



Be it resolved that the report from the Treasurer regarding Monthly Statements be received; and

That Council authorize staff to proceed with the new monthly statement format, as presented.

Carried

- b. Presentation of Audited Financial Statements for the year ended Dec 31 2022
JP Stefanizzi, Stefanizzi Professional Corporation

Mr. Stefanizzi advised Council that he was pleased with the audit process, and appreciated being able to complete the audit early. The audit team gathered sufficient evidence to comfortably issue a clean audit letter without much reservation, and it is good to see an improvement in the total taxes receivable over the previous year. There are no significant changes from last year.

The Auditor explained that assets include everything under the ownership of the township. With increasing interest rates, the Township will see a better return on investment with the GIC's in Reserves. He recommended that Council consider increasing the amount of money being put into reserves each year. CCBF funding (formerly gas tax) for 2022 was \$206,000. The Township is obligated to defer this amount until it is spent.

Landfill closure: The most recent actuarial report states an anticipated closure date of 2038, based on a estimated tonnage remaining available. Estimated closure costs are based on a third party opinion. Auditor's Note 5 states that the estimated remaining capacity of the landfill site is 40% of it's total estimated capacity, but remaining life is indefinite. The amount of material being added to the site should have decreased with the shipping process; however, only a portion of the non-household waste coming into the site is shipped out.

When asked about payment of HST between municipalities Mr. Stefanizzi advised that he works for both municipalities so is unable to comment. The Treasurer will seek out an HST expert to get an answer.

Mr. Stefanizzi cautioned Council against the former practice of using reserves to cover operating costs when reserves should be increased each year, particularly now when the return on investment is greater due to higher interest rates.

Resolution No: 2023 – 49

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that the presentation by auditors Stefanizzi Professional Corporation of the audited financial statements for the year ending December 31, 2022 be received.

Carried



5. STAFF AND COMMITTEE REPORTS

a. East Algoma Road Supers 2023 Amalgamated Tender – M. Pigeon

M. Pigeon reviewed the results of the 2023 Amalgamated Tender. The Township had participated in flake calcium, culverts and resurfacing. Most pricing remained neutral over last year with the exception of calcium which took a significant jump. These costs will balance out in the budget by removing perceived increases to culverts and resurfacing with the increase to calcium.

Resolution No: 2023 – 50

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the results of the 2023 East Algoma Road Supers Amalgamated Tender be received; and

That the cost of calcium, culverts and road resurfacing be incorporated into the projected works for 2023.

Carried

With respect to the proposed budget, the low quotation for rebuilding the stairs in the roads garage is approved, along with a snowblower for the hall and the purchase of a utility trailer if it is CCBF eligible.

b. 2023 Budget Presentation – C. Mahoney

C. Mahoney reviewed changes resulting from the last meeting and noted inclusion of consulting fees for the hall, tree removal at the cemetery, and planning fees for updates to the zoning by-law and official plan.

Councillor Abbott noted that staff should confirm that the utility trailer would only be purchased if it is an eligible expense under the CCBF, and that without the funding, the budget could not carry this additional expense.

Resolution No: 2023 – 51

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that the draft 2023 budget presentation from the Treasurer be received; and

That Council authorizes the Treasurer to make the revisions as discussed, to result in a 3% overall tax rate increase; and

That the total levy to be raised in 2023 be \$1,078,175.70.

Carried unanimously

c. Cemetery Board Terms of Reference

The draft Terms of Reference were approved by Board members at their meeting of April 6, and are recommended to Council for approval.



Resolution No: 2023 – 52

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the draft Terms of Reference for the Cemetery Board be received and approved as circulated.

Carried

d. Consent Application T2023-03 (MacMillan)

The proposed severance will result in the creation of a new rural residential lot of 2.2 ha. The application meets the intent of the zoning by-law and official plan.

Resolution No: 2023 – 53

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that the report from the Administrative/Planning Assistant regarding Consent Application T2023-03 (MacMillan) be received; and

That the Planning Board be advised that Council supports Consent Application T2023-03, provided that the Township receive 5% Cash-in-lieu of parkland for the severed portion of the subject property; and

That any portion of the traveled road known as Barr Road North that is located on the subject property be transferred to the Township at the expense of the applicant; and

That written confirmation from the Township be required to confirm that all outstanding taxes on the subject property have been paid in full prior to final consent being granted.

Carried

e. Clerk's Report

Cost estimates for the MacLennan Hall were circulated. Staff requested direction on whether to seek funding to cover basic Building Code safety measures, and minimum Accessibility requirements. The Township would need to commit a minimum of 10% of the potential costs of Phase I. Council support this work.

Council previously discussed the need to update the 1985 Zoning By-law. A quotation for preliminary work had not been included in the draft 2023 budget, which will be over and above the Township's portion of Official Plan Review.

The Cemetery Board sought a quote to manage mature maples in danger of falling into the road, on the gazebo or onto headstones. If the Township is able to cover the partial cost of trees near the road, that would assist with the Cemetery's budget.

Resolution No: 2023 – 54

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the Clerk's Report for April 2023 be received for information; and

That the estimate of expenses for the restoration of the MacLennan Hall from Ergo Office Plus be received; and

That council give further consideration to budget allocation and timing of possible Building Code and Accessibility upgrades to the MacLennan Hall; and



That the estimate from JL Richards for preliminary work on the Township's Zoning By-law be approved with an upset limit of \$6150, pending and exclusive of fees for completion of the Official Plan; and

That the quotation from Island Arboriculture for tree removal at the Port Findlay Cemetery be received, and

That a portion of this work be allocated to the Roads Department for those trees directly impacting Hardwood Drive.

Carried

6. BY-LAWS

a. Cemetery By-law 2022-26, as amended

Resolution No: 2023 – 56

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that leave be granted to introduce By-law 2022-26, as amended, being a By-law to provide regulations for the operation, maintenance and management of the Port Findlay and Stickney Cemeteries, as amended, to meet BAO compliance and regulatory requirements; and

That said By-law be given a first, and taken as read a second and third time and finally passed this Nineteenth Day of April, 2023.

Carried

b. Civil Marriage Solemnization By-law

A policy will be brought to a future council outlining guidelines, criteria and legal requirements.

Resolution No: 2023 – 57

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2023 – 10, being a By-law to endorse the Clerk of The Township of Tarbutt to solemnize civil marriage ceremonies in the Province of Ontario; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Nineteenth Day of April, 2023.

Carried

7. INFORMATION / CONSENT AGENDA

a. Letter from the Township's Integrity Commissioner

Re: Report for March 2022 to March 2023

b. Letter from Central Algoma Intermediate and Secondary School

Re: Donations for Recognition of Student Excellence

c. Letter from Crime Stoppers

Re: Request for Donation



- d. Letter from the Municipality of North Perth
Re: School Bus Stop Arm Cameras
- e. Letters from the Town of Essex
Re: Tax Classification of Short Term Rental Units
Re: Legislation permitting the Retention of Surplus Proceeds from Tax Sales
- f. Resolution from the Association of Municipalities of Ontario
Re: Legislative Amendments to improve Municipal Codes of Conduct
- g. Letter from the Ministry of Municipal Affairs and Housing
Re: Further action on the housing supply crisis
- h. Letter from the Ombudsman of Ontario
Re: Guide to Open Meetings
- i. Letter from the Sault Ste. Marie SPCA
Re: 2023 Fees and Contract Requirements for Pound Facility

Resolution No: 2023 – 58

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that correspondence items a. through i. on the consent agenda dated April 19, 2023 be received; and

That Council authorizes a donation to Central Algoma Intermediate & Secondary School for grade 8 and grade 12 graduations in the same amounts as last year; and

That Council authorizes a donation to Algoma District Crime Stoppers in the amount of \$250.00; and

That Council supports the resolution from the Municipality of North Perth regarding school bus stop arm cameras; from the Town of Essex regarding tax classifications for short term rentals, and retention of surplus proceeds from tax sales; and

That the contract with the SSM SPCA be renewed for 2023 at an annual cost of \$800.

Carried

8. UNFINISHED / OTHER BUSINESS

In response to the recruitment notice for new members of the Cemetery Board, an interested party came forward yesterday. After a brief discussion with the applicant, and the Chair, staff recommend the following:

Resolution No: 2023 – 55

Moved by: Seconded by:

Be it resolved that Council accept the expression of interest for a seat on the Cemetery Board by Carey Smith; and

That Appointment By-law 2022 – 30, as amended, be further amended to include the name of Carey Smith on the Cemetery Board.

Carried



9. NOTICES OF MOTION

10. CLOSED SESSION

11. CONFIRMATION BY-LAW

Resolution No: 2023 – 59

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2023 – 11, being a By-law to confirm the proceedings of the regular Council meeting, held the Nineteenth Day of April, 2023; and

That said by-law be read a first, and taken as read a second and third time and finally passed this Nineteenth Day of April, 2023.

Carried

12. ADJOURNMENT

Councillor Abbott requested a change to the date of the May meeting. Any change to the regular schedule must be published for the public in advance.

Resolution No: 2023 – 60


Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the Regular Council meeting held this Nineteenth day of April, 2023 be adjourned at 9:32 pm, to meet again for the regular Council meeting on Wednesday, May 24, 2023 at 6:00 pm.

Carried



Lennox Smith, Mayor



Carol O. Trainor, Clerk