



THE TOWNSHIP OF TARBUTT
Council Meeting Agenda
Wednesday, June 12, 2024 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

- 1. CALL TO ORDER**
- 2. DISCLOSURES OF PECUNIARY INTEREST**
- 3. PREVIOUS MINUTES**
 - a. Minutes of the regular Council meeting held May 15, 2024. 1 - 5
- 4. DEPUTATIONS / PRESENTATIONS**
 - a. Dalton MacFarlane, 176 McCluskie Road 6
Re: Reconsideration of previous years land use designation
- 5. FINANCIAL STATEMENTS**
 - a. Payment log for the month of May, 2024. 7 - 8
- 6. STAFF AND COMMITTEE REPORTS**
 - a. Report of the Road Superintendent
 - b. Hardwood Drive Lot Addition 9 - 10
 - c. Report from the CAO/Clerk for June 2024
- 7. BY-LAWS**
- 8. INFORMATION / CONSENT AGENDA**
 - a. Consent Agenda items a through g 11
- 9. OTHER BUSINESS**
- 10. CLOSED SESSION**
- 11. CONFIRMATION BY-LAW**
- 12. ADJOURNMENT**



THE TOWNSHIP OF TARBUTT
Council Meeting Minutes
Wednesday, May 15, 2024 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Jacqui Nagel

STAFF: Jared Brice, Acting Clerk
Michael Pigeon, Road Superintendent (left the meeting at 7:05 pm)

1. CALL TO ORDER

Mayor Smith called the Regular Council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the regular Council meeting held April 17, 2024

Resolution No: 2024 – 68

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the minutes of the regular Council meeting held on April 17, 2024 be approved as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Payment log for the month of April, 2024

Resolution No: 2024 – 69

Moved by U. Abbott

Seconded by: J. Nagel

Be it resolved that the payment log for the month of April, 2024 in the amount of \$104,057.04 be approved as presented.

Carried

6. STAFF AND COMMITTEE REPORTS

a. Report of the Road Superintendent and Roads Committee



M. Pigeon provided an update on the recent roads committee meeting wherein a draft budget was discussed, along with the rock drilling and road resurfacing. The Roads Committee recommended the low bidder for both projects.

Resolution No: 2024 – 70

Moved by U. Abbott

Seconded by: J. Nagel

Be it resolved that the verbal report from the Road Superintendent be received; and That Council approve the recommendation of the Roads Committee to approve the quote from B. Cameron to transport the ¼” clear stone to the Township yard, plus loader rental.

Carried as amended

b. Amended Prime Agricultural Lands Designation

Resolution No: 2024 – 71

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the Administrative / Planning Assistant regarding Prime Agricultural areas in Tarbutt for the Joint Official Plan be received; and That Council approve the mapping of prime Agricultural areas, as recommended by the Agricultural Advisory Committee members from The Township of Tarbutt.

Carried

c. Proposed Lot Addition – Hardwood Road

Resolution No: 2024 – 72

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the Administrative/ Planning Assistant regarding the application for a lot addition on Hardwood Drive be received; and That Council support the proposed lot addition for conservation purposes subject to consideration of public health, public safety or environmental impact, and that it will not preclude or hinder the expansion or continued use of the pit or quarry.

Carried

d. Dr. Harold S. Trefry Centre Senior of the Year Award

Resolution No: 2024 – 73

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the information regarding the annual Senior of the Year nomination for the Dr. Harold S. Trefry Memorial Centre be received; and

That the suggested member of the community be approved as the 2024 Senior of the Year, to be presented at the Senior's BBQ on June 25, 2024.

Carried

e. Amendments to the Employee Compensation Policy

Resolution No: 2024 – 74

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding approved amendments to the Employee Compensation Policy be received; and



That the Employee Compensation Policy be approved as amended to include clauses for sick time and personal days.

Carried

f. Sault Ste. Marie Humane Society Annual Contract Renewal

Resolution No: 2024 – 75

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the letter and Use Requirements from the Sault Ste. Marie SPCA Pound Facility be received; and

That Council agrees to renew the contract with the SSM SPCA Pound Facility and to pay the annual user fee; and

That By-law 2013-6, being a By-law to regulate the licensing, registration, care and control of dogs be amended to include the provisions outlined in the Pound Facility agreement.

Carried

g. Clerk's Report

Resolution No: 2024 – 76

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Clerk's Report for May 2024 be received for information; and

That a Special Council meeting be held on Wednesday, June 5 to receive a presentation of the audited financial statements from Stefanizzi Professional Corporation.

Carried

7. BY-LAWS

8. INFORMATION / CONSENT AGENDA

a. 2023 Annual Building Report

b. Resolution from the City of St. Catharines
Re: Restrict the keeping of Exotic Animals

c. Resolution from the Municipality of Trent Hills
Re: Provincial Funding of Social Services

d. Resolution from the Algoma District Services Administration Board
Re: ADSAB Alternate Apportionment Model

e. Dr. Harold S. Trefry Memorial Centre
Re: Annual BBQ and Senior of the Year Award

f. June is Seniors Month: Information and Education



Resolution No: 2024 – 77

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that information items a through f listed on the Consent Agenda dated May 15, 2024 be received; and

That Council receive the 2023 Annual Building Report; and

That the Council of The Township of Tarbutt support the resolution from the City of St. Catharines petitioning the provincial government to implement provincial regulations to restrict the possession, breeding and use of non-native, exotic wild animals and zoos in order to guarantee consistent application throughout Ontario; and

That The Council of The Township of Tarbutt supports the resolution of Northumberland County asking the Province to significantly increase funding for affordable housing, shelters and other necessary social services to ensure adequate levels of service to meet the needs of all Ontario residents.

Carried

9. OTHER BUSINESS

Council discussed the appearance of several advertisements and signs placed in the road allowance recently. The Township's sign by-law requires a permit in order to post a sign, however no permits have been applied for. The Township has the authority to remove signs which are in the road allowance.

10. CLOSED SESSION

Resolution No: 2024 – 78

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that Council move into closed session at 6:50 pm under Sec. 239 (2) (d) of the *Municipal Act*, in order to discuss labour relations or employee negotiations.

Carried

a. Continuation of Benefits Policy draft

Resolution No: 2024 – 79

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council rise from closed session at 7:27 pm.

Carried

Resolution No: 2024 – 80

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the confidential report from the CAO/Clerk regarding the draft wording of a Continuation of Benefits policy be received; and

That the draft policy be provided to the Township's solicitor, and the health benefits provider for review before being brought back to Council for approval.

Carried

11. CONFIRMATION BY-LAW

Resolution No: 2024 – 81

Moved by: U. Abbott

Seconded by: J. Nagel



Be it resolved that leave be granted to introduce By-law 2024 - 14 being a By-law to confirm the proceedings of the regular Council meeting held this Fifteenth day of May, 2024.

Carried

12. ADJOURNMENT

Resolution No: 2024 – 82

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the regular Council meeting held this Fifteenth day of May, 2024 be adjourned at 8:05 pm, to meet again on Wednesday, June 5, 2024 for the presentation of the audited financial statements, and for the regular Council meeting on Wednesday, June 19, 2024 at 6:00 pm, or at the call of the Chair.

Carried

Lennox Smith, Mayor

Jared Brice, Acting Clerk

Carol Trainor

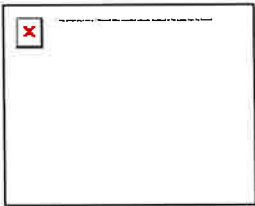
From: Dalton MacFarlane <dmacfarlane@macfarlanecapital.com>
Sent: Friday, June 7, 2024 1:23 PM
To: Carol Trainor
Subject: June 12 council meeting

Good afternoon,

I would like the opportunity to speak with council regarding the 700 acre agricultural land piece I own at 176 McCluskie rd. The property has been assessed from MPAC and Agricorp as agricultural lands. I was told that any previous years would be a consideration of the municipality, not Agricorp, as you are the entity receiving and charging the taxes. Their role was to assess if the lands were actively being used for ag purposes, which they have done now.

Since the lands have always been in agricultural use, continue to be used this way, and have no residential structures, I would like to discuss with council their willingness to tax this property at the agricultural rate since our acquisition of the property.

Thank you.



Dalton MacFarlane
CEO
MacFarlane Capital Limited
Phone: 705-257-6443
dmacfarlane@macfarlanecapital.com
www.macfarlanecapital.com

| The Township of Tarbutt | | | | |
|-------------------------|------------|-------------|---|--------------|
| Payment Log | | | | |
| May-24 | | | | |
| Type | Cheque No. | Cheque Date | Payee | Amount |
| Cheque | 4961 | 05/03/2024 | Tax Overpayment (Refund) through Credit Union | \$ 550.00 |
| Cheque | 4962 | 05/03/2024 | Heritage Home Hardware | \$ 40.81 |
| Cheque | 4963 | 05/03/2024 | COOP Regionale Nip-Sud LTD | \$ 353.84 |
| Cheque | 4964 | 05/03/2024 | Minister of Finance | \$ 7,520.00 |
| Cheque | 4965 | 05/03/2024 | Algoma District Services Admin Board | \$ 30,839.58 |
| Cheque | 4966 | 05/03/2024 | Island Clippings | \$ 203.40 |
| Cheque | 4967 | 05/07/2024 | GFL Environmental | \$ 25,417.68 |
| Cheque | 4968 | 05/07/2024 | Valley Blades | \$ 1,983.42 |
| Cheque | 4969 | 05/07/2024 | Dr. HS Trefry Memorial Centre | \$ 5,000.00 |
| Cheque | 4970 | 05/07/2024 | 17E Trading Post/ Gas Bar | \$ 27.00 |
| Cheque | 4971 | 05/07/2024 | Ibbitson Enterprises | \$ 3,051.00 |
| Cheque | 4972 | 05/07/2024 | Quattra SCS | \$ 418.56 |
| Cheque | 4973 | 05/07/2024 | COOP Reegionale Nip-Sud LTD | \$ 183.63 |
| Cheque | 4974 | 05/07/2024 | McClelland's Hardware and Feed | \$ 12.43 |
| Cheque | 4975 | 05/07/2024 | North Shore Sentinel | \$ 155.94 |
| Cheque | 4976 | 05/07/2024 | OMERS | \$ 4,476.18 |
| Cheque | 4977 | 05/07/2024 | Tulloch Engineering Inc. | \$ 821.96 |
| Cheque | 4978 | 05/22/2024 | Desbarats to Echo Bay Planning Bd (Official Plan) | \$ 1,677.26 |
| Cheque | 4979 | 05/22/2024 | Algoma Office Equipment | \$ 83.69 |
| Cheque | 4980 | 05/22/2024 | Algoma Business Computers | \$ 33.90 |
| Cheque | 4981 | 5/22/2024 | Ledger Management Services | \$ 1,805.18 |
| Cheque | 4982 | 5/24/2024 | Canadian Safety Equipment Inc. | \$ 271.20 |
| Cheque | 4983 | 05/24/2024 | Quattra SCS LTD. | \$ 418.56 |
| Cheque | 4984 | 5/24/2024 | Void Cheque- Printer Error | \$ - |
| Cheque | 4985 | 5/24/2024 | TESTMARK Labratories | \$ 45.20 |
| Cheque | 4986 | 5/17/2024 | Island Clippings | \$ 135.60 |
| Cheque | 4987 | 5/24/2024 | The Kensington Conservancy membership | \$ 250.00 |
| Cheque | 4988 | 5/28/2024 | Minister of Finance-Payment Processing Centre | \$ 7,528.00 |
| Cheque | 4989 | 5/28/2024 | Kent's Corner rental | \$ 113.00 |
| Cheque | 4990 | | June Payroll deductions | \$ - |
| Cheque | 4991 | 5/31/2024 | Landfill Attendant Admin fee | \$ 100.00 |
| | | | Total | 93,517.02 |
| Payroll | | May | Staff (Council, Admin, Roads, Landfill & Caretaker) | \$ 21,058.91 |
| Visa | | 05/04/2024 | Starlink Internet | \$ 158.20 |
| Visa | | 05/06/2024 | Bell Canada | \$ 73.59 |
| Visa | | 05/07/2024 | Bell Canada | \$ 321.85 |
| Visa | | 05/07/2024 | Bell Mobility | \$ 238.44 |
| Visa | | 05/07/2024 | Bell Canada | \$ 67.20 |
| Visa | | 05/10/2024 | Adobe | \$ 105.06 |
| Visa | | 05/14/2024 | Dr. Trefry Memorial Centre Senior BBQ | \$ 48.00 |
| Visa | | 05/15/2024 | Zoom subscription | \$ 48.57 |
| Visa | | 05/27/2024 | Pit Stop Echo Bay | \$ 303.02 |
| | | | Total | \$ 1,363.93 |

| The Township of Tarbutt | | | | |
|---|--|-----------|-----------------------------------|---------------|
| Payment Log | | | | |
| May-24 | | | | |
| PAP | | 5/1/2024 | Equitable Life Insurance | \$ 2,635.65 |
| PAP | | 5/1/2024 | RCAP plotter lease | \$ 93.33 |
| PAP | | 5/7/2024 | CIBC Service Charge | \$ 24.00 |
| PAP | | 5/13/2024 | Algoma Power | \$ 158.56 |
| PAP | | 5/13/2024 | Algoma Power | \$ 490.84 |
| PAP | | 5/13/2024 | Algoma Power | \$ 265.54 |
| PAP | | 5/16/2024 | Mortgage Operating Infrastructure | \$ 26,164.92 |
| PAP | | 5/31/2024 | CIBC Loan Admin Fee | \$ 25.00 |
| PAP | | 5/31/2024 | CIBC Monthly Fee | \$ 55.00 |
| PAP | | 5/31/2024 | CIBC Paper Statement Fee | \$ 3.50 |
| | | | Total | \$ 29,916.34 |
| | | | | \$ 145,856.20 |
| * Please note this is a summary of payments made in May and does not include all of | | | | |
| May's expenditures as reflected in the monthly statement. | | | | |



Report to Council

TO: Mayor and Members of Council

FROM: Jared Brice, Administrative/Planning Assistant

DATE: June 12th, 2024

SUBJECT: **Proposed Lot Addition Adjacent to Existing Aggregate Operations – Hardwood Drive**

EXECUTIVE SUMMARY:

The Desbarats to Echo Bay Planning Board received one consent application for one lot addition on Hardwood Drive for conservation purposes (see attached map).

The current Zoning By-law (10-85) designation for the subject lands is Natural Resource and the Official Plan (11-2015) designation(s) are Rural with the Aggregate Extraction Overlay. The subject lands have an abandoned pit that is not registered under the Aggregate Resources Act. The proposed lot addition is adjacent to a licensed pit.

Public notice has been provided to Registered Professional Planner Jerry Dolcetti, the Ministry of Mines, Ministry of Natural Resources and Forestry, Algoma Public Health and Neighbours within 60 m of the subject lands. At Tarbutt Council's May 15th, 2024 meeting, technical comments from the consulted Ministries were detailed in a report to Council regarding the proposed lot addition. The Planning Board have yet to receive any other written comments or objections at the time this report was written (June 7, 2024).


A site visit was conducted by Planning Board staff and a member of the Planning Board on the subject lands. No concerns were identified as a result of the site visit.

As the consent application is for conservation purposes, the parkland cash in lieu payment would not apply as no development is proposed.

STAFF RECOMENDATION

Staff recommend:

- That the report from the Administrative/Planning Assistant be received; and
- That Council support the application for one lot addition for conservation purposes as presented; and
- That no development shall be permitted on the proposed retained, lot additional and/or receiving lands; and
- That the parkland cash-in lieu payment be waived as the proposal is for conservation purposes; and
- That any portion of the travelled road known as Hardwood Drive that is located on the subject property be transferred to the Township at the expense of the applicant.



Jared Brice
Administrative/Planning Assistant



Source: Esri, Maxar, Earthstar (Geospatial), and the GeoEye

Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

0 15 30 60



Meters

Scale: 1:4,000



DESBARATS TO ECHO BAY PLANNING BOARD KEY MAP

Proposed Creation of One (1) Lot Addition - T2024-04 Waugh (Hardwood)

Subject Land - CON 5 LOT 5SPT

Tarbutt Township, Algoma

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**THE TOWNSHIP OF TARBUTT
COUNCIL MEETING OF JUNE 12, 2024
CONSENT AGENDA**

- a. Letter from the St. Joseph Island Planning Board to Algoma Public Health
Re: APH Fees for Land Use Applications
- b. Resolution from the City of Belleville
Re: Resolution in support of Family Physicians
- c. East Algoma Community Futures Development Corporation
Re: Invitation to the Annual General Meeting Dinner
- d. Notice from the Association of Municipalities of Ontario
Re: Ten year renewal of the Canada Community Building Fund (gas tax)
- e. Letter from the Ministry of Health to the AMO President
Re: Access to well water testing at Public Health Laboratories
- f. Letter from C. MacKay, Cyclist
Re: Commendations to the Township and the Roads Super
- g. Resolution from the Municipality of Callander
Re: Request the Province to Resume Property Assessment Cycles

Recommendation: Be it resolved that correspondence items a through g on the consent agenda dated June 12, 2024 be received; and
That Council supports the intent of the letter from the St. Joseph Island Planning Board, as supported by the Desbarats to Echo Bay Planning Board, that the proposed fees for review of land use applications is excessive and unreasonable and should be reconsidered; and
That Council supports the resolution from the City of Belleville requesting the Province of Ontario to take immediate action to reconsider compensation to family physicians, and to relieve their administrative burden so they have more time to spend on patient care; and
That the invitation to the East Algoma Community Futures Development Corporation Annual General Meeting be received; and
That the Council of The Township of Tarbutt supports the resolution from the Municipality of Callander asking the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes, while the review of assessment and taxation systems continue.