipalities, ADMA, the Premier of Ontario, the Ontario Minister of Health, Northern Ontario MPP's, and Dr. Sarita Verma, President, Northern Ontario School of Medicine University.

Carried

10. CLOSED SESSION

11. CONFIRMATION BY-LAW

Resolution No: 2022 – 65

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 14, being a By-law to confirm the proceedings of the Council meeting held May 18, 2022.

Carried



12. ADJOURNMENT

Resolution No: 2022 – 66

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Council meeting held this Eighteenth day of May, 2022 is hereby adjourned at 9:14 pm to meet again for the regular council meeting to be held June 15, 2022 at 6:00 pm at the Township Office.

Carried

Lennox Smith, Mayor

Carol Trainor, Clerk