



THE TOWNSHIP OF TARBUTT
Council Meeting Agenda
Wednesday, June 17, 2026 at 4:00 pm
Township Council Chambers, 27 Barr Road S.

- 1. CALL TO ORDER**
- 2. DISCLOSURES OF PECUNIARY INTEREST**
- 3. PREVIOUS MINUTES**
 - a. Minutes of the Special Council Meeting held April 21, 2026 with The Township of Laird, and the Regular Council meeting held May 20, 2026. 1 – 8
- 4. DEPUTATIONS / PRESENTATIONS**
- 5. FINANCIAL STATEMENTS**
 - a. Disbursements for the month of May, 2026 9-10
- 6. STAFF AND COMMITTEE REPORTS**
 - a. Roads Superintendent Verbal Report
 - b. MacLennan Hall Roofing Verbal Update
 - c. NORDS Funding 2026 – 2031 11-12
 - d. Roofing Permit Fees 13-14
 - e. Summer Council Meeting Schedule 15
 - f. Report of the CAO/Clerk
- 7. BY-LAWS**
- 8. INFORMATION / CONSENT AGENDA**
 - a. Information and Correspondence for Council's consideration
- 9. OTHER BUSINESS**
- 10. CLOSED SESSION**



11. CONFIRMATION BY-LAW

By-law 2026 - being a by-law to confirm the proceedings of the Council meeting held this Seventeenth day of June, 2026.

12. ADJOURNMENT

The meeting of June 17, 2026 will adjourn at _____ pm, to meet again on Wednesday, _____, 2026 at 4:00 pm.



THE TOWNSHIP OF TARBUTT
Minutes of the Special Council Meeting
Joint Council meeting between Tarbutt and Laird
Tuesday, April 21, 2026 at 6:00 pm
Laird Hall, 3 Pumpkin Point Road West

1. CALL TO ORDER

Mayor Evoy called the Joint Council meeting to order at 6:00 pm.

This meeting of the two councils was suggested to discuss shared services, areas of mutual concern, if there are any, and general areas of shared interest.

Mayor Evoy acknowledged the winter operations that Tarbutt assisted with through the past winter while they have been short staffed.

2. DISCLOSURES OF PECUNIARY INTEREST

3. NEW BUSINESS

a. Shared Services Agreement between Laird and Tarbutt

i. Road Maintenance

Discussion centered around current maintenance practices and upcoming work projects on Town Line Road. The by-law that regulates the shared work is not currently being practiced, but the current arrangement of sharing responsibility works well. The By-law will be updated to reflect the current arrangement.

Council provided direction to the Clerk to investigate Tarbutt Township By-law 27-2005, being an amending By-law to regulate vehicular traffic, particularly near the Pine Island Causeway.

ii. Landfill/Recycling

Following a discussion comparing landfill services, Laird Council requested that Tarbutt Township provide a proposal regarding landfill access.

b. Town Line Road Agreement

Addressed as part of the road maintenance discussion.



c. Fuel Sharing Agreement

This agreement was implemented during the winter months when Tarbutt was providing snow removal and roads maintenance in Laird. The formal agreement is currently being reviewed by legal, after which it will be circulated for signing by both parties.

d. Private Roads

A discussion of comparators ensued regarding providing service on private roads and the liability that municipalities incur in doing so. In some cases, emergency vehicles would not be able to access private roads due to terrain, over growth, crossing private property, etc. Insurance on municipal vehicles would be null and void if they cause damage or are damaged by private road services. It is the responsibility of the owner(s) of the road to bring it up to municipal standards before the municipality could consider assuming it as a public road.

4. OTHER BUSINESS

5. ADJOURNMENT

Be it resolved that the Special Joint Council meeting held this Twenty First day of April, 2026 adjourn at 7:05 pm, to meet again as necessary.

THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, May 20, 2026 at 6:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Daavid Farrar
Ursula Abbott
Darren McClelland
Jacqui Nagel

STAFF: Carol Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the Regular Council meeting to order at 6:02 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

- a. Minutes of the Regular Council meeting held April 22, 2026 and the Special Council meeting held under the *Planning Act* dated April 27, 2026.

Resolution No: 2026 – 84

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the Regular Council meeting held April 22, 2026, and the Special Council meeting held April 27, 2026 under the *Planning Act* be adopted as circulated.

Carried

Minutes of the Special Council Meeting held with Laird Township on April 21, 2026 will be circulated with the next agenda.

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

- a. Disbursements for the month of April, 2026

Resolution No: 2026 – 85

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the payables for the month ending April 30, 2026 in the total amount of \$200,010.11 be approved.

Carried

d. Fire Liaison Committee Report

Council discussed the response of emergency vehicles on private roads as there is no policy on access to private roads at this time. The owner of a private road would be required to bring the road up to municipal standards in order for it to be assumed by the municipality.

Resolution No: 2026 – 89

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the report from the CAO/Clerk regarding the first meeting of the Fire Liaison Committee be received.

Carried

e. Community Safety and Well Being Plan Update

Resolution No: 2026 – 90

Moved by: D. Farrar Seconded by: D. McClelland

Be it resolved that the report from the CAO/Clerk regarding the five year review of the Community Safety and Well Being Plan be received; and

That Council approve the staff recommendation of Option 2 as noted in the report, with Treasurer J. Hayes Elliott as the Township representative on the CSWB Plan committee.

Carried

f. Report of the CAO/Clerk

Resolution No: 2026 – 91

Moved by: J. Nagel Seconded by: U. Abbott

Be it resolved that the Report from the Clerk dated May 20, 2026 be received; and That Council request the Joint Landfill Committee to add a second non household bin at the landfill site and relocate the scrap metal bin at the earliest possible opportunity; and

That the plumbing quotations, and the proposed work be reviewed by members of the building committee before proceeding; and

That Council authorize the Clerk and Road Superintendent to notify residents in writing that trees planted within the road allowance should be removed to avoid further damage.

Carried

7. BY-LAWS

a. Committee Appointment By-law, as amended

Resolution No: 2026 – 92

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2026 – 19, being a By-law to amend the Committee Appointment By-law to incorporate new committees and membership on Subcommittees of Council; and

That said by-law be read a first and taken as read a second and third time and finally passed this Twentieth day of May, 2026.

Carried

8. INFORMATION / CONSENT AGENDA

- a. Letter from Central Algoma Intermediate & Secondary School
Re: Annual Donation for Grade 8 and Grade 12 Graduations
- b. Letter from the Central Algoma Land Trust
Re: Donation Appreciation and Bat Monitoring and Education Program
- c. News Release from FONOM, NOMA and the Ontario Trucking Association
Re: Investment on Highways 11 and 17
- d. Letter from the Ministry of Northern Economic Development and Growth
Re: Northern Ontario Tourism Social Media Campaign
- e. Ministry for Seniors and Accessibility
Re: June is Seniors Month – Promotional Material
- f. Resolution from the Township of Stone Mills
Re: Ontario's Freedom of Information and Protection of Privacy Act

Resolution No: 2026 – 93

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that correspondence items a. through f. on the Consent Agenda dated May 20, 2026 be received; and

That The Township of Tarbutt provide a donation of \$300 to the Central Algoma Intermediate and Secondary School for the Grade 8 and Grade 12 graduations; and

That The Township of Tarbutt official declare June as Seniors Month; and

That the Township of Tarbutt support the resolution from the Township of Stone Mills regarding erosion of Ontario's *Freedom of Information and Protection of Privacy Act*, reducing provincial transparency and accountability.

Carried

12. ADJOURNMENT

Resolution No: 2026 – 97

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the regular council meeting of May 20, 2026 adjourn at 7:30 pm,
to meet again on Wednesday, June 17, 2026 at 6:00 pm.

Carried

Lennox G. Smith, Mayor

Carol O. Trainor, Clerk

Payment Log
For the period ending May 31, 2026

Cheque No.	Date	Payee	Amount
5761	05/04/2026	Receiver General - Employee Remittance	\$ 9,917.43
5762	05/01/2026	G Hawdon - Landfill Singage	\$ 220.00
5763	05/01/2026	Heritage Home Hardware - Shop Supplies	\$ 45.19
5764	05/01/2026	True North Plumbing - Hall Water System Repairs	\$ 412.45
5765	05/01/2026	RM Frolich Roof Systems - Hall Roof Repairs	\$ 820.96
5766	05/01/2026	Employee Mileage	\$ 280.96
5767	05/08/2026	Tenaquip Limited - Landfill Supplies	\$ 172.40
5768	05/08/2026	Traction Heavy Duty Parts - Shop Supplies	\$ 119.92
5769	05/08/2026	Kentvale Merchants Ltd. - Chainsaw Purchase	\$ 605.67
5770	05/12/2026	City of Sault Ste. Marie - Firefighter Training	\$ 339.00
5771	05/15/2026	Spring Zone Meeting/Elections Training - Employee per diem et al.	\$ 562.92
5772	05/15/2026	McASPHALT INDUSTRIES - Emulsion - Split with others	\$ 33,561.00
5773	05/15/2026	North Channel Heating - Hall Annual HVAC Servcing	\$ 197.75
5774	05/19/2026	WAMCO - Calcium Chloride Dust Control	\$ 8,288.88
5775	05/19/2026	Ibbitson Enterprises - Road Sweeping	\$ 2,892.80
5776	05/19/2026	Township of Laird - Fuel March 2026	\$ 871.99
5777	05/19/2026	Central Algoma Secondary School - Grad Donation	\$ 300.00
5778	05/21/2026	Ketcheson Hart & Biggart - Legal Fees IC Complaint	\$ 8,226.40
5779	05/21/2026	John R. Hart in Trust - Judicial Review Decision	\$ 22,500.00
5780	05/25/2026	M & L Supply Fire & Safety - Fire Equipment Maintenance	\$ 1,551.19
5781	05/25/2026	Fisher's Regalia - Uniform Purchases	\$ 646.37
5782	05/25/2026	Ledger Management Services - Payroll Review	\$ 197.75
5783	05/25/2026	Tenaquip Limited - H&S items Fire/Landfill	\$ 263.24
5784	05/31/2026	Landfill Monthly Admin	\$ 100.00
5785	05/31/2026	Cunningham Swan LLP - Legal / IC Complaint	\$ 7,345.00
5786	05/31/2026	National Transportaion Carriers Inc. - Emulsion Delivery - split	\$ 2,655.50
5787	05/31/2026	NAPA AUTO PARTS - Vehicle Paint	\$ 259.89
EFT05.07	05/01/2026	ADSAB - Social Services - April 2026	\$ 34,213.67
EFT05.07	05/01/2026	encompassIT.ca - Tax Program and monthly services	\$ 390.30
EFT05.07	05/01/2026	Quattra SCS LTD.- Fire Dept Alarms and Monitoring	\$ 451.83
EFT05.07	05/01/2026	Barriston Law - Legal	\$ 684.79
EFT05.07	05/07/2026	OMERS - Employee Pensions April	\$ 5,944.24
EFT05.29	05/25/2026	Algoma Business Computers - IT Help. New switch installed	\$ 342.96
EFT05.20	05/15/2026	Algoma Office Equipment - Copies	\$ 103.19
EFT05-11	05/11/2026	Algoma Power Inc. - Utilities - MacLennan Hall	\$ 196.64
EFT05.11	05/11/2026	Algoma Power Inc. - Utilities - Municipal Office/Roads/Fire	\$ 676.99
EFT05/11	05/11/2026	Algoma Power Inc. - Utilities - Landfill	\$ 185.06
EFT05/11	05/11/2026	Industrial Safety Trainers Inc. - Fire Dept. Fit Testing	\$ 1,074.13
EFT05/11	05/11/2026	GFL Environmental Inc - Waste Disposal April Contract	\$ 10,845.47
DD	05/01/2026	Equitable Life - Employee Health Benefits	\$ 3,267.08
DD	05/01/2026	RCAP Lease - Photocopier monthly lease	\$ 93.33
DD	05/19/2026	April - Bell Mobility - Staff Cell phones	\$ 242.67
DD	5/6/2026	March - Bell Canada - Hall	\$ 76.99
DD	5/6/2026	March - Bell Canada - Office	\$ 160.42

DD	5/6/2026	March - Bell Canada - Fire	\$	70.77
DD	5/5/2026	CIBC Ad-Hoc Fees for Payments made	\$	44.00
DD	5/30/2026	CIBC Admin Fee	\$	25.00
DD	5/30/2026	CIBC Monthly Fee	\$	55.00
DD	5/30/2026	Paper Statement Fee	\$	5.00

Payments to Vendors \$ **162,504.19**

*EFT = Payments processed manually from the bank account

*DD = Automatic withdrawals from the bank account

VISA		Northern Powertrain - Backhoe	\$	644.05
VISA		Starlink - Internet Services	\$	158.20
VISA		Adobe Subscription	\$	105.06
VISA		Zoom	\$	25.98
VISA		Canada Post - Regular Postage	\$	140.12
VISA		Manitoulin Transport - Delivery or Products (ROADS)	\$	269.66
VISA		Staples - Office Supplies	\$	95.00
VISA		Purolator - Fire PPE - Shipping	\$	213.29
VISA		AMCTO - Election Training Part 2	\$	565.00
VISA		Municipal World - Election Supplies	\$	170.65

Total Visa Charges \$ **2,387.01**

Total Payroll \$ **36,925.79**

TOTAL PAYMENTS FOR MAY 2026 \$ **201,816.99**



The Township of Tarbutt
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274

REPORT TO COUNCIL

Date: June 17, 2026
From: Jillian Hayes Elliott, Treasurer
Re: Northern Ontario Resource Development Support (NORDS) Fund 2026-2031

BACKGROUND / OVERVIEW

The Ministry of Northern Economic Development and Growth has renewed the Northern Ontario Resource Development Support (NORDS) Fund for another 5 years, 2026-2031.

Application deadline is July 31, 2026. Expenses incurred on or after April 1, 2026 are potentially eligible. Funding can be used to fund several small projects or fewer large projects over the five year program period. Projects must be specific to Municipal infrastructure.

The Township of Tarbutt can demonstrate that making improvements to road infrastructure is a value-added service that supports natural resource activities and mitigates the impacts of resource development locally. Township roads are not only used by vehicles and equipment actively engaged in resource development (i.e. logging, aggregate resource extraction etc.) but are also used by residents that work in natural resource development industries like the mining and logging sectors.

FINANCIAL IMPACT

NORDS will allocate \$15 million per year among 144 Municipalities. The Ministry has not yet released what Tarbutt Township's annual allocation will be. We are currently operating on the assumption that the Township will receive a similar funding amount to the last round of NORDS funding, that being around \$65,000/year. Final funding amounts will be confirmed by the Ministry once applications have been approved. Funding can be used to fund 100% of eligible project costs. Multiple years of funding can be allocated to one larger project if desired.

SUMMARY

Tarbutt Township has passed the 2026 Budget. All large infrastructure projects have been sourced and funded for the year. For this reason, Council might consider using NORDS funding for years 1 and 2 in 2027 on a larger project. Neighbouring municipalities have the same NORDS funding opportunity available to them and will likely be looking for

similar projects to begin in 2027. This presents an opportunity to complete work on boundary roads, in cooperation with our neighbouring Townships.

The Township of Laird has informally expressed interest in working together to complete repairs to Town Line Road in 2027. Improvements would include rebuilding the road base and resurfacing some sections of Town Line Road. Tarbutt Township should also be able to include repairs and resurfacing of Short Rd. and a portion of Government Rd., pending confirmation of annual NORDS funding amounts.

RECOMMENDATION:

Be it resolved that the report from the Treasurer regarding the Northern Ontario Resource Development Support (NORDS) Fund 2026-2031 be received; and

That Council of The Township of Tarbutt supports an application for the Northern Ontario Resource Development Support (NORDS) Fund 2026-2031; and

That Council supports using funding allocations for years 1 and 2 to fund rehabilitation work on Town Line Road, in cooperation with Laird Township, pending full project approval from both Townships.



Jillian Hayes Elliott, Treasurer



The Township of Tarbutt
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274

REPORT TO COUNCIL

Date: June 17, 2026
From: Carol Trainor, CAO/Clerk
Re: Roofing Permit Fees

BACKGROUND / OVERVIEW

Council approved a new building by-law and fee schedule in 2025. At that time, the process for a roofing permit was slightly different, as people applying for permits are not aware that they require a permit, and the work is scheduled to begin within a few days as it is largely weather dependent. The fee for a roofing permit is \$60.00.

In an effort to encourage greater compliance, and to ensure that permits are issued quickly, staff implemented a fast track process where they are issued internally. The CBO still needs to inspect it once the project is complete, but this is a faster and more cost effective method for what is typically a straightforward process.

A roofing permit also allows the property owner to take one free load of shingles to the landfill to ensure they are properly disposed of and not dumped elsewhere. If stockpiled, shingles can be used for cover but otherwise should go into the non household bin.

Since adoption of the fees and charges by-law in January 2026, the free tipping that goes with the roofing permit does not cover the cost of landfill site management. The minimum permit fee in the Building Fees is \$110. Staff are seeking one of the following options:

- a) Increase the roofing permit fee to \$75 and retain one free tipping load;
- b) Increase the roofing permit fee to \$75 but eliminate the free tipping;
- c) Increase the roofing permit fee to \$110 and retain one free tipping load;
- d) Increase the roofing permit fee to \$110 and eliminate free tipping.

Any work started without a permit will continue to result in double permit fees being charged in accordance with the Building By-law.

FINANCIAL IMPACT

The current process and fees result in a loss of landfill revenue, but to have the building official involved in a simple permit process further increases the cost and may result in delays for the owner or contractor. Roofing permit fees should increase to cover the resources and tipping.



SUMMARY

Roofing permits can be issued more quickly and at less cost when they are done internally, as there is no plans review required on the part of the CBO. The cost of the tipping still must be covered however, either through the permit fee or by adding it to the permit.

RECOMMENDATION:

Be it resolved that the report from the CAO/Clerk regarding Building Permits for Roofing be received; and

That Council approve Option _____ above; and

That this revised fee be added to the Building By-law and the Fees and Charges By-law.

A handwritten signature in black ink, appearing to be "C. H.", written over a small horizontal line.

**THE TOWNSHIP OF TARBUTT
COUNCIL MEETING OF JUNE 17, 2026
CONSENT AGENDA**

- a. Letter from OPP Detachment North Grenville, Merrickville-Wolford 1
Re: Traffic Calming/Speeding Mitigation Techniques
- b. Resolution from the Eastern Ontario Wardens' Caucus 2-3
Re: Ontario Most Outdated Property Reassessment in Canada
- c. Resolution from the Town of Plympton-Wyoming 4-5
Re: Sustainable Provincial Grant Funding for Ontario Fire Services
- d. Resolution from the Township of South Stormont 6
Re: That Provincial and Federal Governments Act to Address the Causes of Food Insecurity by establishing a Guaranteed Liveable Basic Income
- e. Resolution from the Municipality of Calvin 7-8
Re: Provincial Review of CVA Based Apportionment for Shared Services
- f. Resolution from the Township of Larder Lake 9-10
Re: Support FONOM resolution to Establish a Northern Ontario Policing Grant
- g. Resolution from the Town of Halton Hills 11-13
Re: Modernizing Invasive Plant Rules to Protect Taxpayers
- h. Resolution from the Municipality of Wawa 14-15
Re: Exploring innovative models of housing and support for adults with Developmental Disabilities
- i. Resolution from Northeastern Manitoulin & The Islands 16
Re: Request Ontario to provide Immediate and Sustained Funding to Improve Hospital Finances and Capacity.



The Township of Tarbutt
27 Barr Road South
Desbarats, Ontario P0R 1E0
Ph: 705-782-6776 Fax: 705-782-4274

REPORT TO COUNCIL

Date: May 20, 2026
From: Carol Trainor, CAO/Clerk
Re: Summer Council Meeting Schedule

BACKGROUND / OVERVIEW

In 2025, Council followed the example of several other municipalities and adopted a summer meeting schedule that saw only one scheduled meeting over July and August, with the option to meet as needed, should anything arise that required immediate attention.

Staff respectfully request a similar schedule be approved for 2026, with one council meeting scheduled either for Wednesday, July 22 or Wednesday, August 5, which falls in the same week as the civic holiday. There are five Wednesdays in July.

These dates are suggested merely as a guideline to work around statutory holidays, scheduled vacations, the municipal nomination deadline, and in recognizing that summer goes by very quickly and the chances of key players being absent is great at any time.

Unless the municipality ends up in the "restricted acts" position, where less than the majority of current council members do not file nomination papers, there should not be any limitations on decision making throughout the summer and toward election day.

The regular meeting schedule would resume on Wednesday, September 16, 2026.

SUMMARY

There is no financial impact as a result of this report. If council determines that the regular meeting schedule is to be followed, there is no financial or economic impact.

RECOMMENDATION:

Be it resolved that the report from the CAO/Clerk regarding a summer meeting schedule be received; and
That Council approve adopting a summer schedule with one meeting to be held on Wednesday, _____, 2026, with the option to hold a special meeting if needed.