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THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, March 18, 2026 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
David Farrar
Darren McClelland
Jacqui Nagel

REGRETS: Ursula Abbott

STAFF: Mike Pigeon, Road Superintendent
Carol Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the regular council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the Regular Council meeting held February 18, 2026.

Resolution No: 2026 – 31

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the Regular Council meeting held February 18, 2026 be adopted as circulated.

Carried.

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Disbursements for the month of February, 2026

Resolution No: 2026 – 32

Moved by: J. Nagel Seconded by: D. McClelland

Be it resolved that the disbursements for the period ending February 28, 2026 be approved in the amount of \$135,858.44 as circulated.

Carried



d. North Shore Firefighter Challenge 2026

Resolution No: 2026 – 36

Moved by: J. Nagel

Seconded by: D. McClelland

That the report from the Fire Training Officer regarding attendance at the 2026 North Shore Firefighter Challenge be received; and

That Council approve the Fire Chief's request to register one team of four (4) from the Tarbutt Fire Department to attend training and challenge themselves in the North Shore Firefighter Challenge from April 24-26th, 2026 for \$300; and

That Council approve the Fire Chief's request for banquet dinner tickets for interested participants.

Carried as amended

e. Establishment of a Fire Liaison Committee

Resolution No: 2026 – 37

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding the establishment of a Fire Liaison Committee be received; and

That Council approve the recommendation to establish a Fire Liaison Committee comprised of two members of Council, the Fire Chief, the CAO/Clerk, and others to be determined.

Carried as amended

f. Application for Zoning By-law Amendment, 55 Barr Road S.

Resolution No: 2026 – 38

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that the report from the CAO/Clerk regarding the application to amend the Zoning By-law for the property located at 55 Barr Road S. be received; and

That Council support the Application to Amend the Zoning By-law, in principle, for the construction of an accessory structure in the absence of a principle use building; and

That a Public Meeting be scheduled in April under Sec. 34 of the Planning Act.

Carried

g. Application for Zoning By-law Amendment, 20 Kingfisher

Resolution No: 2026 – 39

Moved by: D. McClelland

Seconded by: D. Farrar



Be it resolved that the report from the CAO/Clerk regarding the application to amend the Zoning By-law for the property located at 20 Kingfisher Drive be received; and

That Council support the Application for Zoning Amendment, in principle, to permit the addition of a second dwelling unit on the property; and

That a Public Meeting be scheduled in April under Sec. 34 of the Planning Act.

Carried

h. Pre Budget Expenditure Requests

Resolution No: 2026 – 40

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that the report from the CAO/Clerk regarding pre-budget approval for the CAO/Clerk to attend the AMCTO Annual Conference, and Backhoe equipment and repairs be received; and

That Council authorize staff to proceed with the expenditures as provided in the report.

Carried

i. 2026 Workplace Health and Safety Statement

Resolution No: 2026 – 41

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Council of The Township of Tarbutt hereby endorses the 2026 Workplace Health and Safety Statement.

Carried

j. Report of the CAO/Clerk

Resolution No: 2026 – 42

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that the Report from the Clerk for March 2026 be received; and

That the Clerk be authorized to enter into a Fuel Services Agreement with The Township of Laird following review of the draft agreement by the Township solicitor; and

That the Desbarats to Echo Bay Planning Board and the Township of Laird be advised that The Township of Tarbutt has no interest in shared ownership of the plotter and that it will be advertised for sale.

Carried

7. BY-LAWS

8. INFORMATION / CONSENT AGENDA



a. Information and Correspondence for Council's consideration

Resolution No: 2026 – 43

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that correspondence items a through m on the Consent Agenda dated March 18, 2026 be received; and

That a letter of appreciation be provided to Algoma Power for the donation to emergency services, noting that the funds will be used to send a team of volunteer firefighters to the North Shore Firefighters Challenge; and

The Township of Tarbutt supports the resolution from the Municipality of St. Charles requesting that the Minister of Finance amend the *Assessment Act* to include a Small Northern New Residential property tax class and subclass; and

That The Township of Tarbutt supports the resolution from AMO urging the province to maintain two distinct corporate Boards for OMERS governance to ensure municipal representation and oversight; and

That The Township of Tarbutt support the Resolution from North Glengarry calling on the Province to extend the annual OCIF envelope beyond its current five year term ending in 2026, and to establish a new five year OCIF funding framework enabling long term capital planning and stable cash flow management; and

That The Township of Tarbutt support the resolution from the Region of York asking the Province to intervene to ensure that Circular Materials Ontario (CMO) and its contractors provide fair, consistent and equitable recycling collection service levels across all municipalities in Ontario; and

That the Township of Tarbutt support the resolution from the Township of Perry requesting support for improved school bus safety initiatives and the expansion of stop arm camera programs; and

That the resolution from the County of Prince Edward regarding double digit increases in policing budgets, increased police operating and capital costs, and the negative impact on rural municipalities of these excessive policing costs be endorsed and supported; and

That the 2025 Report of the Integrity Commissioner be received, and that staff be authorized to proceed with renewal of the Integrity Commissioner's contract for a two year term.

Carried

9. OTHER BUSINESS



a. Update from the ADSAB Representative

Councillor Nagel reviewed a budget report received by the ADSAB Board noting expenditures for 2026 and proposed projects including two new ambulances, paramedic recruitment, increasing housing stock, a new day care centre in Echo Bay along with other capital projects. J. Nagel advised that the cost of fuel, labour, building and operating expenses continue to escalate, which requires additional levies from the member municipalities.

b. Resolution from Johnson Township re: Landfill ECA amendment

Council considered the resolution provided by The Township of Johnson regarding proposed site work at the landfill. Council felt it was most important to determine whether the MECP would be open to the ECA amendment before any further funds are spent on plans, surveys, or any proposal for work to be done.

Council also noted their desire to adhere to the Procurement By-law, which requires quotations for projects in excess of \$5,000, and the benefit that could be gained from having another environmental engineering firm review the plans.

Council affirmed that either a peer review or second quotation should be obtained for a major capital project such as the Landfill Expansion Study.

Resolution No: 2026 – 44

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the resolution from The Township of Johnson regarding an amended Environmental Compliance Approval (ECA) for the Joint Landfill Site be received; and

That the Ministry (MECP) approval for an amended ECA be pursued as a first step, at a cost not to exceed \$5,000.

Carried

10. CLOSED SESSION

Resolution No: 2026 – 45

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that Council move into closed session at 8:00 pm under Sec. 239 (b) of the *Municipal Act* in order to discuss personal matters about an identifiable individual, including municipal or local board employees; and Sec. 239 (d) labour relations or employee negotiations.

Carried

- Chief Building Official (CBO) Negotiations
- CEMC appointment
- Vacation Allocation



Resolution No: 2026 – 46

Moved by: J. Nagel

Seconded by: D. Farrar

Be it resolved that Council rise from Closed Session at 8:18 pm.

Carried

Resolution No: 2026 – 47

Moved by: Seconded by:

Be it resolved that the closed report from the CAO/Clerk dated March 18, 2026 be received; and

That The Township of Tarbutt gratefully accepts the offer from The Township of St. Joseph to provide Community Emergency Management Coordinator (CEMC) service with an agreement to be forthcoming; and

That Council support amending the Employee Compensation Policy to permit four weeks' vacation after completion of five years of continuous service and one sick day per month for full time employees, which sick time shall not be carried over beyond the end of the calendar year.

Carried

11. CONFIRMATION BY-LAW

Resolution No: 2026 – 48

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2026 - 07, being a By-law to confirm the proceedings of the Regular Council Meeting held this Eighteenth day of March, 2026; and

That said By-law be read a first, and taken as read a second and third time and finally passed.

Carried

12. ADJOURNMENT


Resolution No: 2026 – 49

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the Regular Council meeting adjourn at 8:48 pm, to meet again on Monday, March 23, 2026 at 3:00 pm for budget deliberations, and on Wednesday, April 20, 2026 for the regular council meeting and presentation of the Audited Financial Statements, beginning at 3:00 pm.

Carried



Lennox G. Smith, Mayor



Carol O. Trainor, Clerk