

**Desbarats to Echo Bay Planning Board
July 26th 2022**

Agenda

**Location: Tarbutt Council Chambers
27 Barr Road South**

Time: 7:00 p.m.

A. Routine Matters:

- 1. Call to order 7:00 p.m.**
- 2. Declaration of conflict/pecuniary interest**
- 3. Approval of minutes (May 24th 2022)**
- 4. Staff/Members reports**

B. Old Business:

- 1. Notice of Decision; resolution re: unpaid debt on subject property not to be a Condition**
- 2. Draft Letter to Clerks regarding Joint Official Plan Direction**

C. New Business:

- 1. Applications for Consent:**
 - T2022-07 (a)&(b) Applicant(s): Jonathan Karhi (Northorizon)**
 - J2022-09 Applicant(s): Martin and Weber**
 - J2022-10 Applicant(s): Boris Haischrek**
- 2. Carlo DiCandia (Northern Insurance)**
- 3. signing authority for Audited Statements (Chair and Secretary-Treasurer)?, previously was Chair and Clerk of Township of Tarbutt**
- 4. ESRI Canada: GIS Contract Renewal from June 30, 2022 to June 29th, 2023**
- 5. Letter to Clerks regarding mapping for residents of the Planning Board Region**

D. Information:

- 1. Letter from Laird Township Clerk = Restricted Acts dated 24th June, 2022**
- 2. Sage Accounting Software**

E. Seminars/Meetings:

F. Newsletters/Bulletins:

G. Adjournment:

DESBARATS to ECHO BAY PLANNING BOARD

May 24th 2022

Regular Meeting (zoom and in house)

Present: Lynn Orchard - Chair, Jim Withers, Reg McKinnon, Heather Kirby, Lennie Smith, Terry Ross(By Zoom)

Staff: Jared Brice, Jean Palmer

Visitors: N/A

Terry Ross declared conflicts of interest on Applications T2022-06 & T2022-08.

The following minutes are comprised of resolutions and the Secretary-Treasurer's interpretation of the meeting.

Res.: 14-2022 Lennie Smith, Heather Kirby

Be it resolved that the Board opens their regular meeting at 7:00 pm. (cd)

Res.: 15-2022 Lennie Smith, Heather Kirby

The Planning Board accepts the Minutes of April 26th, 2022 as presented. (cd)

Res.: 16-2022 Lennie Smith, Heather Kirby

That the Planning Board receives the Revised First Draft of the Joint Official Plan as presented. (cd)

Res.: 17-2022 Reg McKinnon, Jim Withers

BE IT RESOLVED THAT THE BOARD direct the Secretary-Treasurer do a draft letter to the respective municipalities as to correspondence regarding the Joint Official Plan processing as well as the relationship between the Board and Member Municipalities. (cd)

Res.: 18-2022 Jim Withers, Reg McKinnon

BE IT RESOLVED THAT THE BOARD gives Provisional Consent to Application T2022-06.

Applicant(s): Jonathon and Amy Karhi with attached conditions and notes. (cd)

Res.: 19-2022 Jim Withers, Reg McKinnon

BE IT RESOLVED THAT THE BOARD gives Provisional Consent to Application T2022-08.

Applicant(s): Hunter Waugh with attached conditions and notes. (cd)

Res.: 20-2022 Jim Withers, Reg McKinnon

That the Planning Board meeting adjourns at 8:40 p.m. until the next scheduled meeting of at the call of the Chair.

Date: _____

Chair: _____

Secretary-Treasurer: _____

B.2.

Desbarats to Echo Bay Planning Board

*C/o Tarbutt Township Office
27 Barr Road South R. R. #1 Desbarats,
Ontario, P0R 1E0
Phone: 705-782-6776
Fax: 705-782-4274*

June 23rd, 2022

At the direction of the Desbarats to Echo Bay Planning Board, I am writing this letter to the Clerks of each respective municipality to define the process by which the Joint Official Plan shall be implemented.

Although each municipality will eventually have to sign off on adopting the Joint Official Plan individually, the Desbarats to Echo Bay Planning Board is the body with the authority to initiate the process by which we all share the Joint Official Plan. As such, the Planning Board is required to be central to any outgoing correspondence regarding the Joint Official Plan.

This is a friendly reminder to Clerks that any documents or correspondence to the Planner regarding the termination of services or other matters relating to the Joint Official Plan business is to come through the Planning Board via the Secretary-Treasurer.

In terms any proposed Zoning By-Law for each of the Planning Board member municipalities, the Planning Board has no jurisdiction in how a municipality chooses to move forward.

If you have any questions regarding this letter, please contact the Secretary-Treasurer of the Planning Board.

Yours Respectfully

Sincerely,

Jared Brice Secretary Treasurer OR from the Planning Board

Desbarats to Echo Bay Planning Board	Application for Consent Under Section 53 of the Planning Act
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Before Starting This Application

Please read the following:
 Appendix A: Completeness of the Application
 Appendix B: Submission of the Application
 Appendix C: Help
 Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only	
File Number	T2022-07 a & b
Roll Number	571400000102000
Date Submitted	June 10, 2022
Date Received	
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information			
1.1	Name of Applicant	Home Telephone No.	Business Telephone No.
	Jonathan Karhi (Northorizon Farms Inc.)		705 941 8132
	Address		Postal Code
	3064 Government Road, Desbarats		P0R 1E0
1.2	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
	Name of Owner (s)	Home Telephone No.	Business Telephone No.
	Address		Postal Code
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
	Name of Contact Person	Home Telephone No.	Business Telephone No.
	Hunter Waugh		705 323 2047
	Address	Postal Code	Fax No.
	207 Northern Avenue East	P6B 4H9	

2. Location of the Subject Land				
2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algoma			
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
	2	7		856 ACS
	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
				ARN:571400000102000 PIN: 314670017
2.2	Are there any easements or restrictive covenants affecting the subject land?			
	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (describe below the easement or covenant and its effect)			

3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other Purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll # _____ Description:

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description Severed Portion #1	Frontage (m.)	Severed Portion 1 303 m	Retained 422.7 m
		Depth (m.)	171.41 m irregular	608 m irregular
		Area (ha.)	4.2 hectares	14.5 hectares
4.2	Use of Property	Existing Use (s)	Limited Agriculture	Agricultural
		Proposed Use (s)	Rural Residential	Agricultural
4.3	Buildings or Structures	Existing	Storage Shed	N/A
		Proposed	Dwelling	Agricultural
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	yes	yes
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access		
		(See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	yes	No
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (See Note #2)	yes proposed	NO
		Privately owned and operated communal septic system		
		Privy		
Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
Section 4 continued on next Page				

3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other Purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll # _____ Description:

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description Severed Portion # 2	Frontage (m.)	Severed Portion ²	Retained
		Depth (m.)	187.5 m	235 m
		Area (ha.)	189 m	419 m irregular
			3.5 hectares	11 hectares
4.2	Use of Property	Existing Use (s)	N/A	Agricultural
		Proposed Use (s)	Rural Residential	Agricultural
4.3	Buildings or Structures	Existing	N/A	N/A
		Proposed	Dwelling	Agricultural
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	yes	yes
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access		
		(See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	proposed	
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank (See Note #2)	proposed	
		Privately owned and operated communal septic system		
		Privy		
Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
Section 4 continued on next Page				

4. Description of Subject Land and Servicing Information . . . Continued				
4.7	Other Services (check if the service is available)		Severed	Retained
		Electricity	yes	yes
		School Bussing	yes	yes
		Garbage Collection		
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			

5. Land Use			
5.1	What is the existing official plan designation (s), if any, of the subject land? Agricultural		
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number? Rural and Agricultural		
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any, which apply.		
	Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
	An agricultural operation, including livestock facility or stockyard	X	X
	A landfill	X	X
	A sewage treatment plant or waste stabilization plant	X	X
	A provincially significant wetland (class 1, 2, or 3 wetland)	X	X
	A provincially significant wetland within 120 metres of the subject land	WA	X
	Flood plain	X	X
	A rehabilitated mine site	X	X
	A non-operating mine site within 1 kilometre of the subject land	X	X
	An active mine site	X	X
	An industrial or commercial use, and specify the use (s)	X	X
	An active railway line	X	X
	A municipal or federal airport	X	X

6. History of the Subject Land	
6.1	<p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes and if known, provide the Ministry's application file number and the decision made on the application:</p> <p>File # _____ Decision: _____</p>
6.2	<p>If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:</p> <p>N/A</p>
6.3	<p>Has any land been severed from the parcel originally acquired by the owner of the subject land?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:</p> <p>_____</p> <p>_____</p>

7. Current Applications	
7.1	<p>Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>
7.2	<p>Is the subject land the subject of an application for a zoning by-law amendment [], Minister's zoning order amendment [], minor variance [], consent or approval of a plan of subdivision []?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

8.1

In order for your application to be considered complete, a sketch drawn to scale must be included as part of this application which shows:

1. Boundaries and dimensions of the subject land including the part that is to be severed and the part that is to be retained.
2. Location, size, height and type of all existing and proposed buildings or structures on severed or retained lands, including the distance of the buildings or structures from front yard lot line, rear yard lot line and side yard lot lines.
3. Boundaries and dimensions of the land owned by the owner, including the subject land and adjacent land.
4. The distance between the subject land and the nearest municipal lot line or landmark, such as a railway crossing or bridge.
5. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
6. The approximate location of all natural and artificial features on the subject land and adjacent lands, including railways, roads, watercourses, drainage ditches, irrigation ponds, river or stream banks, wetlands, wooded areas, buildings.
7. The current use (s) of the adjacent lands.
8. The location, width and name of any roads within or abutting the subject land. Indicate whether the road is an unopened road allowance, a public travelled road, a private road or a right-of-way.
9. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
10. The location and nature of any restrictive covenant or easement affecting the land.
11. If the severed parcel is to be conveyed to an abutting property owner, please identify the abutting property with name and instrument number exactly as now registered.
12. The location, size and distance to buildings and property lines of any existing sewage system treatment units (septic tanks) and distribution piping (septic beds) on the lot to be created and/or retained.

If other documentation/supporting material becomes necessary, you will be contacted and this information must be submitted prior to your application proceeding.

8.2

Notification Sign Requirements:

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

1. Post one sign per frontage in a conspicuous location on the subject property.
2. Ensure one sign is posted at the front of the property at least three feet above ground level.
3. Notify the Planner when the sign is in place in order to avoid processing delays.
4. Maintain the sign until the application is finalized and thereafter remove it.

9. Other Information	
9.1	Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.
9.2	<p>If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required:</p> <p>1) Supplement #1 - Agricultural Land Descriptions</p> <p>2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice</p>

10. Affidavit or Sworn Declaration	
10.1	<p>Affidavit or Sworn Declaration for the Prescribed and Requested Information</p> <p>I, <u>Jonathan Kohl</u> of the <u>township of Tarbutt</u></p> <p>in the <u>District of Algoma</u> make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application are true.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: fit-content;"> <p style="text-align: center;">Carol O. Trainor A.M.C.T. A Commissioner of Oaths</p> <p style="text-align: center;">Sworn (or declared) before me</p> <p style="text-align: center;">while Clerk, or Designate in</p> <p>at the <u>Township of Tarbutt</u> in the <u>District of Algoma</u> the Township of Tarbutt</p> <p>Signed this <u>10th</u> day of <u>June</u> 20<u>22</u></p> <p style="text-align: center;"><u>[Signature]</u> Commissioner of Oaths</p> </div> <p style="margin-top: 20px;"><u>[Signature]</u> Applicant</p> <p style="margin-left: 400px;">Applicant</p>

11. Authorizations

11.1

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

(Date) Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

11.2

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

(Date) Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

12. Consent of the Owner

12.1

I, Jonathan Karbi, am the owner of the land that is the subject of this

Consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

June 10th 2022
(Date)


Jonathan Karbi
Signature of Owner (s)

13. Permissions

13.1

Permission to enter on to the subject land(s)

I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise (s) for the limited purpose of evaluating the merits of this application



Signature of Owner (s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

Submission of the Application

- One application form is required for each parcel to be severed.
- The requested copies will be used to consult with other ministries or agencies that may have an interest in the application.
- All measurements are to be in Metric units.

Step #1:

Review the application with your municipal office in order to apprise them this application will be coming to them and also to ascertain whether or not there may be municipal concerns regarding the application that your or the Planning Board may not be aware of which may affect the completeness and/or acceptance of the application.

Step #2:

Deliver the completed application to the Planning Board office along with the required fee made payable to the Desbarats to Echo Bay Planning Board.

Step #3:

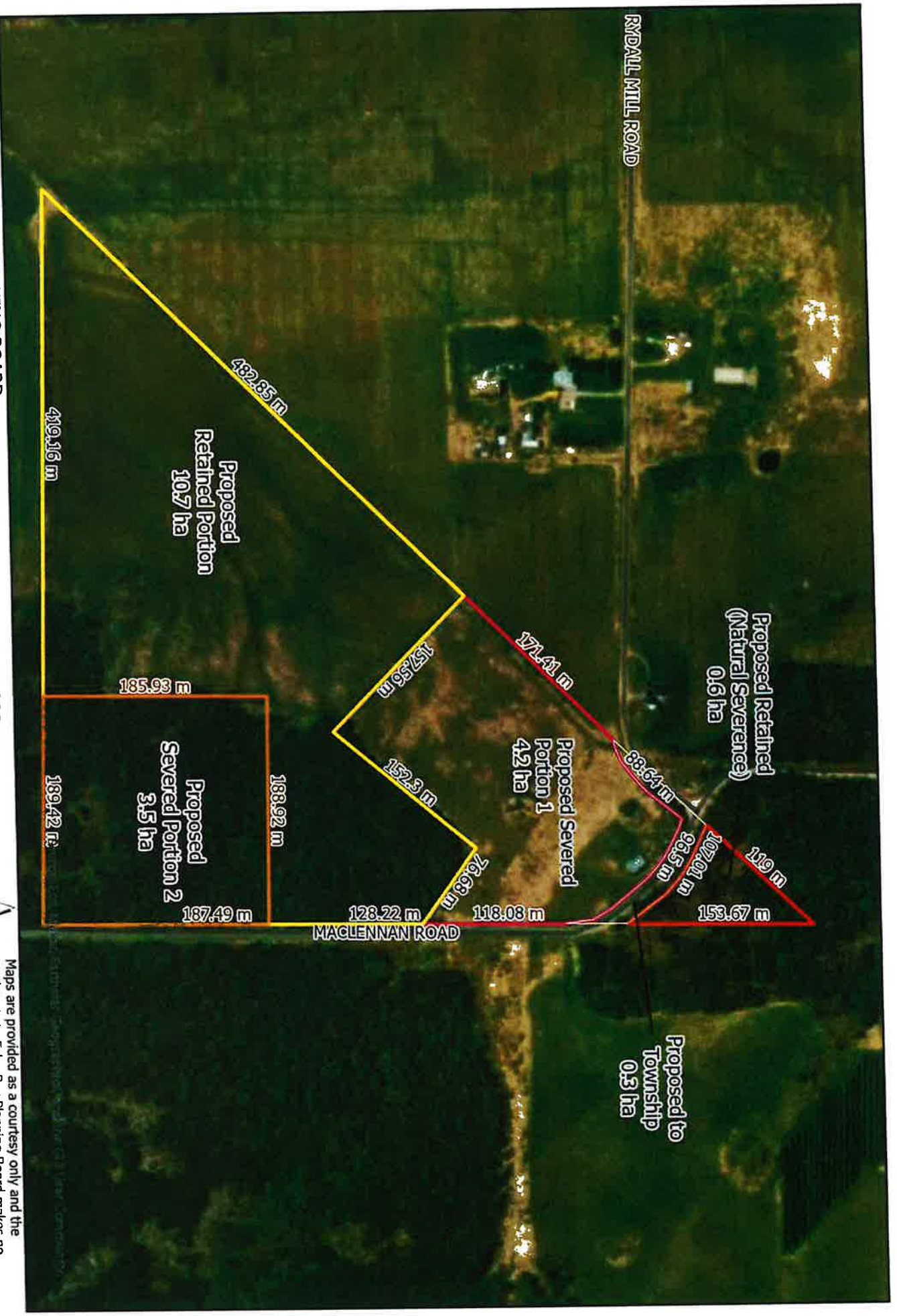
- The Planning Board Secretary will review your application.
- You will be notified when the application is considered complete. Any legislated time lines will commence only after the application is deemed complete and accepted by the Planning Board.
- Once the application has been accepted as complete you will be asked to supply 12 copies of the approved application along with 12 copies of the approved sketch. You may make the necessary copies yourself or the Planning Board can make them for you for a fee.
- You will be responsible for delivering one copy of the completed application to the Algoma Health Unit and they may require a fee for this service.

PLEASE NOTE

An application accepted as complete may still be amended, rejected, or deferred as the application goes through the process of review and as new or opposing information becomes available.

All documents should be forwarded to the attention of:

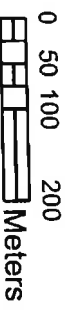
Secretary - Treasurer
Desbarats to Echo Bay Planning Board
c/o Tarbutt Township Offices
27 Barr Road South, RR#1
Desbarats, Ontario
P0R 1E0



DESBARATS TO ECHO BAY PLANNING BOARD
 Proposed Consent Application(s) - T2022-07 a &

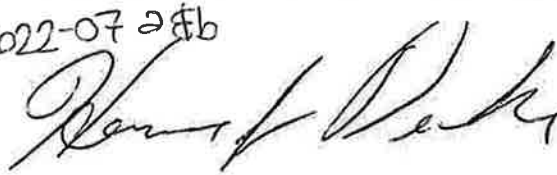
b
 Creation of Two (2) Lots
 CON 2 LOT 7 856 ACS Tarbutt Twp.

Scale: 1:4,000



Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

Letters of Objection RE: T2022-07 a & b




June 21, 2022

Desbarats to Echo Bay Planning Board

Board Members

Re: Application J. Karhi, MacLennan Road North - T2022-07 a & b

Received
JUN 23 2022 5:05 pm
Tarbutt Township


We do object to the severance of this property.

The requirement to create a lot in Agriculture is very clear. Severance are created under the Official Plan and are not created under Zoning By-laws. In the Tarbutt Official Plan Section B2.4.1 (The Creation of New Lots in Agricultural designation)

This Application does NOT meet any of the requirements for severance in Agriculture.

It would be beneficial to have a 'Pre-Consultation' process that would inform residents that they do not qualify for a severance, or that there are issues preventing them from applying, as opposed to accepting applications that clearly do not meet the requirements necessary for severance.

There have been numerous issues with residential development in proximity to farming operations, compatibility is very important. There have been situations where we have been harassed, threatened with legal issues, threatened to involve the Township while conducting our farming operations. The prohibiting of the development of new residential lots in the Official Plan area designated as Agriculture is very important and that importance is recognized in Tarbutt's OP and in all Official Plans for good reason.

B2.4.1

"Residential lot development is directed to the Rural Area and vacant building lots."

"... lots may be created in the Agricultural designation provided..."

- A) "Severed and retained lots are of a size appropriate for the type of Agricultural uses typical in the area and are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations. **"Does not meet this requirement"**
- B) "That a lot for agriculture-related uses will be limited to a minimum size needed to accommodate the use ..." **"Does not meet this requirement"**
- C) That the purpose of the application is to sever a residence surplus to a farming operation as a result of a farm consolidation. Council shall ensure that the new lot will

Manager Signature

be limited to a minimum size needed to accommodate the use and appropriate sewage and water service, and that a new residential dwelling will not be a permitted use on any vacant remnant parcel of farm land created by such a severance" **Does not meet this requirement**

H) "For the purpose of sub-sections, a) and f), although the preferred lot size of the severed and retained lots of agricultural uses is generally 40 hectares, Council and the Planning Board may permit severed and retained lots appropriate for the uses common in the area and are sufficiently large enough to maintain flexibility for future changes." **Does not meet this requirement**

Section B2.1

"The purpose of the Agricultural designation is to:

c) "prevent the intrusion of land uses which are incompatible with the agricultural/or resource activities of the area" **Does not meet this requirement**

d) "encourage agricultural land uses and associated activities that contribute to the economy of the township" **Does not meet this requirement**

e) "ensure that the type and scale of development is compatible with land use in the agricultural area" **Does not meet this requirement**

Section: D General Development Policies

D4.2 New Lots By Consent

D4.2.1 General Criteria

'Prior to considering an application to create a new lot for any purpose, Planning Board shall be satisfied that the proposed lot: "

e) "will not have a negative impact on drainage patterns in the area" {There is a natural drain through portions of this property} **Does not meet this requirement**

f) "will be compatible with existing land use abutting and proximate to the proposed lot" **Does not meet this requirement**

g) "is orderly and appropriate and similar in character to surrounding lots." **Does not meet this requirement**

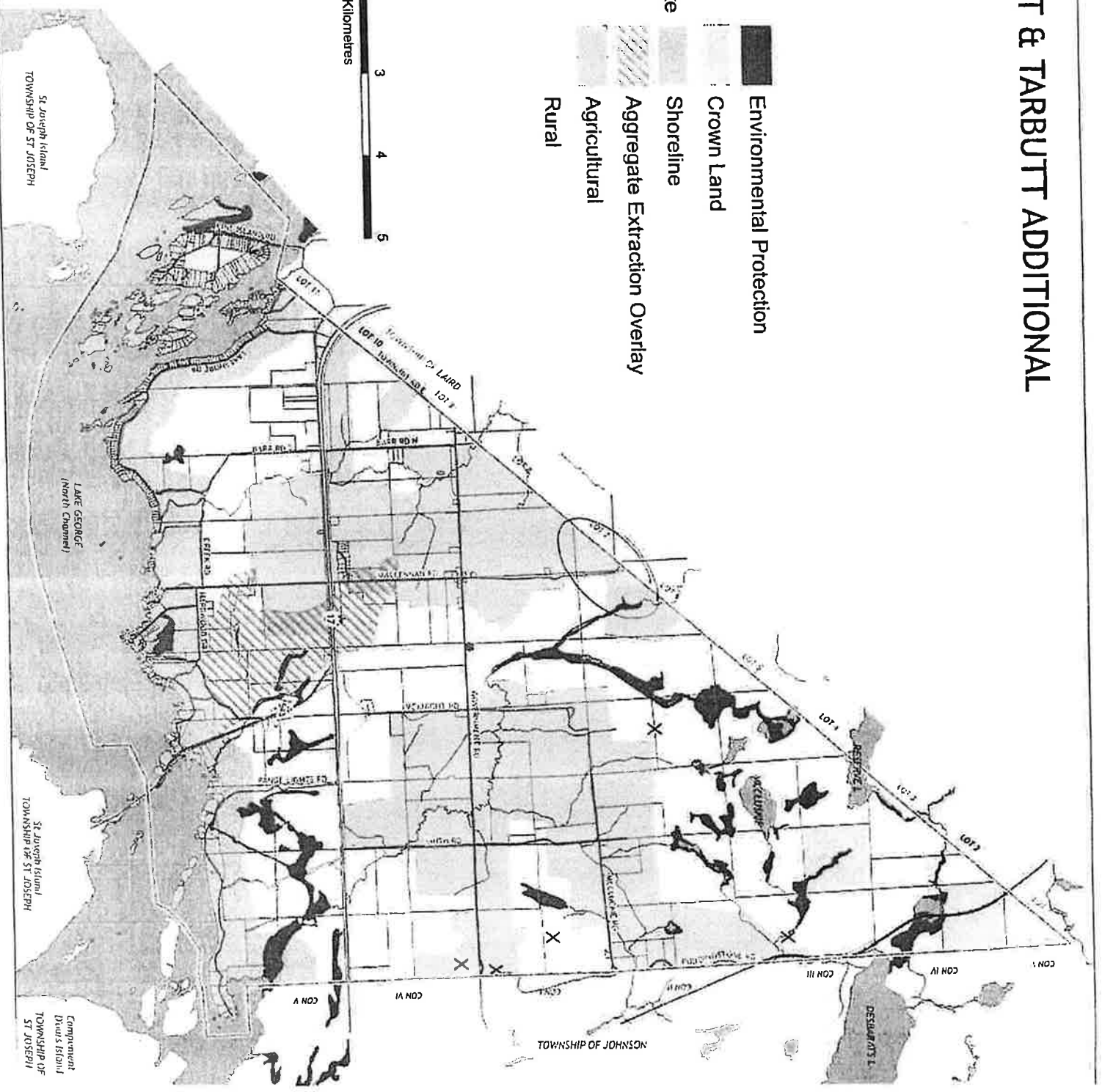
Thank you for your attention. We do wish to be notified of the Boards Decision.

TOWNSHIP OF TARBUIT & TARBUIT ADDITIONAL Official Plan

SCHEDULE 'A' Land Use

Legend

- X Abandoned Mine Sites
- ✿ Park
- Closed Waste Disposal Site
- +— Railway
- Roads
- Watercourse
- Township Boundary
- Environmental Protection
- ▨ Crown Land
- ▩ Shoreline
- ▧ Aggregate Extraction Overlay
- ▦ Agricultural
- ▤ Rural



Datum: GCS North American 1983
 Projection: UTM ZONE 16
 Adopted Date: April 28, 2015

St. Joseph Island
 TOWNSHIP OF ST. JOSEPH

St. Joseph Island
 TOWNSHIP OF ST. JOSEPH

Component
 Davis Island
 TOWNSHIP OF
 ST. JOSEPH

June 24, 2022

Desbarats to Echo Bay Planning Board Members

Karhi Application for Severance, File Num: T2022-07-A-B MacLennan Road.

As a resident of Tarbutt Township I am asking for my objection to this Severance be noted and provided to the Board Members.

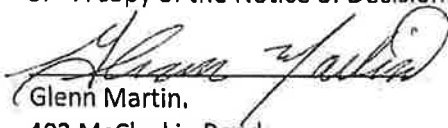
This application does NOT qualify for severance under the Tarbutt Official Plan. In discussion I was told that it qualifies under Zoning and that Zoning 'trumps' the Official Plan.

I find it extremely concerning that the Planning Board is of the opinion that Zoning may supersede the Official Plan when it comes to Consent?

I reached out to Planner Chris Jones, Chris wrote the Tarbutt Official Plan. Chris confirmed for me this morning that Consent is regulated by the Official Plan and that Zoning DOES NOT supersede the Official Plan. I have also reached out to the Planning Department of Municipal Affairs for an opinion on the role of the OP and Zoning with regard to consent and will forward that response to the Board when I receive it.

In the event that this Application is approved I am requesting the following.

1. A copy of the Staff Report that verifies this application qualifies for severance and Staff's recommendation.
2. A copy of the Planning Report from the Planner that confirms this application qualifies for severance.
3. A copy of the Notice of Decision if approved



Glenn Martin,
402 McCluskie Road
Desbarats, Ontario, P0R 1E0

705-782-0222

Wk: 705-782-6601 ext. 201

From: [Jared Brice](#)
To: [Jerry Dolcetti](#)
Subject: RE: Response from MMAH from Objector (FW: OP verses Zoning for consent)
Date: July 19, 2022 10:07:00 AM

Good Morning Jerry,

I hope all is well with you and yours!

Please see the email below from the objector regarding the consent application(s) T2022-07 a & b. As seen in the email below, I have asked for a copy of the letter that went out to MMAH but so far we have not received a copy.

The planning board is scheduled to meet next Tuesday to discuss this consent application and the two in Johnson Twp (J2022-09 Martin & J2022-10 Haischrek). Please let me know if you need anything else!

Stay Safe and Well

Jared

From: Jared Brice
Sent: July 12, 2022 9:30 AM
To: Glenn Martin <gmartin@johnsontownship.ca>
Cc: Jean Palmer <planning@tarbutt.ca>
Subject: RE: OP verses Zoning for consent

Good Morning Glenn,

Thank you for sending this through. If you could send through the original email you sent to Cara it would be greatly appreciated.

Thanks

Jared

From: Glenn Martin <gmartin@johnsontownship.ca>
Sent: July 11, 2022 3:56 PM
To: Jared Brice <Admin@tarbutt.ca>
Cc: Jean Palmer <planning@tarbutt.ca>
Subject: FW: OP verses Zoning for consent

As promised here is the response from MMAH regarding consent and where the authority comes from

Glenn

From: Holtby, Cara (MMAH) <Cara.Holtby@ontario.ca>
Sent: Monday, July 4, 2022 3:03 PM
To: Glenn Martin <gmartin@johnsontownship.ca>
Subject: OP verses Zoning for consent

Hi Glenn,

Sorry for the delay in getting back to you (and that it's after the meeting you referenced in your email) – we have been transitioning given I am back from secondment and taking over for Dellarue in Algoma District – it won't take me as long next time unless your Q is unusually complicated. I am still mostly working from home at the moment so if you want to reach me, best to email.

The relevant sections of the Planning Act that you will want to look at/refer to in this case are sections 3(5), 3(6), 26(9) and 51(24) by way of 53(12).

To paraphrase, Section 3(5) requires that decisions of a council, board, commission, agency, etc. in respect of any authority that affects a planning matter shall be consistent with the PPS in effect on the date of the decision, and 3(6) requires all comments, submissions or advice by the council, etc. to also be consistent with the PPS in effect at the time. If the zoning is not consistent with the PPS (and therefore likely not consistent with the OP) then the act says the municipality/board must default to consistency with the PPS.

The Ontario Building Code considers the ZBL to be “applicable law” whereas the OP is not. I acknowledge you indicated that the municipality/board is updating its/the ZBL, but this is why municipalities are legally obligated under the act to have an updated ZBL within 3 years of an OP update (section 26(9)) – to avoid conflicts such as this. Having said that, the Planning Act does not give zoning precedence over the OP in decisions made under the act.

You can also reference section 51(24) which outlines the criteria that “regard shall be had to” when considering a draft plan of subdivision (and by way of section 53(12) also when considering a consent). The criteria include: (c) “whether the plan conforms to the official plan...” None of the criteria include zoning. As a best practice, reports to council/the board should be outlining the way that the criteria are met for each land division application.

The misunderstanding might be that in a case where an individual is applying for a building permit, that doesn't trigger an application under the Planning Act, the permit can be issued if it meets the ZBL but is not consistent with the OP because the ZBL is the “applicable law”.

Important to note - if a decision made under the Planning Act was appealed to the OLT, the municipality/board would need to justify why a decision was made that was not consistent with the OP/PPS and conformity/compliance with the

ZBL is not justification under the act.

I hope that helps – let me know if you have any questions.

Regards,

Cara Holtby

Planner

Ministry of Municipal Affairs and Housing

159 Cedar Street, Suite 401, Sudbury, ON P3E 6A5

Telephone: (705) 564-6859

Toll free: 1-800-461-1193

Fax: (705) 564-6863

e-mail: cara.holtby@ontario.ca



Please consider the environment before printing this email

Rec'd June 27, 2022
2:30 PM

June 21, 2022

Desbarats to Echo Bay Planning Board

Board Members

Re: Application J. Karhi, MacLennan Road North - T2022-07 a & b

We do object to the severance of this property.

The requirement to create a lot in Agriculture is very clear. Severance are created under the Official Plan and are not created under Zoning By-laws. In the Tarbutt Official Plan Section B2.4.1 (The Creation of New Lots in Agricultural designation)

This Application does NOT meet any of the requirements for severance in Agriculture.

It would be beneficial to have a 'Pre-Consultation' process that would inform residents that they do not qualify for a severance, or that there are issues preventing them from applying, as opposed to accepting applications that clearly do not meet the requirements necessary for severance.

There have been numerous issues with residential development in proximity to farming operations, compatibility is very important. There have been situations where we have been harassed, threatened with legal issues, threatened to involve the Township while conducting our farming operations. The prohibiting of the development of new residential lots in the Official Plan area designated as Agriculture is very important and that importance is recognized in Tarbutt's OP and in all Official Plans for good reason.

B2.4.1

"Residential lot development is directed to the Rural Area and vacant building lots."

"... lots may be created in the Agricultural designation provided..."

- A) **"Severed and retained lots are of a size appropriate for the type of Agricultural uses typical in the area and are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations. "Does not meet this requirement"**
- B) **"That a lot for agriculture-related uses will be limited to a minimum size needed to accommodate the use ..."Does not meet this requirement"**
- C) **That the purpose of the application is to sever a residence surplus to a farming operation as a result of a farm consolidation. Council shall ensure that the new lot will**

be limited to a minimum size needed to accommodate the sue and appropriate sewage and water service, and that a new residential dwelling will not be a permitted use on any vacant remnant parcel of farm land created by such a severance" **Does not meet this requirement**

H) "For the purpose of sub-sections, a) and f), although the preferred lot size of the severed and retained lots of agricultural uses is generally 40 hectares, Council and the Planning Board may permit severed and retained lots appropriate for the uses common in the ara and are sufficiently large enough to maintain flexibility for future changes." **Does not meet this requirement**

Section B2.1

"The purpose of the Agricultural designation is to:

c) "prevent the intrusion of land uses which are incompatible with the agricultural/or resource activities of the area" **Does not meet this requirement**

d) "encourage agricultural land uses and associated activities that contribute to the economy of the township" **Does not meet this requirement**

e) "ensure that the type an scale of development is compatible with land use in the agricultural area" **Does not meet this requirement**

Section: D General Development Policies

D4.2 New Lots By Consent

D4.2.1 General Criteria


'Prior to considering an application to create a new lot for any purpose, Planning Board shall be satisfied that the proposed lot: "

e) "will not have a negative impact on drainage patterns in the area" {There is a natural drain through portions of this property} **Does not meet this requirement**

f) "will be compatible with existing land use abutting and proximate to the proposed lot" **Does not meet this requirement**

g) "is orderly and appropriate and similar in character to surrounding lots." **Does not meet this requirement**

Thank you for your attention. We do wish to be notified of the Boards Decision.

ROB & BOWIE MARTIN
 Bowie Martin

Desbarats to Echo Bay Planning Board

Application for Consent
Under Section 53 of the Planning Act

Before Starting This Application

Please read the following:
Appendix A: Completeness of the Application
Appendix B: Submission of the Application
Appendix C: Help
Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	J2022-09
Roll Number	5716-0000060610000
Date Submitted	June 1st, 2022
Date Received	May 30th, 2022
Sign Issued	June 1st, 2022

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information			
1.1	Name of Applicant	Home Telephone No.	Business Telephone No.
	ALAN MARTIN		
	Address	Postal Code	
	5277 GOVERNMENT ROAD RR#2 DESBARATS ON	P0R1E0	
1.2	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
X	Name of Owner (s)	Home Telephone No.	Business Telephone No.
	Allen Martin	non	
	Address	Postal Code	
	5277 Government RR 2 Desbarats Ont	P0R1E0	
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
X	Name of Contact Person	Home Telephone No.	Business Telephone No.
	Address	Postal Code	Fax No.

2. Location of the Subject Land 5716-000-006-06100-0000				
2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algoma	JOHNSON		
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
	GNPT	5+6	PLAN 58	
	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
2.2	Are there any easements or restrictive covenants affecting the subject land?			
X	<input type="checkbox"/> No <input type="checkbox"/> Yes (describe below the easement or covenant and its effect)			

3. Purpose of this Application	
3.1	Type and purpose of proposed transaction (check appropriate box) Transfer: <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input type="checkbox"/> An Easement <input type="checkbox"/> Other Purpose Other: <input type="checkbox"/> A charge <input type="checkbox"/> A lease <input type="checkbox"/> A correction of title
* 3.2	Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged: <i>Rufus B Martin</i>
3.3	If a lot addition, identify the lands to which the parcel will be added: Roll # _____ Description: <i>N/A</i>

4. Description of Subject Land and Servicing Information (Complete each subsection)				
4.1	Description		Severed	Retained
		Frontage (m.)	<i>850.12 M</i>	<i>493.2 M</i>
		Depth (m.)	<i>302.16 M (1/2)</i>	<i>831.78 M</i>
		Area (ha.)	<i>27.6 ha</i>	<i>42.6 ha</i>
4.2	Use of Property	Existing Use (s)	<i>VACANT FARM</i>	<i>FARM</i>
		Proposed Use (s)	* <i>NEW HOMESTEAD</i>	<i>AS IS</i>
4.3	Buildings or Structures	* Existing	<i>NONE</i>	<i>FARM BUILDINGS</i>
		* Proposed	<i>HOUSE, SHED</i>	<i>AS IS</i>
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access		
		(See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	* <i>Proposed.</i>	<input checked="" type="checkbox"/>
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank	<i>N/A</i>	
		(See Note #2)		
		Privately owned and operated communal septic system		
		Privy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
Section 4 continued on next Page				

4. Description of Subject Land and Servicing Information . . . Continued				
4.7	Other Services (check if the service is available)		Severed	Retained
		Electricity	✓	✓
		School Bussing	✓	✓
		Garbage Collection		
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year. N/A			

5. Land Use			
5.1	What is the existing official plan designation (s), if any, of the subject land? AGRICULTURAL A-2		
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number? AGRICULTURAL A-2		
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any, which apply.		
	Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
	An agricultural operation, including livestock facility or stockyard	✓	✓
	A landfill	✗	✗
	A sewage treatment plant or waste stabilization plant	✗	✗
	A provincially significant wetland (class 1, 2, or 3 wetland)	✗	✗
	A provincially significant wetland within 120 metres of the subject land	N/A	✗
	Flood plain	✗	✓
	A rehabilitated mine site	✗	✗
	A non-operating mine site within 1 kilometre of the subject land	✗	✗
	An active mine site	✗	✗
	An industrial or commercial use, and specify the use (s)		
	An active railway line	✓	✓
	A municipal or federal airport	✗	✗

6. History of the Subject Land	
6.1	<p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes and if known, provide the Ministry's application file number and the decision made on the application:</p> <p>File # <u>J-2009-06 Weber</u> Decision <u>Final Consent Granted</u></p>
6.2	<p>If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:</p> <p style="text-align: center;"><u>NO</u></p>
6.3	<p>Has any land been severed from the parcel originally acquired by the owner of the subject land?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:</p> <p><u>FOR CEMETARY - CHURCH + SCHOOL</u></p> <p><u>J-2009-06</u></p>

7. Current Applications	
7.1	<p>Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>
7.2	<p>Is the subject land the subject of an application for a zoning by-law amendment [], Minister's zoning order amendment [], minor variance [], consent or approval of a plan of subdivision []?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>

9. Other Information	
9.1	Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.
9.2	If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required: 1) Supplement #1 - Agricultural Land Descriptions 2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice

DO THIS IN JOHNSON ST TWP OFFICE

10. Affidavit or Sworn Declaration	
10.1	<p>Affidavit or Sworn Declaration for the Prescribed and Requested Information</p> <p>I, <u>ALAN MARTIN</u> ^{Amos Weber} Esther Martin of the <u>DISTRICT OF ALGOMA</u> Amos Weber in the <u>Twp of JOHNSON</u> make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application are true.</p> <p style="text-align: right;">Sworn (or declared) before me Carol O. Trainor A.M.C.T. A Commissioner of Oaths</p> <p>at the <u>Township of Tarbutt</u> White Clerk, or Designate in in the <u>District of Algoma</u> the Township of Tarbutt</p> <p>this <u>30th</u> day of <u>May</u> Signed this <u>30</u> day of <u>May</u></p> <p style="text-align: right;">Commissioner of Oaths Signature <u>[Signature]</u></p> <p><u>Allen Martin</u> Applicant <u>Esther Martin</u> Applicant <u>Amos Weber</u></p>

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

8.1

In order for your application to be considered complete, a sketch drawn to scale must be included as part of this application which shows:

- ✓ 1. Boundaries and dimensions of the subject land including the part that is to be severed and the part that is to be retained.
- * 2. Location, size, height and type of all existing and proposed buildings or structures on severed or retained lands, including the distance of the buildings or structures from front yard lot line, rear yard lot line and side yard lot lines.
- ✓ 3. Boundaries and dimensions of the land owned by the owner, including the subject land and adjacent land.
- ✓ 4. The distance between the subject land and the nearest municipal lot line or landmark, such as a railway crossing or bridge.
- ✓ 5. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
- ✓ 6. The approximate location of all natural and artificial features on the subject land and adjacent lands, including railways, roads, watercourses, drainage ditches, irrigation ponds, river or stream banks, wetlands, wooded areas, buildings.
- ✓ 7. The current use (s) of the adjacent lands.
W - FARMLAND N - BUSH LOT
E - FARMLAND S - BUSH
- ✓ 8. The location, width and name of any roads within or abutting the subject land. Indicate whether the road is an unopened road allowance, a public travelled road, a private road or a right-of-way.
FISHER ROAD - 20M
GOVERNMENT ROAD 20M
- X 9. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
N/A
- X 10. The location and nature of any restrictive covenant or easement affecting the land.
- X 11. If the severed parcel is to be conveyed to an abutting property owner, please identify the abutting property with name and instrument number exactly as now registered.
- X 12. The location, size and distance to buildings and property lines of any existing sewage system treatment units (septic tanks) and distribution piping (septic beds) on the lot to be created and/or retained.

If other documentation/supporting material becomes necessary, you will be contacted and this information must be submitted prior to your application proceeding.

8.2

Notification Sign Requirements:

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

1. Post one sign per frontage in a conspicuous location on the subject property.
2. Ensure one sign is posted at the front of the property at least three feet above ground level.
3. Notify the Planner when the sign is in place in order to avoid processing delays.
4. Maintain the sign until the application is finalized and thereafter remove it.

11. Authorizations

11.1

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

(Date)

Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

11.2

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

(Date)

Signature of Owner (s)

Sworn (or declared) before me

At the _____, in the _____

This _____ day of _____, 20____.

Commissioner

12. Consent of the Owner

12.1

I, ALAN MARTIN, am the owner of the land that is the subject of this

Consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

MAY 30 2022
(Date)

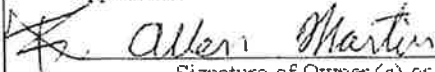
Alan Martin
Signature of Owner (s)

13. Permissions

13.1

Permission to enter on to the subject land(s)

I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise (s) for the limited purpose of evaluating the merits of this application



Signature of Owner (s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

Submission of the Application

- One application form is required for each parcel to be severed.
- The requested copies will be used to consult with other ministries or agencies that may have an interest in the application.
- All measurements are to be in Metric units.

Step #1:

Review the application with your municipal office in order to apprise them this application will be coming to them and also to ascertain whether or not there may be municipal concerns regarding the application that your or the Planning Board may not be aware of which may affect the completeness and/or acceptance of the application.

Step #2:

Deliver the completed application to the Planning Board office along with the required fee made payable to the Desbarats to Echo Bay Planning Board.

Step #3:

- The Planning Board Secretary will review your application.
- You will be notified when the application is considered complete. Any legislated time lines will commence only after the application is deemed complete and accepted by the Planning Board.
- Once the application has been accepted as complete you will be asked to supply 12 copies of the approved application along with 12 copies of the approved sketch. You may make the necessary copies yourself or the Planning Board can make them for you for a fee.
- You will be responsible for delivering one copy of the completed application to the Algoma Health Unit and they may require a fee for this service.

PLEASE NOTE

An application accepted as complete may still be amended, rejected, or deferred as the application goes through the process of review and as new or opposing information becomes available.

All documents should be forwarded to the attention of:

Secretary - Treasurer
Desbarats to Echo Bay Planning Board
c/o Tarbutt Township Offices
27 Barr Road South, RR#1
Desbarats, Ontario
P0R 1E0

APPROXIMATE SIZE + LOCATION OF EXISTING
OR PROPOSED STRUCTURES ON RETAINED AND

SEVERED LOTS

Sketch Sheet

GOVERNMENT P

N
↑

SCHOOL
CHURCH

RETAINED

RAILWAY

SEVERED

FISHER ROAD

Desbarats to Echo Bay Planning Board

Application For Consent
 Supplement #2
 Data Sheet - Minimum Distance Separation
 Agricultural Code of Practice

This is to be completed and attached to the application when applying for a new non-farm use in the vicinity of an existing livestock facility.

Please complete one Data Sheet for each set of farm buildings.

1. General Information		
Roll Number <i>5716-000060610000</i>	File Number <i>J2022-09</i>	
Owner of Livestock Facility <i>Allen Martin</i>	Phone Number of the Owner of the Livestock Facility <i>none</i>	
Township <i>Johnson</i>	Lot <i>5-6</i>	Concession <i>6</i>
Closest Distance from the Livestock Facility to the new use (in metres)	Closest Distance from the manure storage to the new use (in metres)	Tillable hectares on property where livestock facility is located <i>120 acres</i>

2. Livestock								
Type	Existing # of Livestock	Total Housing Capacity #	Manure System (check one box)					
			Roofed Storage or Covered Tank		Open Solid Storage	Open Liquid Tank	Earthen Manure Storage	
			Solid	Liquid				
Dairy	<input type="checkbox"/> Milking Cows <input type="checkbox"/> Heifers			<input checked="" type="checkbox"/>				
Beef	<input type="checkbox"/> Cows (barn confinement) <input type="checkbox"/> Cows (barn with yard) <input checked="" type="checkbox"/> Feeders (barn confinement) <input type="checkbox"/> Feeders (barn with yard)	<i>80</i>	<i>80hd</i>					<input checked="" type="checkbox"/>
Swine	<input type="checkbox"/> Sows/Boars <input type="checkbox"/> Weaners (4 - 30 kg) <input type="checkbox"/> Feeder Hogs							

2. Livestock (continued)									
Type	Existing # of Livestock	Total Housing Capacity	Manure System (check one box)						
			Roofed Storage or Covered Tank		Open Solid Storage	Open Liquid Tank	Earthen Manure Storage		
			Solid	Liquid					
Poultry	<input type="checkbox"/> Chicken Broiler/Roasters <input type="checkbox"/> Caged Layers <input type="checkbox"/> Chicken Breeder Layers <input checked="" type="checkbox"/> Pullets <input type="checkbox"/> Meat Turkeys (>10 kg) <input type="checkbox"/> Meat Turkeys (5-10 kg) <input type="checkbox"/> Meat Turkeys (<5 kg) <input type="checkbox"/> Turkeys Breeder Layers	500	550						✓
Horses	<input checked="" type="checkbox"/> Horses	12							✓
Sheep	<input type="checkbox"/> Adult Sheep <input type="checkbox"/> Feeder Lambs								
Mink	<input type="checkbox"/> Adults								
Veal	<input type="checkbox"/> White <input type="checkbox"/> Red (<30kg)								
Goats	<input type="checkbox"/> Adult Goats <input type="checkbox"/> Feeder Goats								
Other (eg. Ducks, Emu, Fox, Ostrich, Rabbits)		100		✓					✓

The above information was supplied by:

Allen Martin
Signature

MAY 30 2022
Date



Minimum Distance Separation II

Martin MDS 2

Prepared By: Jared Brice, Planner, Desabrats to Echo Bay Planning Board

Description: Setbacks between proposed new livestock facilities and existing or approved development, lot lines and road allowances.

Application Date: Wednesday, June 1, 2022

Municipal File Number: J2022-09 Martin

Applicant Contact Information
Not Specified

Location of Subject Livestock Facilities

District of Algoma, Township of Johnson

JOHNSON, Concession: HINCKS LOCATION CON 6, Lot: 6

Roll Number: 571600006061000000

Calculation Name: J2022-09 Martin

Description: MDS 2 for severed portion

The barn area is an estimate only and is intended to provide users with an indication of whether the number of livestock entered is reasonable.

Manure Type	Type of Livestock/Manure	Existing Maximum Number	Existing Maximum Number (NU)	Total Maximum Number	Total Maximum Number (NU)	Estimated Livestock Barn Area
Solid	Beef, Feeders (7 - 16 months), Confinement Bedded Pack	80	26.7	80	26.7	372 m ²
Solid	Chickens, Broiler breeder growers (males/females transferred out to layer barn)	500	1.7	550	1.8	87 m ²
Solid	Horses, Medium-framed, mature; 227 - 680 kg (including unweaned offspring)	12	12.0	12	12.0	279 m ²
Solid	Rabbits, Breeding females (including males, replacements & market animals), 1 Tier Cages	100	2.5	100	2.5	180 m ²

Manure Storage: V1. Solid, inside, bedded pack

Existing design capacity (NU): 42.8

Design capacity after alteration (NU): 43.0

$$\begin{array}{ccccccc}
 \text{Factor A} & \text{Factor B} & \text{Factor C} & \text{Factor D} & & \text{Building Base Distance 'F'} & \\
 (\text{Odour Potential}) & (\text{Size}) & (\text{Orderly Expansion}) & (\text{Manure Type}) & & (\text{minimum distance from livestock barn}) & \\
 0.7 & X & 246 & X & 0.5024 & X & 0.7 = 61 \text{ m (199 ft)}
 \end{array}$$

$$\begin{array}{c}
 \text{Storage Base Distance 'S'} \\
 (\text{minimum distance from manure storage}) \\
 61 \text{ m (199 ft)}
 \end{array}$$

MDS II Setback Distance Summary

Description	Minimum Livestock Barn Setback Distance	Actual Livestock Barn Setback Distance	Minimum Manure Storage Setback Distance	Actual Manure Storage Setback Distance
Type A Land Uses	61 m 199 ft	TBD	61 m 199 ft	TBD
Type B Land Uses	121 m 397 ft	TBD	121 m 397 ft	TBD
Nearest lot line (side or rear)	6 m 20 ft	TBD	6 m 20 ft	TBD
Nearest road allowance	12 m 40 ft	TBD	12 m 40 ft	TBD




Minimum Distance Separation II

Martin MDS 2

Prepared By: Jared Brice, Planner, Desabrats to Echo Bay Planning Board

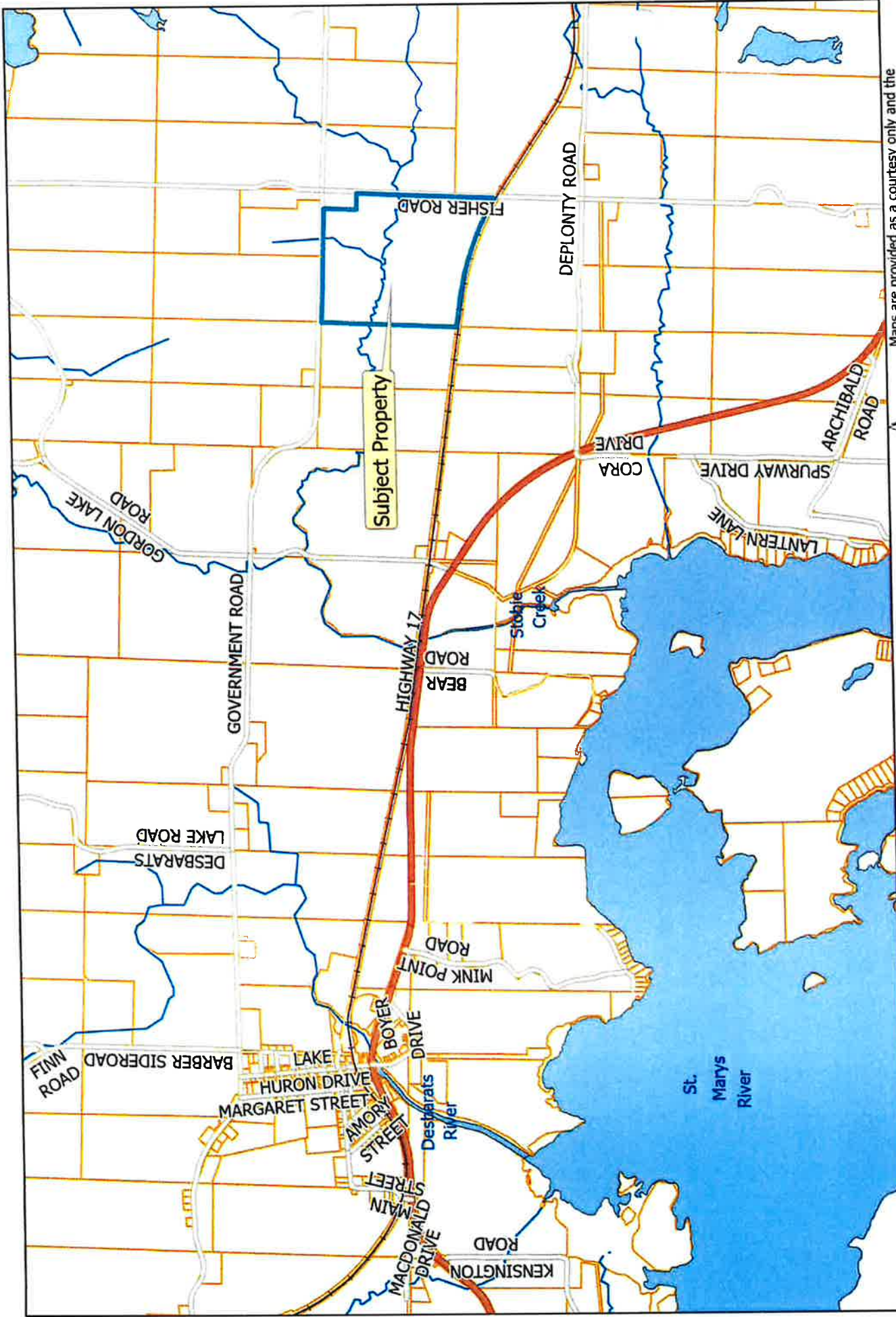
Preparer Information

Jared Brice
Planner
Desabrats to Echo Bay Planning Board
27 Barr Road South
Desbarats, ON, Canada P0R 1E0
Phone #1: 705 782 6776
Email: admin@tarbutt.ca

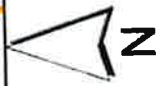
Signature of Preparer:  Date: 1 June 2022.
Jared Brice, ~~Planner~~ *Secretary - Treasurer.*

NOTE TO THE USER:

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has developed this software program for distribution and use with the Minimum Distance Separation (MDS) Formulae as a public service to assist farmers, consultants, and the general public. This version of the software distributed by OMAFRA will be considered to be the official version for purposes of calculating MDS. OMAFRA is not responsible for errors due to inaccurate or incorrect data or information; mistakes in calculation; errors arising out of modification of the software, or errors arising out of incorrect inputting of data. All data and calculations should be verified before acting on them.



Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.



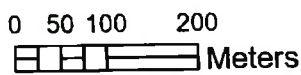
Scale: 1:30,000



DESBARATS TO ECHO BAY PLANNING BOARD
 Proposed Consent Application - J2022-09 Martin
 Creation of One Lot
 5277 Government Road
 Johnson Twn



DESBARATS TO ECHO BAY PLANNING BOARD Scale: 1:5,000
 Proposed Consent Application - J2022-09 Martin
 Creation of One Lot
 5277 Government Road
 Johnson Twp.



Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

Desbarats to Echo Bay Planning Board

Application for Consent
Under Section 53 of the Planning Act

Before Starting This Application

Please read the following:
Appendix A: Completeness of the Application
Appendix B: Submission of the Application
Appendix C: Help
Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	J2022-10
Roll Number	5716 0000 6092 000000
Date Submitted	
Date Received	24 th June 2022
Sign Issued	

Please Print and Please Complete or Check-Mark Appropriate Box (s). Please use ink, not pencil.

1. Applicant Information

1.1	Name of Applicant	Rachel Jikimosky BORIS HAISCHIREK	Home Telephone No.	705-971-2830	Business Telephone No.	
	Address	357 Deplontz Road			Postal Code	POR 1C0
1.2	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1					
	Name of Owner (s)				Home Telephone No.	Business Telephone No.
	Address				Postal Code	
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.					
	Name of Contact Person				Home Telephone No.	Business Telephone No.
	Address				Postal Code	Fax No.

2. Location of the Subject Land

2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algomaa	JOHNSON TWP		357
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot (s)/Block (s)
	CON 5	4 NPT		
	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
			CORNER FISHER/Deplontz	
2.2	Are there any easements or restrictive covenants affecting the subject land?			
	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes (describe below the easement or covenant and its effect)		

3. Purpose of this Application.

3.1 Type and purpose of proposed transaction (check appropriate box)
 Transfer: Creation of a new lot Addition to a lot An Easement Other Purpose
 Other: A charge A lease A correction of title

3.2 Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:
PAUL MARTIN

3.3 If a lot addition, identify the lands to which the parcel will be added: Roll # _____
 Description:

4. Description of Subject Land and Servicing Information (Complete each subsection)

4.1	Description	Severed		Retained			
		Frontage (m.)	Depth (m.)	Area (ha.)	Frontage (m.)	Depth (m.)	Area (ha.)
		580 m	389 m	14.8 ha	211 m	144 m	2.1 ha
4.2	Use of Property	Existing Use (s)	FARM LAND		RURAL RES.		
		Proposed Use (s)	FARM LAND		RURAL RES.		
4.3	Buildings or Structures	Existing	N/A		RURAL RES.		
		Proposed	N/A		RURAL RES.		
4.4	Access (check appropriate space)	Provincial Highway					
		Municipal road, maintained all year		✓		✓	
		Municipal road, seasonally maintained		✓			
		Other public road					
		Right of way					
		Water access (See Note #1)					
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road							
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply					
		Privately owned and operated individual well		✓		✓	
		Privately owned and operated communal well					
		Lake or other water body		CREEK			
		Other means					
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system					
		Privately owned and operated individual septic tank (See Note #2)					
		Privately owned and operated communal septic system					
		Privy					
Note #2: A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.							

Section 4 continued on next Page

4. Description of Subject Land and Servicing Information Continued				
4.7	Other Services (check if the service is available)		Severed	Retained
		Electricity	Available	✓
		School Bussing	Available	✓
		Garbage Collection		
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.			

5. Land Use			
5.1	What is the existing official plan designation (s), if any, of the subject land? RURAL		
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number? RURAL		
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any, which apply.		
	Use or Feature	On the Subject Land	
		Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)	
	An agricultural operation, including livestock facility or stockyard	NO	Yes
	A landfill	NO	NO
	A sewage treatment plant or waste stabilization plant	NO	NO
	A provincially significant wetland (class 1, 2, or 3 wetland)	NO	NO
	A provincially significant wetland within 120 metres of the subject land	NO	N/A
	Flood plain	NO	NO
	A rehabilitated mine site	NO	NO
	A non-operating mine site within 1 kilometre of the subject land	NO	NO
	An active mine site	NO	NO
	An industrial or commercial use, and specify the use (s)	NO	NO
	An active railway line	NO	NO
	A municipal or federal airport	NO	NO

6. History of the Subject Land	
6.1	<p>Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes and if known, provide the Ministry's application file number and the decision made on the application:</p> <p>File # <u>J2014-02</u> Decision: <u>Approved</u> <u>P. Kucher</u></p>
6.2	<p>If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:</p>
6.3	<p>Has any land been severed from the parcel originally acquired by the owner of the subject land?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:</p>

7. Current Applications	
7.1	<p>Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>
7.2	<p>Is the subject land the subject of an application for a zoning by-law amendment [], Minister's zoning order amendment [], minor variance [], consent or approval of a plan of subdivision []?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown</p> <p>If Yes, and if known, specify the Ministry file number and status of the application:</p>

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

8.1

In order for your application to be considered complete, a sketch drawn to scale must be included as part of this application which shows:

1. Boundaries and dimensions of the subject land including the part that is to be severed and the part that is to be retained.
2. Location, size, height and type of all existing and proposed buildings or structures on severed or retained lands, including the distance of the buildings or structures from front yard lot line, rear yard lot line and side yard lot lines.
3. Boundaries and dimensions of the land owned by the owner, including the subject land and adjacent land.
4. The distance between the subject land and the nearest municipal lot line or landmark, such as a railway crossing or bridge.
5. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
6. The approximate location of all natural and artificial features on the subject land and adjacent lands, including railways, roads, watercourses, drainage ditches, irrigation ponds, river or stream banks, wetlands, wooded areas, buildings.
7. The current use (s) of the adjacent lands.
8. The location, width and name of any roads within or abutting the subject land. Indicate whether the road is an unopened road allowance, a public travelled road, a private road or a right-of-way.
9. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
10. The location and nature of any restrictive covenant or easement affecting the land.
11. If the severed parcel is to be conveyed to an abutting property owner, please identify the abutting property with name and instrument number exactly as now registered.
12. The location, size and distance to buildings and property lines of any existing sewage system treatment units (septic tanks) and distribution piping (septic beds) on the lot to be created and/or retained.

If other documentation/supporting material becomes necessary, you will be contacted and this information must be submitted prior to your application proceeding.

8.2

Notification Sign Requirements:

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

1. Post one sign per frontage in a conspicuous location on the subject property.
2. Ensure one sign is posted at the front of the property at least three feet above ground level.
3. Notify the Planner when the sign is in place in order to avoid processing delays.
4. Maintain the sign until the application is finalized and thereafter remove it.

9. Other Information	
9.1	Is there any other information that you think may be useful to the Ministry or other agencies in reviewing this application? If so, explain below or attach on a separate page.
9.2	<p>If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required:</p> <p>1) Supplement #1 - Agricultural Land Descriptions</p> <p>2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice</p>

10. Affidavit or Sworn Declaration	
10.1	<p>Affidavit or Sworn Declaration for the Prescribed and Requested Information</p> <p>I, <u>BOBIS HAISCHIRZIK</u> of the <u>Township of Johnson</u></p> <p>in the <u>DISTRICT OF ALGOMA</u> make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application are true.</p>
	<p style="text-align: center;">Sworn (or declared) before me</p> <p>at the <u>City of Sault Ste. Marie</u></p> <p>in the <u>Province of Ontario</u></p> <p>this <u>22nd</u> day of <u>June</u>, 20<u>22</u></p> <p style="text-align: center;"><u>Meggie Opala</u> Commissioner of Oaths</p> <p style="text-align: center;">Meggie M. E. Opala Barrister & Solicitor 955 Queen Street East Suite 355 Sault Ste. Marie, Ontario P6A 2C3</p> <p><u>Rachel Kinastky</u> Applicant <u>B. Haischirzik</u> Applicant</p>

11. Authorizations

11.1

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

(Date) Signature of Owner (s)

Sworn (or declared) before me

At the _____ in the _____

This _____ day of _____, 20____.

Commissioner

11.2

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information and Protection of Privacy Act,

I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

(Date) Signature of Owner (s)

Sworn (or declared) before me

At the _____ in the _____

This _____ day of _____, 20____.

Commissioner

12. Consent of the Owner

12.1

I, BORIS HAISCHIZEK, RACHEL JIKINOSKY, am the owner of the land that is the subject of this Consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

June 22/2022
(Date)

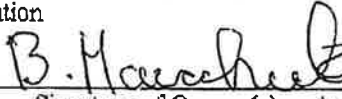
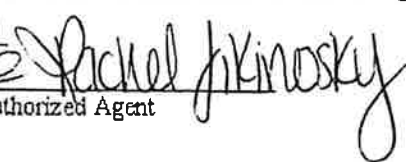
B. Haischizek Rachel Jikinsky
Signature of Owner (s)

13. Permissions

13.1

Permission to enter on to the subject land(s)

I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise (s) for the limited purpose of evaluating the merits of this application



Signature of Owner (s) or Authorized Agent

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

Submission of the Application

- One application form is required for each parcel to be severed.
- The requested copies will be used to consult with other ministries or agencies that may have an interest in the application.
- All measurements are to be in Metric units.

Step #1:

Review the application with your municipal office in order to apprise them this application will be coming to them and also to ascertain whether or not there may be municipal concerns regarding the application that your or the Planning Board may not be aware of which may affect the completeness and/or acceptance of the application.

Step #2:

Deliver the completed application to the Planning Board office along with the required fee made payable to the Desbarats to Echo Bay Planning Board.

Step #3:

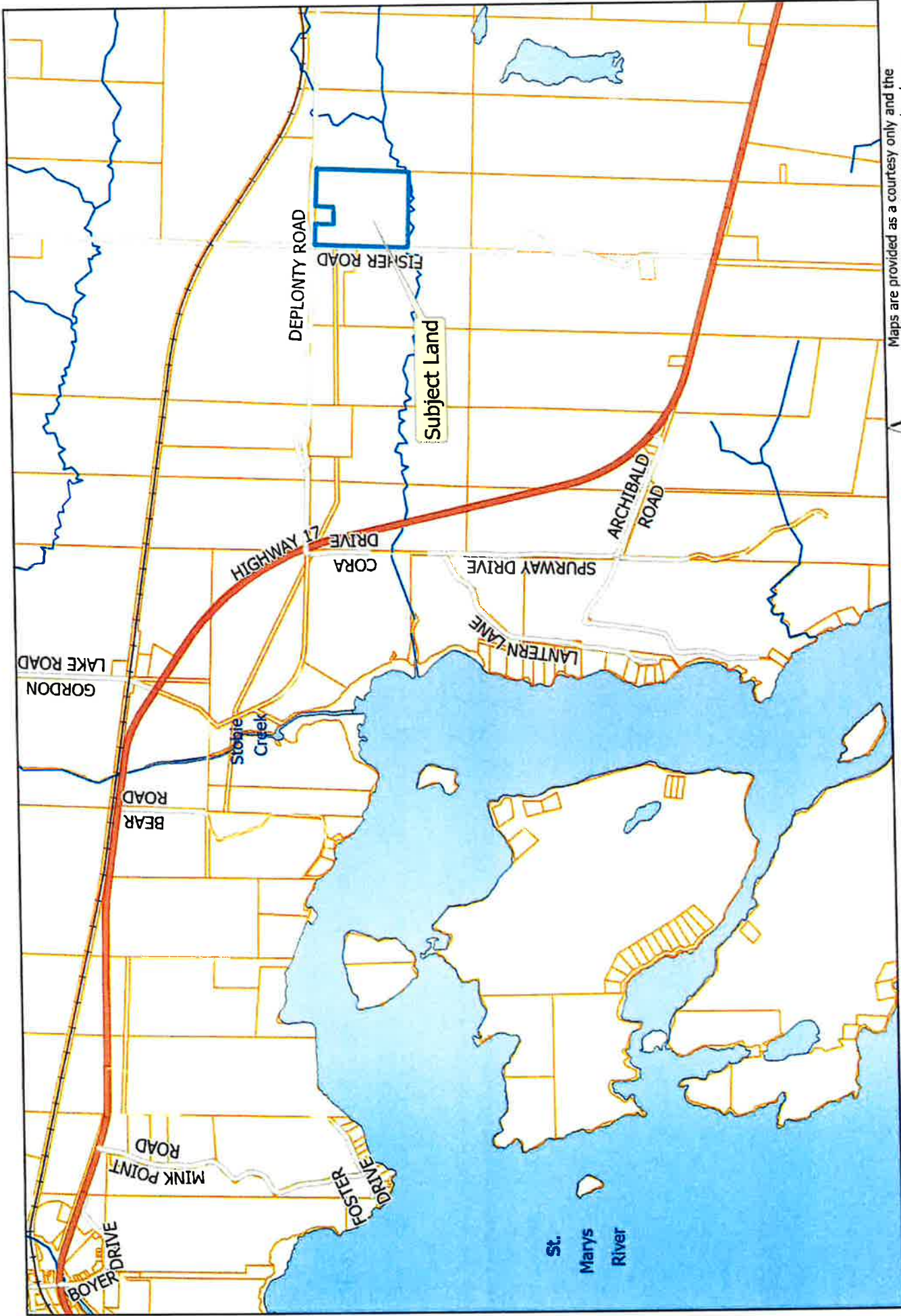
- The Planning Board Secretary will review your application.
- You will be notified when the application is considered complete. Any legislated time lines will commence only after the application is deemed complete and accepted by the Planning Board.
- Once the application has been accepted as complete you will be asked to supply 12 copies of the approved application along with 12 copies of the approved sketch. You may make the necessary copies yourself or the Planning Board can make them for you for a fee.
- You will be responsible for delivering one copy of the completed application to the Algoma Health Unit and they may require a fee for this service.

PLEASE NOTE

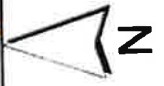
An application accepted as complete may still be amended, rejected, or deferred as the application goes through the process of review and as new or opposing information becomes available.

All documents should be forwarded to the attention of:

Secretary - Treasurer
Desbarats to Echo Bay Planning Board
c/o Tarbutt Township Offices
27 Barr Road South, RR#1
Desbarats, Ontario
P0R 1E0



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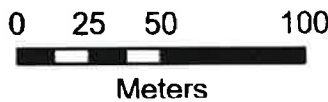
Scale: 1:25,000



DESBARATS TO ECHO BAY PLANNING BOARD
 Proposed Consent Application(s) - J2022-10
 Creation of One (1) Lot
 357 Deploity Road CON 5 LOT 4 NPT
 Johnson Twn









DESBARATS TO ECHO BAY PLANNING BOARD Scale: 1:2,500
 Proposed Consent Application - J2022-10 Haischrek
 Creation of One (1) Lot
 3576 Deplonty Rd. CON 5 LOT 4 NPT
 Johnson Township



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C.2.

 Reply all
 
 Delete
  Junk
  Block sender
  ...

FW: Planning Insurance



Carol Trainor

Fri 8/04/2022 11:45 AM

To: Jean Palmer



As discussed. Note the suggestion that an agreement be drawn up to clarify who is liable or responsible for what.

Thanks Jean.

From: Carlo DiCandia <cdicandia@northernins.ca>
Sent: Tuesday, April 5, 2022 8:35 AM
To: Carol Trainor <clerk@tarbutt.ca>
Cc: Tracey Paolucci <tpaolucci@northernins.ca>
Subject: Re: Planning Insurance

Good Morning Carol,

We are the broker for all. The following is Marsh Canada's stance on the issue:

We don't rate polices by department, number of additional insureds or committees of council. If the Planning Board were to get their own policy, the premiums for these four municipalities would not be reduced. Similarly, if they added more committees of council, their premiums would not increase. It's really not our business if one or all decide to charge back anything to the Planning Board.

I read in Jocelyn's email that there is an agreement that was entered into by each municipality. The indemnity and insurance needs to be addressed in that agreement. It's quite common for neighboring municipalities to share services but it's important to formalize in an agreement. Since all four of these municipalities are insured by QBE (This is the actual insurer accessed through Marsh Canada), a claim would be less difficult but consider if one of them insured with a different company... the Other Insurance Clause (A clause found in all policies outlining possible other coverages on other policies with a different carrier) in the policies would conflict with each other.

We do insure a planning board on our program separately from the municipality because they insisted on having their own policy. You can present this as an option as well if the board is unsettled by the current arrangement.

I trust that this answers your question and if there are further concerns please reach out to me at your earliest.

CARLO DICANDIA CAIB
SALES EXECUTIVE
 T705.949.6555 x 205

On Mon, Apr 4, 2022 at 4:53 PM Carol Trainor <clerk@tarbutt.ca> wrote:

Invoice To / Facturer à	Information
Desbarats to Echo Bay Planning Board Public Works 27 Barr Rd S Desbarats ON P0R 1E0 Canada Attn / À l'attention de: Jared Brice Dept / Service: Tel / Tél: (705) 782-6776	Invoice # / N° de facture: 90189856 Document Date / Date du document: 2022-05-31 Customer # / N° de client: 120397 Currency / Monnaie: CAD Total Amount Due / Montant dû: \$2,135.70 Purchase Order # / N° du bon de commande: Renewal Period / Période de renouvellement: 2022-06-30 to/au 2023-06-29

Line # N° ligne	Material / Description Produit / Description	Qty Q ^{te}	List Price Prix courant	Extended Price Total partiel
1	End User 120397 Desbarats to Echo Bay Planning Board - Desbarats , ON 148106 ArcGIS Desktop Basic Single Use Term License Annual Period / Période annuelle: 2022-06-30 to/au 2023-06-29	1	1,210.00 EA	1,210.00
2	153147 ArcGIS Online Viewer (Formerly Named User Level 1) Term License Annual Period / Période annuelle: 2022-06-30 to/au 2023-06-29	4	170.00 EA	680.00
Subtotal / Total partiel				1,890.00 CAD
HST				245.70 CAD
Total				2,135.70 CAD

Payment Options / Options de paiement
Electronic Fund Transfer (EFT) / Transfert électronique de fonds (TEF) :
 Please email your EFT form along with your customer number to accountsreceivable@esri.ca.
 Veuillez envoyer votre formulaire TEF ainsi que votre numéro de client par courriel à accountsreceivable@esri.ca.

Bill Payment / Paiement de facture :
 Add Esri Canada Ltd. as a payee in your bank account's payee list. Enter your six-digit customer number in the account number field in the payee setup. Please indicate the invoice number paid in an e-mail payment advice to accountsreceivable@esri.ca.
 Ajoutez Esri Canada Ltd. comme bénéficiaire dans la liste des bénéficiaires de votre compte bancaire. Entrez votre numéro de client à six chiffres dans le champ numéro de compte de la configuration du bénéficiaire. Veuillez indiquer le numéro de facture payée dans l'avis de paiement par courriel à accountsreceivable@esri.ca.

Interac eTransfer / Transfert électronique :
 Add accountsreceivable@esri.ca as a payee in your bank account's Interac eTransfer section. Please indicate the invoice number paid and your six-digit customer number in the message field.
 Ajoutez accountsreceivable@esri.ca comme bénéficiaire dans la liste des bénéficiaires pour transfert électronique de votre compte bancaire. Veuillez indiquer le numéro de facture payée et votre numéro de client à six chiffres dans le champ de message.

Cheque / Chèque :
 ESRI CANADA LTD, PO BOX 2624, STN A
 TORONTO, ON, M5W 2N7

GST, HST / TPS, TVH #: 89521 0979RT; QST / TVQ #: 1009405883

Payment terms are net 30 days. Amounts outstanding after 30 days are subject to an administration fee of 1.5% monthly, 18% annually, unless contracted otherwise. Please report any discrepancies within 7 days to Customer Care at 1-800-447-9778 or customercare@esri.ca or address any payment enquiries to accountsreceivable@esri.ca.

Les modalités de paiement sont net 30 jours. Des intérêts de 1,5 % par mois, ou de 18 % par année, à titre de frais d'administration seront appliqués sur le solde des factures après le délai de 30 jours, à moins que des modalités différentes ne soient prévues au contrat.

Veillez nous aviser de toute erreur dans les 7 jours suivant la réception du présent facture de renouvellement à customercare@esri.ca ou en téléphonant au 1-800-447-9778 ou acheminer toute question concernant les paiements à accountsreceivable@esri.ca.

Desbarats to Echo Bay Planning Board

C/o Tarbutt Township Office

27 Barr Road South R. R. #1 Desbarats,

Ontario, P0R 1E0

Phone: 705-782-6776

Fax: 705-782-4274

Member Municipalities of the Desbarats to Echo Bay Planning Board Region

This letter intends to provide clarity on concerns regarding mapping for the residents of the Desbarats to Echo Bay Planning Board region.

On May 25th 2022, an email from the Mayor of Tarbutt was sent out to the Clerks of Laird, Macdonald & Johnson Townships respectfully requesting each Township to *direct your residents to seek non-Planning Board advice or information on boundary matters or mapping requests to the Land Registry Office, or to a surveyor rather than directing them to Jared Brice.*

It also states: *in the event that your residents require the specialized work of Mr. Brice we would request that they make their request in writing and submit it to this office so that he can determine the best time to meet with them and to schedule an appointment. Individuals who are not residents of Tarbutt will be required to pay an hourly fee to cover the time and materials that may be required.*

In regard to this letter, it is not the responsibility of the Township of Tarbutt to set the role of the Planning Board Secretary-Treasurer, rather it is in the best interests of the Township that staff have time to allocate toward a wide range of duties, both for the Township of Tarbutt as well as for the Planning Board. It should be noted that this letter asks for this request to be considered, not demands it. At present, it is also important to consider the balancing act for members of staff who hold two titles for different employers (Township and Board). I would respectfully request that members of staff for all Townships to consider the time constraints that are associated with such role(s) considering that staff are presently dealing with the additional workload associated with the Joint OP.

In response to the Mayor of Tarbutt's email, the Council of Johnson sent out an email on June 29th 2022. It states: *We received correspondence from Tarbutt Township dated May 24th, 2022 providing direction with regard to planning related matters...The letter states "Direct your residents to seek non-Planning Board advice or information on boundary matters or mapping requests to the Land Registry Office, or to a surveyor rather than directing them to Jared Brice.*

Since the Desbarats to Echo Bay Planning Board terminated the agreement with NITGC a new GIS (Geographic Information Systems) levy was implemented to the Planning Board budget starting in 2020. The total cumulative costs incurred by the respective townships for the NITGC agreement was \$22,600 per annum whereas the GIS levy starting in 2020 dropped to \$5000.00 per annum. This includes providing some GIS services to the Townships as outlined in the proposed 2022 GIS levy budget (please see attached schedule A).

At present, it is important to note that the GIS levy from 2020 onward (including projected GIS levy for 2022) does not have a line item for the creation of maps for the public. There is however, a line item for creating Maps and Apps for each Township including mapping projects related to the Joint OP. If Staff from the respective Townships request mapping for internal planning related matters, I am more than happy to assist. At present, the proposed budgeted time for creating maps and apps averages out to 4 hours for each Township, and 10 hours to be allocated towards mapping for the Joint OP for 2022. The GIS levy does not include hours spent mapping for consent applications.

If any Township Council(s) respectfully request that the Planning Board add a separate line item for Public Mapping (or for any other requests or concerns), please send correspondence addressed to the Secretary-Treasurer of the Planning Board and it will be added to the agenda for consideration by the Board. Please keep in mind that the GIS levy maybe be increased to cover the wages for such work. Another factor to consider is the Secretary-Treasurer is also employed by the Township of Tarbutt and presently there is only finite time that one can allocate to additional tasks working for the Planning Board. We all understand the many various tasks undertaken by staff of rural municipalities and the limited resources available.

The letter from the Council of Johnson dated June 29th assumes that Tarbutt Township will collect fees for the use of the Planning Board Secretary and the resources of the Planning Board on behalf of the Planning Board. It is not the role of Tarbutt Township to collect money on behalf of the Planning Board for such matters nor is it the role of a Township to assume that this is going to be the case. This is up to the Planning Board to determine, including setting fees (if requested) for such a service.

As there is currently no line item in the GIS levy for mapping for the public, the Township of Tarbutt has absorbed some costs associated with mapping requests for the members of the public from either MMAA, Laird and/or Johnson Township(s). This as I understand, has led to the concerns as outlined by the Mayor of Tarbutt dated May 24th.

The letter from the Council of Johnson dated June 29th 2022 questions why residents of Macdonald, Laird and Johnson would be requested to pay for services for public mapping whereas the letter suggests that Tarbutt residents would not be charged. Although I understand the perceived “double standard”, it is important to note that when creating maps for Tarbutt Residents, the staff member who holds the role of Secretary-Treasurer for the Planning Board and Administration/Planning Assistant for Tarbutt Township does not undertake this role under the Planning Board but undertakes such work as the planning assistant for the Township at no cost to the Planning Board.

If any Townships would like a copy of the GIS desktop software for use, I would be more than happy to assist in setting up for Township Staff to use and will provide basic training. On this note, Planning Board staff have commenced rolling out an online mapping component for the Townships. The online mapping component is much more user friendly and is relatively easy to utilize for general mapping queries. At present, Macdonald and Laird Staff have access to online mapping and have been provided with some basic training in its use and application. In the

coming weeks, I anticipate the online mapping component will be available along with in-house training for Johnson staff.

The long-term intent is to create an online mapping component that members of the public can use free of charge to create their own maps. Additionally, I would encourage Township Staff to become familiar with the online Ontario Lands Registry portal. I would be more than happy to assist in providing direction on how to use it.

I sincerely hope that this letter provides clarity as to the current arrangement for Planning Board mapping pertaining to the public.

There is always room for improvement on how to provide better and more efficient services to the Planning Board, the Townships and their respective residents alike. It is also important to consider that the Staff member who holds the role Secretary-Treasurer also is employed by the Township of Tarbutt. As such the please consider the request from Tarbutt's Mayor highlighting Tarbutt's concerns regarding staff resources be considered by all.

I would respectfully request to all parties with concerns or requests regarding any Planning Board business to contact Jared Brice, Secretary Treasurer of the Desbarats to Echo Bay Planning Board.

Respectfully,

Jared Brice
Desbarats to Echo Bay Planning Board Secretary-Treasurer

Cc:
Macdonald Meredith and Aberdeen Additional Township
Laird Township
Tarbutt Township
Johnson Township

D. 1.

RE: Planning Board Zoom Invite for tonight's meeting 7pm



Jennifer Errington <clerk@lairdtownship.ca>
To: Jared Brice



Reply

Reply All

Forward



Tue 2022-05-24 7:45 PM

Good Evening Jared,

Sorry I tuned into the meeting late. I totally got caught up cleaning the kitchen after dinner and didn't realize the time.

I understand the Planning Board was concerned about the Restricted Acts (Lame Duck) but when I review the things that can't be done during this period I don't see anything that would prevent the current Councils of each municipality from moving forward. I totally get and respect that they are concerned about making decisions for future Councils but they totally can keep moving forward. It is my understanding that the following are the only things that would be restricted:

- Appointing or removing any officer of the Township;
- Hiring or dismissing any employee of the Township;
- Disposing of any real or personal property of the Township with a value over \$50,000; and,
- Incurring any expenditures or liabilities exceeding \$50,000

The last two bullets don't apply as long as they are apart of the budget that must be adopted prior to Nomination Day, August 19, 2022. Therefore to be safe each municipality should have the amounts for the remainder of the process budgeted for (do you know what that would be?).

Just thought I'd share this knowledge. Should have spoken up during the meeting, but my dogs started barking crazy after I turned my camera/mic off so I got too nervous to turn it back on.

Hope you had a great meeting. Talk soon.

Jenn

D. 2.

Desbarats to Echo Bay Planning Board

*C/o Tarbutt Township Office
27 Barr Road South R. R. #1 Desbarats,
Ontario, POR 1E0
Phone: 705-782-6776
Fax: 705-782-4274*

June 22nd, 2022

Accounting Software Information

Desbarats to Echo Bay Planning Board staff have taken the initiative to consider more cost and time efficient alternatives to the current accounting model that has been in place since the inception of the Board in 1998.

Currently, we are using columnar books for accounts payable and receivable, and the classic green payroll book to balance expenses (save for staff wages – through Tarbutt Treasurer). Staff recognize that while this method of accounting is critical it is important to consider and utilize accounting software.

Staff have located a spare copy of 2015 version of Sage 50 Accounting that can be utilized by Planning Board staff (once trained sufficiently).

Staff recommend utilizing the 2015 version of Sage 50 on a trial basis (until the end of the year) to determine the feasibility of using accounting software for the Planning Board. There will be a learning curve for staff to gain familiarity with the software and its applications. However, the Tarbutt Treasurer has vocalized her intent of providing learning assistance to the Planning Board Staff during this period. It is anticipated that in the long run it will reduce the amount of time Tarbutt Staff (whom are not employed by the Planning Board) spend dealing with Planning Board expenses.

Basic Cost Analysis

2015 - Sage 50 Accounting – (free, already installed)
2022 - Sage 50 Accounting – (3 months free, then \$35/month + taxes)

Your consideration in this matter is greatly appreciated

Sincerely



Jared Brice