

**Desbarats to Echo Bay Planning Board
July 23rd 2024**

Agenda

**Location: Tarbutt Council Chambers
27 Barr Road South**

Time: 7:00 p.m.

A. Routine Matters:

- 1. Call to order 7:00 p.m.**
- 2. Declaration of conflict/pecuniary interest**
- 3. Approval of minutes (June 25th 2024)**
- 4. Staff/Members reports**

B. Old Business:

- 1. Agricultural Advisory update: Johnson Township**
- 2. J.L. Richards Scope Change**

C. New Business:

- 1. Application for Consent: T2024-08 Darrell & Elsa Shelswell**
- 2. Secretary-Treasurer report on Agricultural Advisory Committee**

D. Information:

E. Seminars/Meetings:

F. Newsletters/Bulletins:

G. Adjournment:

DESBARATS to ECHO BAY PLANNING BOARD
June 25th 2024
Regular Meeting

Present:Lynn Orchard, Chair, Lennie Smith, Ruth Wigmore, Shelly Bailey, Jason Koivisto, Reg McKinnon, Bradley Shewfelt, Todd Rydall
Staff: Jared Brice
Visitors: List Attached
No conflict of interest was declared at this time.

The following minutes are comprised of resolutions and the Secretary-Treasurer's interpretation of the meeting.

Res.: 21-2024 Shelly Bailey, Todd Rydall
Be it resolved that the Board opens their regular meeting at 7:04 pm. (cd)

Res.: 22-2024 Todd Rydall, Shelly Bailey
Be it resolved that the Board accepts the Minutes of April 23rd 2024 as presented, (cd)

Res.: 23-2024 Shelly Bailey, Reg McKinnon
Be it resolved that the Board gives provisional consent to Application J2023-02, Jones as presented with attached conditions and notes. (cd)
Applicant(s): George and Dianne Jones

Res.: 24-2024 Reg McKinnon, Jason Koivisto
Be it resolved that the Board gives provisional consent to Application T2024-05, Jones as presented with attached conditions and notes. (cd)
Applicant(s): George and Dianne Jones

Res.: 25-2024 Jason Koivisto, Reg McKinnon
Be it resolved that the Board gives provisional consent to Application J2024-06 Martin as presented with attached conditions and notes. (cd)
Applicant(s): Rufus and Rebecca Martin

Res.: 26-2024 Reg McKinnon, Shelly Bailey
Be it resolved that the Board gives provisional consent to Application T2024-04 Waugh/Karhi as presented with attached conditions and notes.(cd)
Authorized Agent(s): Hunter Waugh

Res.: 27-2024 Lennie Smith, Ruth Wigmore
Be it resolved that the Board gives provisional consent to Application E2024-07 Kastikainen as presented with attached conditions and notes.(cd)
Applicant(s): Patti Kastikainen

Res.: 28-2024 Ruth Wigmore, Lennie Smith

BE IT RESOLVED that the Board receive the letter from St. Joseph Island Planning Board regarding Algoma Public Health fees for review of land use applications; and That the Board supports the Letter from St. Joseph Island Planning Board regarding Algoma Public Health fees for review of land use applications. (cd)

Res.: 29-2024 Lennie Smith, Ruth Wigmore

Be it resolved that the Board receive the letter from the Township of Macdonald Meredith and Aberdeen Additional regarding Algoma Public Health fees for review of land use applications; and
That the Board supports the Letter from Township of Macdonald Meredith and Aberdeen Additional regarding Algoma Public Health fees for review of land use applications.(cd)

Res.:30-2024 Lennie Smith, Ruth Wigmore

Be it resolved that the Board receive the letter from the Township of Tarbutt regarding Algoma Public Health fees for review of land use applications; and
That the Board supports the Letter from Township of Tarbutt regarding Algoma Public Health fees for review of land use applications.(cd)

Res.: 31-2024 Ruth Wigmore, Lennie Smith

Be it resolved that the Board receive the letter from the Rural Housing Information System team at the Rural Ontario Institute regarding sharing GIS data on settlement areas and zoning; and
That the Board authorizes the Secretary-Treasurer to provide the requested data where applicable for the Desbarats to Echo Bay Planning Board area to the Rural Housing Information System at the Rural Ontario Institute.(cd)

Res.: 32-2024 Ruth Wigmore, Lennie Smith

Be it resolved that the Board receive the Consultant Scope Change Request from J.L. Richards and Associates. (cd)

Res.: 33-2024 Lennie Smith, Ruth Wigmore

Be it resolved that the Board meeting adjourn at 8:50 p.m. until the next scheduled meeting or at the call of the Chair.(cd)

Date: _____

Deputy Chair: _____

Secretary-Treasurer _____



Agenda Item 37
Date July 17 2024

RESOLUTION FORM

Resolution or By-Law No 2024 - 132

Date: July 17, 2024

Moved By: K.S Keith Stobie

Seconded By: G.G Gavin Grant

BE IT RESOLVED THAT COUNCIL accept the Desbarats to Echo Bay Planning Board, Agriculture Committee Map as presented. with discuss modification

Conflict of Interest For Against Absent

RECORDED VOTE:

DEFEATED:

TABLED:

WITHDRAWN:

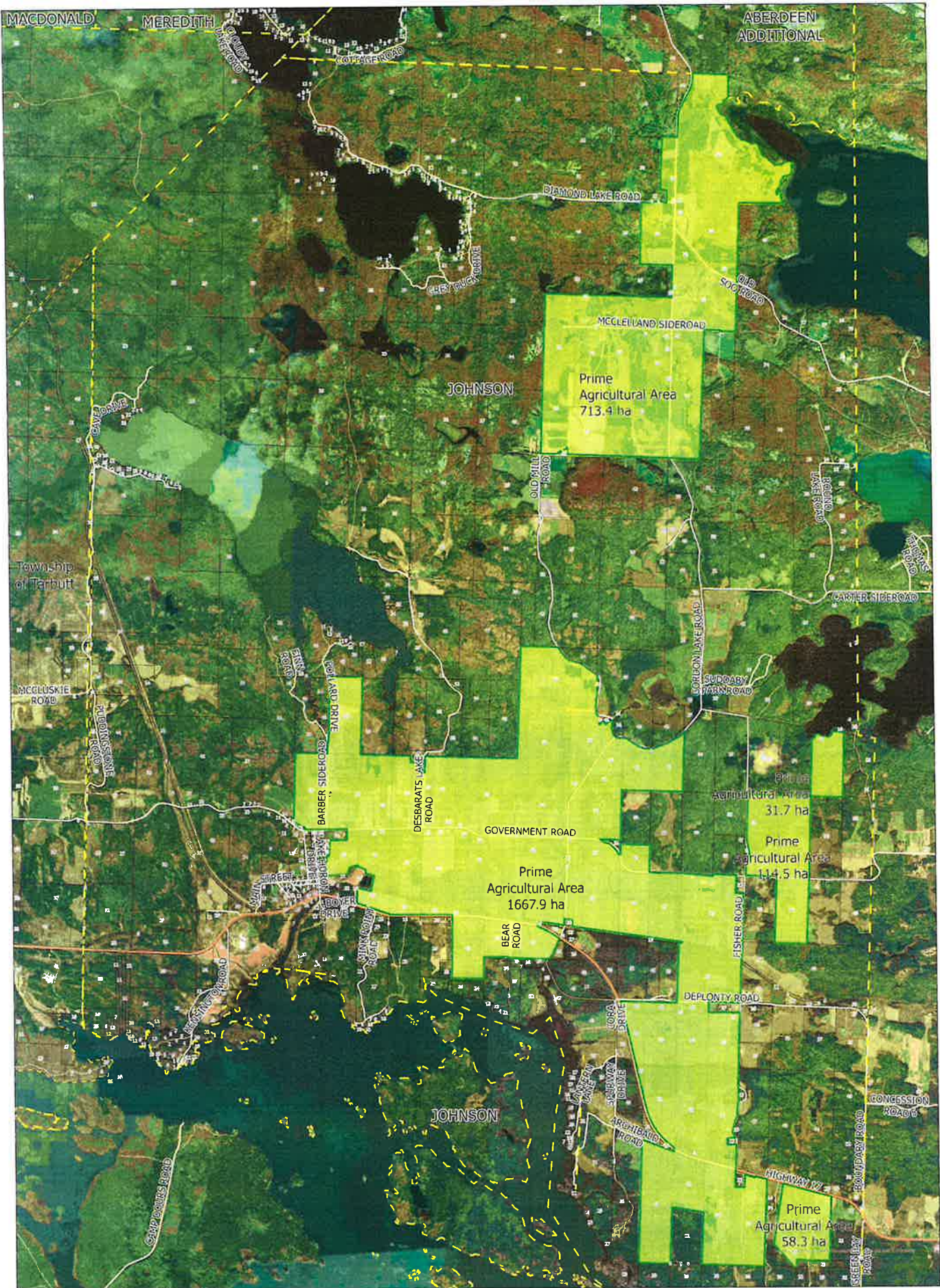
DEFERRED:

CARRIED: ✓

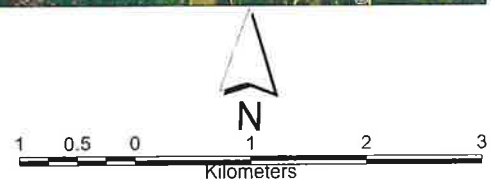
MAYOR:
Reg McKimmon

CLERK/CAO:
Janet Maguire

E. McKinnon	<u> </u>	<u> </u>	<u> </u>	<u> </u>
J. Kern	<u> </u>	<u> </u>	<u> </u>	<u> </u>
G. Grant	<u> </u>	<u> </u>	<u> </u>	<u> </u>
K. Stobie	<u> </u>	<u> </u>	<u> </u>	<u> </u>
R. McKinnon	<u> </u>	<u> </u>	<u> </u>	<u> </u>



Township of Johnson
 Recommended Prime Agricultural Areas
 by Agricultural Advisory Committee
 Date: July 11, 2024



Desbarats to Echo Bay Planning Board
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274

REPORT TO BOARD

Date: July 23rd, 2024
From: Jared Brice, Desbarats to Echo Bay Planning Board Secretary-Treasurer
Re: Consultant Scope Change Request for Joint Official Plan

BACKGROUND / OVERVIEW

The intent of this report is to provide the Planning Board with information regarding the consultant scope change request for the Joint Official Plan and to provide staff recommendations for ensuring the continuation of the Official Plan with consideration for the financial implications of the request.

The original schedule provided by J.L. Richards and Associates sent to the Board on June 23rd, 2023, was approved by the Board shortly thereafter. As per the schedule, the completion and costs associated for the Joint Official Plan consisted of the following:

Phase 1: Project Information

- 1.1. Client kick-off meeting
- 1.2. Planning Board meeting

Phase 2:

- 2.1. Scoped review
- 2.2. Agricultural land review
- 2.3. Prepare key findings & recommendation memos
- 2.4. Planning Board meeting #2

Phase 3: Draft Official Plan Amendment

- 4.1. Update Official Plan text
- 4.2. Planning Board meeting #3
- 4.3. Early Consultation with Approval Authority
- 4.4. Plan Revisions
- 4.4. Planning Board meeting #4

Phase 5: Official Plan Adoption

- 5.1. Open house
- 5.2. Planning report
- 5.3. Statutory Public Meetings
- 5.4. Submission to MMAH for Approval
- 5.5. Consolidation of Modifications and Final Documents

It is important to note that in the original agreement, the Secretary-Treasurer of the Planning Board would provide the GIS services for the (Land Evaluation Area Review (LEAR) study and the mapping schedules for the Official Plan.

After it was determined that the demographic projections and land supply analysis completed by MPLAN (the previous planner) was not deemed sufficient by J.L. Representatives. As such the additional scope change request was received February 7th, 2024. This request for a background/vacant land study was passed and the total for this was added into the Planning Board budget for the year 2024.

February 27, 2024

Planning Board Resolution

Res. : 5-2024

Be it resolved that the Board accepts the Scope Change Request 1 from J.L. Richards for the Joint Official Plan in the amount of \$7500 plus HST. cd

Due to delays with other responsibilities and positions held by the Secretary-Treasurer, a member of J.L. Richards suggested that an **additional scope change request** be submitted to the Planning Board to primarily deal with mapping services. On June 3rd, 2024 the consultant scope change request was received with the following additional items:

Phase 1:

- Review findings and recommendations memo
- Review Draft Official Plan
- Definition of the Urban Settlement
- GIS mapping/OP schedules (hourly basis)
 1. Start-up meeting
 2. Request and Organize Data
 3. Develop Base map
 4. Revise Findings and Recommendation Memo
 5. OP schedules
 6. Project Closeout
- Demographic/land supply analysis
- Project Management coordination (hourly basis)

Phase 2:

- Fees related to project delays

FINANCIAL IMPLICATIONS

As the Planning Board has already passed the budget for the Year 2024 and has set and sent out the municipal levies, the fees (\$29,097.75) for the consultant scope change request 2 has not been accounted in the budget.

Staff have concerns regarding the additional costs associated with the second scope change and have been investigating avenues to ensure the Joint Official Plan get completed within a reasonable timeframe and in the most cost-effective method.

It is the view of the Secretary-Treasurer that the costs associated with GIS mapping/OP Schedules be primarily removed from this request as this work can be completed in house as originally expected.

The costs for the following items in the scope change request that are not able to be covered by Planning Board staff are:

- Review findings and recommendations memo
- Review Draft Official Plan
- Definition of the Urban Settlement
- Review findings and recommendations memo
- Review Draft Official Plan
- Definition of the Urban Settlement
- Revise findings and recommendations from the GIS Mapping/OP schedules.

The recommendation from staff to cover the costs for the scope change request would be to request an additional levy from each member municipality to the amount of \$ 4319.49 (a total of \$17,277.99).

RECOMMENDATION:

Be it resolved that the report from the Secretary-Treasurer regarding the Consultant Scope Change Request be received; and

That the Board authorize the Secretary-Treasurer to contact J.L. Richards and Associates to amend to the Consultant Scope Change Request 2 to remove the costs associated with the GIS mapping/OP schedules and proceed with the consultant scope change request to reflect the staff recommendation; and

That the Board send out levies to each member municipality of the Desbarats to Echo Bay Planning Board to an amount no more than \$4500.00 to cover the costs of the Consultant Scope Change Request 2.



Jared Brice
Agricultural Advisory Committee Secretary
Desbarats to Echo Bay Planning Board Secretary-Treasurer

Original Schedule

June 22, 2023
JLR No.: C-BD

APPENDIX B

Desbarats to Echo Bay Planning Board

Completion of the Joint Official Plan for the Desbarats to Echo Bay Planning Area

Schedule

JUNE			JULY			AUGUST			SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY			FEBRUARY			MARCH			APRIL																	
5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	4	11	18	25	3	10	17	24	31	2	9	16	23	28

Phase 1: Project initiation

- 1.1 Client kick-off meeting
- 1.2 Planning Board meeting #1

Phase 2: Scoped review and recommendations

- 2.1. Scoped review
- 2.2. Agricultural land review
- 2.3. Prepare key findings + recommendations memos
- 2.4. Planning Board meeting #2

Phase 3: Draft Official Plan Amendment

- 4.1. Update Official Plan text
- 4.2. Planning Board meeting #3
- 4.3. Early Consultation with Approval Authority
- 4.4. Plan Revisions
- 4.5. Planning Board meeting #4

Phase 5: Official Plan Adoption

- 5.1. Open house
- 5.2. Planning report
- 5.3. Statutory Public Meetings
- 5.4. Submission to MMAH for Approval
- 5.5. Consolidation of Modifications and Final Documents

Timing dependent on MMAH service level and timing of Minister's Decision

JLR Work
 Ministry Consultation
 JLR Holiday Closure
 Client Meetings
 Open house/Public meetings

** JLR acknowledges that Early Consultation may take longer than the 90 day target shown above, depending on Provincial workload



CONSULTANT SCOPE CHANGE REQUEST 1

Project Name:	Desbarats to Echo Bay Planning Board – Consulting services to complete the Joint Official Plan for the Desbarats to Echo Bay Planning Area	JLR Project No.:	32563-000
Client Name:	Desbarats to Echo Bay Planning Board Tarbutt Township	PO / Contract No.:	
Client Contact:	Jared Brice Administrative and Planning Assistant		

Description and Reason for the Change:

The initial scope of work for the completion of the joint Official Plan of the Desbarats to Echo Bay Planning Area was determined in the project proposal dated from June 22, 2023 and signed by the Client on August 22, 2023.

This scope change request is proposed for two reasons.

Firstly, it was our understanding that the background information provided by the Client would include demographic projections and land supply analysis based on the work previously conducted by a third-party services provider. The Client provided a summarized presentation of the Growth management analysis (revised on February 2, 2023) which in our professional assessment does not allow us to develop sound recommendations and policies necessary for the completion of the Official Plan in a manner consistent with the Provincial Policy Statement.

We propose to refine the **demographic projections** and **land supply analysis** to our scope of work. We propose to conduct the demographic projections on an hourly basis up to an upset of \$5,077 (exclusive of HST). The scope of work for the land supply analysis can be undertaken on an hourly basis as needed. It is our understanding that JLR will provide support on-demand for the land supply analysis as the Client has the capacity to conduct and provide GIS related work.

Secondly, further to our discussion with the client on January 29, 2024, JLR will has been invited to attend a meeting of the Planning Board's **Agricultural Committee** to respond to questions about the Land Evaluation and Area Review (LEAR) process. We propose an additional phase to the project for attendance at additional meetings regarding the LEAR study.

The initial scope of work included providing support to the Client with the LEAR study. Based on our assessment, the initial scope has been completed and we would be pleased to provide additional support on an hourly basis for the completion of the LEAR study and any assistance required with the update of Official Plan's schedules.

The additional consulting services provided on an hourly basis will be charged according to the following 2023 rates schedule plus 7% disbursement (fee and expenses).

Jason Ferrigan	\$250.00/hour
David Welwood	\$187.50/hour
Soumaya Ben Miled	\$135.00/hour
Kris Kerwin	\$167.50/hour

Assumptions and Exclusions:

- Same as the project proposal, dated June 22, 2023

Additional Deliverables:

CONSULTANT SCOPE CHANGE REQUEST 1

- The Directions and Background Report described in the workplan will contain a detailed population projections and land supply chapter.

*The terms and conditions of the original agreement will apply for the proposed additional scope of work.

Impact to Schedule:

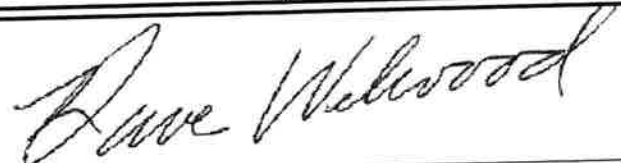
Original Completion Date:	May 31, 2024	Revised Completion Date:	June 30, 2024
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Additional Fees for this Scope Change

JLR	Sub-Consultants	Expenses	Total Value of Scope Change
\$4,745	\$	\$992	\$5,737


Issued on: February 7, 2024

By: David Welwood, Senior Planner
J.L. Richards & Associates Limited



Signature

By: Jason Ferrigan, Principal Associate, Chief Planner
J.L. Richards & Associates Limited



Signature

Client Approval: _____

Signature

Additional Distribution: Jared Brice, Administrative and Planning Assistant
Kris Kerwin, Senior GIS Technologist

CONSULTANT SCOPE CHANGE REQUEST ~~1~~ ②

Project Name:	Desbarats to Echo Bay Planning Board – Consulting services to complete the Joint Official Plan for the Desbarats to Echo Bay Planning Area	JLR Project No.:	32563-000
Client Name:	Desbarats to Echo Bay Planning Board Tarbutt Township	PO / Contract No.:	
Client Contact:	Jared Brice Administrative and Planning Assistant		

Description and Reason for the Change:

The initial scope of work for the completion of the joint Official Plan of the Desbarats to Echo Bay Planning Area was determined in the project proposal dated from June 22, 2023 and signed by the Client on August 22, 2023.

This scope change request proposed to update the Official Plan review timeline and scope of work. New steps and tasks not accounted for in the original proposal will include the following:

Draft Official Plan

1. A review of the most recent legislative and policy changes including consideration for how the Official Plan will be affected by the upcoming new Provincial Planning Statement 2024. This will be addressed in the Recommendations and Findings Memo.
2. Review the Draft Official Plan Report based on the updated OP Schedules

Final Official Plan adoption

3. Additional scope to re-familiarize with background research and materials given the project delays that have occurred in 2023-2024.
4. Delays fees estimated to \$2,554 will be added to the Official Plan adoption phase.

GIS mapping

5. Definition of the urban settlements area will consist of a delineation of the settlement areas of Desbarats and Echo Bay based on existing draft OP schedules, aerial observations, the outcomes of the LEAR analysis and additional consultation with the Planning Board.
6. JLR will provide GIS mapping support to complete the OP schedules based on the Ministries comments and the land use planning analysis. This work will be conducted on lump sum basis and will involve the reproduction of the settlement's areas delineation and confirming the proposed boundaries with the Planning Board and the Township's Councils.

Demographic / land supply analysis

7. Further refinement is required for to complete the land supply analysis upon the delineation of the urban settlements areas of Desbarats and Echo Bay.

Schedule

8. Extend the project completion date to the end of October 2024.

Management and Coordination

9. Coordination and management related tasks that are not included in the scope of work will be undertaken on an hourly basis and a description of the task will be provided.

CONSULTANT SCOPE CHANGE REQUEST 1

Additional consulting services outside the scope of these services will be provided on an hourly basis according to the following 2024 rates schedule plus 7% disbursement (fee and expenses).

Jason Ferrigan	\$262.50/hour
David Welwood	\$197.50/hour
Soumaya Ben Miled	\$142.50/hour
Kris Kerwin	\$175.00/hour
Christina Kamwendo	\$127.5/hour

Assumptions and Exclusions:

- Same as the project proposal, dated June 22, 2023

Additional Deliverables:

- Land use schedules for the new Official Plan
- A revision to the Findings and Recommendations Memo to address the most recent provincial legislative and policy changes.

*The terms and conditions of the original agreement will apply for the proposed additional scope of work.

Impact to Schedule:

Original Completion Date:	May 31, 2024	Revised Completion Date:	October 31, 2024
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Additional Fees for this Scope Change

JLR	Sub-Consultants	Expenses	Total Value of Scope Change
\$29,097.25	\$	\$	\$29,097.75

CONSULTANT SCOPE CHANGE REQUEST 1

Issued on: June 3, 2024 By:

David Welwood, Senior Planner
J.L. Richards & Associates Limited



Signature

By: Jason Ferrigan, Principal Associate, Chief Planner
J.L. Richards & Associates Limited



Signature

Client Approval:

Signature

Additional Distribution:

Jared Brice, Administrative and Planning Assistant
Kris Kerwin, Senior GIS Technologist

Desbarats to Echo Bay Planning Board

Application for Consent Under Section 53 of the Planning Act

BEFORE STARTING THIS APPLICATION:

Please read the following:

- Consent Application Guide Question & Answer Appendix A: Completeness of the Application
- Appendix B: Submission of the Application
- Appendix C: Help
- Appendix D: Notes to Applicants

In this form the term "subject" means the land to be severed and/or the land to be retained.

Office Use Only

File Number	T2024-08
Roll Number	5714 00000 2108 00000
Date Submitted	May 29, 2024
Date Received	
Sign Issued	

PLEASE PRINT & COMPLETE OR CHECK MARK APPROPRIATE BOX(S). PLEASE USE INK

1. Applicant Information

1.1	Name of Applicant	Telephone No.	Email/other contact
	Darrell + Elsa Shelswell		782-6923 dshelswell57@gmail.com
1.2	Address		Postal Code
	198 Smith Rd		POR 1E0
1.3	This section is for the name of Owner (s) if different than the applicant. An owner's authorization is required in Section 11.1		
	Name of Owner (s)	Home Telephone No.	Email/other contact
	Address		Postal Code
1.3	Name of person who is to be contacted, and to receive any correspondence, about the application, if different than the applicant. This may be a person or firm acting on behalf of the applicant.		
	Name of Contact Person	Home Telephone No.	email
	Address	Postal Code	Email/other contact

2. Location of Subject Land

2.1	District	Local Municipality	Section or Mining Location	Civic #
	Algoma	Tarbutt	911 ACS	198
	Concession Number (s)	Lot Number (s)	Registered Plan No.	Lot(s)/Block (s)
	6	North half 2		
	Reference Plan No.	Part Number (s)	Name of Street/Road	Other Identifier
			Smith/Alouement	
2.2	Are there any easements or restrictive covenants affecting the subject land?			
	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (describe below the easement or covenant and its effect) Power agreement with Algoma Power for solar panels.			

3. Purpose of this Application

3.1 Type and purpose of proposed transaction (check appropriate box)
 Transfer: Creation of a new lot Addition to a lot An Easement Other purpose
 Other: A charge A lease A correction of title

3.2 Name of person (s), if known, to whom land or interest in land is to be transferred, leased or charged:

3.3 If a lot addition, identify the lands to which the parcel will be added: Roll#
 Description:

4. Description of Land and Servicing Information (Complete each subsection)

4.1	Description		Severed/Lot Addition	Retained
		Frontage (m.)	Smith Rd	Smith Rd
		Depth (m.)	400	400
		Area (ha.)	32.4	32.4
4.2	Use of Property	Existing Use(s)	vacant	Residential 1
		Proposed Use(s)	-	Residential 1
4.3	Buildings or Structures	Existing	NA	House barn
		Proposed	NA	no change
4.4	Access (check appropriate space)	Provincial Highway		
		Municipal road, maintained all year	Smith Rd	Smith Rd
		Municipal road, seasonally maintained		
		Other public road		
		Right of way		
		Water access (See Note #1)		
Note #1: Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5	Water Supply (check appropriate space)	Publicly owned and operated piped water supply		
		Privately owned and operated individual well	proposed if required	✓
		Privately owned and operated communal well		
		Lake or other water body		
		Other means		
4.6	Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
		Privately owned and operated individual septic tank		
		Privately owned and operated communal septic system	as per Alberta Health regulations	privately owned septic system
		Privy		

Section 4 continues on next Page

4. Description of Subject Land & Servicing Information ... continued				
4.7	Other Services (check if the service is available)		Severed/Lot Addition	Retained
		Electricity	✓	✓
		School Bussing	✓	✓
		Garbage Collection	-	-
4.8	If access to the subject land is by private road, or if "other public road" was indicated in section 4. 4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year:			
	N A			
5. Land Use				
5.1	What is the existing official plan designation (s), if any, of the subject land?			
	Agriculture rural			
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Ministry's zoning order, what is the Ontario Regulation Number?			
	Agriculture rural			
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any, which apply.			
	Land Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)	
	An agricultural operation, including livestock facility or stockyard	X	yes - 310 m.	
	A landfill	X	X	
	A sewage treatment plant or waste stabilization plant	X	X	
	A provincially significant wetland (class 1, 2, or 3 wetland)	X	X	
	A provincially significant wetland within 120 metres of the subject land	X	X	
	Flood plain	X	X	
	A rehabilitated mine site	X	X	
	A non-operating mine site within 1 kilometre of the subject land	X	yes located east ^{of} property, ⁶⁰⁰ m.	
	An active mine site	X	X	
	Natural Gas Pipeline	X	X	
	An industrial or commercial use, and specify the use (s)	X	X	
	An active railway line	X	X	
	A municipal or federal airport	X	X	

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?

Yes No Unknown

If Yes and if known, provide the Ministry's application file number and the decision made on the application:

File # _____ Decision: _____

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application:

No

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?

Yes No

If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use:

7 Current Application

7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?

Yes No Unknown

If Yes, and if known, specify the Ministry file number and status of the application:

7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision ?

Yes No Unknown

If Yes, and if known, specify the Ministry file number and status of the application:

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

8.1

For your application to be considered complete, a sketch drawn to scale must be included as part of this application which shows:

1. Boundaries and dimensions of the subject land including the part that is to be severed and the part that is to be retained.
2. Location, size, height and type of all existing and proposed buildings or structures on severed or retained lands, including the distance of the buildings or structures from front yard lot line, rear yard lot line and side yard lot lines.
3. Boundaries and dimensions of the land owned by the owner, including the subject land and adjacent land.
4. The distance between the subject land and the nearest municipal lot line or landmark, such as a railway crossing or bridge.
5. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land.
6. The approximate location of all natural and artificial features on the subject land and adjacent lands, including railways, roads, watercourses, drainage ditches, irrigation ponds, river or stream banks, wetlands, wooded areas, buildings.
7. The current use(s) of the adjacent lands. *Agriculture worked land rental, farmed, vacant*
8. The location, width and name of any roads within or abutting the subject land. Indicate whether the road is an unopened road allowance, a public travelled road, a private road or a right-of-way. *Smith Government Rd*
9. If access to the subject land is by water only, the location of the parking and docking facilities to be used. *No*
10. The location and nature of any restrictive covenant or easement affecting the land. *No*
11. If the severed parcel is to be conveyed to an abutting property owner, please identify the abutting property with name and instrument number exactly as now registered. *No*
12. The location, size and distance to buildings and property lines of any existing sewage system treatment units (septic tanks) and distribution piping (septic beds) on the lot to be created and/or retained.

If other documentation / supporting material becomes necessary, you will be contacted, and this information must be submitted prior to your application proceeding.

8.2

Notification Sign Requirements:

To provide public notification, you will be given a public note sign (no later than 15 days before the meeting) to indicate the intent and purpose of your application. It is your responsibility to:

1. Post one sign per frontage in a conspicuous location on the subject property, at least 14 days before your consent application goes to the Desbarats to Echo Bay Planning Board for consideration.
2. Ensure one sign is posted at the front of the property at least three feet above ground level.
3. Maintain the sign until the application is finalized and the final appeal period has passed. You may remove it.

9. Other Information

9.1

Is there any other information that you think may be useful to the Planning Board, Ministry or other agencies in reviewing this application? If so, explain below or attach one separate page.

9.2

If the subject property is agricultural or close to an agricultural property, the following Supplement forms may be required:

- 1) Supplement #1 - Agricultural Land Descriptions
- 2) Supplement #2 - Data Sheet for Minimum Distance Separation under the Agricultural Code of Practice

10. Affidavit or Sworn Declaration

10.1

Affidavit or Sworn Declaration for the Prescribed and Requested Information

I/we Danell & Elsa Skelwell
of the Township of Tarbutt in the Algoma District
make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application are true.

Sworn (or declared) before me at the

at the Township of Tarbutt
in the District of Algoma
this 29 day of May, 2024



Commissioner of Oaths



Applicant



Applicant

11. AUTHORIZATIONS

11.1

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form and/or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I/we, _____, am/are the owner(s) of the land that is the subject of this application for Consent and I authorize _____ to make this application on my behalf.

(Date) _____ Signature of Owner (s)
Sworn (or declared) before me at the _____

at the _____
in the _____
this _____ day of _____, 20__

N A

Commissioner of Oaths

Applicant

Applicant

11.2

Authorization of Owner for Agent to Make the Application

I/we, _____, am/are the owner(s) of the land that is the subject of this application for Consent and for the purpose of the Freedom of Information & Protection of Privacy Act.

I authorize _____ as my/our agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of this application.

(Date) _____ Signature of Owner (s)
Sworn (or declared) before me at the _____

at the _____
in the _____
this _____ day of _____, 20__

N A

Commissioner of Oaths

Applicant

Applicant

12. Consent of the Owner

12.1

I/we, Darrell + Elsa Shelswell, am/are the owner(s) of the land that is subject of this consent application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by, or disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of this application.

13. Permissions

13.1

Permission to enter on to the subject land(s)

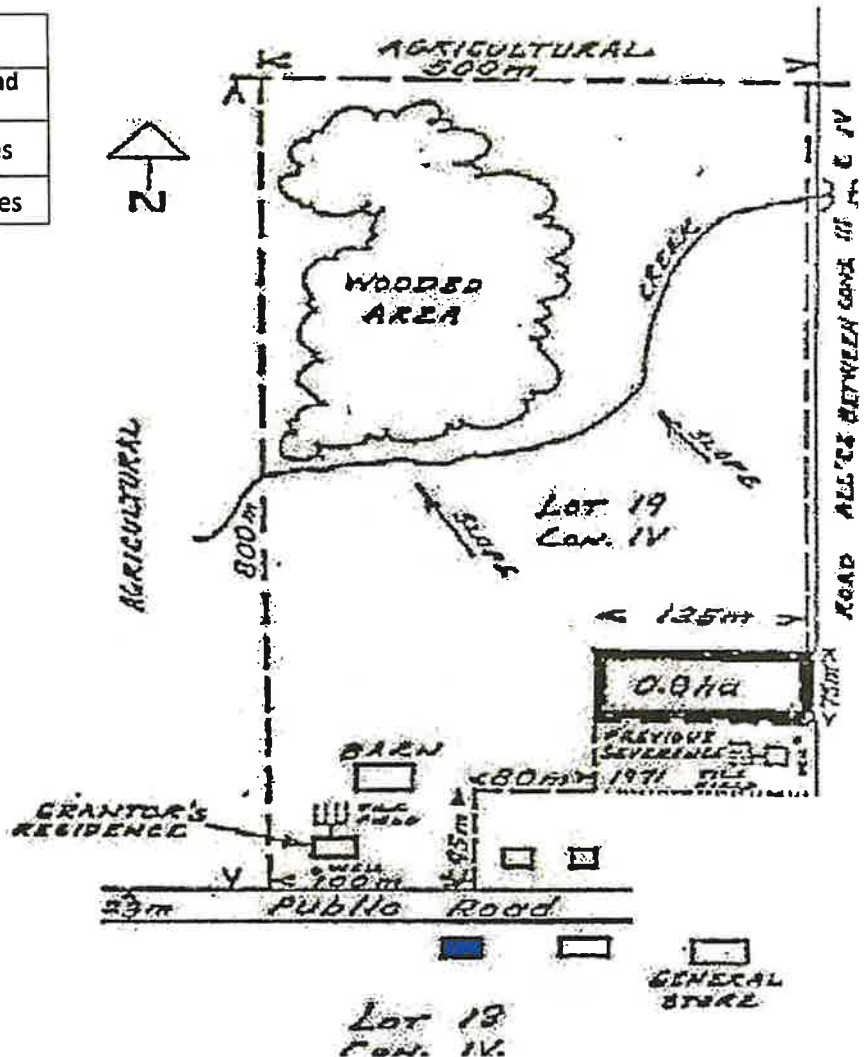
I/We hereby authorize the members and staff of the Desbarats to Echo Bay Planning Board to enter upon the subject land (s) and premise(s) for the limited purpose of evaluating the merits of this application

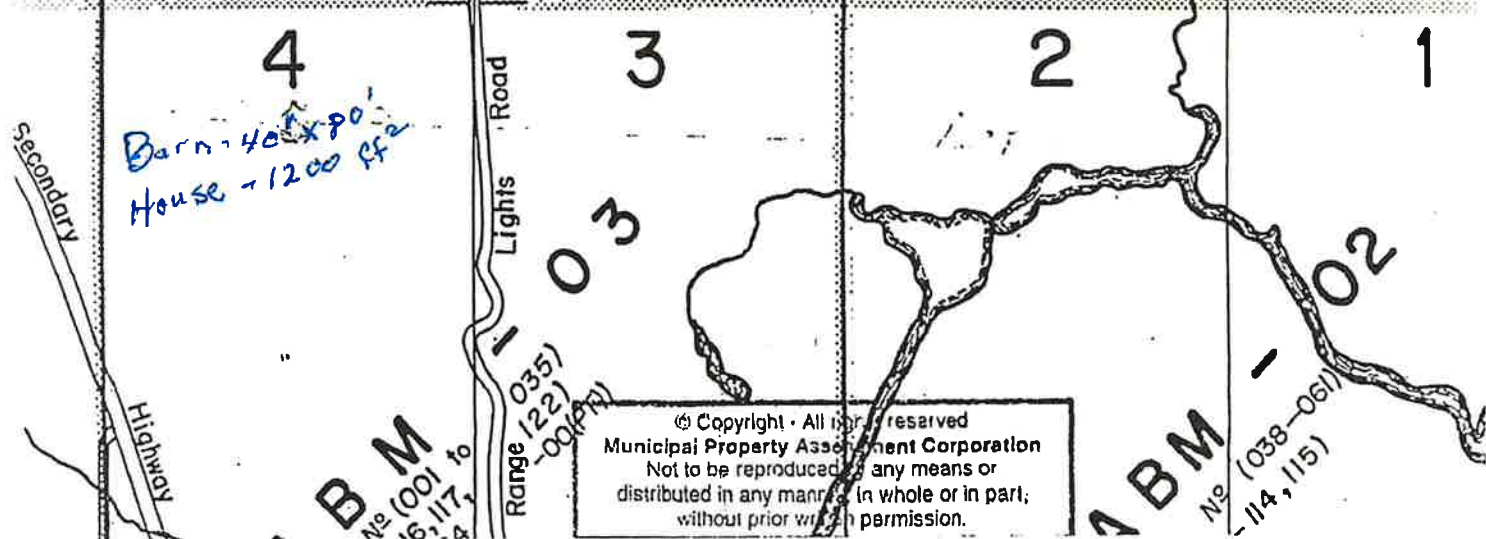
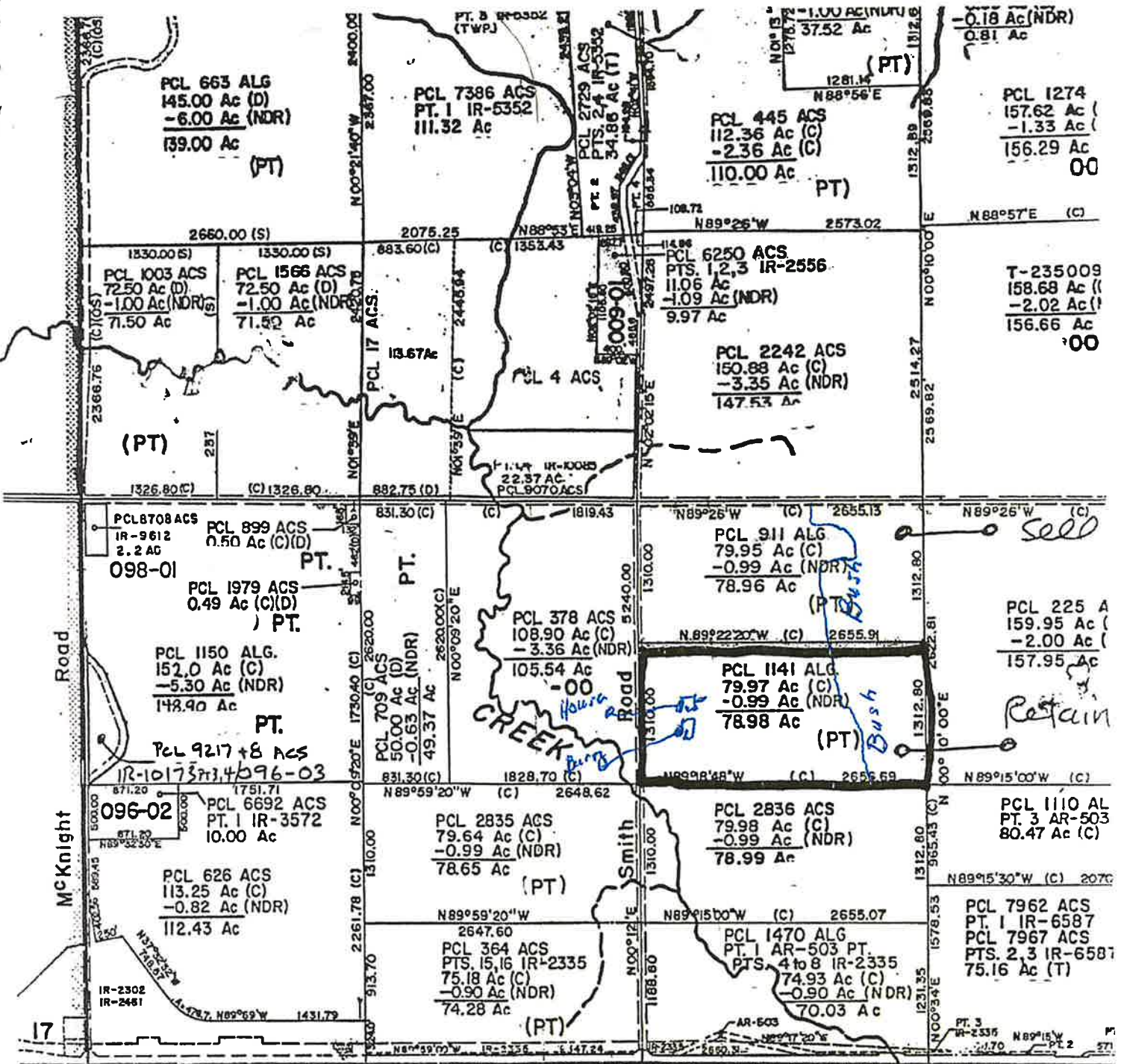
Signature of Owner (s) or Authorized Agent *Alma Holbyrd* Date May 29 2024
D. Shelswell

The subject property must have the appropriate municipal address, or other adequate identification conspicuously posted on the subject land (s). Failure to comply may result in a deferral of the application.

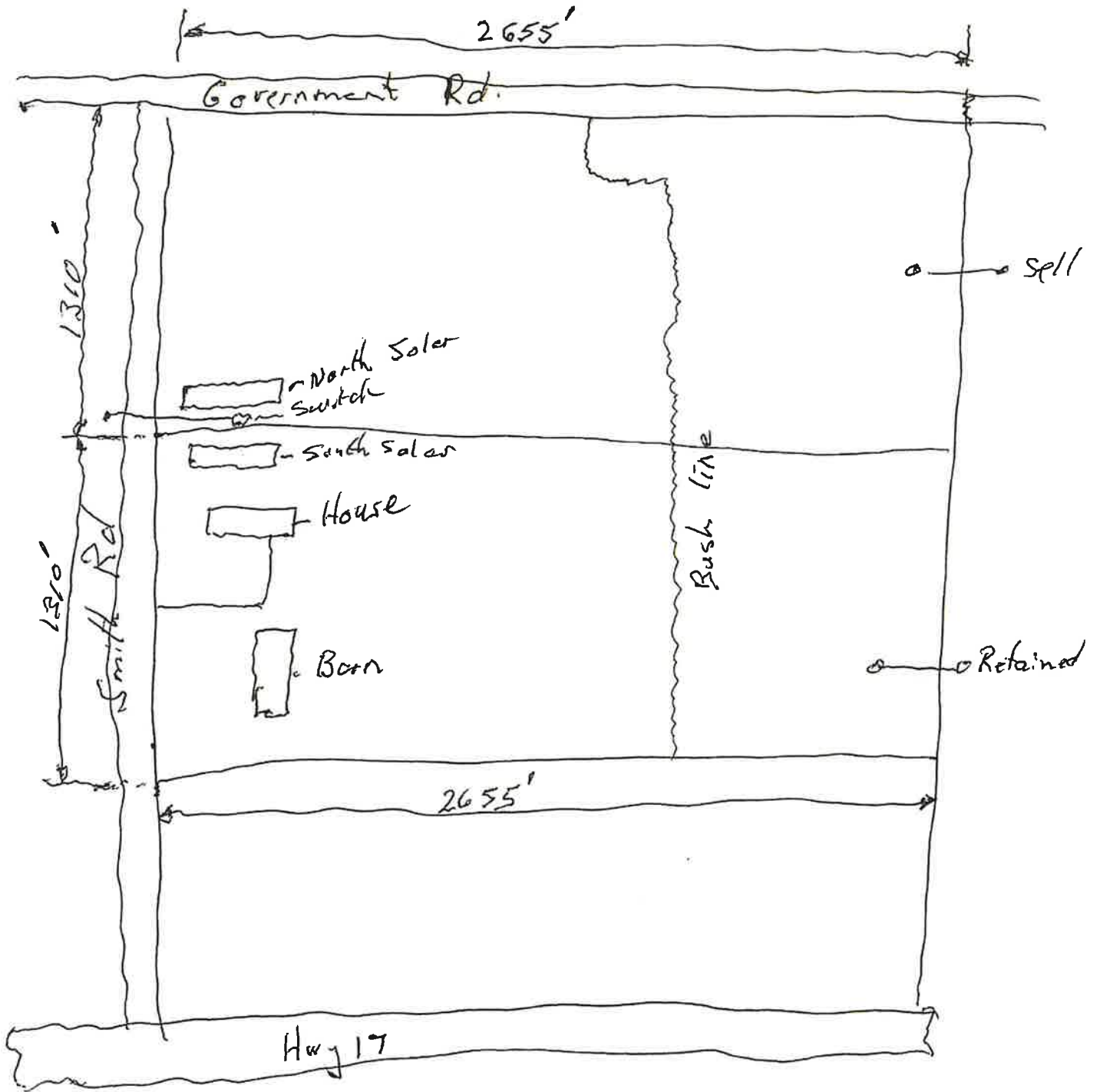
SAMPLE SKETCH

PLEASE USE METRIC UNITS		
To Convert	Multiply By	To Find
Feet	0.3048	Metres
Acres	0.4046	Hectares

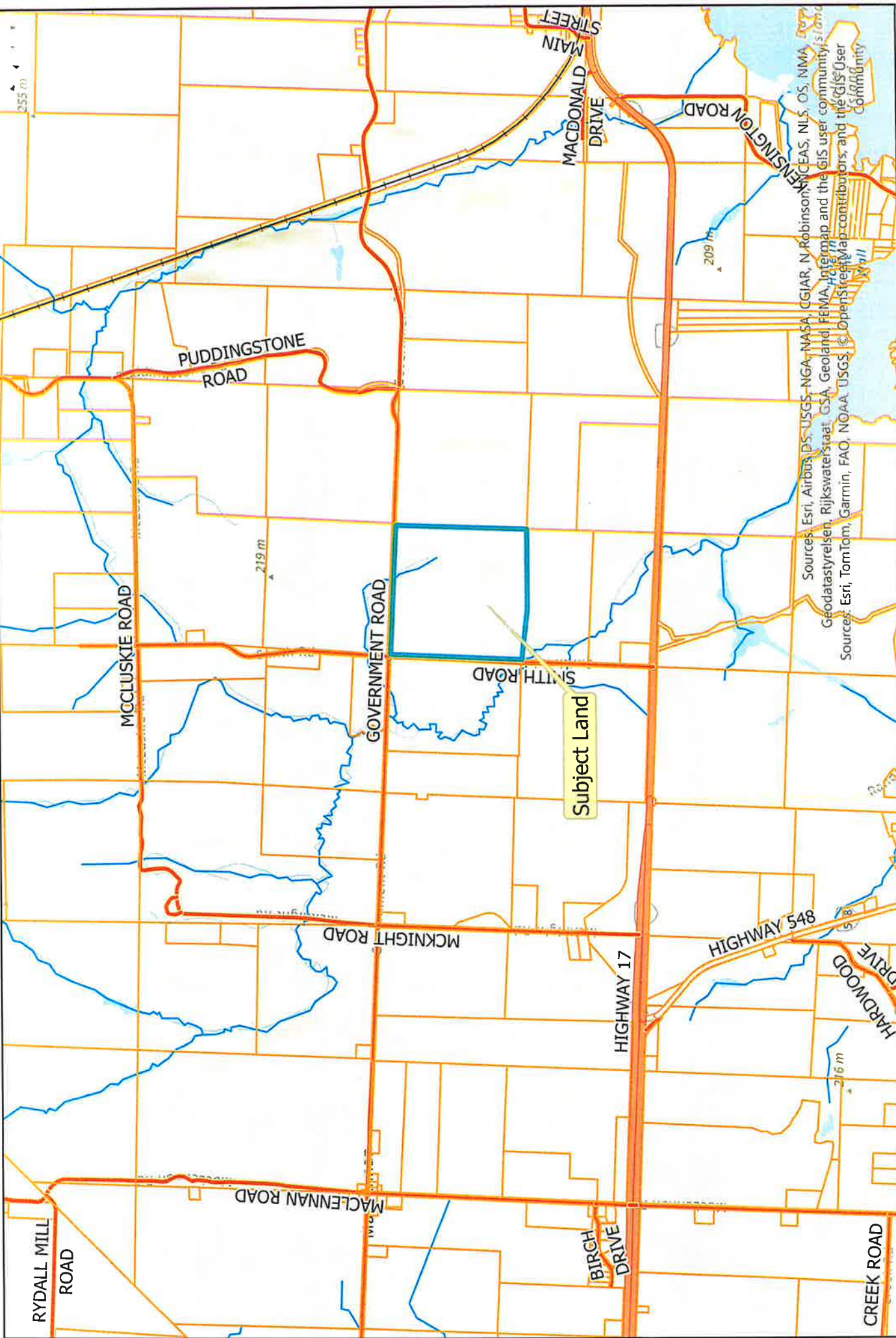




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No. 705



Sources: Esri, Airbus, IDS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Desbarats, Esri, Airbus, IDS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyreisen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, SLM, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community

Maps are provided as a courtesy only and the Desbarats to Echo Bay Planning Board makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

0 50 100 200 Meters

Scale: 1:30,000

N

DESBARATS TO ECHO BAY PLANNING BOARD KEY MAP
 Consent Applications: T2024-08 Shelswell
 Proposed Creation of One Lot of approximately 30.9 hectares
 Subject Land - 198 Smith Rd - CON 6, N1/2 of LOT 2, Township of Tarbutt



Shows Proposed Retained Area, Severed Area, and Proposed New Community

DESBARATS TO ECHO BAY PLANNING BOARD KEY MAP
 Consent Applications: T2024-08 Shelswell
 Proposed Creation of One Lot of approximately 30.9 hectares
 Subject Land - 198 Smith Rd - CON 6, N1/2 of LOT 2, Township of Tarbutt



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Desbarats to Echo Bay Planning Board
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274

REPORT TO BOARD

Date: July 23rd, 2024
From: Jared Brice, Desbarats to Echo Bay Planning Board Secretary-Treasurer
Re: Agricultural Advisory Committee recommendations to the
Desbarats to Echo Bay Planning Board

BACKGROUND / OVERVIEW

The intent of this report is to provide the Planning Board with an update regarding the prime agricultural areas as recommended by the Agricultural Advisory Committee.

The Agricultural Advisory Committee has met several times since December 6, 2023, to provide recommendations to the Desbarats to Echo Bay Planning Board for prime agricultural areas for the proposed Joint Official Plan. This process requires consideration for the identification of prime agricultural lands as defined by the current Provincial Planning Statement (PPS 2020) and other planning legislation.

Excerpt from PPS 2020 - Section 2.3

Prime agricultural areas shall be protected for long-term use for agriculture. Prime agricultural areas are areas where prime agricultural lands predominate. Specialty crop areas shall be given the highest priority for protection, followed by Canada Land Inventory Class 1, 2, and 3 lands, and any associated Class 4 through 7 lands within the prime agricultural area, in this order of priority.

Planning authorities shall designate prime agricultural areas and specialty crop areas in accordance with guidelines developed by the province, as amended from time to time.

Planning authorities are encouraged to use an agricultural system approach to maintain and enhance the geographic continuity of the agricultural land base and the functional and economic connections to the agri-food network.

The Agricultural Advisory Committee performed tabletop exercises to delineate recommended prime agricultural areas using the findings of the Land Evaluation Area Review procedures, and the PPS definitions.

The recommendations from the Agricultural Advisory Committee have been shared with each member municipality of the Desbarats to Echo Bay Planning Board and resolutions from each Township supporting the recommendations of the Committee have been received. (see attached).

It is recommended by J.L Richards and Associates that the prime agricultural areas as presented by the Agricultural Advisory Committee be sent to J.L. Richards and Associates for review prior to being sent off to OMAFRA for a pre-consultation.

RECOMMENDATION:

Be it resolved that the report from the Secretary-Treasurer regarding the Agricultural Advisory Committee recommendations for prime agricultural lands be received; and

That the Board accept the recommended prime agricultural lands as presented by the Agricultural Advisory Committee.



That the Board provide the recommended Prime Agricultural Lands as presented be sent to J.L. Richards for review.



Jared Brice
Agricultural Advisory Committee Secretary
Desbarats to Echo Bay Planning Board Secretary-Treasurer

THE MUNICIPAL CORPORATION OF
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL
208 CHURCH ST, ECHO BAY, ONTARIO
P0S 1C0

Date: April 16, 2024

Motion # 24- 133
Moved By: 
Seconded By: 

“RESOLVED that we accept the recommendation from the municipal planners J.L. Richards using the LEAR methodology with scores 60 and above when determining all Prime Agricultural areas to be implemented into the upcoming Joint Official Plan. Excluding the following items as show on the attached mapping schedule: #10 due topography and proximity to the municipal landfill, #11 as it is the municipal landfill site, and #78 & #78A as they are owned by the Ministry of Transportation for future highway planning.” See attached.

Councillor's Vote

Councillor's Name

FOR AGAINST

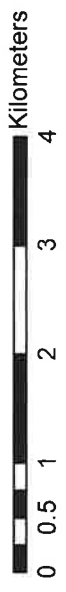
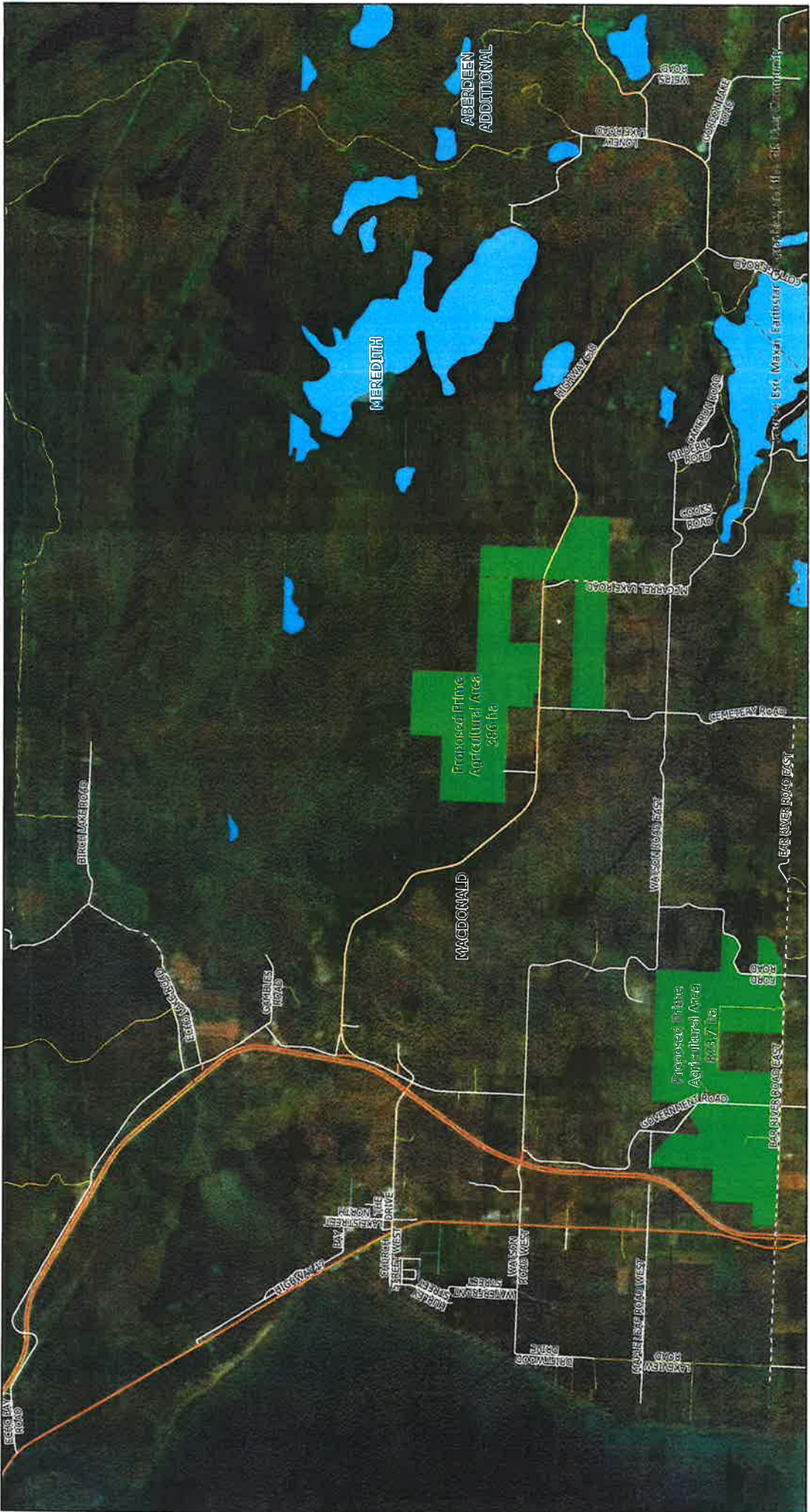
BAILEY, Shelly
BROCKELBANK, Parker
CHEVIS, Adam
HANSEN, Derek
WATSON, Lynn



Signed Lynn Watson

Carried

MAYOR



Macdonald Meredith and Aberdeen Additional Township
 Recommended Prime Agricultural Areas
 Agricultural Advisory Committee - 21st May, 2024





THE TOWNSHIP OF TARBUTT
COUNCIL RESOLUTION

Resolution No: 2024 - 71

Date: May 15, 2024

Moved By: [Signature]

Seconded By: [Signature]

Be it resolved that the report from the Administrative / Planning Assistant regarding Prime Agricultural areas in Tarbutt for the Joint Official Plan be received; and That Council approve the mapping of the Prime Agricultural areas, as recommended by the Agricultural Advisory Committee members from the Township of Tarbutt.

Carried ✓
Defeated _____
Tabled _____
Deferred _____
Withdrawn _____

RECORDED VOTE

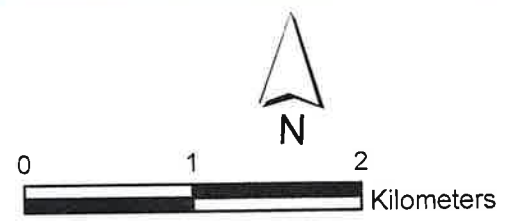
U. Abbott Y _____ N _____
D. Farrar Y _____ N _____
D. McClelland Y _____ N _____
L. Smith Y _____ N _____
J. Nagel Y _____ N _____

[Signature]
Lennox Smith, Mayor



Township of Tarbutt

Recommended Prime Agricultural Areas as amended
 by Agricultural Advisory Committee Members
 Date: May 15th, 2024



Resolution

clerk@lairdtownship.ca <clerk@lairdtownship.ca>

Thu 2024-05-30 12:35 PM

To: Jared Brice <Admin@tarbutt.ca>

Good Afternoon Jared,

As per the agenda item 10.00, Special Committee of Council, to review and discuss the

10.00
10.00
10.00
10.00

BE IT RESOLVED THAT at per the recommendation of the Agriculture Advisory Committee members Dick Berris and Brian Spivyfelt and the discussion with Council that Council direct the Laird Advisory Committee members to submit the Laird Agricultural Map with the recommendations of the agricultural roads as presented on May 27, 2024, to the Agriculture Advisory Committee a committee of the Echo Bay to Desbarats Planning Board.
Carried

Sincerely,

Jennifer Errington

Jennifer Errington, Dipl.M.A.
Clerk Administrator
Township of Laird
3 Pumpkin Point Road
Echo Bay, ON
POS 1C0
Phone No. (705) 248-2395
Fax No. (705) 248-1138
Website lairdtownship.ca

Individuals who submit written correspondence or information to the Municipality should be aware that any personal information contained in their communications may become part of the public record and made available to the public through the Council Agenda process or that of a committee of Council or a local board.



Township of Laird

Recommended Prime Agricultural Areas
 by Agricultural Advisory Committee Members
 Date: May 27th, 2024

