



THE TOWNSHIP OF TARBUTT
Council Meeting Agenda
Wednesday, November 17, 2021 at 6:00 pm
The Township of Tarbutt Municipal Office

1. **CALL TO ORDER**
2. **DISCLOSURES OF PECUNIARY INTEREST**
3. **PREVIOUS MINUTES**
 - a. Minutes of the regular Council meeting held October 20, 2021
4. **ADOPT ADDENDUM**
5. **FINANCIAL STATEMENTS**
 - a. Financial Statements for the month of October, 2021
 - b. Year to Date Update presented by C. Mahoney (under separate cover)
 - c. Year End Transfers to Reserves
6. **STAFF AND COMMITTEE REPORTS**
 - a. Roads Report and Sand Shed Proposal – M. Pigeon (to be circulated)
 - b. Clerk's Report (under separate cover)
7. **OLD BUSINESS**
 - a. Letter from K. Good, 2815 Government Road
Re: MacLennan Hall Active Transportation Hub Site Plan
8. **NEW BUSINESS**
 - a. Proposal for a Boundary Road Agreement for Puddingstone Road
 - b. Automatic Aid Agreement with Johnson Township
 - c. Emergency Plan – roles, control group, training exercise
9. **INFORMATION**
 - a. Correspondence and Information listed on the Consent Agenda

1-6

7-13

14-18

19-20

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10. MEETINGS/WORKSHOPS

- a. C. Trainor attend one day AMCTO Zone meeting on November 4.
- b. J. Brice has successfully completed Unit 2 of the AMCTO Municipal Administration Program.
- c. C. Mahoney has received training for OPTA, PSAB updates, and asset management as well as attending a one day Finance Forum sponsored by AMCTO.

11. NOTICES OF MOTION

12. CLOSED SESSION

- a. Clerical/Planning Assistant Job Description
- b. Road Superintendent / Acting

13. CONFIRMATION BY-LAW

14. ADJOURNMENT

3a

THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, October 20, 2021 at 6:00 pm
MacLennan Hall

Present: L. Smith, Mayor
D. Farrar, Deputy Mayor
D. McClelland
U. Abbott
R. Wigmore

Staff: Jared Brice, Clerical Assistant
Carol Trainor, Clerk

1. CALL TO ORDER

Mayor Smith called the regular Council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the Council Meeting of September 22, 2021

Resolution No: 2021 – 151
Moved by: D. Farrar Seconded by: D. McClelland
Be it resolved that the minutes of the Council meeting held September 22, 2021 be adopted as circulated.
Carried.

b. Minutes of the Special Council meeting of October 7, 2021

Resolution No: 2021 – 152
Moved by: D. McClelland Seconded by: D. Farrar
Be it resolved that the minutes of the Special Council meeting held virtually on October 7, 2021 be adopted as circulated.
Carried

c. Tender Results – Sand Shed

Resolution No: 2021 – 153
Moved by: R. Wigmore Seconded by: D. McClelland
Be it resolved that the report from Tulloch Engineering regarding Tender Submission Results for the construction of a Sand Shed for the Township of MacDonald, Meredith and Aberdeen Additional, and The Township of Tarbutt, be received; and
That Council not accept the sole bid received in the amount of \$311,788.00 for the Tarbutt portion of the project; and
That staff continue to discuss other, alternate opportunities with the Consulting Engineers for a more cost efficient sand shed project.
Carried

4. ADOPT ADDENDUM

- a. Karhi Contracting request for MVIS Station

Resolution No: 2021 – 154

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that Council authorize staff to review the MTO requirements of the MVIS Station at the subject location, and advise that Council has no objection.

Carried

- b. Roads Operations Coverage

Resolution No: 2021 – 155

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that staff be authorized to contact local equipment operators to submit expressions of interest on work to be completed by November 12, 2021.

Motion defeated

Council determined that most of the jobs on the list provided by the Roads Super can be done by the back up operator, and/or Acting Road Superintendent.

5. FINANCIAL STATEMENTS

Council enquired about the Building inspection invoice and whether details were provided about the consultations. Inspection reports are now being received but no information is provided regarding consultations. These will be requested.

Resolution No: 2021 – 156

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Financial Statements for the month of September, 2021 be approved as circulated.

Carried

6. STAFF AND COMMITTEE REPORTS

- a. Clerk's Report

Resolution No: 2021 – 157

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the administrative update from the Clerk be received; and That Council authorizes the Clerk to offer the full time permanent position of Acting Road Superintendent to the candidate named in the report, with a start date of Monday, November 8, 2021.

Carried

Staff were asked to investigate options for a structure connecting two sea cans at the landfill site to keep materials dry and separated.

New COVID regulations require people who attend events at the MacLennan Hall to be monitored for vaccination status. Council agreed that giving exclusive use to the Church would allow them to monitor their own congregation and prevent the possibility of use by unvaccinated persons.

Council supported implementing a standard condition on Planning Applications that all amounts owing to the municipality must be paid in full before an application process is complete, in addition to the 5% cash in lieu of parkland dedication.

In discussion with the HR Consultant regarding a salary grid, the pay equity plan must be updated before a grid is established. Council authorized the Clerk to proceed with discussions toward the updated plan.

Council authorized amending the title of the Clerk/Deputy Treasurer to CAO/Clerk.

b. Draft COVID-19 Vaccination Policy

Resolution No: 2021 – 158

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the draft COVID-19 Employee Vaccination Policy be received; and That the COVID-19 Employee Vaccination Policy be approved for implementation as of November 1, 2021; and

That leave be granted to introduce By-law 2021 – 23, being a by-law to adopt the COVID-19 Employee Vaccination Policy as presented; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Twentieth day of October, 2021.

Carried

c. Draft Staff/Volunteer Firefighter Compensation Policy

Resolution No: 2021 – 159

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the draft Staff / Volunteer Firefighter Compensation Policy be received and approved as circulated; and

That leave be granted to introduce By-law 2021 – 24, being a by-law to adopt the Staff/Volunteer Firefighter Compensation Policy as presented; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Twentieth day of October, 2021.

Carried

d. Planning Applications: Applications for Consent to Sever – Karhi T2021-21 and
Bowman T2021-22

J. Brice explained the details of each of the applications, noting that while the Official Plan discourages a severance for agricultural uses of less than 40 ha, Council and the Planning Board may permit severed and retained lots to be of a lesser size. The Township's Zoning By-law does provide for this type of severance, which takes precedence over the Official Plan.

For application T2021-22, the Planning Board will receive a recommendation to approve the application pending approval of the MTO for a highway entrance.

Resolution No: 2021 – 160

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the Planning Board be advised that Council of The Township of Tarbutt has no objection to Application T2021-21 or T2021-22 so long as the following conditions are met:

- The 5% cash in lieu of parkland dedication shall be enacted; and
- The consent shall not be finalized or the deeds stamped until all outstanding amounts owing to the municipality are paid in full.

Carried

e. Christmas Office Closure

As the statutory holidays fall on Saturdays this year, the landfill will be closed Saturday December 25 and January 1, but will be open the Wednesdays in between. The closures will be advertised and posted.

Resolution No: 2021 – 161

Moved by: R. Wigmore Seconded by: U. Abbott

Be it resolved that the report from the Clerk regarding Christmas closures be received; and

That Council agrees to the proposed closures, to be advertised on the website and social media.

Carried

7. OLD BUSINESS

a. Revised Roads Overtime Policy

Resolution No: 2021 – 162

Moved by: U. Abbott Seconded by: R. Wigmore

Be it resolved that the revised Roads Overtime Policy be received and approved as circulated; and

That leave be granted to enact By-law 2021 – 26, being a by-law to revise the Roads Overtime Policy effective November 12, 2021, and to repeal By-law 19-2018; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Twentieth day of October, 2021.

Carried.

b. Sand Shed / Winter Sand

After discussing alternatives to putting up sand at the Roads Garage, Council authorized staff to revert to the former arrangement with Ferrovia for winter sand, and consider other options for the sand shed.

8. NEW BUSINESS

a. Freightliner Plough Truck

Resolution No: 2021 – 163

Moved by: D. Farrar Seconded by: U. Abbott

Be it resolved that Council accept the recommendation of the Roads Committee to make arrangements for the Freightliner to the auction in December; and

That staff obtain registration and insurance for the truck to travel to Bolton.

Carried

D. Farrar will register the truck for the auction; the Road Superintendent will be responsible to take the truck to the auction with expenses paid for return.

The Treasurer was requested to provide a Year-to-Date vs. Budget report for the next meeting.

Staff were directed to prepare an RFP for Engineering services for the landfill, for structural and civil engineering, and for building services.

Councillor Abbott noted that the WI Park looks very good, and hopes that there are plans for more work next year. J. Brice explained that the summer student has been working on future signage, in cooperation with the Kensington Conservancy, and that there are further plans for landscape work, if approved by the Ministry as the funding source.

9. INFORMATION/CONSENT AGENDA

1. The Township of Tarbutt Road / Signage Audit Review
2. Resolution from The Township of Prince
Re: Support for the City of Sault Ste. Marie as the location of the Canada Water Agency, Great Lakes Office
3. Resolutions from FONOM and AMO
Re: That the Northern Ontario Health Teams support a consolidated, province wide strategy to address the intensified social crisis for mental health and addictions
Re: Request to AMO to lobby the Premier of Ontario to grant all municipalities the same municipal revenue tools as were provided to the City of Toronto
4. Resolution from The Town of Kingsville
Re: Request the provincial government to recognize the value of quality eye care for all Ontarians, and to address the OHIP insured eye care immediately by entering into negotiations to fund Ontario Optometrists
5. Resolution from the Township of Enniskillen
Re: Calling on Health Canada to research an applicant for any cannabis operating license; and that municipalities be notified of any application for cannabis operations within their jurisdiction; and that regular inspections of these facilities be mandated and the results provided back to municipalities.
6. Resolution from the Township of Adelaide Metcalfe
Re: That the Provincial and Federal governments be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

Resolution No: 2021 – 164

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that correspondence items 2 through 6 on the consent agenda dated October 20, 2021 be received; and

That the Road / Signage audit review presented by Mayor Smith be received for implementation; and

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TARBUTT GENERAL
October, 2021

TARBUTT GENERAL REVENUES		Amount	NOTES
Taxes October		181991.55	
Tax Interest		717.02	
TOTAL TAXES AND INTEREST		182,708.57	
Admin Fee(s)		2.50	
Dog License(s)		0.00	
Tax Certificate(s)		75.00	
Build Permit(s)		2408.00	
Printing/Phones		56.00	
Algoma Power - Solar MacLennan Hall		1068.01	
OMPF		60500.00	
Reimburse Planning Board		84.75	
TOTAL CASH BOOK RECEIPTS		64,194.26	
GRAND TOTAL REVENUES		246,902.83	

TARBUTT GENERAL
October, 2021

TARBUTT GENERAL EXPENSES	Cheque	Amount	NOTES
Admin Payroll - (3149-53,3155,3174-81,3193,99)		14,335.85	
Council Honourariums (3189-92)		1,983.38	
CFDC - Employee Benefits	3139	1376.63	
Bell -landline, internet,cell - Visa	3143, 3202	944.13	
Staples - misc office supplies - Visa	3143, 3203	273.58	
Staples - Planning board to reimburse - Visa	3143	118.51	
Mun World - books VISA	3143	136.79	
Zoom - monthly mem - Visa	3143, 3203	90.40	
Adobe - 2 monthly mem - Visa	3143, 3203	81.38	
Doteasy domain yrly renewal - Visa (Invest if we need any longer)	3143	173.98	
AMCTO - Zone 7 - Carol to meeting in Sudbury	3144	50.00	
Algoma Office Equipment - Monthly Contract	3145	153.79	
Mileage, phone reimburse - Staff (3154,3159,3194-5,3201)		395.64	
EncompassIT-office 365,4 license,1/3 recover PB	3160	305.28	
WSIB (In PB to recover) Jul- Sep/21	3163	2285.53	
Municipal Planning Services - Draft Zoning By-law Review	3164	274.75	
OPP - Monthly Policing Contract (Sep, Oct)	3165, 3203	14978.79	
Algoma Veterinary - member dues 2021	3167	224.74	
Tulloch Engineering - Building Services	3168	867.61	
17E Trading Jul-Sep -Water & other misc for the office	3171	89.15	
Savoy's Jewellers - Thank you gift - Visa	3202	250.00	
Malwarebytes - yearly membership - Visa	3202	143.18	
Home Hardware - Oil mix for machines Parks	3205	13.21	
McClelland's Hardware - paint supp - WI Park - wood stain	3207	52.26	
Receiver General - Oct Remittance	3208	5811.34	
TOTAL OPERATING EXPENSES		45,409.90	

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GENERAL EXPENSES		\$ 45,409.90	
ROADS EXPENSES		\$ 37,775.53	
LANDFILL EXPENSES		\$ 7,589.25	
FIRE EXPENSES		\$ 2,329.35	
HALL EXPENSES		\$ 13,368.67	
GENERAL REVENUE		\$ 246,902.83	
ROADS REVENUE		\$ 1,307.16	
LANDFILL REVENUE		\$ 1,315.00	
FIRE REVENUE		\$ 500.00	
HALL REVENUE		\$ 5,191.71	
TOTAL EXPENSES SEPTEMBER 2021		\$ 106,472.70	
TOTAL REVENUE SEPTEMBER 2021		\$ 255,216.70	
TOTAL REVENUE LESS EXPENSES SEPTEMBER 2021		\$ 148,744.00	

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ROADS EXPENSES	\$ 37,775.53
LANDFILL EXPENSES	\$ 7,589.25
FIRE EXPENSES	\$ 2,329.35
HALL EXPENSES	\$ 13,368.67
GENERAL REVENUE	\$ 246,902.83
ROADS REVENUE	\$ 1,307.16
LANDFILL REVENUE	\$ 1,315.00
FIRE REVENUE	\$ 500.00
HALL REVENUE	\$ 5,191.71
TOTAL EXPENSES SEPTEMBER 2021	\$ 106,472.70
TOTAL REVENUE SEPTEMBER 2021	\$ 255,216.70
TOTAL REVENUE LESS EXPENSES SEPTEMBER 2021	\$ 148,744.00

TARBUTT ROADS STATEMENT
October. 2021

ROADS REVENUES:		Amount	
Culverts		1307.16	
TOTAL REVENUES		1307.16	
ROADS OPERATING EXPENSES		Cheque	Amount
Roads Payroll - (3156-57,3173)			2236.77
Tulloch - sand shed - design & draft	3141		26865.75
Village Media - Job post - Visa	3143		76.32
Bell -landline, interent, cell- Visa	3143, 3202		256.51
Kijiji - Job post - Visa	3143		33.52
North Shore Sentinal - Job Post	3161		131.64
WSIB Jul-Sep	3163		932.74
Superior Truck Centres - Inspections	3169		4534.43
17E Trading Post Jul- Sep - Fuel & Diesel	3171		2976.90
Reimburse Staff- Ink Cartridge	3196		110.20
Iconix Waterworks	3204		202.90
TOTAL OPERATING EXPENSES			36,120.91
ROADS CAPITAL EXPENSES			
Loan Payment - Backhoe (Payment 60 of 60)			2284.66
Loan Interest - Backhoe			5.73
Loan Payments - F250 (Payments 60 of 60)			669.71
Loan Interest - F250			1.68
TOTAL OPERATING & CAPITAL EXPENSES			39,082.69
NET ROADS EXPENSES			37,775.53

TARBUTT FIRE DEPARTMENT
October, 2021

		Amount	NOTES
FIRE REVENUES			
Donation for equipment		500.00	
TOTAL REVENUES		500.00	
FIRE EXPENSES			
	Cheque	Amount	
Cleaning Services	3193	59.85	
Quattra - Monthly Dispatch Service	3140	335.40	
Iconix Waterworks - parts tanker	3142	138.26	
Bell -landline, interent - Visa	3143, 3202	134.38	
Purolator - deliver uniforms	3146, 3162	715.25	
PPE Solutions	3170	469.07	
Vulcan - Scuba Tank Testing	3206	477.14	
FIRE TRAINING EXPENSES		2,329.35	
TOTAL FIRE OPERATING & TRAINING		2329.35	
NET EXPENSES		1829.35	

MACLENNAN HALL, TARBUTT
October, 2021

REVENUE:		Amount	NOTES
Church Rent & Reimbursements		5191.71	
TOTAL REVENUES		5,191.71	
OPERATING EXPENSES	Cheque	Amount	
Caretaker Wages - Hall Portion	3193	224.39	
Bell Canada - Visa	3143, 3202	117.84	
Island Clippings	3147	36.63	
Enos Sherk - Deposit	3148	12,000.00	
Global Industrial, Bike grid rack, Fix Kit - Visa	3202	989.81	
CAPITAL EXPENSES		13,026.44	
TOTAL CAPITAL EXPENSES		0.00	
TOTAL OPERATING & CAPITAL EXPENSES		13,368.67	
NET EXPENSES		8,176.96	

JOHNSON-TARBUTT LANDFILL
October, 2021

REVENUE:		Amount	NOTES
Tipping Fees		1315.00	
TOTAL REVENUES		1315.00	
EXPENSES:		Cheque	Amount
Landfill - Payroll & Allowance (3184,87,3197-98)			2,880.80
Spypoint - monthly plan - Visa	3143, 3202		40.72
Min Environment - waste disposal divert app - Visa	3143		900.00
WSIB Jul-Sep	3163		592.82
GFL - Landfill Recycling Bins (September)	3166		3,174.91
TOTAL OPERATING EXPENSES			7589.25
TOTAL NET EXPENSES			6274.25

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November 10, 2021

To: Tarbutt Township Council
27 Barr Rd. South
Desbarats, ON P0R 1E0

From: Kevin Good
2815 Government Rd.
Desbarats, ON P0R 1E0

Re: Dispute with construction of structures at Tarbutt Community Hall, MacLennan Rd

My family lives at 2815 Government Rd, on the corner of Government Rd and MacLennan Rd and right behind the community hall. My property is surrounded by a hedge row of pine trees, containing dead undergrowth and prominent gaps between trees that separates the property lines of my property and the community hall property. As the only adjoining property owner, we currently are having issues with the construction of the new structures having been built, or are being built, on the community hall property.

About a year ago (approximately) a notice was posted in the Tarbutt newsletter that we received in the mail, stating that the township was applying for funding to construct a gazebo and water fountain at the community hall. At that time my wife and I contacted both the township clerk and Councillor Ursula Abbott and expressed our concerns over the construction of the gazebo. We informed both individuals that since we had moved into our house there has been numerous instances (particularly in the summer) where there have been tail gate parties frequently occurring in the community hall parking lot late into the night, and drag racing on MacLennan Rd, where it has become a disturbance to my family. We have had to call the OPP in these instances to try and have the activities broken up. There have also been instances where transport trucks have come off the highway and parked in the community center parking lot overnight where the truck driver is obviously sleeping through the night. This has also become a disturbance to us as the trucks don't typically get turned off and the lights and sound of the trucks also disturb my family. We have had further instances where individuals using the community hall, particularly kids belonging to the church renting the hall on Sundays, have crossed through the tree hedgerow bordering the 2 properties and trespassed on our property usually looking for toys that have been thrown in or trying to look at our dogs. We expressed our concern that the construction of the gazebo would make the community hall grounds an even greater attractant to these afterhours parties and would like those concerns made known to the Council for any further plans for the community hall property. My wife's conversation with the clerk, Carol Trainor, was not helpful at all as the clerk simply indicated that it was community property, the township had the right to make any additions to the property they saw fit, and since we chose to buy our house next to community property we just had to live with whatever issues we feel had arisen. The clerk further indicated that any trespasses onto our property were up to us to deal with. My conversation with Councillor Abbott was more constructive and we received assurances that our concerns would be brought to council. Councillor Abbott further made suggestions that there should be some signage to dissuade the afterhours parking in the parking lot and, if the funding was successful, security cameras could be installed. However, we never received any further communication regarding the situation and we were left to think that maybe the application for funding was not successful.

Fast forward to the week of October 27, 2021. While I was playing with my granddaughter in the grassy field on the north side of the hall, I happened to run into clerical assistant Jared Brice who had arrived at the hall to set up for a meeting. Jared informed me that the funding application had been successful and the township was moving forward with the construction of the gazebo and a storage shed (a structure not previously mentioned). I proceeded to mention to Jared our same concerns regarding the tail gate parties

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and other situations that I have previously mentioned. He was surprised to hear about this and said that security cameras were also going to be installed at height on the community hall building, and also indicated that he would bring our concerns again to the meeting being held that night. To my surprise, after returning home from work on the Friday of that week, I found that not only had the storage shed been built but also two outhouses have been constructed near the back of the hall, structures that had never been communicated to us in any way. Our first concern is with the placement of the storage shed. Currently the shed's door faces north away from the community hall, facing Government Rd. From a security point of view this seems poorly conceived since if someone chose to break into the shed, they could walk up the hedgerow of trees bordering my property and right into the shed door, and likely be obscured from any security camera on the hall. Our feeling was that a better placement would have been to have the door of the shed facing west, toward MacLennan Rd, and this way it would be in complete view of any security cameras. This was expressed in a phone call to Mayor Lennox Smith and he agreed that the placement of the shed was wrong.

I have since been in touch with the OPP regarding our past calls to them over the tail gate parties and drag racing, and have been provided an OPP occurrence number E210872854. We further inquired to the OPP as to who is responsible for policing the trespasses onto our property from people who are using the community hall. They confirmed that since the people are renting the community hall from the township, in essence becoming tenants, it is the township's responsibility to ensure that no trespasses from community hall users occur on our adjoining property. Specifically, any entrance from individuals into our back yard serves to agitate our dogs and cause a disturbance, particularly to our infant granddaughter, which we would like to avoid at all costs. This was also discussed in my conversation with Mayor Smith and he agreed that something should be added into rental agreements that the property line separating our property from the community hall should be respected and no trespassing should occur through the tree hedgerow. A phone conversation with Clerk Carol Trainor resulted in her indicating that we were welcome to erect a fence if we chose, however she indicated that council deemed the treeline as sufficient barrier between the properties. I do not believe that a single person should be responsible for making that decision and that as adjoining landowners, we should have been consulted and given a voice to this decision. I would expect the township to at least pay half of the cost of construction of the fence given that the cause of the trespasses is a result of community hall rentals and the new infrastructure will be an invitation to more night time tail gate parties.

Our greater concern currently, is the construction of the outhouses at the back of the community hall. First and foremost, there was absolutely no notification or consultation with us as adjoining land owners, or the local community, that outhouses were being constructed on the property. After consulting with Dellarue Howard, a planner with the Ministry of Municipal Affairs and Housing on the recommendation of Michael Mantha's office, we have confirmed that a municipality must provide notification of such a construction on municipal land and allow for public consultation regarding the project. We have scoured the Township website for any indication of a notice of intent to proceed with the construction. The only thing we found was a mention in the minutes of October 20 indicating the township was seeking bids for the construction of wooden structures. There was no invitation for public consultation, especially considering that the scope of the construction had obviously increased the number of structures to be built. If there was a notice that was posted, I would appreciate it being brought to my attention as it certainly was not easily accessible, like the original notice in the Tarbutt Times that was mailed to our home. We have further consulted with Michael Mantha's office regarding our rights as adjoining land owners and were advised that if a satisfactory resolution is not attained at a community level, we can elevate our concerns to their office.

Our concerns regarding the placement of these outhouses is that their current location is at the back of the community hall in very close proximity to my back yard where my children and grandchild play. I am very concerned about the potential smell of these outhouses, especially on a hot summer day, and the impact that smell will have on my family trying to enjoy our back yard. Had there been any consultation regarding the placement of these outhouses I would most certainly have brought this up. In the course of our research

we have since discovered that the outhouses are in violation of Ontario building code. The outhouses are currently placed on the east side of the building, right beside the hall's propane tank with a section of chain-link fencing between them. There is only 4.5 feet of distance between the outhouses and the propane tank. Ontario building code specifies that there must be a minimum of 10 feet from any structure and an outdoor, horizontal propane tank. This was confirmed by a simple phone call to Superior Propane and reflects a lack of due diligence in the placement of the outhouses. Please find attached a picture of the outhouse location in relation to the propane tank. Again, we can only envision the truck drivers or tail gaters having a smoke while using the outhouses and flicking a butt into the methane producing privy, only to be in such close proximity to a large propane tank. It doesn't take much imagination to perceive what the outcome could be. In my inquiry to Mayor Smith regarding the outhouses, he indicated that the outhouses should have an enclosed, pumpable vault beneath them. However, upon examining the outhouses there is nothing but a dug earthen hole under them. If the intent is to still put these vaults under them, it seems very counterproductive to build the outhouses first, almost like building the house before building the basement.

Please believe that we don't want to be unreasonable and want to work with the Township to resolve these issues. My family moved out here from the Sault in order to be in the country and have a quieter lifestyle. Unfortunately, it has become apparent that there is a degree of criminality and disturbance at the crossroads of Government Rd and MacLennan that needs to be addressed. Jared even relayed to me that during the construction activities on the highway, a large construction roller was parked in the hall parking lot. Someone decided to steal the roller and take it for a joy ride along Government Rd. Additionally, while talking to the owner of the old church on the west side of MacLennan, across from the hall, she informed me that the church had been broken into several times which prompted her to board up the doors and windows. All this serves to emphasize how unsecure things are at this crossroads. It sounds like a good plan to install security cameras at the hall but both Jared Brice and Mayor Smith expressed to me that there really is no way to enforce any undesirable usage of the property, save for calling the OPP when a situation arises. Also, Councillor Abbott had previously indicated that the township wanted to attract more community members to the waterfront at the park at the southern end of MacLennan. That would seem to be the better place for a gazebo to be constructed as right now that park is anything but attractive for someone from the community to enjoy the waterfront.

I appreciate the council taking the time to review our concerns as members of the community and adjoining land owners, and hope that we can come to a satisfactory resolution to our concerns.

Regards,

Kevin and Anne Good
2815 Government Rd.
kpgood72@gmail.com
705-975-4747



Description:

Tarbutt Township owns 3 properties at the corner of MacLennan Road & Government Road

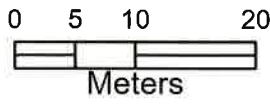
- Zoning By-law : 10-85 (Rural)
- Minimum Side Yard Setback for Accessory Structures: 3 m (10 ft)
- Minimum Setback from Horizontal Propane Tank: 3 m (10 ft)
- Minimum Setback for Privy without Vault from drilled well(s) 15 m (50 ft)

Legend:

Area where Privy permitted 



**MACLENNAN HALL
ROPOSED SITE PLAN
ICIP FUNDING 2021
762 MACLENNAN ROAD, TARBUTT
TOWNSHIP**



Scale: 1:625



Maps are provided as a courtesy only and Tarbutt Township makes no guarantees as to the accuracy of this information. This map is not intended to be used for conveyance, authoritative definition of the legal boundary, or property title. This is not a survey product.

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FUNDING FOR HALL IN PROGRESS

The Township has applied for funding to create an Active Transportation Hub at the MacLennan Hall to include outdoor washrooms, a picnic shelter, bicycle racks, a bike repair station, a water bottle filling station and amenities, creating a place for the community to gather, and for users of the Trans Canada Trail to stop and rest. Consideration of loop trails from Government Road may be considered if funding is awarded.

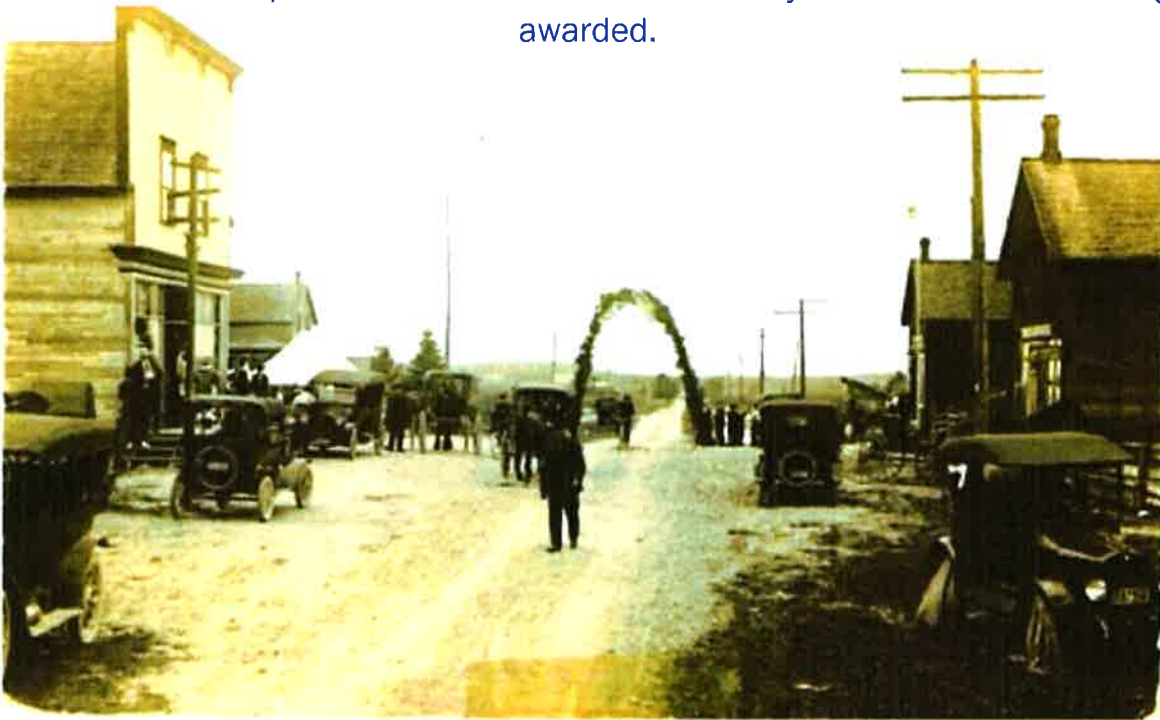


PHOTO: MACLENNAN (BURNT CORNERS), CORNER OF MACLENNAN AND GOVERNMENT ROAD (FACING WEST)

STRATEGIC WISHLIST

Council recently approved a Strategic Plan which provides a vision and list of values by which we all choose to live and how we want to grow. The Plan is a living document, available on the website, and provides an opportunity for residents to comment on or add to the Wish List for the future. Add your thoughts by going to www.tarbutt.ca

Thermostat Disposal

Thermostats can be dropped off at North Channel Heating and Air Conditioning, 7231, Hwy 17E, Desbarats (where the four lane ends/start). Please call ahead: 705-971-1976. North Channel Heating and Air Conditioning is registered with the Thermostat Recovery Program.

Thermostats contain Mercury, a bioaccumulative, persistent, and neurotoxic heavy metal that threatens the health of humans and the ecosystem. If not disposed of properly it can work its way from our land to our streams, lakes, fish and eventually into the human body.

There is no cost for this disposal service.



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*The Corporation of
THE TOWNSHIP of JOHNSON
By-Law 2021-1009*

BEING A BY-LAW to adopt Schedule 'A' as the boundary road (Puddingstone Road) agreement with Tarbutt Township.

WHEREAS Section 27 (1) of the Municipal Act, 2001, S.O. 2001, c 25 as amended permits municipalities to pass by-laws in respect of highways only if it has jurisdiction over the highway;

AND WHEREAS Section 27 (2) of the Municipal Act, 2001, S.O. 2001, c 25 as amended states that a highway under joint jurisdiction of two or more municipalities must pass a by-law by all municipalities having jurisdiction over the highway;

AND WHEREAS the municipal councils of Johnson and Tarbutt consider it expedient to enter into a boundary road agreement to ensure the maintenance and repair of the boundary road known as Puddingstone Road;

AND WHEREAS the limits of Puddingstone Road are jointly owned from Government Road north to the intersection of Cave Road and Puddingstone Road, but does not include the Easterly portion of Puddingstone Road, solely within the municipality of Johnson, continuing from the intersection of Cave Road and Puddingstone Road.

NOW THEREFORE the council of Johnson Township does hereby enter into a Boundary Road Agreement with Tarbutt Township as defined in Schedule 'A' attached.

AND THAT this by-law repeals any by-law previously passed for this purpose.

READ for the first and final time and passed this day of , 2021

Deputy MAYOR: _____
Reg McKinnon

Seal

Clerk: _____
Glenn Martin

Schedule 'A'
To Johnson By-Law 2021-1009
To Tarbutt By-Law *****

Boundary Road Agreement

It is acknowledged and accepted that the road known as Puddingstone Road constitutes the boundary between Johnson Township, being their most westerly boundary and Tarbutt Township being their most easterly boundary.

It is further acknowledged and accepted that the boundary road originated as a forced road and as such does not lie precisely along the identifiable limits of the municipalities and may at times be completely within the boundary of one or the other municipalities; regardless the travel portion of the road is still considered the boundary road between municipalities.

All General Maintenance work shall be performed or coordinated by Johnson Township.


General Maintenance:

- General maintenance shall be considered to be the work done on or within the traveled portion of the road, between the ditches.
 - o Maintenance gravel
 - o Grading
 - o Snow plowing
 - o Sanding
 - o Bridges and guiderails
 - o Washouts
 - o Dust control
 - o Cross road pipes
- Each municipality shall be responsible for the ditch, brushing and entrance culverts on their side of the boundary road.

Reconciliation:

- Johnson Township shall track all General Maintenance work performed on the boundary portion of Puddingstone Road and provide a comprehensive invoice annually showing the 50-50 split on expenses.

Capital Work:

- Capital work will be considered annually on an as necessary basis and shall be the responsibility of Johnson Township.
- Capital costs shall be invoiced and proportioned based on weighted assessment of properties on the 'boundary' portion of Puddingstone Road for that year of Capital construction. 
- Capital work will be prior approved by both municipalities.

**THE TOWNSHIP OF TARBUTT
COUNCIL MEETING OF NOVEMBER 17, 2021
CONSENT AGENDA**

1. Thank you card from the users of the MacLennan Hall
2. E-mail message from Lavera Crack, Chair, Matthews Memorial Hospital Association
Re: Thank you for your support and successful resolution to recruitment funding issues
3. Letter from the Ministry of Finance
Re: 2022 Ontario Municipal Partnership Fund (OMPF) allocations
4. Resolution from The City of Sarnia
Re: Request Provincial government to address the practice of "renovictions" and to take steps to address the affordable housing crisis
5. Resolution from the Township of Adelaide Metcalfe
Re: Increased funding for rural infrastructure projects
6. Resolution from the Municipality of Mattice-Val Cote
Re: Direction to MPAC over the continued postponement of property valuation and assessment update
7. Letter and proposed resolution from CUPE
Re: Calls for an Independent Review of OMERS Investment Performance
8. Letter from the Ontario Fire Marshall
Re: COVID 19 Vaccination – Third Dose Eligibility

Recommendation: Be it resolved that correspondence items 1 through 7 on the consent agenda dated November 17, 2021 be received; and
That Council acknowledges receipt of the Thank you card from MacLennan Hall users; and the message from the Matthews Memorial Hospital Association Chair regarding physician recruitment funding; and
That Council supports the resolutions from the City of Sarnia and Mattice-Val Cote; and
That the proposed resolution regarding an independent review of OMERS investment performance be approved for circulation.