



**THE TOWNSHIP OF TARBUTT**  
**Council Meeting Minutes**  
**Wednesday, July 20, 2022 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

Present: Mayor Lennox Smith  
Ursula Abbott  
David Farrar  
Darren McClelland  
Ruth Wigmore

Staff: Treasurer Cherie Mahoney  
Clerk Carol Trainor

**1. CALL TO ORDER**

Mayor Smith called the regular Council meeting to order at 6:00 pm. The Clerk noted the addition of a By-law presented to appoint a Compliance Audit Committee for election financial review.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

a. Minutes of the Council meeting held Wednesday, June 17, 2022

Resolution No: 2022 – 84

Moved by: D. McClelland                      Seconded by: D. Farrar

Be it resolved that the Minutes of the regular Council meeting held June 15, 2022 be adopted as circulated.

Carried

**4. DEPUTATIONS / PRESENTATIONS**

**5. FINANCIAL STATEMENTS**

a. Statements for the month of June, 2022

Councillor Abbott noted that there is a new office supply company working locally that offers very competitive pricing. The Clerk suggested that a group purchasing package might be of interest with the local municipalities and will investigate.

Resolution 2022 – 85

Moved by: R. Wigmore                      Seconded by: U. Abbott

Be it resolved that the statements of accounts for the month of June 2022 be approved as circulated.

Carried



b. Year to Date Financial Statement

Treasurer C. Mahoney presented the financial statements to the end of June, 2022, noting the cost of hydro and propane has exceeded budget allocation despite conservation efforts.

Resolution 2022 – 86

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Year to Date Financial Statements to June 30, 2022 be approved as circulated.

Carried

**6. STAFF AND COMMITTEE REPORTS**

a. Transfer of Funds to Reserves – C. Mahoney

C. Mahoney advised that the transfers were required to cover expenses and invoices.

Resolution 2022 – 87

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Treasurer be authorized to transfer funds to or from general operating or out of general operating as follows:

- Transfer \$1,221.00 to the Fire Reserve for MTO reimbursement from Johnson
- Transfer \$7,969.00 from the Culvert Reserve to Operating to pay invoice
- Transfer \$200.00 from General Operating account to Cemetery Care and Maintenance
- Transfer \$250.00 from Cemetery Operating to Cemetery Care and Maintenance

Carried

b. Road Superintendent Report

Report from M. Pigeon noted that the widening and resurfacing of Lakeshore Drive is complete and went well. Grass cutting is complete and ditching will begin in August.

Resolution 2022 – 88

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the written report submitted by the Road Superintendent dated July 20, 2022 be received.

Carried

c. GFL Landfill Contract Revisions

A meeting was held with GFL on July 6 to discuss rates and monthly expenses. The amount of garbage produced was vastly underestimated when the initial negotiations occurred, and has resulted in more frequent collections and higher costs than expected. The Landfill Committee had requested a quote on a 53 yd bin to place inside the bunker.



GFL agreed to reduce some of the lift rates but asked the Townships to continue with the current system for another month as the system in place now is established across the Province. Consistency creates efficiency but erring from this system with different sized bins, schedules and collection systems could be more costly.

Resolution 2022 – 89

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding contract revisions for the hauling of waste from the Johnson Tarbutt Landfill Site be received and approved.

Carried

d. Progressive Discipline Policy

The Personnel Committee recommends adoption of the policy and form as presented.

Resolution 2022 – 90

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the draft Progressive Discipline Policy be approved for implementation as presented.

Carried

e. Clerk's Report – C. Trainor (verbal)

- The WI Park project is almost complete with the exception of the installation of an entrance sign. Grand opening could be held in August, once complete.
- The water bottle filling station at the MacLennan Hall is now operational.
- The pathway along the north side of the hall and the construction of a ramp at the rear door remains to be done.
- GFL agreed to a reduction of lift rates effective July 1 and added two 6 yd bins.
- Weekly Blue Box Transition webinars continue as we move toward producer responsibility.
- Four of five council members have filed nomination paper. Council will not be in a restricted acts situation (lame duck), so business as usual until election day.
- Tax bills and newsletter going out next week focusing largely on landfill news.

Resolution 2022 – 91

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk for the month of July, 2022 be received.

Carried

## 7. BY-LAWS

Resolution 2022 – 92

Moved by: D. McClelland

Seconded by: D. Farrar



Be it resolved that leave be granted to enact By-law 2022 – 18, being a By-law to authorize the appointment of a Joint Compliance Audit Committee for Central Algoma area municipalities; and

That said By-law be read a first, and taken as read a second and third time and finally passed in open Council this Twentieth day of July, 2022.

Carried

## **8. INFORMATION/ CONSENT AGENDA**

Correspondence and Information items a through e.

- a. Resolution dated June 15, 2022 from the Town of East Gwillimbury  
Re: Summary Implications of Bill 109: More Homes for Everyone Act, 2022
- b. Resolution dated June 20, 2022 from the Municipality of Brighton  
Re: Changes to the Amber Alert system to protect vulnerable children
- c. Resolution dated June 28, 2022 from the Municipality of Shuniah  
Re: Release of documents re the former Residential Schools
- d. Resolution dated June 28, 2022 from the Municipality of Tweed  
Re: Ontario Wildlife Damage Compensation Program
- e. FONOM Media Release dated July 12, 2022  
Re: Negative impacts of “Catch and Release” Justice in Northern Communities.

Resolution 2022 – 93

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that correspondence items a through e on the Consent agenda dated July 20, 2022 be received; and

That Council supports the resolution from the Town of East Gwillimbury regarding Bill 109, sharing concerns that Bill 109 will impact the community planning process and our ability to deliver local initiatives to address housing supply and attainability; and

That Council supports the resolution from The Municipality of Brighton requesting the Province to revise the Amber Alert system to protect vulnerable children who have not been abducted but are at high risk of danger, injury or death; and

That Council supports the resolution from the Municipality of Shuniah and the City of Brantford asking the Federal and Provincial governments to release all documents related to the former Mohawk Institute and all residential schools; and

That Council supports the resolution from the Municipality of Tweed asking OMAFRA to review the administration fee provided to municipalities for the administration of the Ontario Wildlife Damage Compensation Program.

Carried

## **9. OTHER BUSINESS**

Council discussed a property where slabs and sawdust are spilling into a creek. A letter will be sent asking to have it cleared away from the watercourse.



Council agreed to a boot allowance of \$200 per employee, every second year, for employees required to wear protective footwear. Other PPE will be provided by the Township.

## 10. CLOSED SESSION

Resolution 2022 – 93

Moved by: U. Abbott                      Seconded by: R. Wigmore

Be it resolved that Council move into Closed Session at 6:47 pm under Section 239 2 (b) and (c) of the *Municipal Act* in order to discuss personal matters about an identifiable individual, including municipal or local board employees, and the proposed acquisition or disposition of land.

Carried

Resolution 2022 – 94

Moved by: U. Abbott                      Seconded by: R. Wigmore

Be it resolved that Council rises from Closed Session at 7:55 pm.

Carried

Resolution 2022 – 95

Moved by: R. Wigmore                      Seconded by: U. Abbott

Be it resolved that the report from the Personnel Committee meeting be received; and That Council authorizes the CAO/Clerk to proceed with the direction provided regarding the Progressive Disciplinary Process.

Carried

Resolution 2022 – 96

Moved by: R. Wigmore                      Seconded by: U. Abbott

Be it resolved that the report from the CAO/Clerk regarding the Share Shed position be received; and

That Council authorizes staff to offer the position of Share Shed/Backup Landfill Attendant to Chris Hall, beginning July 23, 2022.

Carried

Resolution 2022 – 97

Moved by: U. Abbott                      Seconded by: R. Wigmore

Be it resolved that the request from the Treasurer regarding changes to hours during construction season be received, and approved.

Carried

Resolution 2022 – 98

Moved by: U. Abbott                      Seconded by: R. Wigmore

Be it resolved that the correspondence from the Secretary Treasurer of the Planning Board be received for information.

Carried

Council noted that the letter was very well written, and expressed their support for the position taken by the Secretary Treasurer.



Resolution 2022 – 99

Moved by: R. Wigmore      Seconded by: U. Abbott

Be it resolved that the memo from Lennox Smith, Mayor regarding the Land Purchase Proposal be received, and

That Council consent to the pursuit of negotiations between the Township and the Property Owner.

Carried

Council agreed that a draft agreement listing terms and conditions would be drafted for presentation to the property owner.

#### 11. CONFIRMATION BY-LAW

Resolution 2022 – 100

Moved by: R. Wigmore      Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2022 – 19, being a By-law to confirm the proceedings of the Council meeting held July 20, 2022; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Twentieth day of July, 2022.

Carried

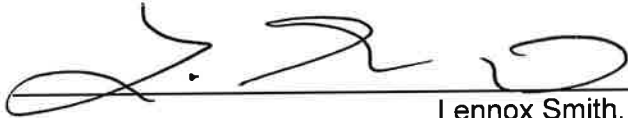
#### 12. ADJOURNMENT


Resolution 2022 – 101

Moved by: U. Abbott      Seconded by: R. Wigmore

Be it resolved that the regular Council meeting of July 20, 2022 be adjourned at 8:03 pm, to convene again on Wednesday, August 17, 2022 at 6:00 pm.

Carried.

  
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Lennox Smith, Mayor

  
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Carol Trainor, Clerk