



**THE TOWNSHIP OF TARBUTT**  
**Council Meeting Minutes**  
**Wednesday, December 21, 2022 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**PRESENT:** Lennox Smith, Mayor  
David Farrar  
Darren McClelland  
Jacqui Nagel

**REGRETS:** Ursula Abbott

**STAFF:** Cherie Mahoney, Treasurer (left the meeting at 6:55 pm)  
Carol Trainor, CAO/Clerk

**1. CALL TO ORDER**

Mayor Lennox Smith called the Regular Council meeting to order at 6:02 pm.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

a. Minutes of the Inaugural Council meeting held November 16, 2022

Resolution No: 2022 - 163

Moved by: J. Nagel                      Seconded by: D. Farrar

Be it resolved that the minutes of the Inaugural Council meeting held November 16, 2022 be adopted as circulated.

Carried

**4. DEPUTATIONS / PRESENTATIONS**

**5. FINANCIAL STATEMENTS**

a. Accounts for the month of November, 2022 - Treasurer C. Mahoney

Resolution No: 2022 - 164

Moved by: J. Nagel                      Seconded by: D. McClelland

Be it resolved that the Accounts for the month of November, 2022 be approved as circulated.

Carried



- b. Budget to Actuals to November 30, 2022

Resolution No: 2022 - 165

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that the report from the Treasurer regarding Budget to Actuals to the end of November 2022 be received.

Carried

## 6. STAFF AND COMMITTEE REPORTS

- a. Road Superintendent M. Pigeon

M. Pigeon was unable to attend.

- b. December verbal report from the Clerk

Resolution No: 2022 - 166

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Clerk's Report for December 2022 be received for information; and

That the Landfill Committee be convened at the earliest opportunity in January to discuss the request of the Share Shed Volunteer, to discuss the issue of household bin lids, and to review the landfill maintenance and administration roles and responsibilities going forward; and

That the Clerk advise the Dr. H.S. Trefry Memorial Centre that The Township of Tarbutt supports the reappointment of Jean Rickaby as the North Shore Representative to the Seniors Advisory Committee.

Carried

- c. MacLennan Hall Rehabilitation Estimate

Resolution No: 2022 – 167

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the Clerk regarding securing cost estimates for the rehabilitation of the MacLennan Hall be received; and

That Council authorizes the expenditure of no more than \$2500 for an up to date assessment and projected costs for work to be done in preparation for an application for NOHFC funding.

Carried

- d. New Entrance and Culvert Installations

Resolution No: 2022 - 168

Moved by: D. Farrar

Seconded by: D. McClelland



Be it resolved that the report from the Clerk regarding the cost of inspection and installation of new entrances and culverts be received; and  
That staff be directed to make the necessary revisions to Culvert By-law 2021-16 to provide for cost recovery of Township expenses for all entrances and culvert installations.

Carried

e. 2023 Insurance Renewal Proposal

Resolution No: 2022 - 169

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the renewal proposal from Marsh Canada Limited, Public Sector Division, be received; and

That Council authorizes the Clerk to sign and return the renewal documents to take effect January 1, 2023.

Carried

f. Canada Summer Jobs grant application

Resolution No: 2022 – 170

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the verbal report from the Clerk regarding applications for the Canada Summer Jobs grant be received; and

That Council authorizes the Clerk to apply for funding for one summer student to fulfill the role of Parks Attendant and GIS/Mapping Assistant.

Carried

g. East Algoma OPP Detachment Board composition

Resolution No: 2022 – 171

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the Clerk regarding composition of the East Algoma OPP Detachment Board be received; and

That The Township of Tarbutt confirms their agreement with the proposed composition of the Police Services Board, being that each municipality put forth one council appointee, and that three to four community appointees be selected among the communities.

Carried

h. ADSAB Voting Delegate and Appointment for Area 3

The ADSAB the nomination meeting was held yesterday with insufficient notice for Council to appoint a voting delegate.



i. RFP Results Summary of Landfill Expansion Proposals

Resolution No: 2022 – 172

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Landfill Expansion RFP Bid Summary document be received; and

That Council accept the proposal submitted by Greenstone Environmental Engineering for consultation with the MECP to determine the feasibility of expanding the Johnson Tarbutt Landfill Site, based on the scoring matrix and review of bids.

Carried

**7. BY-LAWS**

a. Appointment By-law for the 2022 – 2026 term

Resolution No: 2022 – 173

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 - 30, being a By-law to Establish and Appoint Committees and Sub-Committees of Council for The Township of Tarbutt for the 2022 – 2026 term; and

That said By-law be given a first, and taken as read a second and third time and finally passed this Twenty First day of December, 2022.

Carried

b. Designation of Signing Authority

Resolution No: 2022 – 174

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 - 31, being a By-law to Designate Signing Authority for The Township of Tarbutt; and

That said By-law be given a first, and taken as read a second and third time and finally passed this Twenty First day of December, 2022.

Carried

c. Enter into agreement for NWOOP

Resolution No: 2022 – 175

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 - 32, being a By-law to Enter into Agreement with His Majesty the King in Right of Ontario, as represented by the Minister of Natural Resources and Forestry, for a Northwest Ontario Orthophotography Project (2022); and



That said By-law be given a first, and taken as read a second and third time and finally passed this Twenty First day of December, 2022.

Carried

## 8. INFORMATION/ CONSENT AGENDA

### a. Correspondence and Information Items up to December 16, 2022

Resolution No: 2022 – 176

Moved by: D. McClelland      Seconded by: D. Farrar

Be it resolved that correspondence items a through m on the Consent Agenda dated December 21, 2022 be received; and

That Council support the resolutions from the Municipality of East Ferris and Dorion Township.

Carried

## 9. OTHER BUSINESS

## 10. CLOSED SESSION

## 11. CONFIRMATION BY-LAW

Resolution No: 2022 – 177

Moved by: D. McClelland      Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2022 - 33, being a By-law to confirm the proceedings of the Regular Council meeting held this Twenty First day of December, 2022; and

That said By-law be given a first, and taken as read a second and third time and finally passed this Twenty First day of December, 2022.

Carried

## 12. ADJOURNMENT

Resolution No: 2022 – 178

Moved by: D. McClelland      Seconded by: D. Farrar

Be it resolved that the Regular Council meeting of The Township of Tarbutt held this Twenty First day of December 2022 be adjourned, to meet again on Wednesday, January 18, 2023.

Carried

  
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Lennox Smith, Mayor

  
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Carol O. Trainor, Clerk