



THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, July 17, 2024 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Jacqui Nagel

STAFF: Carol Trainor, CAO/Clerk/Deputy Treasurer

1. CALL TO ORDER

Mayor Smith called the regular council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

- a. Minutes of the Regular Council Meeting held June 12, 2024.
- b. Minutes of the Special Council Meeting held July 3, 2024.

Resolution No: 2024 – 110

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the minutes of the June 12, 2024 Regular Council meeting be adopted as amended with respect to item 6 a. for the project on Smith Road; and that the minutes of the July 3, 2024 Special Council meeting be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

- a. Payment log for the month of June, 2024 in the amount of \$220,542.87

Resolution No: 2024 – 111

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the payment log for the month of June, 2024 be approved.

Carried



6. STAFF AND COMMITTEE REPORTS

a. Minutes of the Cemetery Board Meeting of May 16, 2024

Resolution No: 2024 – 112

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the minutes of the Tarbutt Cemetery Board dated May 16, 2024 be received.

Carried

b. Report from the Road Superintendent

Council discussed the miscommunication with that occurred between the contractor who was completing the various stages of the resurfacing process. The Contractor is to return to complete the work as proposed, and send a revised invoice reflecting the rebate provided as per the agreement with the Road Superintendent.

Resolution No: 2024 – 113

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the Road Superintendent for July, 2024 be received.

Carried

c. Application for Consent, 198 Smith Road

Resolution No: 2024 – 114

Moved by: D. Farrar

Seconded by: D. McClelland

That the report from the Administrative/Planning Assistant regarding the application for consent at 198 Smith Road be received; and

That Council support the application for the creation of one lot as presented; and

That Council support the application for consent provided that the Township receive up to 5% cash in lieu of the value of the severed portion for parkland dedication; and

That any portion of the travelled road(s) known as Smith Road and Government Road that is located on the subject property be transferred to the Township at the expense of the applicant; and

That written confirmation from the Township be required to confirm that all outstanding taxes on the subject property have been paid in full prior to final consent being granted.

Carried



d. Report from the CAO/Clerk for July 2024

The Clerk advised that a meeting would be held with the Township solicitor later this week to discuss the draft exit agreement from the Johnson Tarbutt landfill, and that discussions with Johnson staff and RPPRA are ongoing with respect to the continuance of recycling programs.

Resolution No: 2024 – 115

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the report from the CAO/Clerk for July 2024 be received.

Carried

7. BY-LAWS

8. INFORMATION / CONSENT AGENDA

- a. Resolution from the Municipality of Tweed
Re: Implement sustainable funding for small rural municipalities
- b. Letter from the Harold S. Trefry Memorial Centre
Re: Thank you for Donation to Seniors and Disabled Programs
- c. Letter from the Township of Lake of Bays
Re: Request Royal Assent of Administrative Monetary Penalty System
- d. Resolution from the Municipality of West Nipissing
Re: Provincial Support for Critical Infrastructure
- e. Resolution from the Township of Larder Lake
Re: Request financial assistance for the completion of mandatory Asset Retirement Obligations (ARO)
- f. Card of Thanks from Ruth Wigmore, Tarbutt Senior of the Year
- g. Letter from the Township of Otonabee-South Monaghan
Re: Regulations for the Importation and Safe Use of Lithium-ion Batteries
- h. Draft Letter in support of a Northern Emergency Manager's delegation at AMO with the Treasury Board Secretariat regarding Emergency management funding
- i. Letter from the Ministry of Municipal Affairs
Re: Updates under the Planning Act and Development Charges Act



- j. Letter from the Ministry of Finance
Re: Education tax reduction to portions of aggregate sites

Resolution No: 2024 –116

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that correspondence items a through j on the consent agenda dated July 17, 2024 be received; and

That Council supports the Municipality of Tweed calling on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police back into the provincial budget with no cost recovery to municipalities; and

That Council supports the letter from the Township of Lake of Bays asking the Provincial Government to give Royal Asset to the Administrative Monetary Penalty System to free up time for Building Officials, while providing the offender with a more streamlined appeal system; and

That Council supports the resolution from the Township of Larder Lake asking the Province of Ontario to provide financial assistance to municipalities to complete Asset Retirement Obligations required under PS 3280; and

That the letter from the Township of Otonabee-South Monaghan seeking regulations and funding for the importation, sale, storage and use of non-OEM or ULC certified lithium-ion batteries be supported by the Provincial and Federal governments; and

That The Township of Tarbutt supports a Ministers delegation at the AMO conference to propose a more equitable Community Emergency Management funding model.

Carried

9. OTHER BUSINESS / ADDENDUM

- a. Request for tax relief from the June 12, 2024 Council meeting

Resolution No: 2024 – 117

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the request for reconsideration of property classification and resulting reduction of taxes be received; and

That the request from the resident be denied based on the significant financial impact that unpaid taxes have on the Township's operational budget.

Carried



b. Draft 2024 Budget

Council has reviewed the proposed budget on two occasions, and this final version is being presented following a meeting with the auditor to ensure that budget totals match those of the audited financial statements, using a 3% tax increase.

Resolution No: 2024 – 118

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the draft 2024 Budget be presented for review, as amended, following earlier budget deliberations; and

That Council adopt the 2024 Budget, as presented.

Carried

Council held a roundtable discussion about building code enforcement, and the need for building to cease where no permit has been applied for, or issued, and building has progressed or been completed without the benefit of inspection. The Building Official will be asked to meet with Council to discuss the issuance of permits, the issuance of orders, and when the CBO can stop work in progress.

10. CLOSED SESSION

Resolution No: 2024 – 119

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council move into closed session at 6:40 pm under Sec. 239 (2) b) of the *Municipal Act* in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

a. Employee Claim

b. Employee Conduct

Resolution No: 2024 –120

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that Council rise from Closed Session at 6:50 pm.

Carried

Resolution No: 2024 – 121

Moved by: U. Abbott Seconded by: J. Nagel

That the verbal report from the CAO/Clerk be received; and

That the CAO/Clerk be authorized to follow the direction of the Township Solicitor with respect to the employee claim; and

That a warning letter be sent to the employee as discussed.

Carried



11. CONFIRMATION BY-LAW

Resolution No: 2024 – 122

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that leave be granted to enact By-law No 2024 - 19, being a By-law to confirm the proceedings of the Council meeting, held this Seventeenth day of July, 2024; and

That said By-law be given a first, and taken as read a second and third time and finally passed.

Carried


12. ADJOURNMENT

Resolution No: 2024 – 123

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the regular council meeting held this Seventeenth day of July, 2024 be adjourned at 7:18 pm, to meet again for the regular meeting on Wednesday, August 14, 2024 at 5:00 pm.

Carried



Lennox Smith, Mayor



Carol O. Trainor, Clerk