



THE TOWNSHIP OF TARBUTT
Council Minutes
Wednesday, June 15, 2022 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: L. Smith, Mayor
U. Abbott, Councillor
D. Farrar, Councillor
D. McClelland, Councillor
R. Wigmore, Councillor

STAFF: J. Brice, Administrative/Planning Assistant
M. Pigeon, Road Superintendent
C. Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the regular Council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

- a. Minutes of the Regular Council meeting held May 20, 2022

Resolution No: 2022 - 67

Moved by: R. Wigmore Seconded by: U. Abbott

Be it resolved that the minutes of the regular council meeting held May 20, 2022 be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

- a. Financial Statements for the month of May, 2022

An error in the payment amount to the North Shore Sentinel for election advertising was noted and corrected.

Resolution No: 2022 - 68

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the financial statements for the month of May, 2022 be approved as circulated.

Carried.

6. STAFF AND COMMITTEE REPORTS

- a. Road Superintendent Verbal Update



M. Pigeon advised that the railings at the ramp for the steel bin have been completed. Roads are graded, gravel and calcium applied, sweeping is complete and culverts on Lilly Pond Lane and Partridge will be done tomorrow. Lakeshore widening is to be completed by July 1. Outside amenities have been installed at the hall with the exception of the cameras, water bottle filling station and walkway on the north side. No Parking signs have been installed at the end of Pine Island Road.

M. Pigeon left the meeting at 6:30 pm.

b. Application for Consent, No. T2022-07a and 07b, (Karhi)

J. Brice advised that the applicant was asked to provide a survey to enable conveyance of the traveled portion of MacLennan Road to the Township. Once the Township has possession of the road, the triangular portion to the north will be a separate parcel. The end result would be the creation of two severed lots for residential purposes. The lands are zoned Rural Residential in the Township's Zoning By-law.

Resolution No: 2022 – 69

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the report from the Administrative/Planning Assistant regarding Planning Board Consent Application T2022-07a and b for two new lots on MacLennan Road North be received; and

That the Planning Board be advised that Council supports the application for consent with the following conditions:

- the Township receive 5% cash-in-lieu of parkland for the value of the severed portion; and
- that any portion of the traveled road known as MacLennan Road located on the subject property be transferred to the Township at the expense of the applicant; and
- that written confirmation from the Township be required to confirm that all outstanding taxes on the subject property have been paid in full prior to final consent being granted.

Carried

c. Treasurer's Report: Asset Management Planning, Phase 1

Resolution No: 2022 - 70

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the report from the Treasurer regarding Ontario Regulation 588 /17, Municipal Asset Management Planning, Phase 1 be received; and

That Council authorize staff to proceed with Stefanizzi Professional Corporation to meet the Phase 1 requirements regarding Ontario Regulation 588/17; and

That the cost of this project be recovered from the Ontario Community Infrastructure Fund (OCIF).

Carried



d. Draft Employee Compensation Policy and Salary Grid

The Salary Grid and draft policy were provided by the HR consultant and adjusted to clarify when staff are eligible to move up the salary grid.

Resolution No: 2022 - 71

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the draft Employee Compensation Policy and salary grid be received; and

That Council approves the Employee Compensation Policy and salary grid as recommended by the Personnel Committee.

Carried

e. Draft Signage By-law

While this is not a requirement under the *Municipal Act*, the By-law provides consistency for all types of signs and locations, and ensures that setbacks and zoning regulations are met. It also provides incentive to have signs removed at the end of an event or time period.

Resolution No: 2022 - 72

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the draft By-law for the control and regulation of signs and other advertising devices be received; and

That Council supports the wording and intent of the draft by-law for implementation.

Carried

f. Blue Box Transition

Resolution No: 2022 - 73

Moved by: R. Wigmore Seconded by: U. Abbott

Be it resolved that the report regarding Blue Box transition to Producer Responsible Organizations (PROs) be received; and

That Council authorize the CAO/Clerk to negotiate agreements with the PROs to transition to the new blue box regulatory framework under O. Reg 391/21; and

That the CAO/Clerk report back to council on the status of the transition with the PROs as negotiations progress.

Carried

g. Clerk's Report

Resolution No: 2022 - 74

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the report from the Clerk dated June 2022 be received; and

That a Grand Re-Opening of the Women's Institute Park be scheduled for July, 2022; and

That staff work toward implementing a Roofing Permit system to gain greater control over roofing and construction waste going to the joint landfill site.

Carried



7. BY-LAWS

- a. By-law to Amend By-law 2020-4, Trailer Licensing By-law

Resolution No: 2022 - 75

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2020-4, as amended, being a by-law to License Trailers in The Township of Tarbutt; and

That said By-law be given a first, and taken as read a second and third time and finally passed this Fifteenth day of June, 2022.

Carried

- b. By-law to Establish the Regulation of Signs and Advertising Devices

Resolution No: 2022 -76

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 15, being a By-law to establish the regulation of signs and advertising devices, and the posting of notices in The Township of Tarbutt; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Fifteenth day of June, 2022.

Carried

- c. By-law to Establish the Employee Compensation Policy and Salary Grid

Resolution No: 2022 - 77

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 16, being a By-law authorizing the establishment of an Employee Compensation Policy and Salary Grid; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Fifteenth day of June, 2022.

Carried

- d. By-law to provide public notice to reduce the speed limit

Withdrawn. Public Notice of the proposed changes will be circulated shortly.

8. INFORMATION/ CONSENT AGENDA

Correspondence items a. through g. dated June 15, 2022.

Resolution No: 2022 - 78

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that correspondence items a through g. on the consent agenda dated June 15, 2022 be received; and



That Council supports the resolution from the The Town of Aurora supporting Bill C-233, and The Municipality of Shuniah asking the federal government to increase the Rural and Northern Education Fund to \$50 million, and that the moratorium on accommodation review remain in place pending a thorough review of the education funding formula.

Carried

9. OTHER BUSINESS

- a. Proposal from J.L. Richards for Peer Review of Official Plan

Resolution No: 2022 - 79

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the proposal from J.L. Richards for Peer Review of the Official Plan and draft Zoning By-law be received and approved, contingent on a firm response time of 21 days, as noted in the proposal.

Carried

- b. Share Shed Attendant resignation as of June 15.

The share shed position will be advertised as soon as possible and Johnson Township will be notified promptly.

Resolution No: 2022 – 80

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the resignation of the Share Shed Attendant be received with regret.

Carried

- c. Letter from the Brown's Island Association

Resolution No: 2022 – 81

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the letter dated June 14, 2022 from the Brown's Island Association be received; and

That the Brown's Island Association be advised that Council confirms its previous decision in accordance with the legal opinion received.

Carried

- d. Johnson Tarbutt Joint Landfill Meeting held June 1, 2022

Council members that attended the joint landfill meeting on June 1 disputed some of the points noted in the draft minutes, affirming that no direction was given to pursue curbside collection, due in part to cost but also that it may discourage recycling as residents would still need to go to the landfill to dispose of recycling. They also noted that there was discussion referencing additional cells available for use although this was not noted in the draft minutes, and was unknown to members of council.

- e. The renters of the MacLennan Hall have provided notice that the Lockset will be changed soon. They were advised that the Township will require at least three sets of keys for staff use and for rentals.



10. CLOSED SESSION

11. CONFIRMATION BY-LAW

Resolution No: 2022 - 82

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 – 17, being a By-law to confirm the proceedings of the Regular Council meeting held this Fifteenth day of June, 2022.

Carried

12. ADJOURNMENT

Resolution No: 2022 - 83


Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the regular Council meeting held this Fifteenth day of June, 2022 be adjourned at 8:05 pm, to meet again at 6:00 pm on Wednesday, July 20, 2022.

Carried



Lennox Smith, Mayor



Carol Trainor, Clerk