



THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, August 16, 2023 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: L. Smith, Mayor
U. Abbott
D. Farrar
D. McClelland
J. Nagel

STAFF: C. Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the regular Council meeting to order at 6:02 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the Council meeting held July 19, 2023

Resolution No: 2023 – 100

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the regular Council meeting held July 19, 2023 be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Payment log for July 2023.

b. Financial statement for the month of July, 2023.

Resolution No: 2023 – 101

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the payment log and the financial statements for the month of July 2023 be approved.

Carried



6. STAFF AND COMMITTEE REPORTS

a. Report from the Road Superintendent

Resolution No: 2023 – 102

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the August update from the Road Superintendent be received.
Carried

b. Highway 17 Boundary Sign Options

Resolution No: 2023 – 103

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that the Highway 17 boundary sign options provided by the Ministry of Transportation be received, and
That Council selects Option 5 for new signs to be placed on Highway 17 using the Township's website address of www.tarbutt.ca as the welcome message, or Option 6 if the Logo is not able to be transferred.
Carried

c. Emergency Management Control Group

Resolution No: 2023 – 104

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the report regarding Emergency Management appointments be received; and
That Council agrees to the appointment of the various positions listed to the Emergency Management Program Committee and the Municipal Emergency Control Group, as appointed by By-law.
Carried

d. Regional BLEO proposal

Resolution No: 2023 – 105

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the report regarding a Regional By-law Enforcement Officer be received; and
That Council supports partnering with other area municipalities to recruit an experienced By-law Enforcement Officer in a cost sharing agreement, to be added to the 2024 budget.
Carried



e. Clerk's Report for August 2023

Resolution No: 2023 – 106

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Clerk's Report for August 2023 be received for information.
Carried

7. BY-LAWS

a. Emergency Management By-law

Resolution No: 2023 – 107

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2023 – 21, being a By-law to adopt an Emergency Management Program and Emergency Response Plan, and to meet other requirements under the Emergency Management and Civil Protection Act.
Carried

8. INFORMATION / CORRESPONDENCE

a. Resolution from the Town of Parry Sound

Re: Addressing housing shortages while protecting freshwater resources

b. Resolution from the Town of Fort Erie

Re: Global access to Short Term Rental accommodations

c. Resolution from the Township of Puslinch

Re: Negative impacts on rural municipalities of Bill 3, Special Duties of Heads of Council

d. Letter from The Township of Johnson

Re: Annual recreation donation request

e. E-mail request from a Tarbutt Resident

Re: Donation toward pickleball court resurfacing in Richards Landing

f. News article on Floating Homes Reform

Council discussed the request from a member of the Pine Island community regarding a donation to the Township of St. Joseph for pickleball courts. Council felt that it was important to continue to support Johnson Recreation, where many of our residents access the arena, community events, and Johnson's expanding program offerings throughout the year, which are always available to Tarbutt residents. A multi-sport court is in the planning stages, including pickleball.



Resolution No: 2023 – 108

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that correspondence items a. through f. be received; and
That Council support the resolution from the Town of Fort Erie regarding global access to short term rental accommodation; and from the Town of Parry Sound encouraging the Province to address housing shortages through less environmentally harmful means; and
That Council continue to support recreational programs in the Township of Johnson with an annual donation, including the redevelopment of pickleball courts.
Carried

9. OTHER BUSINESS

- a. Council members discussed areas of road where brush is growing into sight lines and where brushing is needed. Mayor Smith suggested that a policy may be required to ensure that brushing does not extend to the fence line, but only to the far side of the ditch in order to protect nesting and threatened species.
- b. Councillor Farrar discussed the mini excavator that was considered during budget deliberations, and is weighing the pros and cons of such a purchase.

10. CLOSED SESSION

Resolution No: 2023 – 109

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that Council move into closed session under Sec. 239 2 b) of the *Municipal Act*, in order to discuss personal matters about an identifiable individual, including municipal or local board employees.
Carried

Resolution No: 2023 – 110

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council rise from closed session at 7:17 pm.
Carried

Resolution No: 2023 – 111

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the confidential staffing report from the CAO/Clerk be received; and
That Council approve a short term work agreement with Stefanizzi Professional Corporation to perform accounting duties beginning Monday, August 21, 2023; and
That the CAO/Clerk be authorized to advertise for a Treasurer on a temporary contract basis.
Carried



11. CONFIRMATION BY-LAW

Resolution No: 2023 – 112

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2023 – 22, being a By-law to confirm the proceedings of the regular council meeting this Sixteenth day of August, 2023.

Carried

12. ADJOURNMENT

Resolution No: 2023 – 113

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the regular Council meeting of August 16, 2023 be adjourned at 7:40 pm, to meet again on Wednesday, September 20, 2023.

Carried

Lennox Smith, Mayor

Carol O. Trainor, Clerk