



THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, June 18, 2025 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Ursula Abbott
David Farrar
Jacqui Nagel

REGRETS: Darren McClelland

STAFF: Carol O. Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Lennox Smith called the regular meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

Councillor D. Farrar declared a pecuniary interest with agenda item 5 a), Disbursements, as he is the owner of a company listed.

3. PREVIOUS MINUTES

a. Minutes of the regular Council meeting held May 21, 2025.

Resolution No: 2025 - 104

Moved by: D. Farrar Seconded by: U. Abbott

Be it resolved that the minutes of the regular council meeting held May 21, 2025 be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Disbursements for the month of May, 2025

Councillor Farrar declared a pecuniary interest with this item and refrained from voting.



Resolution No: 2025 - 105

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the disbursements for the month ending May 31, 2025 in the amount of \$233,933.27 be approved.

Carried

6. STAFF AND COMMITTEE REPORTS

a. Roads Superintendent Report

Resolution No: 2025 - 106

Moved by: D. Farrar

Seconded by: J. Nagel

Be it resolved that the report from the Road Superintendent for the month of May/ June 2025 be received.

Carried

b. Updated 2025 Accessibility Plan and Policy

The Clerk noted that the AODA has requested additional amendments to this version, and a final document will be forthcoming.

Resolution No: 2025 - 107

Moved by: J. Nagel

Seconded by: D. Farrar

Be it resolved that the updated 2025 Accessibility Plan and Policy be approved as presented and posted to the Township website.

Carried

c. Draft amendments to Trailer By-law 2020 – 4, as amended

The Clerk noted that there will be no visible changes for current permit holders or those who have obtained them in the past. Any revisions pertain to new applicants and sites that may not currently conform to health and safety standards, zoning or other requirements.

Resolution No: 2025 - 108

Moved by: D. Farrar

Seconded by: J. Nagel

Be it resolved that the report from the CAO/Clerk regarding updates to the Trailer Permit By-law, 2020-4, be received; and

That Council approve the revisions to By-law 2020-4, as further amended, to take effect immediately.

Carried



d. Report of the CAO/Clerk

C. Trainor provided Council with updates on building and by-law enforcement activity, MacLennan Hall, the Accessibility Audit, and unfinished planning matters. A summary of the AMCTO conference held earlier in June was provided with thanks to Council for agreeing to attendance. It was a worthwhile learning experience.

Resolution No: 2025 - 109

Moved by: U. Abbott

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk for the month of June, 2025, and a summary report of the AMCTO Conference be received.

Carried

7. BY-LAWS

a. Trailer By-law 2020-4, as amended

Resolution No: 2025 - 110

Moved by: D. Farrar

Seconded by: J. Nagel

Be it resolved that the report from the CAO/Clerk regarding revisions to By-law 2020-4, as amended, being a by-law to Establish and Regulate a system to permit trailers in The Township of Tarbutt be received; and

That Council approve the additional amendments to By-law 4-2020, as further amended, to take effect immediately.

Carried

8. INFORMATION / CONSENT AGENDA

a. Algoma District Municipal Association

Re: Draft Minutes of the April 12, 2025 meeting

b. Letter and resolution from The Township of St. Joseph

Re: Rural Healthcare Supports

c. Letter from Hope Air

Re: Equal Access to Healthcare

d. Letter from the Township of Black River – Matheson

Re: Exemption to Proposed Mandatory Firefighter Certification

e. Notice from Huron North Community Economic Alliance

Re: Annual General Meeting to be held June 19, 2025



- f. East Algoma Community Futures Development Corporation
Re: Invitation to the Annual General Meeting

Resolution No: 2025 - 111

Moved by: D. Farrar Seconded by: U. Abbott

Be it resolved that correspondence items a through f on the consent agenda dated June 18, 2025 be received; and

That Council supports the resolution from The Township of St. Joseph requesting the Ontario Ministry of Health commit its full support to flexible and innovative approaches to ensure the provision of publicly funded and patient centered home care services in rural Ontario; and

That Council supports the resolution from the Township of Black River – Matheson seeking an exemption from mandatory fire certification requirements, which pose significant challenges for small, rural and northern municipalities, and

That all small, rural and northern communities facing the same challenges due to limited financial and training resources, geographic barriers, competing capital demands, and difficulty retaining and replacing volunteers and their equipment, should also be exempt from the mandatory certification imposed by the Province.

Carried

9. OTHER BUSINESS

- The Cemetery Board will be hosting a dedication of the Stickney Cemetery this Saturday, June 21 beginning at 10:30 am.
- Senior of the Year presentation to take place Tuesday, June 24 at the St. Joseph Island Legion. Mayor Smith to present the award.
- The position of cleaner/custodian remains unfilled with the maternity leave commencing July 1. The Clerk will run the ad again in the Sentinel for two weeks.
- The water test for the Township Office came back with a high coliform result. Staff continue to purchase jugs for drinking water so there is no imminent change of practice as a result.
- Quotes are being obtained to pump the office and the hall septic tanks.
- Election planning will begin soon. Council was asked if they wished staff to investigate cost and options for alternative methods of voting. Members felt that most residents prefer to attend a voting location and vote by traditional paper ballot, and unanimously agreed not to pursue other methods.



10. CLOSED SESSION

The clerk noted an error in the agenda, in that there is no solicitor client privilege matter for discussion.

Resolution No: 2025 - 112

Moved by: J. Nagel Seconded by: D. Farrar

Be it resolved that Council move into closed session at 6:31 pm under Section 239 2. (c), to discuss information related to an identifiable individual, including local or school board employees.

Carried

- a. Outdoor Summer Position
- b. Staffing Complement

Resolution No: 2025 - 113

Moved by: J. Nagel Seconded by: D. Farrar

Be it resolved that Council rise from closed session at 6:47 pm.

Carried

Resolution No: 2025 – 114

Moved by: D. Farrar Seconded by: J. Nagel

Be it resolved that Council accept the recommendation of the Personnel Committee to hire K. Barber as a part time casual employee at the requested wage, and at a limit of 25 hours/week.

Carried

Resolution No: 2025 - 115

Moved by: U. Abbott Seconded by: D. Farrar

Be it resolved that the Council of The Township of Tarbutt respectfully requests that the Desbarats to Echo Bay Planning Board publicly advertise the position of Secretary-Treasurer; and

That an active recruitment process commence as soon as possible, with a turnover and training period to be provided by the current Secretary-Treasurer.

Carried

11. CONFIRMATION BY-LAW

Resolution No: 2025 - 116

Moved by: J. Nagel Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2025 - 18 being a By-law to confirm the proceedings of the regular Council meeting held this Eighteenth day of June, 2025; and



That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

12. ADJOURNMENT


Resolution No: 2025 - 117

Moved by: D. Farrar Seconded by: U. Abbott

Be it resolved that the regular Council meeting of June 18, 2025 be adjourned at 7:03 pm,; and

That Council agree to a summer recess with one Council meeting held on Wednesday, August 13, 2025 at 6:00 pm., or at the call of the chair.

Carried



Lennox Smith, Mayor



Carol O. Trainor, Clerk