

**THE TOWNSHIP OF TARBUTT**  
**Council Meeting Minutes**  
**Wednesday, February 15, 2023 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**PRESENT:** L. Smith, Mayor  
U. Abbott  
D. Farrar  
D. McClelland  
J. Nagel

**STAFF:** C. Trainor, CAO/Clerk

**GUESTS:** Dominic Ruscio  
John Filipetti  
Robert Cilia

**1. CALL TO ORDER**

Mayor Smith called the regular meeting to order at 5:59 pm.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

- a. Minutes of the Regular Council meeting of January 18, 2023

Resolution 2023 – 15

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the minutes of the regular Council meeting held January 18, 2023 be adopted as circulated.

Carried

**4. DEPUTATIONS / PRESENTATIONS**

- a. Brown's Island Road Association

Dominic Ruscio spoke on behalf of the Brown's Island Road Association (BIRA) with respect to road maintenance and donations. Mr. Ruscio was accompanied by J. Filipetti and R. Cilia.

Resolution 2023 – 16

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the deputation from the Brown's Island Resident Association be received.

Carried

**5. FINANCIAL STATEMENTS**

a. General Financial Statement for the month of January, 2023

Resolution 2023 – 17

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the financial statements for the month of January, 2023 be approved as circulated.

Carried

**6. STAFF AND COMMITTEE REPORTS**

a. Donation of Fire Fighting Equipment to Ukraine

Working with an Edmonton organization that ships products to Ukraine, Deputy Chief Sadowski was instrumental in organizing a large collection of fire fighting equipment from a number of area municipalities. The value of the accumulated equipment, which no longer meets Canadian standards, was valued at well over \$200,000. Council thanked the Deputy Chief and others involved in this initiative.

Resolution 2023 – 18

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the request from Deputy Fire Chief Sadowski to donate fire fighting equipment to Ukraine to assist with their war effort be received and approved.

Carried

b. Request for Esso Gas Cards for Township equipment

Resolution 2023 – 19

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the Treasurer regarding a request for gas credit cards be received; and

That Council authorizes the Treasurer to apply for three Esso cards for the Roads and Fire Departments, to reduce costs and increase efficiency.

Carried

c. 2023 Amalgamated Tender

Resolution 2023 – 20

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the Road Superintendent regarding items and materials to be submitted as part of the EARS Amalgamated Tender for 2023 be received; and

That Council approves the list of materials and projects in the quantities, amounts and distances listed herein for the Amalgamated Tender.

Carried

d. Application for Consent T2022 - 14, Tomasic

The Clerk advised that both parts of Lot 27 are within Provincially Designated Wetlands as noted in the Official Plan, and that building restrictions may apply, if the owner wishes to construct a building at some point in future.

Resolution 2023 – 21

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding Application for Consent T2022-14 for the property located at Part Lot 27, Pine Island Subdivision (Tomasic) be received; and

That the CAO/Clerk advise the Planning Board that The Township of Tarbutt has no objection to the application, pending completion of the following conditions:

- That access to the north half of Lot 27 (to be severed) be granted by way of a legal right of way from the privately owned Eagle Drive;
- That the applicant provide 5% cash-in-lieu of parkland dedication in accordance with the Planning Act, and
- That all taxes on the subject property be paid in full prior to the deeds being stamped; and

That endorsement be pending receipt of a letter of opinion from the Planner.

Carried

e. Draft Joint Landfill Committee meeting notes of January 24, 2023

Resolution 2023 – 22

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the meeting notes from the Joint Landfill Committee meeting of January 24, 2023 be received.

Carried

f. Clerk's Report for February 2023

Resolution 2023 – 23

Moved by: J. Nagel

Seconded by: U. Abbot

Be it resolved that the Clerk's Report dated February 2023 be received for information.

Carried

g. Appointment to Algoma Public Health Board of Directors

Resolution 2023 – 24

Moved by: J. Nagel

Seconded by: U. Abbott

BE IT RESOLVED THAT the Council of The Township of Tarbutt supports the resolution from The Township of St. Joseph for the Central Algoma seat on the Algoma Public Health Board of Directors.

Carried

**7. BY-LAWS**

- a. Amend By-law 2022-30, Appointment By-law, Sec. 3 and Sec. 4  
Appointment of one Livestock Valuer and two Fence Viewers  
Appointment of the Cemetery Board

Resolution 2023 – 25

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce amendments to By-law 2022-30, being a By-law to establish and appoint two Fence Viewers, one Livestock Valuer, and members of the Cemetery Board; and

That said by-law be read a first, and taken as read a second and third time and finally passed this Fifteenth day of February, 2023.

Carried

The Clerk noted that a recruitment notice will be circulated for Cemetery Board members, and also for a caretaker.

**8. INFORMATION / CORRESPONDENCE**

- a. Letter dated September 2021 from the Ministry of the Environment (MECP)  
Re: Johnson Township Lagoon Dewatering Project
- b. 2023 FONOM Conference: Connecting the North
- c. Sylvan Valley Retro Ride  
Re: Donation toward the Multiple Myeloma Foundation
- d. Resolution from Lanark Highlands  
Re: Violence Against Women
- e. Resolution from the Town of Petrolia  
Re: Responsibility for School Boards elections

Resolution 2023 – 26

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that correspondence items 8 a through e be received; and  
That Council supports the resolutions from Lanark Highlands regarding violence against women in rural communities, and the Town of Petrolia regarding responsibility for school board elections.

Carried as amended

## **9. CLOSED SESSION**

Resolution 2023 – 27

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that Council move into closed session at 7:10 pm in accordance with Section 239 2. b) to discuss personal matters about an identifiable individual, including municipal or local board employees; and 239 2. f), advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

- a. Johnson Tarbutt Joint Landfill Committee
- b. Solicitor information re: private road
- c. Compressed Work Week

Resolution 2023 – 28

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that Council rise from closed session at 8:35 pm.

Carried

Resolution 2023 – 29

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the Council of The Township of Tarbutt does not support the intent and wording of resolutions LF4, LF5, LF7 and LF8 of the landfill committee notes of January 24, 2023; and

That Tarbutt will engage Greenstone Environmental Engineering to conduct an independent study of possible landfill expansion to be reviewed with one contracted by Johnson Township; and

That the shift of landfill responsibilities occur after further discussion with staff and Landfill Committee members.

Carried

Resolution 2023 – 30

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Clerk be authorized to establish a schedule for a compressed work week for the summer months, June through end September.

Carried

## **10. OTHER BUSINESS**

- Council members were reminded that the deadline to file election financial statements with the Clerk is March, 2023.
- The Roads Committee met with the Treasurer and have come up with the first draft of a budget.
- Notice will be circulated to recruit additional members of the Cemetery Board and to engage someone to provide other services such as plotting out lots, some grounds maintenance and meeting with families on site.
- Mayor Smith suggested that consideration be given to designating Hardwood Drive as a Heritage Road, as it was the first road into the township, and the designation may help preserve the tree canopy.
- A business owner has questioned if there is a limit on the number of sea cans that may be placed on a rural property for temporary storage, until a new storage building can be constructed. The By-law will be reviewed to confirm.

#### 11. CONFIRMATION BY-LAW

Resolution 2023 – 31

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2023 - 07 being a by-law to confirm the proceedings of the regular Council meeting held this Fifteenth day of February, 2023; and

That said By-law be read a first, and taken as read a second and third time and finally passed in open session.

Carried

#### 12. ADJOURNMENT

Resolution 2023 – 32

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the regular Council meeting held this Fifteenth day of February, 2023 be adjourned at 8:50 pm, to meet again on Wednesday, March 15, 2023 at 6:00 pm.

Carried



Lennox Smith, Mayor



Carol O. Trainor, Clerk