



THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, January 21, 2026 AT 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Ursula Abbott
Darren McClelland
Jacqui Nagel

REGRETS: David Farrar

STAFF: Mike Pigeon, Road Superintendent (left the meeting at 6:25 pm)
Carol Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the Regular Council meeting to order at 6:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the Regular Council meeting held December 17, 2025.

Resolution No: 2026 – 01

Moved by: D. McClelland Seconded by: U. Abbott

Be it resolved that the minutes of the regular council meeting held December 17, 2025 be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Disbursements for the month of December, 2025

Resolution No: 2026 – 02

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the list of payables for the month ending December 31, 2025 in the amount of \$210,889.70 be approved.

Carried



6. STAFF AND COMMITTEE REPORTS

a. Roads Superintendent Report

M. Pigeon advised that the roads crew continues to cover a portion of Laird Township during their staff shortage. Council discussed reducing the hourly rate that would typically be charged for billing out equipment, and agreed to a reduction of 25% for Laird at this time.

Resolution No: 2026 – 03

Moved by: D. McClelland

Seconded by: J. Nagel

Be it resolved that the verbal report from the Road Superintendent be received.

Carried

b. Minutes of the Roads Committee Meetings of October 14, 2025 and November 12, 2025

Resolution No: 2026 – 04

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that the minutes of the Roads Committee meetings held on October 14 and November 12, 2025 be approved.

Carried

c. The ONE Investment Policy

Resolution No: 2026 – 05

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that the report from the Treasurer regarding establishment of the ONE Investment program be received; and

That Council approves the addition of ONE Investment portfolios to the municipality's investment policy as an allowable investment option; and

That Council approve the investment of \$100,000 cash from the Operating bank account in ONE Investment's Canadian Equity portfolio and Canadian Government Bond portfolio, to be split evenly.

Carried

d. Draft minutes of the Landfill Committee meeting of January 14, 2026

Resolution No: 2026 – 06

Moved by: J. Nagel

Seconded by: D. McClelland

Be it resolved that the DRAFT minutes of the Johnson Tarbutt Joint Landfill Committee meeting held January 14, 2026 be received; and



That the quotations from Tulloch for the Landfill Annual Operations Report, the Hydrogeological report subcontracted to Cambium, and for fall water sampling and testing be approved at a total cost of \$22,550.00, to be split 50/50 with Johnson Township; and

That Township procurement policies be followed going forward, and any work to be contracted out be tendered for accountability and transparency.

Carried

e. Resignation of the Community Emergency Management Coordinator

Resolution No: 2026 – 07

Moved by: D. McClelland Seconded by: U. Abbott

Be it resolved that the notice of resignation from Ed Sadowski, Community Emergency Management Coordinator (CEMC) be received with regret.

Carried

f. Report of the CAO/Clerk

Resolution No: 2026 – 08

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the Report from the Clerk for January 2026 be received; and That the estimate received from Huckson Plumbing for the parts replacement, upgrade to the UV system and water treatment annual service be approved in the amount of \$1817.04; and

That Council approve registration for the Clerk to participate in elections training through AMCTO, both virtually and in person; and

That the Clerk proceed with a Corporate Communications Guide to ensure that the Township presents a uniform and consistent message that meets accessibility standards in all its communication outlets; and

That the Clerk and the Road Superintendent meet with their counterparts in Laird to determine details for a shared use agreement for fuel.

Carried

7. BY-LAWS

a. A By-law to provide for an Interim Tax Levy and Payment of Taxes

Resolution No: 2026 – 09

Moved by: D. McClelland Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2026 – 01, being a By-law to provide for an Interim Tax Levy and the payment of taxes and penalty for the year 2026; and

That said by-law be read, and taken as read a second and third time and finally passed this Twenty First day of January, 2026.

Carried



b. A By-law authorizing the Borrowing of Money to meet Current Expenditures

Resolution No: 2026 – 10

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2026 – 02, being a By-law authorizing the Borrowing of Money to meet the Current Expenditures of The Township of Tarbutt, and to repeal and replace By-law 2025-02; and

That said by-law be read a first, and taken as read a second and third time and finally passed this Twenty First day of January, 2026.

Carried

c. A By-law to Establish and Impose Fees and Charges for Information, Services, Activities and Use of Municipal Property.

The Clerk advised that the only change from the draft that was circulated at the last meeting is in the roads equipment rates. M. Pigeon advised of revised rates for the grader and the tandem truck with plow.

Resolution No: 2026 – 11

Moved by: D. McClelland Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2026 – 03, being a By-law to Establish and Impose Fees and Charges for Information, Services, Activities and Use of Municipal Property; and

That said by-law be read and first, and taken as read a second and third time and finally passed this Twenty First day of January, 2026.

Carried

d. A By-law to enter into agreement with ONE Investments, a division of LAS and AMO.

Resolution No: 2026 – 12

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2026 – 04, being a By-law authorizing the Mayor and the Clerk to enter into an Agency Agreement between CHUMS Financing Corporation and Local Authority Services, with respect to “ONE Investment”; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Twenty First day of January, 2026.

Carried

8. INFORMATION / CONSENT AGENDA

a. Resolution from the United Counties of Leeds and Grenville

Re: Calls to proceed with Bill 9 to proceed to third and final reading



10. CLOSED SESSION

Resolution No: 2026 – 14

Moved by: U. Abbott

Seconded by: D. McClelland

Be it resolved that Council move into closed session at 7:12 pm under Sec. 239 (b) of the Municipal Act in order to discuss personal matters about an identifiable individual, including municipal or local board employees; and Sec. 239 (d) labour relations or employee negotiations.

Carried

- a. Winter operator wages
- b. CEMC replacement options
- c. Slip and Fall

Resolution No: 2026 – 15

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that Council rise from closed session at 7:27 pm.

Carried

Resolution No: 2026 – 16

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the information from the CAO/Clerk regarding recruitment of a CEMC be received; and

That the casual labourer receive the Equipment Operator wage for winter maintenance hours, retroactive to December 1, 2025; and

That the employment contract for the casual labourer be amended to reflect this change going forward.

Carried

11. CONFIRMATION BY-LAW

Resolution No: 2026 – 17

Moved by: D. McClelland

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2026 – 05, being a By-law to confirm the proceedings of the Regular Council Meeting, held this Twenty First day of January, 2026; and

That said by-law be read a first, and taken as read a second and third time and finally passed this Twenty First day of January, 2026.

Carried



12. ADJOURNMENT

Resolution No: 2026 – 18

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the Regular Council meeting of January 21, 2026 be adjourned at 7:35 pm, to meet again on Wednesday, February 18, 2026 at 6:00 pm.

Carried.

Lennox G. Smith, Mayor

Carol O. Trainor, Clerk