



**THE TOWNSHIP OF TARBUTT**  
**Council Meeting Agenda**  
**Wednesday, March 19, 2025 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

- 1. CALL TO ORDER**
- 2. DISCLOSURES OF PECUNIARY INTEREST**
- 3. PREVIOUS MINUTES**
  - a. Minutes of the Special Council meeting held June 5, 2024, and the Regular Council meeting held February 19, 2025.
- 4. DEPUTATIONS / PRESENTATIONS**
- 5. FINANCIAL STATEMENTS**
  - a. Disbursements for the month of February, 2025 in the amount of \$136,131.15.
- 6. STAFF AND COMMITTEE REPORTS**
  - a. Roads Superintendent Verbal Report
  - b. Financial Update to end March, 2025 12
  - c. E-mail Feature Upgrade 13 - 15
  - d. 2025 North Shore Firefighter Challenge 16
  - e. 2025 Workplace Health & Safety Statement 17
  - f. Administration Hours of Work Policy 18-19
  - g. Chief Building Official Code of Conduct 20-21
  - h. Application to NOHFC for MacLennan Hall Upgrades 22
  - i. Air Quality Monitoring Report, MacLennan Hall (to be tabled)
  - j. Report of the CAO/Clerk
- 7. BY-LAWS**
  - a. Chief Building Official Appointment By-law
  - b. Police Services Board Appointment By-law
  - c. By-law to Appoint a Community Emergency Management Coordinator
- 8. INFORMATION / CORRESPONDENCE**
  - a. Resolution from the Township of McGarry 23 - 24  
Re: Ontario Building Code revisions to permit pre-approved affordable housing plans



- b. Resolution from the Township of Champlain 25  
Re: Responding to US tariff threats on the steel sector
- c. Resolution from the Township of Coleman 26 - 30  
Re: Northern Highway Safety Plan for Highways 11 and 17
- d. Message from the Stand for Canada Campaign 31  
Re: Awarding local government contracts to support the Canadian economy
- e. Information from Camp Maple Leaf 32 - 33  
Re: Request for donation

**9. OTHER BUSINESS**

**10. CLOSED SESSION**

Council will move into closed session under Section 239 2. (c), to discuss information related to an identifiable individual, including local or school board employees, and (f), advice that is subject to solicitor client privilege.

**11. CONFIRMATION BY-LAW**

**12. ADJOURNMENT**





**b. General Government**

Council, Administration, general operating expenses

Resolution No: 2024 – 84

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council supports an increase of wages for staff and council of 3.5%, to take effect retroactively from January 1, 2024.

Carried

Resolution No: 2024 – 85

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that 50% of the solar revenue received be allocated directly to the MacLennan Hall for maintenance and upgrades.

Carried

**c. Protection to Persons and Property**

Fire (see attached), Policing, Building, By-law Enforcement

- Re-establish line items for Fire
- Add new line item for By-law Enforcement

**d. Transportation**

The draft budget figures presented are recommended by the Roads Committee following their meeting in May. Roads

**e. Environmental**

Landfill (waste and recycling)

**f. Social, Family and Health Services**

ADSAB, Health Unit, Cemetery, Health Services Donations

**g. Recreation and Cultural Services**

Library, MacLennan Hall, Summer Student expenses, Recreation

**h. Planning and Development**

Planning Board expenses, Zoning By-law development, Official Plan

**5. CLOSED SESSION**

Resolution No: 2024 – 86

Moved by: D. Farrar

Seconded by: D. McClelland



Be it resolved that Council moved into closed session at 7:14 pm under Sec. 239 (2) b) in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

- Leave of Absence

Resolution No: 2024 – 87

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that Council rise from closed session at 7:30 pm; and that staff be authorized to take the direction of Council regarding the leave.

Carried

**6. CONFIRMATION BY-LAW**

Resolution No: 2024 – 88

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2024 – 15, being a By-law to confirm the proceedings of the Special Council meeting held this Fifth day of June, 2024.

Carried

**7. ADJOURNMENT**

Resolution No: 2024 – 89

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the Special Council meeting be adjourned at 7:35 pm, to meet again for the regular council meeting on Wednesday, June 12 at 6:00 pm.

Carried

\_\_\_\_\_  
Lennox Smith, Mayor

\_\_\_\_\_  
Carol O. Trainor, Clerk



**THE TOWNSHIP OF TARBUTT**  
**Minutes of the Council Meeting**  
**Wednesday, February 19, 2025 at 6:00 pm**  
**Township Council Chambers, 27 Barr Road S.**

**PRESENT:** L. Smith, Mayor  
U. Abbott  
D. Farrar  
D. McClelland  
J. Nagel

**STAFF:** M. Pigeon, Road Superintendent  
C. Trainor, CAO/Clerk

**1. CALL TO ORDER**

Mayor Smith called the regular Council meeting to order at 6:00 pm.

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. PREVIOUS MINUTES**

a. Minutes of the Regular Council Meeting held January 17, 2025

Resolution No: 2025 – 25

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the minutes of the regular council meeting held Wednesday, January 22, 2025 be adopted as circulated.

Carried

**4. DEPUTATIONS / PRESENTATIONS**

**5. FINANCIAL STATEMENTS**

a. Disbursements for the month of January, 2025

Resolution No: 2025 – 26

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the accounts payable for the month of January, 2025 in the amount of \$207,259.58 be approved as circulated.

Carried

**6. STAFF AND COMMITTEE REPORTS**

a. Roads Superintendent Verbal Report



M. Pigeon advised council that the new Equipment Operator started work this week and is doing very well. The new gate for the old landfill site is finished and was picked up today. Installation will occur when the ground thaws.

M. Pigeon reviewed the Roads Ten Year Plan, prepared in 2019. All roads planned for resurfacing will be done within the life of the plan. The grader and the blue F150 are due for replacement in 2030, and the F250 in 2027. At that time, the Township could purchase a new ¾ ton and switch out the white F250 for the F150.

Resolution No: 2025 – 27

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the verbal update from the Road Superintendent be received.  
Carried

b. Report of the Roads Committee/2025 Amalgamated Tender Request

M. Pigeon advised that tenders will be awarded April 12.

Resolution No: 2025 – 28

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the draft minutes of the January 2025 Roads Committee meeting be received; and

That the Road Superintendent be authorized to present the Township's materials and supplies needs for the 2025 Amalgamated Tender to the East Algoma Roads Super Association.

Carried

c. Increase to Township mileage rates

Resolution No: 2025 – 29

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the Treasurer regarding an increase to mileage reimbursement rates be received; and

That Council approve the staff recommendation to increase mileage rates to \$0.66/km retroactive January 1, 2025.

Carried

d. Fire Safety System Bid Process, MacLennan Hall

The Clerk advised that the selected contractor has provided WSIB clearance and a Certificate of Insurance. The Township is able to access Efficiency Funds to help cover the over budget expenses.



Resolution No: 2025 – 30

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the report from the CAO/Clerk regarding bids for the Fire Safety System at the MacLennan Hall be received; and

That Council approve the award to Tombari Electric in the amount of \$9990.00.

Carried

e. Policy Additions

Resolution No: 2025 – 31

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the CAO/Clerk regarding policy additions to improve workplace safety and to provide a professional, approachable image be received; and

That Council approve the addition of the Dress Code Policy to the Human Resources policy, as presented; and

That Council approve the addition of the Drugs and Alcohol in the Workplace Policy to the Occupational Health and Safety Policy Manual as presented.

Carried

f. Proposed Site Plan Control By-law

The Clerk advised that the proposed by-law and requirements, as written, may not be required in every instance of waterfront development, and there may be some properties that do not require all the components of Site Plan Control. Staff will continue to work with the Planner for a policy that provides more flexibility.

Resolution No: 2025 – 32

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the report from the CAO/Clerk regarding implementation of Site Plan Control be received; and

That staff continue to work with the Planner toward a Tarbutt oriented Site Plan Control process.

Carried

g. Report of the CAO/Clerk

The Clerk advised Council that the air quality testing at the hall has been completed, and lab results are pending. Fire safety upgrades will take place as soon as a dedicated week can be confirmed. The provincial election will be held at the Hall on February 27. The plumber will complete the necessary work on March 10.

There will be a retirement party for Keith Barber at the MacLennan Hall on Tuesday, February 25, from 5 to 7.





In advance of budget discussions, the Clerk has requested approval to attend the annual AMCTO Professional Development Institute in Windsor, in June.

Resolution No: 2025 – 33

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Clerk's Report for February 2025 be received; and  
That the Clerk be authorized to register for the 2025 AMCTO Conference.

Carried

## 7. BY-LAWS

## 8. INFORMATION / CONSENT AGENDA

- a. Declaration from the City of Toronto  
Re: Paid-Plasma-Free Zone
- b. Ontario Superior Court Ruling  
Re: Open Building Permit Files
- c. Correspondence from the Township of St. Joseph, Bonfield, and Killarney  
Re: Support for Tarbutt Resolution regarding increased MPAC levies
- d. Message from the Federation of Northern Ontario Municipalities  
Re: Expanding O. Reg. 391/21 to include all sources of recycling
- e. Resolution from the Eastern Ontario Wardens' Caucus (EOWC)  
Re: Canadian and Ontario Negotiations with US Government on Trade Tariffs
- f. Resolution from the Town of Fort Frances  
Re: Support Resolution for Canadian Sovereignty
- g. Justification Report excerpt from Shared Tower Inc.  
Re: Installation of Telecommunication Antenna Structure
- h. Letter from Ironside Consulting Services Inc.  
Re: Report of the Integrity Commissioner for 2024

Resolution No: 2025 – 34

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that correspondence items a through h on the Consent Agenda dated February 19, 2025 be received; and



That The Township of Tarbutt supports the City of Toronto decision to declare Toronto a paid plasma free zone; and

That The Township of Tarbutt support the Resolution from FONOM requesting that the Province amend Ontario Regulation 291/21 Blue Box, so that producers are responsible for end of life management of recycling products from all commercial and industrial sources, as well as residential; and

That The Township of Tarbutt support the resolution from the Eastern Ontario Warden's Caucus in support of Canadian and Ontario Government Negotiations with the US Government on Trade Tariffs; and

That the Township of Tarbutt support the resolution from the Town of Fort Frances and the Town of Halton Hills regarding the Sovereignty of Canada.

Carried

## 9. OTHER BUSINESS

## 10. CLOSED SESSION

Resolution No: 2025 – 35

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council move into closed session at 6:56 pm under Section 239 2. of the *Municipal Act* with respect to subs. (d) labour relations or employee negotiations, and subs. (f) advice that is subject to solicitor client privilege.

Carried

- Employee negotiations / labour relations
- Solicitor/Client Privilege

Resolution No: 2025 – 36

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that Council rise from Closed session at 7:30 pm.

Carried

Resolution No: 2025 – 37

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding hours of work and overtime hours be received; and

That Council approve the suggested amendments, and authorize the CAO/Clerk to bring forward a revised Administration Hours of Work policy, to be integrated into the Human Resources Policy.

Carried

Resolution No: 2025 – 38

Moved by: U. Abbott

Seconded by: J. Nagel



Be it resolved that the verbal report from the CAO/Clerk regarding negotiations with the prospective employee be received; and  
That Council confirms approval of the proposed employment agreement as written, with a start date to be negotiated following a notice period of three weeks.

Carried

The Clerk will seek the advice of the Township's solicitor regarding whether the individual will be a contractor or an employee, and an employment agreement will be drawn up.

Resolution No: 2025 – 39

Moved by: D. Farrar

Seconded by: D. McClelland

That the information provided by the Township Solicitor, via the Clerk, regarding the Order to Comply, be received.

Carried

## 11. CONFIRMATION BY-LAW

Resolution No: 2025 – 40

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2025 – 07, being a By-law to Confirm the proceedings of the Regular Council meeting held this Nineteenth day of February, 2025; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Nineteenth day of February, 2025.

Carried

## 12. ADJOURNMENT

Resolution No: 2025 – 41

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the regular Council meeting, held this Nineteenth day of February, 2025 be adjourned at 7:36 pm, to meet again on Wednesday, March 19, 2025 at 6:00 pm.

Carried

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Lennox G. Smith, Mayor

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Carol O. Trainor, Clerk

**Payment Log**  
**For the month of January, 2025**

<b>Cheque No</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
5300	02/05/2025	Algoma District Services Admin Brd	30,839.58
5301	02/05/2025	Quattra SCS LTD.	415.00
5302	02/05/2025	encompassIT.ca	378.51
5303	02/05/2025	Ironside Consulting Services Inc.	102.55
5304	02/05/2025	Superior Propane Inc.	851.00
5305	02/05/2025	DataFix	706.25
5307	02/11/2025	Petty Cash - Jillian Hayes office needs	125.25
5308	02/11/2025	encompassIT.ca	85.03
5309	02/11/2025	Traction Heavy Duty Parts	587.35
5310	02/11/2025	Minister of Finance - OPP Contract	7,692.00
5311	02/11/2025	Receiver General - Employee Remittance	8,238.51
5312	02/11/2025	OMERS	5,186.44
5313-5322	02/20/2025	VOID - Printing Error	
5323	02/20/2025	17E Trading Post/Gas Bar - Truck Fuel	954.02
5324	02/20/2025	Kentvale Merchants Ltd.	79.09
5325	02/20/2025	J.L. RICHARDS ASSOCIATES LTD - Planning/OLT	10,528.27
5326	02/20/2025	Tulloch Engineering Inc. - Monthly Building Inspections	731.11
5327	02/20/2025	Algoma Office Equipment - Printer/Copier Contract	213.93
5328	02/20/2025	encompassIT.ca	72.89
5329	02/20/2025	Traction Heavy Duty Parts	34.64
5330	02/20/2025	Algoma Business Computers	33.90
5331	02/20/2025	TMS Truck Centre Ltd.	34.40
5332	02/20/2025	Superior Propane Inc. - Fire Hall	1,690.84
5333	02/24/2025	J.L. RICHARDS ASSOCIATES LTD - Planning/OLT	10,758.59
5334	02/24/2025	ANP OFFICE SUPPLY	25.92
5335	02/24/2025	Superior Propane Inc. - Office and Roads Garage	2,182.55
5336	02/20/2025	Minister of Finance - EHT	8,503.43
5337	02/20/2025	Terry's Welding - Gate Fabrication	2,500.00
5338	02/20/2025	Algoma Public Health - Q1 Payment	6,693.00
5339	02/28/2025	Landfill Attendant admin	100.00
		<b>Total Cheques</b>	<b>\$ 100,344.05</b>
		<b>Total Payroll - Staff and Council</b>	<b>\$ 24,723.02</b>
VISA		ONLands	\$ 16.30
VISA		Purolator	\$ 69.74
VISA		Starlink	\$ 158.20
VISA		Canada Post - Tax Mailing	\$ 171.77
VISA		Staples - Office Supplies	\$ 296.68
VISA		ANP Office Supply	\$ 290.92
VISA		Amazon - Office Supplies	\$ 43.06
VISA		Cliffe Printing - Envelopes	\$ 276.85

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VISA	Zoom Subscription	\$	48.57
VISA	Adobe Subscription	\$	105.06
VISA	Canada Safety Training	\$	67.57
VISA	Bell Mobility	\$	266.12
VISA	Bell Mobility	\$	76.99
VISA	Bell Mobility	\$	90.13
VISA	Bell Mobility	\$	70.77
VISA	AMCTO - Memberships	\$	988.75
	<b>Total Visa Charges</b>	<b>\$</b>	<b>3,037.48</b>
DD	Equitable Life Insurance	\$	2,651.84
DD	RCAP Copier Lease	\$	93.33
DD	Esso Mobil	\$	3,959.23
DD	CIBC Service Charge	\$	40.00
DD	Algoma Power	\$	665.28
DD	Algoma Power	\$	346.26
DD	Algoma Power	\$	185.66
DD	CIBC Admin Fee	\$	25.00
DD	CIBC Monthly Fee	\$	55.00
DD	Paper Statement Fee	\$	5.00
	<b>Total Direct Payment</b>	<b>\$</b>	<b>8,026.60</b>
	<b>TOTAL VOUCHER FOR FEBRUARY 2025</b>	<b>\$</b>	<b>136,131.15</b>



The Township of Tarbutt  
27 Barr Road South  
Desbarats, Ontario P0R 1E0  
Ph: 705-782-6776 Fax: 705-782-4274

**REPORT TO COUNCIL**

Date: March 19, 2025  
From: Jillian Hayes, Treasurer  
Re: Financial Update to March 2025

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**BACKGROUND / OVERVIEW**

The physical audit was completed the week of March 10<sup>th</sup>, 2025.

Please find attached a copy of the 2024 Budget to Actuals as well as preliminary budget numbers for 2025. These numbers are unaudited and subject to change; however, we do not anticipate any significant changes.

Once the 2024 audit is complete, Council will have the opportunity to designate reserves/surpluses, should there be any, based on recommendations made by the auditors. A more complete conversation regarding current reserves and future project plans is required when discussing the 2025 proposed budget. Future planning must take into account the Township's current asset management plan as well as the plan's 2025 required updates.

**FINANCIAL IMPACT**

Largely due to project delays, the 2024 budget will likely result in a surplus. These projects are ongoing, and costs will affect the 2025 budget numbers and grant allocations.

**SUMMARY**

We can expect that the auditors report will be favourable, as the Township's financials are in good order overall. During budget discussions, some attention will have to be paid to asset management planning, reserve allocation, grant allocation, and future planning.

**RECOMMENDATION:**

Be it resolved that the Treasurer's Financial Update to March 2025 be received as information; and  
That the initial 2025 Budget meeting be scheduled for: \_\_\_\_\_



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The Township of Tarbutt  
27 Barr Road South  
Desbarats, Ontario P0R 1E0  
Ph: 705-782-6776 Fax: 705-782-4274

## REPORT TO COUNCIL

Date: March 19, 2025  
From: Jillian Hayes, Treasurer  
Re: Add Email Feature to TMM Tax Program

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### BACKGROUND / OVERVIEW

The TMM Tax program currently being used by the Township has a feature that would allow staff to easily email receipts, tax bills, tax certificates, and arrears notices to residents with the click of a button.

In the interest of cost savings and reducing the Township's environmental footprint, we have been collecting email addresses from residents for several years and have a number of people that would prefer to receive their tax bills electronically. This is especially helpful for seasonal residents that may have to wait several weeks before they receive their tax bills in the mail.

The current process has staff downloading and emailing these documents manually, which is very time consuming. It currently takes one staff member more than one full working day to complete this task. The TMM email feature would significantly reduce the time it takes to send out the electronic copies of tax bills, receipts, arrears notices, etc.

### FINANCIAL IMPACT

The software upgrade has a one time cost of \$1,200.00 + HST (see attached quote).

By increasing the number of tax documents sent out electronically, the Township would be reducing staff and material costs as well as postage. Residents will be able to receive their requested information immediately, rather than having to wait for a mailed paper copy. This would improve overall resident satisfaction.

### SUMMARY

The Township would be able to encourage more residents to switch to electronic billing, which would in turn reduce the overall cost of sending out tax bills and reduce the number of paper statements produced by the Township.



**RECOMMENDATION:**

Be it resolved that the report from the Treasurer regarding the optional e-mail feature available through the tax program be received; and  
Council approve the purchase of the TMM Email Feature, in the amount of \$1,200.00.

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Jillian Hayes, Treasurer



# Proposal Summary

Prepared by:  
**Silvanus Santhosh**  
EncompassIT  
705-525-0558  
<http://encompassit.ca>

Prepared for:  
**Jillian Hayes**  
Tarbutt Township  
27 Barr Road South  
POR 1E0

Quote information:  
**Quote #Taxes Email Feature**  
Prepared on: 2025-02-25  
Expires: 2025-03-27

## One-time costs

Description	Quantity	Unit Price	Tax	Price
Managed Taxes This function enables users to email clients within our Managed Tax system.	1	\$1200.00	\$156.00	\$1356.00

**Subtotal: \$1200.00**  
**Total Tax: \$156.00**  
**Total: \$1356.00**

Please see below notes relating to this proposal:

### EncompassIT

Signature:



Name: Silvanus Santhosh

### Tarbutt Township

Signature:

Name:

Email:



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The Township of Tarbutt  
27 Barr Road South  
Desbarats, Ontario P0R 1E0  
Ph: 705-782-6776 Fax: 705-782-4274

## REPORT TO COUNCIL

Date: March 19, 2025  
From: Jared Brice, Volunteer Fire Department Training Officer  
Re: Attendance of the 2025 North Shore Firefighter Challenge

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### BACKGROUND / OVERVIEW

The second North Shore Firefighter Challenge will be hosted by the Thessalon Fire Department from April 25 to April 27, 2025, at the Thessalon Memorial Arena. The event includes a full day of training, featuring the Ontario Fire Marshal's Mobile Live Fire Training Unit (MLFTU) for hands-on exercises during the three days leading up to the challenge day (April 26<sup>th</sup>). The training sessions will cover smoke behavior, thermal imaging cameras, ropes and knots, fire hose operations, and fire mitigation. The MLFTU will provide invaluable live fire training experience and permit certification sign-offs as required by the Ontario Fire Marshal.

The challenges will focus on rescue intervention scenarios, offering unique, character-building experiences. Events will include donning gear, search and rescue, and rescue intervention team exercises.

The cost of participation is \$200 per team of three, which includes breakfast, lunch, a social dinner and dance, as well as access to the Friday training sessions and the MLFTU.

Six firefighters from the Tarbutt Volunteer Fire Department are eager to attend for training and skill development. Additionally, the Chief and Deputy Chief will be volunteering at the event.

On Sunday, April 27, the challenge obstacles will be available for attending fire departments to use. Members of the Tarbutt Volunteer Fire Department will be encouraged to participate, with the Training Officer present to provide sign-offs where applicable. The benefits of this event are already evident as seen in the department's training sessions leading up to the challenge.

### FINANCIAL IMPACT

The cost of entering two teams of three (six firefighters) will be \$400. This represents approximately 1.5% of the 2025 Fire Department training budget. The expense would fall under the Fire Department Training and Education budget allocation. As the firefighters are volunteers, they will attend without compensation and will carpool to the event.

### RECOMMENDATION:

That the report from the Training Officer regarding the 2025 North Shore Firefighter Challenge be received; and  
That Council approve the expenditure of up to \$400.00 from the Fire training budget to register two teams of three (3) from the Tarbutt Fire Department to attend training and compete in the North Shore Firefighter Challenge from April 24-26th, 2025.

  
\_\_\_\_\_  
Jared Brice, Training Officer

## THE TOWNSHIP OF TARBUTT 2025 WORKPLACE HEALTH & SAFETY STATEMENT

The Senior Management and Council of The Township of Tarbutt is committed to preventing the accidental loss of any of its resources, including employees, volunteers and physical assets. Protection of workers from injury or occupational disease is a major continuing objective.

In fulfilling this commitment to protect both people and property, The Township will make every effort to provide and maintain a safe and healthy work environment, in accordance with industry standards and in compliance with legislative requirements, and will strive to reduce the risk of injury and eliminate any foreseeable hazards which may result in property damage, accidents, or personal injury or illness to any person.

While The Township of Tarbutt, as employer, is ultimately responsible for worker health, safety and wellness, we recognize that the responsibility for health and safety is shared. Supervisors will be held accountable for the health and safety of workers under their supervision, and all employees will be equally responsible for minimizing risk and accidents within our facilities and on our work sites. Safe work practices and job procedures will be clearly identified and supported.

Accidental loss can be controlled through good management in combination with active employee involvement. Every worker must protect their own health and safety by working in compliance with the law and with safe work practices and procedures established by the employer. Safety is the direct responsibility of all managers, supervisors, employees, and contractors.

All management activities will comply with company safety requirements as they relate to planning, operation, and maintenance of facilities and equipment. All employees will perform their jobs properly in accordance with established procedures and safe work practices.

It is in the best interest of all parties to consider health and safety in every activity. Commitment to health and safety must form an integral part of this organization, and every effort will be made to ensure that all parties will collaborate in a personal commitment to make safety a way of life.

\_\_\_\_\_  
Lennox Smith, Mayor

\_\_\_\_\_  
Carol O. Trainor, CAO/Clerk

\_\_\_\_\_  
Date

**\*The safety information in this policy does not take precedence over Occupational Health and Safety legislation. All employees should be familiar with the *Occupational Health and Safety Act and the Regulations for Construction Projects* (current edition).**

**THE TOWNSHIP OF TARBUTT  
POLICY AND PROCEDURE MANUAL**

**Policy Name:** Administration Hours of Work      **Department:** Administration

**Presented to Council:** February 19, 2025      **Approved:** March 19, 2025

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**POLICY STATEMENT**

The Township of Tarbutt currently has varying hours of work for Administration staff depending on their position. This leads to inequity and inconsistencies with hours worked and in calculating payroll and accruing overtime.

In an effort to level the playing field, rectify the inconsistencies in hours of work and the way that overtime is earned and applied, the Hours of Work policy is revised to provide a more consistent and equitable policy of hours of work and overtime.

**RATIONALE**

This policy shall apply to full time staff working in Administration of the Municipal Office.

The shift across the public sector, including municipalities, is toward a more flexible work week that promotes a better work/life balance. The 35 hour work week makes Tarbutt attractive, and is enviable in this respect, compared to some other local offices.

**DEFINITIONS**

“Administration staff” means the full time employees in the administrative office of the municipality.

**PROCEDURE**

1. All full time staff are paid on an hourly basis, rather than salary, in accordance with the current Salary Grid, approved under the Pay Equity Program.
2. Administration staff shall work no less than 7 hours a day for a total of 35 hours per week.
3. The CAO/Clerk or senior administrative officer shall work up to 8 hours per day or 40 hours per week.

4. The actual hours that administrative staff work may be staggered slightly, as long as the office is open to receive customers from 9:00 am to 4:00 pm, Monday to Friday. The telephone will be answered beyond the hours of 9 and 4 as long as staff are in the office.
5. All Administrative staff shall be paid at straight time up to 40 hours. After 40 hours per week is exceeded, then time worked will be calculated at 1.5 times.
6. Staff shall be encouraged to take banked time off rather than be paid out for hours over 40 per week.
7. The Clerk's Employment Agreement shall be amended to read "*works up to 40 hours*" per week without being mandatory.
8. It is understood that all staff will occasionally be required to exceed their regular hours of work in order to meet deadlines and respond to operational matters during peak times.
9. Staff are encouraged to avoid accumulating overtime as much as possible, but it is understood that at certain times of the year, for special projects and evening meetings, overtime cannot be avoided. Staff are expected to work the necessary hours to meet the demands of their workload.
10. The Administration Overtime Policy, enacted by By-law 19-2018, be repealed and replaced.
11. This policy and its requirements shall take effect March 20, 2025.

Approved by Council on March 19, 2025 under Resolution 2025 –

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Lennox Smith, Mayor

# THE TOWNSHIP OF TARBUTT BUILDING OFFICIALS CODE OF CONDUCT

## 1. Introduction

The Township of Tarbutt has created this code of conduct in accordance with the provisions of *The Building Code Act*. Building Officials undertake building inspection functions that ensure the quality, structural integrity and safety of buildings are constructed in conformity with the Ontario Building Code. Building Officials are exposed to potential conflicts of interest because of the special powers conferred on them. The conduct and behavior of The Township of Tarbutt Building Officials reflects The Township's Building Department's commitment to the highest standards of professionalism, technical competence, skill, honesty, fairness and independence. Building Officials observe both the letter and the spirit of this code of conduct as it pertains to situations that bear on their responsibilities.

## 2. Purpose

The purposes of this code of conduct are to:

- promote appropriate standards of behavior by Building Officials in the exercise of their powers and performance of their duties;
- prevent practices which may constitute an abuse of power, and
- promote appropriate standards of honesty and integrity.

## 3. Standards of Conduct and Professionalism

In addition to any Policy and with respect to any "Code of Conduct" applying to municipal staff, The Township of Tarbutt Building Officials shall undertake at all times to:

1. Act in the public interest, particularly with regards to the safety of building works and structures;
2. Maintain their knowledge and understanding of the best current building practices, the building laws and regulations relevant to their building certifying functions;
3. Commit themselves to a process of continuous education so as to constantly be aware of developments in building design, practice and the law relevant to their duties;
4. Comply with the provisions of the Building Code Act, the Building Code and any other Act or Law that regulates or governs Building Officials or their functions;
5. Avoid situations where there may be, or where there may reasonably appear to be, a conflict between their duties to their clients, their profession, their peers and the public at large and their personal interests;
6. Not act beyond their level of Building Code Qualifications or outside their area of expertise;
7. Apply all relevant building code laws, regulations and standards within the scope of a building official's authority without favour and independent of the influence of interested parties;
8. Perform their inspections and certifying duties impartially and in accordance

- with the highest professional standards;
9. Not divulge any confidential or sensitive information or material that they become privy to in the performance of their duties, except in accordance with laws governing the freedom of information and protection of privacy;
  10. To avoid any conduct that could bring Building Officials or the Township of Tarbutt into disrepute;
  11. Extend professional courtesy to all;
  12. Accept responsibility for the conduct of their subordinate employees;
  13. Maintain current accreditation to perform the functions assigned to them;
  14. Take all reasonable steps to ascertain and document all available facts relevant to the performance of their duties; and
  15. Exemplify compliance with all regulations and standards that govern Building construction, health and safety or other matters related to their status as a Building Official.

**4. Guideline for responding to Misconduct Allegations**

The *Building Code Act* provides that the performance of Building Officials will be measured against this Code of Conduct. In response to any allegation of a breach of this Code, the Chief Building Official shall direct an investigation and where appropriate, recommend disciplinary action against any Building Official who fails to comply with this code of conduct. Where the allegation is against the Chief Building Official; the Chief Administrative Officer will direct the investigation and make such recommendations as are reasonable.

In determining the appropriate discipline, the Chief Administrative Officer will have regard to the relevance of the conduct to the Official's powers and responsibilities as well as the severity of any misconduct. Disciplinary Action arising from violations of this Code of Conduct is the responsibility of Township Administration and is subject to relevant employment laws and standards.

As the appointed Building Official for The Township of Tarbutt, I do hereby agree that I have read and understand, and will abide by the provisions noted in this Code of Conduct.

\_\_\_\_\_  
Building Official Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



6h

The Township of Tarbutt  
27 Barr Road South  
Desbarats, Ontario P0R 1E0  
Ph: 705-782-6776 Fax: 705-782-4274

## REPORT TO COUNCIL

Date: March 19, 2025  
From: Carol Trainor, CAO/Clerk  
Re: Application to NOHFC for MacLennan Hall Upgrades

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### BACKGROUND / OVERVIEW

As previously discussed, the MacLennan Hall is in need of interior and exterior upgrades, from crawl space improvements and flooring, to accessible exits, new doors, siding and windows. NOHFC is the most accessible funder for these types of improvements, and they are currently accepting applications under the Community Enhancement Program for northern communities.

### FINANCIAL IMPACT

While there are some estimates from 2023 for interior finishes, heating and ventilation and life safety/accessibility issues, quotes will need to be obtained for other items such as siding, windows, doors and entrances, hardware and crawl space improvements. The total cost of this project is yet to be determined, but NOHFC will fund up to \$200,000, with a commitment of 10% coming from the applicant.

Staff would like to defer the installation of the air purifier/exchange system until funding has been secured.

### SUMMARY

The MacLennan hall has been somewhat neglected with only small improvements and life safety and accessibility issues attended to over the past many years. In order to ensure it remains a valuable asset rather than a liability, improvements are needed inside and out for the Township's benefit, and for greater renter capacity.

### RECOMMENDATION:

Be it resolved that the report from the CAO/Clerk regarding accessing funds for MacLennan Hall upgrades be received; and  
That Council approve the submission of an application to the NOHFC Rural Enhancement Funding Stream for up to \$200,000 for the MacLennan Hall, under the terms and conditions of a funding agreement.





THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0  
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Francine Plante
- Mayor Culhane

SECONDED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Francine Plante
- Mayor Culhane

RESOLUTION # 47/2025  
DATE : February <sup>18</sup> 2025

**WHEREAS** Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

**AND WHEREAS** the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

**AND WHEREAS** the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

**AND WHEREAS** current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

**AND WHEREAS** an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

**AND WHEREAS** providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

**THAT** the Council of the Township of McGarry hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. Support for Diverse Models Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

**AND FURHTER** the Council of the Township of McGarry encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

**AND FURTHER THAT** this resolution be provided to Hon. Doug Ford, Premier of Ontario. Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Micheal Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

Recorded vote requested by \_\_\_\_\_


	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Councillor Francine Plante		
Mayor Bonita Culhane		

<i>Disclosure of Pecuniary Interest *</i>

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Signature of Chair:

 \_\_\_\_\_

*\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.*

Township of Champlain

Resolution  
Regular Council Meeting

**Agenda Number:** 15.3.  
**Resolution Number** 2025-071  
**Title:** Canada Metal Processing Group - Announcement on steps to respond to U.S. tariff threats on the steel sector  
**Date:** February 27, 2025

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**Moved By:** Paul Emile Duval

**Seconded By:** Michel Lalonde

**Whereas** maintaining a healthy domestic steel manufacturing industry and its customer base, who transform steel into steel products, is critical to the economic stability of an independent and autonomous sovereign nation; and

**Whereas** Steel is a foundational industry to produce core products and infrastructure for essential industries e.g., defence, energy supply both fossil fuels and green energy, majority of industrial manufacturing e.g., automotive, transport, heavy equipment and essential for housing and infrastructure construction; and

**Whereas** the Heico Companies' Canada Metal Processing Group ("MPG Canada") operates three businesses (Ivaco Rolling Mills, Sivaco, and Infasco) over 6 manufacturing sites in Quebec and Ontario and employs approximately 1600 individuals. The organization operates a state-of-the-art electric arc furnace (EAF) steel plant and billet caster, a two-strand rod mill, a rod processing facility, two wire mills, a bolt manufacturing facility, a nut manufacturing facility and a steel fastener coating facility. MPG Canada strives to offer the best customer experience by delivering high-value and sustainably engineered steel products across North America; and

**Whereas**, in the face of U.S. tariff threats, and as the Canadian Steel Producer Association (CSPA) members have been advocating, MPG Canada calls on the Canadian government to be prepared to react quickly to safeguard the long-term viability of Canadian steel product manufacturers, and the collective job security of its employees.

**Be it resolved that** the Township of Champlain supports The Canada Metal Processing Group ("MPG Canada") in its request to the Canadian Government to immediately:

- Prepare to implement matching retaliatory tariff measures without any consultation delay;
- Provide support for workers and businesses during this economic crisis;
- Prevent the ever-increasing unfairly traded imports from other countries into Canada and protect the domestic industry by instituting broad Section 53 surtaxes, without any possible exemptions;
- Promote buying Canadian steel, with its much lower carbon intensity than imports; and
- Work in collaboration with the U.S. to create an aligned North American steel trade market for melted and poured North American steel.

**Be it further resolved that** this Resolution be circulated to:

- The Right Hon. Justin Trudeau (Prime Minister of Canada),
- The Hon. Melanie Joly (Minister of Foreign Affairs, Canada),
  - The Hon. Nate Erskine-Smith (Minister of Housing, Infrastructure and Communities, Canada),
  - Premier of Ontario,
  - Ontario's Minister of Economic Development, Job Creation and Trade,
  - Ontario's Minister of Municipal Affairs and Housing,
  - Federation of Canadian Municipalities (FCM),
  - Association of Municipalities of Ontario (AMO),

Resolution  
Regular Council Meeting



**Agenda Number:** 15.2.  
**Resolution Number** 25-054  
**Title:** 25-R-22 Northern Highway Safety Plan  
**Date:** Monday, February 24, 2025

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**Moved by:** M. Lubbock  
**Seconded by:** S. Cote

WHEREAS THE TransCanada Highway is the road system meant to move goods and people across the country, but it is no longer equipped to do that safely in Northern Ontario.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Coleman hereby support the Northern Highway Safety Plan proposed by MPP Guy Bourgoquin, MPP Lise Vaugeois and MPP John Vanthof which includes the following;

**Immediate Actions:**

- Require all new drivers to be tested by MTO-certified inspectors instead of third-party companies.
- Return highway maintenance operations to the MTO while working with northern contractors.
- Increase staff at inspection sites, weigh scales, and OPP traffic enforcement.
- Expedite the 2+1 highway pilot project and use excavated material to build additional rest stops and parking areas.

**Short-Term Improvements:**

- Mandate snow tires for all passenger vehicles in Northern Ontario.
- Ensure driving schools comply with the MELT training system and improve MELT to include winter driving training.
- Address the abuse of "self-insurance provisions" and ensure fair payment for tow truck operators and service providers.
- Require all commercial vehicles to have dash cams.
- Increase the use of traffic cameras and photo radar to reduce speeding.
- Promote rail transport to reduce commercial truck traffic on northern highways.
- Upload connecting links back to the provincial highway system for consistent maintenance.
- Upgrade and expand rest stops with heated washrooms to meet traveler needs.
- Provide compensation to municipalities for damage to local roads caused by highway detours.

**Long-Term Solutions:**

- Widen and pave all shoulders on Highways 11 and 17.
- Convert Highways 11 and 17 into divided four-lane highways where possible or implement a continuous three-lane system if the 2+1 project proves successful.

AND FURTHER THAT a copy of this resolution be forwarded to the Minister of Transportation; the Minister of Municipal Affairs & Housing; all Provincial Leaders; the Temiskaming Municipal Association; the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); and all municipalities in Ontario.

**CARRIED**

Certified True Copy



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Christopher W. Oslund  
CAO/Clerk - Treasurer



January 24, 2025

**MPP Guy Bourgouin** *Mushkegowuk-James Bay*  
**MPP Lise Vaugeois** *Thunder Bay-Superior North*  
**MPP John Vanthof** *Timiskaming Cochrane*

## NORTHERN HIGHWAY SAFETY PLAN

### Introduction

Safety on the TransCanada Highways 11 and 17 continues to be the number one concern for most residents of Northern Ontario because they are our main streets. We use these highways to get to work, school, hockey, and medical appointments, but we share them with thousands of cross-country commercial trucks. As a result, Northern MPPs have had a lot to say over the years about the state of highways in the North and for good reason.

Years ago, the problem was proper and consistent winter maintenance. The Liberal government in power at the time claimed everything was fine, so MPP Vanthof's office created the Northern Road Report to show that it wasn't. The Minister of Transportation (MTO) demanded that the report be taken down, but in the end the Northern Road Report helped prove that even when contract requirements were being met, people were still being put at risk. As a result, the government of the day was forced to make changes to the system.

MPP Bourgouin introduced legislation to make maintenance standards the same across the TransCanada system, so that 11 north of North Bay would be maintained to the same standard as south. The legislation was defeated, but the government did create a separate standard for the northern portion of the TransCanada highway. MPP Bourgouin has also introduced other pieces of legislation regarding driver training and not being able to pass on double solid lines. This was defeated, but he remains committed to finding ways to solve safety issues the same as his fellow Northern MPPs. Similarly, MPP Vaugeois introduced a motion that driver testing be taken back by the MTO which would have been an effective way for the government to control the standard of drivers on the roads. All three members have been vocal in the legislature regarding highway safety throughout their careers.

We are once again facing a highway safety crisis, one that we believe requires a plan designed by Northerners for Northerners. It contains clear goals that we can push government of whatever stripe to implement for all our families.

### Current Situation

Currently some poorly trained commercial vehicle drivers and the companies they work for are putting all other drivers at undue risk. Incidents have been easy to track on social media. Investigative reports on the problems in commercial truck training and licensing, and from the Auditor General of Ontario identified this problem as far back as 2018. We, Northern MPPs have mentioned this issue many times in the legislature. The response from the government has been that these are the safest roads in North America, and that they are looking into the matter.

January 25, 2025



**MPP Guy Bourgouin** *Mushkegowuk-James Bay*  
**MPP Lise Vaugeois** *Thunder Bay-Superior North*  
**MPP John Vanthof** *Timiskaming Cochrane*

Regardless of political stance, we hope that we can all agree that one of the basic jobs of any government is to ensure that people who are issued a driver's license are capable of safely driving the vehicle for which they are licensed. There are over a hundred companies in Ontario who recruit, train, and license their own drivers and they can issue Ontario licenses to them. These are among the worst offenders. Of course there are still good driving schools, and companies that provide excellent training programs to their new drivers, but not all of them. Change needs to happen in the immediate and long term, and we are proposing a plan to address these needs. First, there needs to be immediate action by the Ministry to ensure that only properly-trained drivers are graduating by appointing employees of the MTO to conduct driving tests for all new commercial vehicle drivers before they can receive a license.

#### **Immediate Ask**

- Have all new drivers tested by MTO certified inspectors, not third-party private companies. If their student drivers can't pass a legitimate road test, then these driving schools will be forced to change how they conduct business

#### **Short-Term**

- Return the management of highway maintenance operations to the MTO, while working with contractors and providers throughout the North.
- Increase staffing at scales and inspection sites, as well as OPP Traffic enforcement to ensure the laws currently in place are being followed.
- Expedite the 2+1 pilot project and the construction of rest stops. Use the fill that is dug out to rebuild sections of the highway to create parking pull offs.

#### **Medium-Term**

- Make snow tires mandatory for all passenger vehicles registered in Northern Ontario.
- Ensure that driving schools comply with the current MELT training system.
- Reform issues within MELT itself and expand requirements to include winter driving training.
- Address the current abuse of "self insurance provisions" and ensure tow truck operators and other service providers can get paid for services from these schemes.
- Require that all commercial motor vehicles have dash cams.
- Increase the number of cameras and photo radar to slow down traffic.
- Emphasize rail to move goods so not as many loads must travel on the highway.
- Return connecting links to the provincial highway system so that maintenance is uniform.
- Better equip and increase the availability of rest stops with heated, maintained washrooms
- Direct the cost of repairing damage to municipal roads caused by detour traffic from highway closures to the MTO

#### **Long-Term**

- Widen and pave all shoulders on Highways 11 and 17.
- Make Highway 11 and 17 a divided four-lane highway wherever possible.
  - If the 2+1 pilot proves successful, a continuous three lane would be a good intermediate step. The TransCanada Highway is the road system meant to move goods and people

January 25, 2025



**MPP Guy Bourgouin** *Mushkegowuk-James Bay*  
**MPP Lise Vaugois** *Thunder Bay-Superior North*  
**MPP John Vanthof** *Timiskaming Cochrane*

This plan is designed to be a living document. The goals here have been suggested by industry stakeholders, drivers, municipalities and others. We are open to suggestions, ideas, and constructive criticism. Please send us your comments. By working together, we are hoping to make the highway safer for all our families.

**MPP Guy Bourgouin**  
**MPP Lise Vaugois**  
**MPP John Vanthof**



**SEND A LETTER TO THE MINISTER**

<https://win.newmode.net/mppguybourgouin/sendalettertothe ministeroftransportation>



**CONTACT US**

gbourgouin-qp@ndp.on.ca  
lvaugois-co@ndp.on.ca  
jvanthof-qp@ndp.on.ca



MPP Bourgouin: 705-335-7351  
MPP Vaugois: 807-345-3647  
MPP Vanthof: 1-888-701-1105



March 7, 2025

**To: Canada's Mayors, Wardens, Chairs, and Local Government Leaders**

As Mayor of Brampton, I am writing to you today about the *Stand For Canada* campaign, designed to encourage local governments across Canada to take a united stand in protecting local interests and fostering a stronger, more resilient Canadian economy in the face of U.S.-imposed tariffs.

In recent months, we have witnessed significant challenges to our nation's economy, particularly with the imposition and looming deadlines of new tariffs by the United States on Canadian goods. These actions have highlighted the need for a coordinated effort from all levels of government to ensure the protection and growth of Canadian businesses, workers, and communities – and our strong future together.

As part of this initiative, I am urging all levels of government to consider taking impactful steps:

- 1. Banning US-owned companies or their subsidiaries from bidding on new municipal contracts for goods and services. By doing so, we will send a clear message that Canadian communities and businesses must be prioritized, especially in the face of unfair trade practices.**
- 2. Reviewing existing contracts to pivot to Made in Canada solutions.**

The *Stand For Canada* campaign calls for a *Team Canada* approach to trade — one where local leaders work together to defend our country's economic interests and create opportunities for Canadian businesses to thrive. Through this collective action, we will ensure local government contracts are awarded to companies supporting Canadian jobs and our Canadian economy.

I invite you to join this critical movement by visiting our campaign website, [Stand4Canada.ca](http://Stand4Canada.ca) where you can learn more about the initiative and sign the pledge to stand with Canada.

We are pleased to share your support for Team Canada on the website, if you email your name and the logo/crest of the city, township, region, county or district you represent to [stand4canada@brampton.ca](mailto:stand4canada@brampton.ca). By signing the pledge, you are taking a meaningful step toward building a more competitive and self-sustaining Canadian economy.

Together, we can remain strong, resilient and prosperous in the face of external challenges. I look forward to your support as we continue to stand for Canada.

Sincerely,



Patrick Brown, Mayor of Brampton

# CAMP MAPLE LEAF

A CAMP AS UNIQUE AS THE CHILDREN WE SERVE

Camp Maple Leaf gives children of Canadian military families and children living with unique life challenges a safe, fun-filled and life-changing summer camp experience.

The Camp was founded in 1955 as a charitable organization by the Canadian Council of War Veterans.

## Our program is designed to provide:

- A supportive social network that campers can lean on and relate to throughout the year.
- The realization that they are not alone with the challenges they face.
- A normalization of their life situations.
- New coping skills.
- Increased resilience.

## Our Campers

Our 3 to 1 ratio of campers to staff allows us to effectively serve children ages 7 to 16 with a wide range of abilities and the program includes leadership development opportunities for our older campers.

## Location

Camp Maple Leaf is located on Jacobs Island, a private 104 acre tree-covered island on Pigeon Lake in Ontario's beautiful Kawartha Lakes Region.

## Transportation

Transportation to the island is included from locations central to where campers reside.

## Funding

We could not provide our unique brand of support through fun and friendship without the generous support of our donors and partners. The Camp is affordable for all families with subsidies provided as needed. We never turn a child away due to their families inability to afford the registration fee.

Camp Maple Leaf is operated by the Camp Tanamakoon Charitable Foundation  
Registration # 870125150RR0001





## 2025 Camp Maple Leaf Packages



**Platinum Package - \$1,000**  
-Full Page Ad In Our Magazine  
-6 Decals



**Gold Package - \$750**  
-Full Page Ad In Our Magazine  
-3 Decals

**Silver Package - \$500**  
-Half Page Ad In Our Magazine  
-3 Decals



**Bronze Package - \$350**  
-Quarter Page Ad In Our Magazine  
-3 Decals



**Community Package - \$250**  
-Business Card Ad In Our Magazine



**Friendship Package - \$150**  
-Proud Sponsor Listing

**Decal - \$100**  
Campaign Address

Campaign Processing Center  
1550 Upper James Street, Suite 200B  
Hamilton, ON. , L9B 2L6  
Toll Free 1-844-600-0041

