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**THE TOWNSHIP OF TARBUTT**  
**Minutes of the Council Meeting**  
**Wednesday, September 21, 2022 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**Present:** Lennox Smith, Mayor  
Ursula Abbott  
Darren McClelland  
Ruth Wigmore

**Regrets:** David Farrar

**Staff:** Carol Trainor, CAO/Clerk

**1. CALL TO ORDER**

Mayor Smith called the regular council meeting to order at 6:00 pm.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

a. Minutes of the Council Meeting held August 17, 2022

Resolution No: 2022 – 114

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that the minutes of the Council meeting held Wednesday, August 17, 2022 be adopted as circulated.

Carried

**4. DEPUTATIONS / PRESENTATIONS**

**5. FINANCIAL STATEMENTS**

a. Disbursements for the month of August, 2022

Resolution No: 2022 – 115

Moved by: U. Abbott

Seconded by: D. McClelland

Be it resolved that the financial statements for August 2022 be approved.

Carried

**6. STAFF AND COMMITTEE REPORTS**

a. Report of the Road Superintendent

Resolution No: 2022 – 116

Moved by: D. McClelland

Seconded by: U. Abbott



Be it resolved that the report from the Road Superintendent dated September 21, 2022 be received.  
Carried

b. Lakeshore Drive Resurfacing resident comments

Resolution No: 2022 – 117

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the report regarding resident concerns over the resurfacing of Lakeshore Drive be received.

Carried

c. Draft minutes of the Roads Committee meeting September 8, 2022

Resolution No: 2022 – 118

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the minutes of the Tarbutt Roads Committee meeting held September 8, 2022 be received.

Carried

d. 2022 Bridge Inspection Summary

Resolution No: 2022 – 119

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the 2022 Bridge Inspection Report submitted by Kresin Engineering be received; and

That the Roads Superintendent address the recommendations in the report.

Carried

e. Official Plan designation of Rural/Institutional Lands

Resolution No: 2022 – 120

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that the report from the Planning and Administrative Assistant regarding amending the use and designation of lands located near the south east corner of Barr Road N and Government Road be received; and

That Council authorize a site specific amendment of the Draft Official Plan for the subject lands, from Agricultural designation to Rural, to permit the Institutional Use within the rural designation.

Carried

f. Application for Zoning Amendment, 247B Lakeshore Drive

Resolution No: 2022 – 121

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that the report regarding the Application for Zoning Amendment for the property located at 247B Lakeshore Drive be received; and



That the applicant be advised that the request for a 2 ft setback for an accessory structure on the east boundary line, and a 5 ft setback for a dwelling on the west side be denied; and

That the applicant be advised to make adjustments to the proposed site plan and resubmit an application which more closely meets the minimum zone standards of a shoreline residential property.

Carried

g. Workplace Anti-Violence, Harassment and Sexual Harassment Policy Update

Resolution No: 2022 – 122

Moved by: U. Abbott                      Seconded by: D. McClelland

Be it resolved that the 2022 Workplace Anti-Violence, Harassment and Sexual Harassment Policy be received; and

That Council approves the updated Workplace Health and Safety Statement and the Workplace Anti-Violence, Harassment and Sexual Harassment Policy, appointing Ironside Consulting as the third party negotiator where applicable.

Carried

h. Clerk's Report

Resolution No: 2022 – 123

Moved by: D. McClelland                      Seconded by: U. Abbott

Be it resolved that the monthly report from the Clerk dated September 21, 2022 be received for information.

Carried

i. Landfill Committee report of September 19, 2022

Resolution No: 2022 – 124

Moved by: U. Abbott                      Seconded by: D. McClelland

Be it resolved that the report from the Landfill Committee meeting of September 19, 2022 be received; and

That the quotation from Tulloch Engineering for consultation, test pit investigation, topographic survey, preliminary design and a design report be received; and

That staff be authorized to seek at least one additional quote for the work to be done by a qualified engineering consultant with recommendations.

Carried

**7. BY-LAWS**

a. Rate of Speed By-law

Signs have been posted, but covered, for several weeks, and public notice has been widely distributed advising of the upcoming changes to the speed limits. No comments or concerns have been received by the Township Office. The OPP have been notified.



Resolution No: 2022 – 125

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2022 – 21, being a By-law to establish Speed Limits within the Township of Tarbutt; and

That said By-law be given a first, and taken as read a second and third time and finally passed this Twenty First day of September, 2022.

Carried

b. Notice Provisions By-law

The Clerk noted that this By-law received first reading on August 17, 2022. No comments or concerns have been received by the Township Office.

Resolution No: 2022 – 126

Moved by: U. Abbott

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2022 – 22, being a By-law to prescribe the Form and Manner for the Provision of Public Notice under the Municipal Act, 2001, as amended, and to Repeal By-law 08-2003; and

That said By-law be given a second and third reading and finally passed this Twenty First day of September, 2022.

Carried

c. By-law to Enact the updated Workplace Violence and Harassment Policy

Resolution No: 2022 – 127

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2022 – 23, being a By-law to establish an updated policy to adopt the Workplace Anti Violence, Harassment and Sexual Harassment Policy, and to repeal By-law 18-2010; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Twenty First day of September, 2022.

Carried

NB: The Clerk advised that the Cemetery Board has completed its final review of an updated Cemetery By-law, which will be presented to Council for passing at the next meeting. Following Council approval, the By-law will be forwarded to the Bereavement Authority of Ontario (BAO) for approval, and will be widely advertised including notice in a local newspaper.

## 8. INFORMATION/ CONSENT AGENDA

a. Letter and draft Resolution from FONOM  
Re: Federal Electoral Boundary Changes

b. Resolution from MacDonald, Meredith & Aberdeen Additional  
Re: Electoral Boundary Commission proposed changes to boundaries



- c. Letter from the Ministry of Municipal Affairs and Housing  
Re: Strong Mayors, Building Homes Act to take effect November 15, 2022
- d. Resolutions from the Town of Wasaga Beach and Kingsville  
Re: Opposition to the Strong Mayors, Building Homes Act
- e. Letter from the Township of McGarry  
Re: Request the MMAH to study the merits of allowing the recall of municipal councilors including displays of hatred, misogyny and all forms of discrimination.
- f. Message from the Rural Ontario Municipal Association  
Re: Rural Attainable Housing Task Force

Resolution No: 2022 – 128

Moved by: U. Abbott                      Seconded by: R. Wigmore

Be it resolved that correspondence items a through f on the consent agenda dated September 21, 2022 be received; and

That Council supports the recommended wording and approves a resolution calling on the Electoral Boundary Commission to maintain the electoral representation of Northern Ontario and ensure any boundary changes are done in a manner that responds to regional and local need; and

That Council supports the resolutions from the Town of Wasaga Beach and the municipality of Kingsville in opposition to the Strong Mayors, Building Homes Act as it will erode local decision making and the municipal democratic process, and that other legislative changes be considered to speed and improve new housing construction for all Ontarians.

Carried

## 9. OTHER BUSINESS

- a. Collection of Manure on Township Roads

A resident visited the Township office asking that Council consider a by-law to require horses to be bagged to avoid leaving manure on municipal roads. The resident was asked to provide his concerns and proposed solution in writing for Council's consideration however nothing was received.

Council has discussed this topic in the past and affirmed that this would be very difficult to enforce, and the Township does not have the resources to pursue this activity.

## 10. CLOSED SESSION

Resolution No: 2022 – 129

Moved by: R. Wigmore                      Seconded by: D. McClelland

Be it resolved that Council move into closed session at 7:00 pm in accordance with Section 239 2) b. of the *Municipal Act* in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried



a. Employee matter

Resolution No: 2022 – 130

Moved by: D. McClelland      Seconded by: R. Wigmore

Be it resolved that Council rise from closed session at 7:27 pm.

Carried

Resolution No: 2022 – 131

Moved by: D. McClelland      Seconded by: R. Wigmore

Be it resolved that the report from the CAO/Clerk regarding the updates to the Workplace Anti-Violence, Harassment and Sexual Harassment Policy be received; and

That Council approves the appointment of Ironside Consulting as an independent, third party consultant, as required, to comply with Section 4 of the Policy.

Carried

**11. CONFIRMATION BY-LAW**

Resolution No: 2022 – 132

Moved by: R. Wigmore      Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2022 – 24, being a By-law to confirm the proceedings of the Regular Council meeting held this Twenty First day of September, 2022.

Carried.

**12. ADJOURNMENT**

Resolution No: 2022 – 133

Moved by: R. Wigmore      Seconded by: D. McClelland

Be it resolved that Council adjourn at 7:30 pm, to meet again on Wednesday, October 19, 2022 at 6:00 pm.

Carried

Following the municipal election on October 24, 2022 the new term will commence with the inaugural meeting at a date to be determined.

  
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Lennox Smith, Mayor

  
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Carol O. Trainor, Clerk