



THE TOWNSHIP OF TARBUTT
Minutes of the Special Council Meeting

WEDNESDAY, JUNE 5, 2024 At 5:00 pm
Municipal Office
27 Barr Road S., Desbarats, Ontario

PRESENT: Lennie Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Jacqui Nagel

STAFF: Jared Brice, Administrative/Planning Assistant
Victoria MacKay – Coutu, Accounting Clerk
Carol Trainor, CAO/Clerk/Deputy Treasurer

GUEST: Mitchell Marinovitch, Stefanizzi Professional Corporation

1. CALL TO ORDER

Mayor Smith called the Special Council meeting to order at 5:07 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PRESENTATION OF THE DRAFT 2023 AUDITED FINANCIAL STATEMENTS

Township Auditor Mitchell Marinovitch presented the 2023 audited financial statements, noting that the overall audit went very well. He complimented staff on their organization of the material reviewed. Stefanizzi Corp. have presented an independent report providing a fair representation of the financial position of the Township. He expressed no concerns with the year end financial situation and no irregular activity.

Resolution No: 2024 – 83

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the presentation of the 2023 Audited Financial Statements by Stefanizzi Professional Corporation be received.

Carried

4. DRAFT 2024 BUDGET

a. Projected Revenues

Auditor M. Marinovitch can provide assistance with the calculation of taxation revenue based on MPAC assessment information and the financial software showing total taxation. There will be little change to the user fees section until various by-laws are amended to

Taxation, Grants, Fees and User Charges, Other Income



b. General Government

Council, Administration, general operating expenses

Resolution No: 2024 – 84

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that Council supports an increase of wages for staff and council of 3.5%, to take effect retroactively from January 1, 2024.

Carried

Resolution No: 2024 – 85

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that 50% of the solar revenue received be allocated directly to the MacLennan Hall for maintenance and upgrades.

Carried

c. Protection to Persons and Property

Fire (see attached), Policing, Building, By-law Enforcement

- Re-establish line items for Fire
- Add new line item for By-law Enforcement

d. Transportation

The draft budget figures presented are recommended by the Roads Committee following their meeting in May. Roads

e. Environmental

Landfill (waste and recycling)

f. Social, Family and Health Services

ADSAB, Health Unit, Cemetery, Health Services Donations

g. Recreation and Cultural Services

Library, MacLennan Hall, Summer Student expenses, Recreation

h. Planning and Development

Planning Board expenses, Zoning By-law development, Official Plan

5. CLOSED SESSION

Resolution No: 2024 – 86

Moved by: D. Farrar

Seconded by: D. McClelland



Be it resolved that Council moved into closed session at 7:14 pm under Sec. 239 (2) b) in order to discuss personal matters about an identifiable individual, including municipal or local board employees.
Carried

- Leave of Absence

Resolution No: 2024 – 87

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that Council rise from closed session at 7:30 pm; and that staff be authorized to take the direction of Council regarding the leave.
Carried

6. CONFIRMATION BY-LAW

Resolution No: 2024 – 88

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2024 – 15, being a By-law to confirm the proceedings of the Special Council meeting held this Fifth day of June, 2024.
Carried

7. ADJOURNMENT

Resolution No: 2024 – 89

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the Special Council meeting be adjourned at 7:35 pm, to meet again for the regular council meeting on Wednesday, June 12 at 6:00 pm.
Carried

Lennox Smith, Mayor

Carol O. Trainor, Clerk