



**THE TOWNSHIP OF TARBUTT**  
**Council Meeting Minutes**  
**Wednesday, March 20, 2024 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**PRESENT:** Lennox Smith, Mayor  
Ursula Abbott  
David Farrar  
Darren McClelland  
Jacqui Nagel

**STAFF:** Michael Pigeon, Road Superintendent  
Jared Brice, Administrative/Planning Assistant  
Carol Trainor, CAO/Clerk

**1. CALL TO ORDER**

Mayor Smith called the regular Council meeting to order at 6:00 pm.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

- a. Minutes of the Regular Council meeting of February 21, 2024

Resolution No: 2024 – 32

Moved by: D. McClelland                      Seconded by: D. Farrar

Be it resolved that the minutes of the regular Council meeting held February 21, 2024 be adopted as presented.

Carried

**4. DEPUTATIONS / PRESENTATIONS**

**5. FINANCIAL STATEMENTS**

- a. Payment log for the month of February, 2024

Resolution No: 2024 – 33

Moved by: U. Abbott                      Seconded by: J. Nagel

Be it resolved that the payment log in the amount of \$170,632.64 for the month of February 2024 be approved as circulated.

Carried

- b. Year to date Financial Statement

DRAFT year to date statements were circulated to Council. A number of variances and questions remain unanswered and will require further work.



## 6. STAFF AND COMMITTEE REPORTS

### a. Report of the Road Superintendent

Council agreed, conditionally, to the rental of a brushing unit, based on enquiries regarding insurance coverage and liability, and three written quotes. Staff time should be included in the cost analysis provided to the Roads Committee.

Resolution No: 2024 – 34

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the report from the Road Superintendent for March 2024 be received; and

That the Road Superintendent be authorized to obtain three written quotes for the rental of a brushing machine as an alternative to hiring a contractor.

Carried

### b. Result of the Bridge Inspection Tenders

All five municipalities were in agreement that the bid be awarded to Kresin.

Resolution No: 2024 – 35

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the results of the 2024 Bridge Inspection Tenders for municipalities in Central Algoma be received; and

That the Council of The Township of Tarbutt recommends acceptance of the bid from Kresin Engineering.

Carried

### c. Letter from the Planning Board regarding the Joint Official Plan Fees

Resolution No: 2024 – 36

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the letter from the Desbarats to Echo Bay Planning Board regarding the cost of the Joint Official Plan be received; and

That Council agrees that The Township of Tarbutt will pay 25% of the total cost of the new Official Plan, along with the other three municipalities.

Carried

### d. Application for Consent to Sever, Lakeshore Drive and Mill Road

Resolution No: 2024 – 37

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the report from the Administration/ Planning Assistant regarding Consent Application T2024-03 (Waugh/Rose) be received; and

That Council support the application for consent, provided that the Township receive up to 5% cash in lieu of the value of the severed portion for parkland dedication; and



That any outstanding taxes owing on the subject lands be paid in full prior to final consent being granted; and

That any portion of the traveled road known as Lakeshore Drive that is located on the subject property be transferred to the Township and the expense of the applicant.

Carried as amended

e. Transition to Next Generation 9-1-1 for Emergency Services

As this contract had a very short response time, a phone poll of Council members was taken on March 1, resulting in the following:

Resolution No: 2024 – 38

Moved by: D. Farrar

Seconded by: J. Nagel

Be it resolved that the letter from the OPP regarding the transition to Next Generation 9-1-1 Communications Modernization Project be received; and

That the Mayor be authorized to sign the Next Generation 9-1-1 Authority Service Agreement for a term of ten (10) years, unless otherwise terminated.

Carried

f. Dispatch Agreement for Secondary Public Safety Answering Point

Resolution No: 2024 – 39

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the new dispatch agreement provided by Quattra be received; and  
That the Clerk be authorized to complete and sign the agreement with Quattra SCS Ltd. for secondary Public Safety Answering Point (PSAP) and Dispatch services for a term of three (3) years.

Carried

g. Proposed policy on Protection of Wildlife

Resolution No: 2024 – 40

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the report from the CAO/Clerk regarding the creation of a policy for habitat preservation be received; and

That staff be authorized to present a policy on measures to ensure the protection of wildlife and their habitat in The Township of Tarbutt, noting that Council approval is required prior to any work being undertaken.

Carried

h. Clerk's Report

Resolution No: 2024 – 41

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Report from the Clerk dated March 2024 be received for information; and

That the resolution from the Council of The Township of Laird regarding the joint recycling contract at the St. Joseph Island Turnoff be received; and



That GFL and Johnson Township be advised that the recycling contract for the landfill and the depot at the Island turnoff will not be renewed upon its termination date of January 2025; and

That the Community Emergency Management Coordinator (CEMC) position be added to the payroll system as an employee of the municipality.

Carried

## 7. BY-LAWS

### a. Bell for Next Generation 9-1-1 Services

Resolution No: 2024 – 42

Moved by: D. McClelland                      Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2024 – 08, being a By-law authorizing the Mayor to enter into an Agreement with Bell Canada for the provision of Next Generation 9-1-1 Services; and

That said by-law be read a first, and taken as read a second and third time and finally passed this Twentieth day of March, 2024.

Carried

## 8. INFORMATION / CONSENT AGENDA

### a. Algoma District Services Administration Board Budget Summary

Re: 2024 Municipal Allocation

### b. Resolution from the Municipality of Huron Shores

Re: Algoma Public Health Feasibility Study

### c. Letter from Algoma Public Health

Re: Algoma Board of Health decision not to proceed with a merger with Sudbury and District Public Health

### d. Letter from Autism Ontario

Re: Proclamation of World Autism Day on April 2, 2024

### e. Resolution from the Township of Amaranth

Re: Request to the Province to redirect 400 series highway monies to support municipal infrastructure and housing initiatives

### f. Resolution from the Township of Perry

Re: Request to amend Blue Box Regulation for Ineligible Sources

### g. Message from Emergency Management Community Grants

Re: Community Emergency Preparedness Grant

### h. Resolution from the Town of Lincoln

Re: Increased need for funding of libraries and museums



- i. Letter from Ironside Consulting Services Inc.  
Re: Report of the Integrity Commissioner for 2023
- j. Resolution from the Township of Amaranth  
Re: Operational Budget Funding
- k. Flyer from Carol Hughes, MP, Algoma-Manitoulin-Kapuskasing  
Re: Proposed tax break for Volunteer Firefighters
- l. Public Advisory from the Ministry of Municipal Affairs and Housing  
Re: Flooding Roles and Responsibilities
- m. Notice of Inspection of Annual Work Schedule for Algoma Forest

The Clerk noted that the annual report of the Integrity Commissioner does not note or record any complaints or concerns for the year 2023.

Resolution No: 2024 – 43

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that correspondence items a through l on the consent agenda dated March 20, 2024 be received; and

That a letter be sent to Algoma Public Health supporting the Board's decision not to proceed with a merger between Algoma Public Health and Public Health Sudbury & District; and

That The Township of Tarbutt proclaim April 2, 2024 as World Autism Awareness Day; and

That The Township of Tarbutt support the resolutions from the Township of Amaranth asking the Province to redirect roughly \$8 billion from proposed Highway 413 to support municipal infrastructure costs and housing construction initiatives; and that the Province be requested to provide equivalent representative operational budget funding amounts to all Ontario municipalities; and

That The Township of Tarbutt support the Township of Perry resolution requesting the Province to amend O. Reg. 391/21 so that producers of recyclable materials are responsible for end of life management of ALL recycling sources, not just residential blue box materials; and

That The Township of Tarbutt support the resolution urging the Provincial government to support increasing funding to both public libraries and community museums, which contribute significantly to economic and community well being.

Carried

## 9. OTHER BUSINESS

## 10. CLOSED SESSION

Resolution No: 2024 – 44

Moved by: D. McClelland

Seconded by: D. Farrar



Be it resolved that Council move into closed session at 7:15 pm under Section 239 (2) b), personal matters about an identifiable individual, including municipal or local board employees.

Carried

a. Employee Leave

Resolution No: 2024 – 45

Moved by: J. Abbott

Seconded by: J. Nagel

Be it resolved that Council rise from closed session at 7:53 pm, and That the Personnel Committee arrange a meeting with the affected staff.

Carried

**11. CONFIRMATION BY-LAW**

Resolution No: 2024 – 46

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2024 – 09 being a By-law to confirm the proceedings of the regular Council meeting held this Twentieth day of March, 2024; and

That said by-law be given a first, and taken as read a second and third time and finally passed.

Carried

**12. ADJOURNMENT**

Councillor Abbott noted that she will be away from April 5 until April 16.

Resolution No: 2024 – 47

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the regular Council meeting of March 20, 2024 be adjourned at 7:55 pm, to meet again on Wednesday, April 17, 2024 at 6:00 pm.

Carried

Lennox G. Smith, Mayor

Carol O. Trainor, Clerk