

THE TOWNSHIP OF TARBUTT <u>Council Meeting Minutes</u> Wednesday, May 15, 2024 at 6:00 pm Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor

Ursula Abbott David Farrar

Darren McClelland Jacqui Nagel

STAFF: Jared Brice, Acting Clerk

Michael Pigeon, Road Superintendent (left the meeting at 7:05 pm)

1. CALL TO ORDER

Mayor Smith called the Regular Council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the regular Council meeting held April 17, 2024

Resolution No: 2024 – 68

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the regular Council meeting held on April 17, 2024 be

approved as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Payment log for the month of April, 2024

Resolution No: 2024 - 69

Moved by U. Abbott Seconded by: J. Nagel

Be it resolved that the payment log for the month of April, 2024 in the amount of

\$104,057.04 be approved as presented.

Carried

6. STAFF AND COMMITTEE REPORTS

a. Report of the Road Superintendent and Roads Committee



M. Pigeon provided an update on the recent roads committee meeting wherein a draft budget was discussed, along with the rock drilling and road resurfacing. The Roads Committee recommended the low bidder for both projects.

Resolution No: 2024 - 70

Moved by U. Abbott Seconded by: J. Nagel

Be it resolved that the verbal report from the Road Superintendent be received; and That Council approve the recommendation of the Roads Committee to approve the quote from B. Cameron to transport the ¼" clear stone to the Township yard, plus loader rental.

Carried as amended

b. Amended Prime Agricultural Lands Designation

Resolution No: 2024 – 71

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that the report from the Administrative / Planning Assistant regarding Prime Agricultural areas in Tarbutt for the Joint Official Plan be received; and That Council approve the mapping of prime Agricultural areas, as recommended by the Agricultural Advisory Committee members from The Township of Tarbutt.

Carried

c. Proposed Lot Addition - Hardwood Road

Resolution No: 2024 – 72

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the report from the Administrative/ Planning Assistant regarding the application for a lot addition on Hardwood Drive be received; and

That Council support the proposed lot addition for conservation purposes subject to consideration of public health, public safety or environmental impact, and that it will not preclude or hinder the expansion or continued use of the pit or quarry.

Carried

d. Dr. Harold S. Trefry Centre Senior of the Year Award

Resolution No: 2024 – 73

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that the information regarding the annual Senior of the Year nomination

for the Dr. Harold S. Trefry Memorial Centre be received; and

That the suggested member of the community be approved as the 2024 Senior of the

Year, to be presented at the Senior's BBQ on June 25, 2024.

Carried

e. Amendments to the Employee Compensation Policy

Resolution No: 2024 - 74

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding approved amendments to

the Employee Compensation Policy be received; and



That the Employee Compensation Policy be approved as amended to include clauses for sick time and personal days.

Carried

f. Sault Ste. Marie Humane Society Annual Contract Renewal

Resolution No: 2024 - 75

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the letter and Use Requirements from the Sault Ste. Marie SPCA

Pound Facility be received; and

That Council agrees to renew the contract with the SSM SPCA Pound Facility and to

pay the annual user fee; and

That By-law 2013-6, being a By-law to regulate the licensing, registration, care and control of dogs be amended to include the provisions outlined in the Pound Facility agreement.

Carried

g. Clerk's Report

Resolution No: 2024 - 76

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the Clerk's Report for May 2024 be received for information; and That a Special Council meeting be held on Wednesday, June 5 to receive a presentation of the audited financial statements from Stefanizzi Professional Corporation.

Carried

7. BY-LAWS

8. INFORMATION / CONSENT AGENDA

- a. 2023 Annual Building Report
- Resolution from the City of St. Catharines
 Re: Restrict the keeping of Exotic Animals
- c. Resolution from the Municipality of Trent Hills Re: Provincial Funding of Social Services
- d. Resolution from the Algoma District Services Administration Board Re: ADSAB Alternate Apportionment Model
- e. Dr. Harold S. Trefry Memorial Centre Re: Annual BBQ and Senior of the Year Award
- f. June is Seniors Month: Information and Education



Resolution No: 2024 – 77

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that information items a through f listed on the Consent Agenda dated May

15, 2024 be received; and

That Council receive the 2023 Annual Building Report; and

That the Council of The Township of Tarbutt support the resolution from the City of St. Catharines petitioning the provincial government to implement provincial regulations to restrict the possession, breeding and use of non-native, exotic wild animals and zoos in order to guarantee consistent application throughout Ontario; and

That The Council of The Township of Tarbutt supports the resolution of Northumberland County asking the Province to significantly increase funding for affordable housing, shelters and other necessary social services to ensure adequate levels of service to meet the needs of all Ontario residents.

Carried

9. OTHER BUSINESS

Council discussed the appearance of several advertisements and signs placed in the road allowance recently. The Township's sign by-law requires a permit in order to post a sign, however no permits have been applied for. The Township has the authority to remove signs which are in the road allowance.

10. CLOSED SESSION

Resolution No: 2024 – 78

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that Council move into closed session at 6:50 pm under Sec. 239 (2) (d) of

the Municipal Act, in order to discuss labour relations or employee negotiations.

Carried

a. Continuation of Benefits Policy draft

Resolution No: 2024 - 79

Moved by: D. McClelland Seconded by: D. Farrar Be it resolved that Council rise from closed session at 7:27 pm.

Carried

Resolution No: 2024 – 80

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that the confidential report from the CAO/Clerk regarding the draft wording

of a Continuation of Benefits policy be received; and

That the draft policy be provided to the Township's solicitor, and the health benefits

provider for review before being brought back to Council for approval.

Carried

11. CONFIRMATION BY-LAW

Resolution No: 2024 - 81

Moved by: U. Abbott Seconded by: J. Nagel



Be it resolved that leave be granted to introduce By-law 2024 - 14 being a By-law to confirm the proceedings of the regular Council meeting held this Fifteenth day of May, 2024.

Carried

12. ADJOURNMENT

Resolution No: 2024 – 82

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that the regular Council meeting held this Fifteenth day of May, 2024 be adjourned at 8:05 pm, to meet again on Wednesday, June 5, 2024 for the presentation of the audited financial statements, and for the regular Council meeting on Wednesday, June

19, 2024 at 6:00 pm, or at the call of the Chair.

Carried

Lennox Smith, Mayor

Jared Brice, Acting Clerk