



THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, April 16, 2025 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Ursula Abbott
David Farrar
Darren McClelland
Jacqui Nagel

STAFF: Jillian Hayes, Treasurer (left the meeting at 6:30)
Michael Pigeon, Road Superintendent (left the meeting at 6:30)
Carol O. Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the regular council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the regular Council meeting held March 19, 2025

Resolution No: 2025 – 69

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the regular Council meeting held March 19, 2025 be adopted as circulated.

Carried

Following the special council meeting on April 8, the Treasurer and the Clerk met with the Auditor to discuss the intention to access reserves to cover the costs related to fire and roads projects. Staff recommend that Council give direction to utilize a greater portion of the CCBF funds rather than access other reserves. Council agreed to the staff recommendation.

Resolution No: 2025 – 70

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the minutes of the Special Council Budget meeting held April 8, 2025 be received; and

That resolutions 2025 – 63 (fire reserve) and 2025 – 64 (sand shed reserve) be rescinded; and



That staff be authorized to access an additional \$40,000 from the Canada Community Building Fund (CCBF) for Fire Hall Training Facility and Equipment, and Roads Equipment improvements; and

That the minutes of the April 8 special council meeting be adopted as amended to reflect these changes.

Carried

4. DEPUTATIONS / PRESENTATIONS

a. 2025 Draft Revised Budget, v.2

A copy of the draft budget, as revised from the April 8 special council meeting, was provided to Council.

Resolution No: 2025 – 71

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the draft 2025 budget, as amended from the budget meeting of April 8, 2025, be approved as to changes to the reserve schedule.

Carried

5. FINANCIAL STATEMENTS

a. Disbursements for the month of March, 2025

Resolution No: 2025 – 72

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the disbursements for the month of March, 2025 be approved in the amount of \$222,469.53 as circulated.

Carried

6. STAFF AND COMMITTEE REPORTS

a. Roads Superintendent Verbal Report

M. Pigeon advised Council that the amalgamated tender was awarded at the Road Superintendent's meeting today, and the resurfacing contract was awarded to Beamish, despite numerous concerns. Their price was considerably lower than the other bidders and the majority felt that cost was the priority.

Resolution No: 2025 – 73

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the verbal report from the Road Superintendent of April 16, 2025 be received.

Carried



b. Minutes of the Roads Committee meeting held March 24, 2025

Resolution No: 2025 – 74

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the minutes of the Roads Committee meeting held March 24, 2025 be approved as circulated.

Carried

c. US Dollars Cheque Administration Fee

Notice of the change will be sent to all US property owners with the final tax bill.

Resolution No: 2025 – 75

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the report from the Treasurer regarding receipt of payments in US Dollars be received; and

That Council approve that the Township accept US Funds on par with the Canadian dollar effective January 1, 2026.

Carried

d. Joint Landfill Annual Report / Landfill Emergency Response Plan

A letter from Tulloch Engineering outlining closure and post closure costs of the landfill site was tabled. Council reviewed the Annual Report and had a number of concerns with the information; however the document is intended for the Ministry's purposes to meet the requirements of the license to operate the site.

Resolution No: 2025 – 76

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the 2024 Johnson Tarbutt Joint Landfill Annual Report for the year 2024, and the Landfill Emergency Response Plan be received.

Carried

e. Circular Materials Operating Agreement for Recyclables

The Clerk advised that the Township solicitor has reviewed and vetted the CM operations agreement, and while some concerns and issues have been addressed, others remain unresolved with respect to compensation and insurance.

Staff are seeking approval to sign the agreement once these final details have been settled, prior to the next council meeting.

Resolution No: 2025 – 77

Moved by: D. Farrar

Seconded by: D. McClelland



Be it resolved that the Operating Agreement with Circular Materials for recycling operations until December 31, 2025 be received; and
That the Mayor and the CAO/Clerk be authorized to execute the agreement for implementation on June 1, 2025.

Carried

f. Fire Protection Grant (2024/25) additional allocation

Resolution No: 2025 – 78

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the letter from the Deputy Fire Marshal, Ministry of the Solicitor General, regarding the additional grant allocation for the 2024-2025 Fire Protection Grant be received; and

That Council acknowledges the additional allocation of \$361.73, and authorizes the Mayor and the CAO/Clerk to sign the amended Transfer Payment Agreement.
Carried

g. Report of the CAO/Clerk

The CAO/Clerk advised Council that negotiations with CM have been ongoing with the input of the Township solicitor, establishment of new processes with the new Chief Building Official (CBO), completed and pending projects at the MacLennan Hall, the Canada Summer Jobs grant award, and a report of the AMCTO zone meeting.

Resolution No: 2025 – 79

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Report from the Clerk for April 2025 be received; and
That Council does not object to the proposed by the Church of Latter Day Saints to installing a Starlink system to the building to improve internet connectivity with the proviso that it does not interfere with the roof mounted solar panels; and
That staff be authorized to proceed with the installation of the Pro 10 UV system at the MacLennan Hall.

Carried

7. BY-LAWS

8. CONSENT AGENDA / INFORMATION ITEMS

a. Algoma District Services Administration Board

Re: Minutes of the February 13, 2025 meeting

b. Resolution from the Municipality of Huron Shores

Re: Review of the Provincial Land Tax for Unincorporated Areas



- c. Correspondence from the Sault Ste. Marie Humane Society
Re: Annual Contract for pound facilities
- d. Letter from Johnson Township Events and Recreation
Re: Request for annual donation to recreational programs
- e. Letter from the Algoma District Services Administration Board
Re: Vacant seat for Area 3 and Board Composition Review Meeting
- f. Letter from FONOM to Premier Doug Ford
Re: Proposal for a Deputy Minister of Transportation for Northern Ontario
- g. Letter from GFL Environmental Inc.
Re: Trade and Tariff impacts to pricing
- h. Algoma Power Inc.
Re: Community Newsletter 2025
- i. Ministry of Natural Resources Inspection Notice
Re: 2025 – 2026 Annual Work Schedule

Resolution No: 2025 – 80

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that correspondence items a through h on the Consent Agenda dated April 16, 2025 be received; and

That staff be directed to enquire as to the source of the significant ADSAB municipal levy increase for Tarbutt given that MPAC assessment shows assessment growth of 0.01% in 2024; and

The Township of Tarbutt supports the resolution from the Municipality of Huron Shores urging the Province of Ontario to conduct a comprehensive review of the Provincial Land Tax system to address disparities and ensure unincorporated areas contribute fairly to service costs; and

The staff be authorized to sign and return the 2025 Annual User Fee contract to the Sault Ste. Marie Humane Society; and

That staff be authorized to prepare the 2025 donation to the Township of Johnson in support of their events and recreation programming in the amount of \$3,000.00; and

That Councilor J. Nagel attend the meeting with ADSAB on May 1 to review the procedures for appointing members to serve as the Area 3 representative on the ADSAB Board of Directors; and

That The Township of Tarbutt support the FONOM request to Premier Doug Ford to consider the creation of a Deputy Minister of Transportation to be responsible for Northern Ontario.

Carried



9. OTHER BUSINESS

a. Planning Board Secretary Treasurer posting

On a question regarding the recruitment process for a new Secretary Treasurer of the Planning Board, the Mayor advised that the posting had not yet been advertised as some Board members were hoping that a staff member from one of the four municipalities would take it on. After some months, it appears that none of the municipalities has the capacity to take on this role with existing staff. The Mayor was requested to encourage the Board to post the job advertisement with the intent of recruiting a qualified candidate.

10. CLOSED SESSION

Resolution No: 2025 – 81

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that Council move into closed session at 7:20 pm under Section 239 2. (f), to receive advice that is subject to solicitor client privilege.

Carried

- OLT Case Management Conference Update

Resolution No: 2025 – 82

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that Council rise from closed session at 7:40 pm and accept the summary comments from the Township solicitor regarding the OLT Case Management Conference held April 14, 2025.

Carried

11. CONFIRMATION BY-LAW

Resolution No: 2025 – 83

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2025-13, being a By-law to confirm the proceedings of the regular council meeting held April 16, 2025; and That said by-law be read a first, and taken as read a second and third time and finally passed this Sixteenth day of April, 2025.

Carried

12. ADJOURNMENT

Resolution No: 2025 – 84

Moved by: J. Nagel

Seconded by: D. McClelland



Be it resolved that the regular council meeting of April 16, 2025 be adjourned at 7:41 pm, to meet again for the regular Council meeting on Wednesday, May 21, 2025 to finalize and pass the budget; and
That the budget meeting be advertised.

Carried

Lennox G. Smith, Mayor

Carol O. Trainor, Clerk