



THE TOWNSHIP OF TARBUTT
Council Meeting Agenda
Wednesday, January 17, 2024 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

- 1. CALL TO ORDER**
- 2. DISCLOSURES OF PECUNIARY INTEREST**
- 3. PREVIOUS MINUTES**
 - a. Minutes of the Council meeting held December 13, 2023 1 - 5
- 4. DEPUTATIONS / PRESENTATIONS**
- 5. FINANCIAL STATEMENTS**
 - a. Payment log for the month of December 2023 6 – 8
- 6. STAFF AND COMMITTEE REPORTS**
 - a. Roads Department Update / 2024 Amalgamated Tender 9 - 10
 - b. Request for Tipping Fee Reduction 11-12
 - c. Clerk's Report
- 7. BY-LAWS**
 - a. 2024 Tax Ratio By-law
 - b. 2024 Interim Levy By-law
 - c. 2024 Borrowing By-law 13-17
 - d. 2024 Council Remuneration By-law
 - e. Enter into agreement for the Community Preparedness Grant
- 8. INFORMATION/ CONSENT AGENDA**
 - a. Correspondence and Information Items 18-19
- 9. OTHER BUSINESS**
- 10. CLOSED SESSION**
- 11. CONFIRMATION BY-LAW**
- 12. ADJOURNMENT**



THE TOWNSHIP OF TARBUTT
Council Meeting Minutes
Wednesday, December 13, 2023 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Jacqui Nagel

STAFF: Michael Pigeon, Road Superintendent
Carol Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the regular Council meeting to order at 6:02 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

- a. Minutes of the regular Council meeting held November 22, 2023

Resolution No: 2023 – 163

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the regular Council meeting held November 22, 2023 be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

- a. Payment log for the month of November, 2023

Resolution No: 2023 – 164

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the amended payment log for the month of November, 2023 in the amount of \$159,775.59 be approved as circulated.

Carried

6. STAFF AND COMMITTEE REPORTS



a. Verbal report from the Road Superintendent

In response to some concerns about the condition of the landfill road, M. Pigeon noted that the mild temperatures prevent staff from being able to grade it without causing further damage, and will have to wait until it thaws more.

Resolution No: 2023 – 165

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the verbal report from the Road Superintendent for December, 2023 be received.

Carried

b. Report from the Cemetery Board

Resolution No: 2023 – 166

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the minutes of the Cemetery Board meeting held April 6, 2023 be received; and

That the report from the Administrative Assistant regarding Port Findlay Cemetery Operations for 2023 be received; and

That Council give consideration to increasing the Cemetery levy by \$2,000 in the 2024 budget to allow for a survey of plots to be completed, for a public information board at the Stickney Cemetery, as well as for ongoing expenses.

Carried

c. Working Alone Policy Draft

Resolution No: 2023 – 167

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the draft policy regarding Working Alone in The Township of Tarbutt be received; and

That Council adopt and approve the Working Alone Policy as presented.

Carried

d. 2024 Insurance Renewal Proposal

The quotation for 2024 insurance renewal premiums was not received by the meeting date.

e. Clerk's Report for November/December 2023

Resolution No: 2023 – 168

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the Clerk's Report for November/December 2023 be received; and

That Council supports a step increase and one additional week's vacation for the Administrative/ Planning Assistant, effective November 8, 2023.

Carried



7. BY-LAWS

- a. A By-law to adopt a Working Alone Policy, as part of the Township's Health and Safety Policy Protocol

Resolution No: 2023 – 169

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2023 – 30, being a By-law to adopt a Working Alone Policy as part of the Township's Health and Safety Protocol; and That said by-law be read a first, and taken as read a second and third time and finally passed this Thirteenth day of December, 2023.

Carried

8. INFORMATION/CORRESPONDENCE

- a. Algoma Public Health 2024 Municipal Levy Notice
- b. Resolution from the Township of Coleman
Re: Reclassification of Ontario Conservation Officers
- c. Resolution from the Municipality of Tweed
Re: Request to re-establish the shared 1/3 funding agreements with the Federal and Provincial Governments
- d. Canada Community Building Fund (Gas Tax) 2024 Allocation
- e. Letter from McIntosh Perry Consulting Engineers

Re: Notice of Study Commencement for Highway 17 and 548
- f. Good Roads Association Alert
Re: Supreme Court Decision expands Municipal Liability

Resolution No: 2023 – 170

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that information items a through f on the consent agenda be received; and That Council support the resolution from the Municipality of Tweed requesting the provincial and federal governments to reinstate the shared 1/3 funding arrangements.

Carried

9. OTHER BUSINESS

- a. Community Emergency Management Funding application report

The Township was advised that additional information is required to complete the CEPG funding application, including additional data on emergency preparedness.



Resolution No. 2023 – 171

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that Council supports the application to the Community Emergency Management Grant (CEPG) 2023-24; and

That Council authorizes CEMC Ed Sadowski, Mayor Lennox Smith and Clerk Carol Trainor to be signing officers for the purposes of this funding application; and

That the CEMC/Deputy Fire Chief be authorized to submit the amended application.

Carried

b. OMERS Attestation

Resolution No: 2023 – 172

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the Mayor be authorized to sign the OMERS attestation to update employee contact information.

Carried

Councillor Farrar advised that the senior members of the volunteer fire department met following discussion at the last council meeting about training and attendance and agreed on a plan moving forward including a schedule of training dates.

Council discussed a property on MacLennan Road that may be coming available but there are portions of unknown ownership. A title search going back more than 30 years would be required.

Discussion regarding Private Roads, liability, and the Township's limitations when it comes to service. The Clerk was requested to seek an opinion.

10. CLOSED SESSION

Resolution No: 2023 – 173

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that Council move into closed session at 6:30 pm in accordance with Sec. 239 f) of the Municipal Act, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- a. Zoning compliance update
- b. Contractor invoice
- c. Employment Standards

Resolution No: 2023 – 174

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council rise from closed session at 7:30 pm.

Carried

Resolution No: 2023 – 175

Moved by: U. Abbott

Seconded by: J. Nagel



Be it resolved that the information provided by the Township solicitor regarding building and zoning compliance be received for information; and
That Council confirm that a building permit may be issued for the subject property once the Township office is in receipt of a registered survey plan for the subject property depicting the size and location of all structures; and
That Council approve payment of the portion of the contractor invoice in the amount of \$6,224.50 before tax, for September and November maintenance only, and that Johnson Township be so advised.
Carried

11. CONFIRMATION BY-LAW

Resolution No: 2023 – 176

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2023 - 31 being a By-law to confirm the proceedings of the regular Council meeting held this Thirteenth day of December, 2023.

Carried

12. ADJOURNMENT

Resolution No: 2023 – 177

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that this regular Council meeting be adjourned at 8:12 pm, to meet again on Wednesday, January 17, 2024 at 6:00 pm.

Carried

Lennox Smith, Mayor

Carol Trainor, Clerk

The Township of Tarbutt				
Payment Log				
Dec-23				
Type	Cheque No.	Cheque Date	Payee	Amount
Cheque	4760	12/01/2023	Animal Control Officer	200.00
Cheque	4761	12/05/2023	VOID Cheque-Printer Error	0.00
Cheque	4762	12/06/2023	VOID Cheque- Printer Error	0.00
Cheque	4763	12/05/2023	Algoma Business Computers	47.46
Cheque	4764	12/05/2023	Township of McDonald Meridith and Aberdeen Addtl	43.34
Cheque	4765	12/06/2023	NAPA Auto Parts	177.39
Cheque	4766	12/05/2023	Traction Heavy Duty Parts	1,021.55
Cheque	4767	12/06/2023	Algoma District Services Admn Board	29,394.67
Cheque	4768	12/06/2023	GFL Environmental Inc	1,497.02
Cheque	4769	12/6/2023	Algoma District School Board	\$ 37,105.01
Cheque	4770	12/06/2023	Huron Superior Catholic District School Board	2,066.55
Cheque	4771	12/6/2023	Conseil Scolaire Catholique du Novel Ontario	466.40
Cheque	4772	12/06/2023	Conseil Scolaire Public Grand Nord De L'Ontario	12.38
Cheque	4773	12/06/2023	Traction Heavy Duty Parts	312.82
Cheque	4774	12/07/2023	Receiver General- Current Source Deductions PD7A	\$ 6,817.04
Cheque	4775	12/11/2023	Tulloch Engineering Inc	6,503.15
Cheque	4776	12/11/2023	Fire Chief Expenses	79.09
Cheque	4777	12/11/2023	Quattra Scs Ltd.	415.00
Cheque	4778	12/11/2023	Clerk Reimbursement	959.40
Cheque	4779	12/11/2023	GFL Environmental Inc	12,713.52
Cheque	4780	12/11/2023	Superior Propane Inc	911.87
Cheque	4781	12/11/2023	Superior Propane Inc	2,765.02
Cheque	4782	12/14/2023	Algoma District School Board	37,107.89
Cheque	4783	12/14/2023	VOID Cheque- Printer Error	0.00
Cheque	4784	12/14/2023	Huron Superior Catholic District School Board	2,066.07
Cheque	4785	12/14/2023	Conseil Scolaire Public Grand Nord De L'Ontario	12.49
Cheque	4786	12/14/2023	Conseil Scolaire Catholique du Novel Ontario	466.51
Cheque	4787	12/11/2023	VOID Cheque - Error	0.00
Cheque	4788	12/11/2023	Traction Heavy Duty Parts	33.97
Cheque	4789	12/11/2023	Desbarats to Echo Bay Planning Board	83.63
Cheque	4790	12/14/2023	VOID Cheque- Error	0.00
Cheque	4791	12/14/2023	Admin Reimbursement	879.45
Cheque	4792	12/14/2023	Roads Superintendent Reimbursement	171.05
Cheque	4793	12/18/2023	Highway 17E Gas Bar	65.32
Cheque	4794	12/18/2023	Desbarats to Echo Bay Planning Board	354.37
Cheque	4795	12/18/2023	Fire Honorarium	3,427.12
Cheque	4796	12/18/2023	Fire Honorarium	1,910.17
Cheque	4797	12/18/2023	Fire Honorarium	1,077.97
Cheque	4798	12/18/2023	Fire Honorarium	461.02
Cheque	4799	12/18/2023	Fire Honorarium	547.46
Cheque	4800	12/18/2023	Fire Honorarium	316.95
Cheque	4801	12/18/2023	Fire Honorarium	324.15
Cheque	4802	12/18/2023	Fire Honorarium	367.37

The Township of Tarbutt				
Payment Log				
Dec-23				
Cheque	4803	12/18/2023	Fire Honorarium	144.07
Cheque	4804	12/18/2023	Fire Honorarium	172.88
Cheque	4805	12/18/2023	Fire Honorarium	804.24
Cheque	4806	12/18/2023	Fire Honorarium	180.08
Cheque	4807	12/18/2023	Fire Honorarium	266.53
Cheque	4808	12/31/2023	Minister of Finance	278.00
Cheque	4809	12/31/2023	CEMC Expenses	769.80
Cheque	4810	12/31/2023	Karhi Contracting	7,033.69
Cheque	4811	12/31/2023	Algoma Office Equipment	128.49
Cheque	4812	12/31/2023	Algoma Business Computers	47.46
Cheque	4813	12/31/2023	Animal Control Officer	200.00
Cheque	4814	12/31/2023	Spadafora Johnson Lepore	2,302.38
Cheque	4815	12/31/2023	ANP Office Supply	48.69
	4816	12/31/2023	Heritage Home Hardware	36.13
	4817	12/31/2023	Ledger Management Services October	1,500.08
	4818	12/31/2023	Ledger Management Services November	1,118.70
	4819	12/31/2023	Tulloch Building Inspection	\$ 905.36
	4824	12/31/2023	Landfill Admin	\$ 200.00
	4825	12/31/2023	Ministry of Finance	\$ 7,782.00
			Total	177,100.22
Payroll		December	Staff (Council, Admin, Roads, Landfill, Bylaw Enforcement & Caretaker)	\$ 25,424.59
Visa		12/01/2023	Staples.ca	\$ 75.39
Visa		12/04/2023	Staples.ca	\$ 38.35
Visa		12/04/2023	Starlink	\$ 158.20
Visa		12/05/2023	Canada Post Registered mail	\$ 24.46
Visa		12/06/2023	Bell Canada	\$ 73.43
Visa		11/07/2023	Bell Canada	\$ 67.21
Visa		11/07/2023	Bell Canada	\$ 316.23
Visa		12/08/2023	Bell Mobility Roads and Fire	\$ 254.26
Visa		12/10/2023	Adobe Inc	\$ 105.06
Visa		12/13/2023	Paymentus-service fee	\$ 2.30
Visa		12/13/2023	Algoma Power Landfill	\$ 131.64
Visa		12/14/2023	Canada Post	\$ 207.92
Visa		12/15/2023	Zoom subscription	\$ 48.57
			Total	\$ 1,503.02
PAP		12/1/2023	Equitable Life Insurance of Canada	\$ 2,612.49
PAP		12/1/2023	RCAP Photocopier Lease	\$ 96.60
PAP		12/1/2023	RCAP Printer/Plotter Lease	\$ 93.33
PAP		12/4/2023	Branch Transaction-Service Charge	\$ 40.00
PAP		12/11/2023	Algoma Power Inc. - Hall	\$ 199.07

The Township of Tarbutt				
Payment Log				
Dec-23				
PAP		12/11/2023	Algoma Power Inc. - Office, Garage & Fire Hall	\$ 313.42
		12/29/2023	Branch Transaction-Loan Admin Fee	\$ 25.00
		12/29/2023	Branch Transaction Monthly Fee	\$ 55.00
		12/29/2023	Branch Transaction Paper Statement Fee	\$ 3.50
			Total	\$ 3,438.41
				\$ 207,466.24
* Please note this is a summary of payments made in December and does not include all of				
November's expenditures as reflected in the monthly statement.				



The Township of Tarbutt
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274

REPORT TO COUNCIL

Date: January 17, 2024
From: Michael Pigeon, Road Superintendent
Re: 2024 Amalgamated Tender

BACKGROUND / OVERVIEW

Each year the municipalities of East Algoma collaborate to produce a tender in order to acquire the materials, tools and equipment necessary to conduct their roads projects for the year.

The Road Supers have, this year, decided to expand the number and list of items to be included in the tender to include equipment parts, tools and other sundry items which can be purchased at a reduced cost when using a group rate.

The following items are proposed to be included in the 2024 tender:

Calcium	7 bags		\$ 58,905.00
Sand	500 ton		\$ 9,460.00
Grader blades	6 x 6"	\$977.	
	6 x 7"	\$836.92	\$ 1,995.32

Road Surfacing

A new process called "fogging" is being highly recommended after good success in extending the life of the road and the materials placed on it, and also reducing the amount of gravel that shifts off the shoulders. The fogging is an additional cost but is expected to extend the life of the road resurfacing by an additional five years. All municipalities participating in the Amalgamated Tender would have to agree to accept the bids from contractors who provide this service.

Barr Road, Hwy 17 N to Government Road	1.5 km	with Poly	\$58,619.90
		With fogging	\$67,346.10
MacLennan Road, Government Road to Rydall Mill Road	2 km	with poly	\$72,956.40
		With fogging	\$85,486.40
McCluskie Road, Smith to Puddingstone	1.7 km	with poly	\$61,875.00
		With fogging	\$72,525.50

*A 10% contingency has been built into the pricing.



SUMMARY

The three roads listed for resurfacing were included in the NORDS grant and should be covered, at least in part, by this funding.

RECOMMENDATION:

Be it resolved that the report containing recommendations for road resurfacing and materials for the 2024 Amalgamated Tender be received; and

That Council agrees to the proposed items for the Amalgamated Tender as presented.



Loonie Toons Pontoons
7950 Hwy 17 E.
Desbarats, ON P0R 1E0
705-782-6826
loonietoonspontoons@gmail.com

January 9, 2024

Carol Trainor
Clerk
Tarbutt Township Office

Dear Carol,

This letter is in response to communications you and Daniel Cedolia have had back and forth about our proposed environmental scope of work at our business location, Loonie Toons Pontoons, 7950 Hwy 17 E. in Desbarats.

We are currently gathering information and scope of work/costs to potentially undergo some soil remediation work on our property. When we purchased the property from Curtis Mills (Desbarats Service Station), we were provided with an extensive collection of paperwork and information from when Petro Can completed a very supposedly comprehensive remediation of the site back in the 1990s. We have since removed the gas tanks from the ground that were placed there following this clean up and the soil and tanks looked like they were pristine.

It appears that this current soil contamination is very old, and we suspect it was there when Petro Can did their clean up; however, standards were different then. We now find ourselves in a "catch 22" situation where we are cleaning up someone else's mess.

Like any small business, we cannot afford an unforeseen project such as this one, especially since it was not even our mess that we are potentially going to clean up. What we are requesting from council is that we are offered some leniency in the dumping fees. We have received estimates for approximately 170 -185 dump truck loads.

We have heard that you have provided leniency and even waived fees for a similar clean up at the 17 E Trading Post. It might be worth taking into consideration that when we took over the property in 2017, we turned a dilapidated eyesore of a property into a thriving, bustling sustainable business within the hamlet of Desbarats.

We consider ourselves to be conscientious and community-minded business owners, and we would hope that you can extend some grace towards us should we undertake this endeavour.

Thank you for your consideration. Please present this letter at the next council meeting, January 11, 2024

Sincerely,

Janina Cedolia
Managing Partner
Loonie Toons Pontoons & Powersports

**THE CORPORATION OF THE TOWNSHIP OF TARBUTT
BY-LAW 2024 - 01**

**A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO
PROVIDE FOR THE PAYMENT OF TAXES AND FOR PENALTY
FOR UNPAID TAXES FOR THE YEAR 2024.**

WHEREAS Section 317 (1) of the *Municipal Act*, S.O. 2001, c.25, as amended, provides that the Council of a local municipality may, in 2024 before the adoption of the estimate for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed 50 percent of the total amount raised for all purposes for the previous year by the levying of tax rates on all the properties that, in the current year, are in the property class; and

WHEREAS the Council of the Corporation of The Township of Tarbutt deems it expedient to make the levy authorised by the said Section 317 (1) in the year 2024;

NOW THEREFORE the Council of the Corporation of The Township of Tarbutt enacts as follows:

1. The interim taxation on all the properties in the current year property class will be due in two equal instalments under this By-law, instalment dates being Wednesday, February 28, 2024 and Friday, April 26, 2024.
2. A percentage charge of one and one quarter (1¼ %) per cent shall be imposed as a penalty for non-payment of taxes and shall be added to the tax instalment or part thereof remaining unpaid on the first day following the said due date, and one and one quarter (1¼ %) per cent shall be imposed and shall be added to the tax instalment or part thereof remaining unpaid on the first day of each month in which default continues. On all other taxes in default on January 1, 2024, interest shall be added at the rate of one and one quarter (1¼ %) percent per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
3. The Tax Collector shall, not later than 21 days prior to the date the first instalment is due, mail or cause to be mailed to the address of the residence or place of business of each person indicated on the last revised assessment roll, a notice setting out the payment required to be made pursuant to this by-law, the date by which it is to be paid to avoid penalty, and the particulars of the penalties imposed by this by-law for late payment.
4. Taxes shall be payable to the Corporation of The Township of Tarbutt.
5. The Collector and/or Treasurer are hereby authorised to accept part payment from time to time on account of any taxes due, and to give a receipt if requested to do so for such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectible in respect to non-payment of taxes or of any instalment thereof. The rates of taxation will be levied when the assessment on real and commercial property is set and the levies are received from the Provincial Government.
6. Any previous by-law or resolution which conflicts with this by-law is hereby repealed.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open council this Seventeenth day of January, 2024.

Lennox Smith, Mayor

Carol O. Trainor, Clerk

**THE CORPORATION OF THE TOWNSHIP OF TARBUTT
BY-LAW NO. 2024 - 02**

**A BY-LAW AUTHORIZING THE BORROWING OF MONEY TO MEET
CURRENT EXPENDITURES OF THE TOWNSHIP OF TARBUTT, AND
TO REPEAL AND REPLACE BY-LAW 2023 - 02.**

WHEREAS the provisions of subsection 407 (1) of the *Municipal Act*, S.O. 2001, c.25, as amended, permits a municipality to authorize temporary borrowing until the taxes are collected and other revenues are received, of the amount Council considers necessary to meet the current expenditures of the municipality for the current year; and

WHEREAS the total amount borrowed at any one time, plus any outstanding amounts of principal borrowed and accrued interest, except with the approval of the Ontario Land Tribunal, is limited;

NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF TARBUTT ENACTS AS FOLLOWS:

1. The Head of Council and the Treasurer are authorized on behalf of the Municipality to borrow from time to time by way of promissory note or bankers' acceptance from CANADIAN IMPERIAL BANK OF COMMERCE ('CIBC') a sum or sums not exceeding in the aggregate \$430,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year (including the amounts required for the purposes mentioned in subsection 407 (1) of the Act) and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the Corporate Seal of the Municipality and signed by the Head and Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect to taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.
5. Any previous by-law or resolution which conflicts with this By-law is hereby repealed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED
in open council this Seventeenth day of January, 2024.

Lennox Smith, Mayor

Carol O. Trainor, Clerk

THE CORPORATION OF THE TOWNSHIP OF TARBUTT

BY-LAW 2024 – 03

**A BY-LAW TO ESTABLISH TAX RATIOS FOR MUNICIPAL
PURPOSES FOR THE YEAR 2024.**

WHEREAS Section 308 (2) of the *Municipal Act*, 2001, S.O., c. 25, as amended, requires the municipality to establish tax ratios; and

WHEREAS Section 308 (4) of the *Municipal Act*, as amended, provides that a single tier municipality shall pass a by-law in each year to establish the tax ratios for that year; and

WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

NOW THEREFORE the Council of the Corporation of The Township of Tarbutt hereby enacts as follows:

1. THAT for the taxation year 2024 the tax ratio for property in the following classes will be:
 - a) the residential / farm property class — 1.0000
 - b) the commercial property class — 1.6191
 - c) the industrial property class — 1.8173
 - d) the farmland property class — 0.2500
 - e) the managed forest class — 0.2500
2. THAT any previous by-law or resolution which was passed for this purpose, or which conflicts with this by-law, be and is hereby repealed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open council this Seventeenth day of January, 2024.

Lennox Smith, Mayor

Carol O. Trainor, Clerk

THE CORPORATION OF THE TOWNSHIP OF TARBUTT

BY-LAW 2024 – 04

**A by-law to provide remuneration for Members of Council,
and to repeal By-law 2023 - 04**

WHEREAS the *Municipal Act*, 2001, as amended, provides that the Council of a municipality may, by By-law, provide for remuneration and payment therefore for its officers; and

WHEREAS Section 284 (1) of the *Municipal Act*, as amended, the Council of the Corporation of The Township of Tarbutt passed By-law 2023-04 on January 18, 2023 approving the rate of Remuneration for Members of Council; and

WHEREAS Council now deems it desirous and expedient to amend the rate of Remuneration;

NOW THEREFORE the Council of the Corporation of The Township of Tarbutt enacts as follows:

1. Effective January 1, 2024, remuneration shall be provided as follows:

a) Head of Council (Mayor)	\$638.70 per month;
b) Councilors	\$529.52 per month.
2. Members of Council authorized to represent the Township at formal functions, meetings, seminars, conventions, etc. outside the boundaries of the municipality shall be eligible for reimbursement to a maximum of \$75.00 per day to cover expenses; \$45.00 per half day.
3. The remuneration provided for in this By-law shall be paid by the Treasurer of the Corporation from the funds provided by the Council.
4. The Treasurer shall, on or before the 31st day of March in each year, submit to the Council an itemized statement of remuneration and expenses paid to each member of Council in respect of their services as a member of Council.
5. Any By-law or part of a By-law conflicting with this By-law shall be hereby repealed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED, this Seventeenth day of January, 2024.

Lennox Smith, Mayor

Carol Trainor, Clerk

THE CORPORATION OF THE TOWNSHIP OF TARBUTT
BY-LAW 2024 – 05

A BY-LAW authorizing the Mayor, the Clerk, and the Community Emergency Management Coordinator to enter into an Agreement with the Treasury Board Secretariat of Ontario to provide funding for Emergency Preparedness and Community Safety.

WHEREAS pursuant to section 2 (5) subsection (3) of the *Municipal Act*, S.O. 2001, c 25, as amended, the power of the Council of the Corporation of The Township of Tarbutt shall be exercised by By-Law; and

WHEREAS Section 8 (1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate, and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS Section 9 of the *Municipal Act*, 2001, as amended, grants municipalities the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

WHEREAS the Township has applied to the Treasury Board Secretariat for funding under the Community Emergency Preparedness Grant to provide essential equipment and supplies to increase community resiliency and preparedness, to enhance volunteerism for emergency preparedness, and to ensure the sustainability of said equipment and services; and

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of The Township of Tarbutt enacts as follows:

1. THAT Mayor Lennox Smith, Clerk Carol Trainor, and Community Emergency Management Coordinator (CEMC) Edward Sadowski of the Corporation of The Township of Tarbutt have the authority to bind the municipality to the Province of Ontario through the Treasury Board Secretariat for the purposes of the aforementioned agreement.
2. THAT any previous by-law or resolution which conflicts with this by-law be hereby repealed.
3. THAT the Mayor, the Clerk, and the Community Emergency Management Coordinator shall have the authority and direction to execute the above noted Agreement, including any renewal agreements or administrative amendments.
4. THAT this Agreement shall come into force and take effect upon the signing.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed this Seventeenth day of January, 2024.

Lennie Smith, Mayor

Carol O. Trainor, Clerk

**THE TOWNSHIP OF TARBUTT
COUNCIL MEETING OF JANUARY 17, 2024
CONSENT AGENDA**

- a. Letter from the Township of Clearview
Re: Administration and Management of Cemeteries
- b. Resolution from the City of Greater Sudbury
Re: Definition of "Employer" under the Occupational Health and Safety Act
- c. Resolution from the Town of Aurora
Re: Community Safety and Inciteful Speech
- d. Resolution from the Township of Asphodel-Norwood
Re: Rising Municipal Insurance Costs
- e. Letter from the Municipal Property Assessment Corporation (MPAC)
Re: 2024 Levy Increase
- f. Letter regarding Regional Public Health Ontario Laboratories
- g. AMO backgrounder on Social and Economic Prosperity Review
- h. Letter from the Association of Ontario Road Superintendents
Re: Provision of training for municipal equipment operators

Recommendation: Be it resolved that correspondence items a. through h. on the consent agenda dated January 17, 2024 be received; and

That The Township of Tarbutt supports the resolution from Clearview Township requesting the Province and the Bereavement Authority of Ontario to consider increasing funding to assist with the cost of maintenance of both active and inactive cemeteries, to provide free training for municipalities for cemetery administration, to support the implementation of universal cemetery software at an affordable cost, and by reducing the financial burden to municipalities for upkeep, administration and management of essential community infrastructure; and

That the Township of Tarbutt support the resolution from Greater Sudbury request that the Province amend the *Occupational Health and Safety Act* to clarify the definition of "employer" to exclude owners such as municipalities that have engaged an outside contractor for a project, and who is the "employer" of its workers, in order to reduce liability, and to place responsibility and liability in the hands of the employer; and

That The Township of Tarbutt support the resolution from the Township of Asphodel-Norwood calling for action to reduce insurance costs to municipalities, following the trend of steadily increasing insurance rates and limited providers willing to quote on municipal insurance; and

That The Township of Tarbutt circulate a resolution objecting to the increase to the 2024 levy imposed by MPAC, given that they have been relieved of the responsibility of providing municipal enumerations services, including the creation of a Preliminary List of Electors, and will have a significant reduction in service provision and staffing requirements, and that this service will be provided at no cost by Elections Ontario; and

That The Township of Tarbutt support the letter from retired employees of Public Health Ontario cautioning the provincial government against acting on service reduction recommendations and the closure of 6 regional laboratories which service communities in 15 public health jurisdictions without fully understanding the ramifications and logistics required to deliver timely results, and to seek an up to date, independent impact assessment on the impact of these proposed reductions using a public health focus; and

That Council supports the resolution provided by AMO asking the Province of Ontario to collaborate with AMO toward a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.