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THE TOWNSHIP OF TARBUTT
Minutes of the Council Meeting
Wednesday, July 22, 2026 at 4:00 pm
Township Council Chambers, 27 Barr Road S.

PRESENT: Lennox Smith, Mayor
Daavid Farrar
Ursula Abbott
Darren McClelland
Jacqui Nagel

STAFF: Mike Pigeon, Road Superintendent (left the meeting at 5:00 pm)
Jared Brice, Deputy Clerk/Planning Coordinator
Carol Trainor, CAO/Clerk

1. CALL TO ORDER

Mayor Smith called the Regular Council meeting to order at 4:00 pm.

2. DISCLOSURES OF PECUNIARY INTEREST

3. PREVIOUS MINUTES

a. Minutes of the Regular Council meeting held June 17, 2026.

Resolution No: 2026 – 110

Moved by: D. McClelland Seconded by: D. Farrar

Be it resolved that the minutes of the Regular Council meeting held June 17, 2026 be adopted as circulated.

Carried

4. DEPUTATIONS / PRESENTATIONS

5. FINANCIAL STATEMENTS

a. Disbursements for the period ending June, 2026

Resolution No: 2026 – 111

Moved by: U. Abbott Seconded by: J. Nagel

Be it resolved that the payables in the amount of \$195,282.26 and receivables in the amount of \$35,108.42 for the period ending June 30, 2026 be approved.

Carried



6. STAFF AND COMMITTEE REPORTS

a. Roads Superintendent Verbal Report

M. Pigeon reported to council on the need to replace the brush saw. He is working with the Superintendent in Johnson to obtain 140 yards of cover for the landfill and has obtained three quotes, with Gilbertson being the lowest. A resident on McCluskie Road has offered to provide clean, mixed top soil to the township at a very good price for use at the cemetery and parks but not for landfill cover. The concrete bin under the non household bins should be poured next week, weather permitting. Several signs and sign posts have been replaced recently due to theft. Roadside brushing is complete, and resurfacing is scheduled to begin next week.

Resolution No: 2026 – 112

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the verbal report from the Road Superintendent be received; and

That Council authorize the purchase of a new brush saw that is compatible with the existing saw for parts; and

That the Road Superintendent be authorized to purchase three loads of mixed top soil from McCluskie Road at a cost of \$100/load.

Carried

b. Letter from Property Owners of Range Lights Road

Property owners from Range Lights Road submitted a letter and were in attendance questioning the change in maintenance of the road. Through the Asset Management process, Council has recently learned that Range Lights Road is privately owned and can no longer be seasonally maintained. This road was forced through private lands and was never deeded to the municipality, nor is there any record of how it was originally created.

Resolution No: 2026 – 113

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the letter from the property owners on Range Lights Road regarding seasonal road maintenance be received.

Carried

c. Results of the MacLennan Hall Roofing RFP

Resolution No: 2026 – 114

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding the results of the Request for Proposal for the MacLennan Hall Roof Replacement be received; and



That Council approve the recommendation of the Building Committee to award the project to Stobie Mechanical and Welding at a total cost of \$99,369.26, utilizing AES Solar for the solar portion panels; and

That the work commence once confirmation of the NOHFC Grant is received.

Carried

d. Report from the Planning Board regarding Official Plan Open Houses

J. Brice was in attendance to provide detail on the two open houses for the draft Official Plan. There were a total of 17 people in attendance.

Resolution No: 2026 – 115

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that the report from the Secretary Treasurer of the Echo Bay to Desbarats Planning Board regarding the Joint Official Plan Open Houses and Next Steps be received.

Carried

e. Fire Protection Grant 2026 – 2027

The Fire Chiefs of Tarbutt and Johnson are discussing the possibility of a joint application for this unit.

Resolution No: 2026 – 116

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the report from the CAO/Clerk regarding Phase III of the Fire Protection Grant be received; and

That Council support the Application to the 2026-27 Fire Protection Grant for the purchase of a PPE Washer/Extractor with further details regarding installation and ancillary costs to be provided before the application is submitted.

Carried

f. Report of the CAO/Clerk

Resolution No: 2026 – 117

Moved by: J. Nagel

Seconded by: U. Abbott

Be it resolved that the Report from the Clerk dated July 22, 2026 be received; and
That the Council of The Township of Tarbutt agree to send a letter of support to the NOHFC Grow Fund for MacFarlane Farms for a Beef Expansion Project; and
That the Deputy Clerk/Planning Coordinator be authorized to register for Part 1 of the Joint Health and Safety Certification training in 2026, and Part 2 in 2027, with costs to be paid by all departments; and

That the CAO/Clerk be authorized to attend the AMCTO Fall Zone 7 meeting in Killarney on September 24, and 25, 2026.

Carried



7. BY-LAWS

a. Appointment of an Integrity Commissioner

Resolution No: 2026 – 118

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that leave be granted to introduce By-law 2026-22, being a By-law to Appoint an Integrity Commissioner for The Township of Tarbutt; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Twenty Second day of July, 2026.

Carried

b. Appointment of a Joint Compliance Audit Committee

Resolution No: 2026 – 119

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that leave be granted to introduce By-law 2026-23, being a By-law to authorize the Appointment of a Joint Compliance Audit Committee for Central Algoma area municipalities; and

That said By-law be read a first, and taken as read a second and third time and finally passed this Twenty Second day of July, 2026.

Carried

8. INFORMATION / CONSENT AGENDA

Resolution No: 2026 – 120

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that correspondence items a through j on the Consent Agenda dated July 22, 2026 be received; and

That The Township of Tarbutt supports the resolution from Clearview Township seeking an adjustment of Public Salary Disclosure in keeping with the inflation rate; and

That The Township of Tarbutt supports the resolution from the District of Parry Sound urging the Governments of Ontario and Canada to prioritize the development of new and upgraded highway rest stops and traveler infrastructure across Northern Ontario; and

That the Township of Tarbutt support the letter from the Municipal Finance Officers' Association urging the Province of Ontario to preserve service levels and permanent double OCIF funding to \$400 million per year to especially help small and rural municipalities preserve their economic foundation; and

That The Township of Tarbutt support the resolution from the Town of Whitby requesting that the Government of Ontario review the role and mandate of the Ontario Land Tribunal (OLT) to ensure greater respect for local planning decisions which align with provincial planning frameworks; to improve the transparency and



accountability of the OLT by requiring clear and detailed reasons when municipal decisions are overturned; and to implement measures to compensate municipalities for the financial burden of defending planning decisions before the OLT; and

That The Township of Tarbutt support the letter from The Town of Bruce Mines regarding the physician shortage in Northern Ontario, and the Practice Ready Ontario (PRO) Program which places an unsustainable burden on small communities left to fill gaps left by the provincial health care system; and

That the Township of Tarbutt supports the resolution from the Municipality of Trent Lakes and the County of Peterborough urging the Province of Ontario to immediately encourage Elections Ontario to prioritize the review of data of Ontario property owners to ensure voter lists are as accurate as possible prior to August 14, 2026.

Carried

9. OTHER BUSINESS

10. CLOSED SESSION

Resolution No: 2026 – 121

Moved by: U. Abbott

Seconded by: J. Nagel

Be it resolved that Council move into closed session at 5:55 pm under Section 239 (2) (b) of the *Municipal Act*, 2001, in order to discuss personal matters about an identifiable individual, including municipal or local board employees; and 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

- Recruitment and Hiring Schedule
- Order to Comply Issued
- Notice of Intent received

Resolution No: 2026 – 122

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council rise from closed session at 6:20 pm.

Carried

Resolution No: 2026 – 123

Moved by: U. Abbott

Seconded by: J. Nagel

That the report from the CAO/Clerk and the recommendation of the Personnel Committee regarding the schedule for recruiting and hiring a new CAO/Clerk be received and approved; and

That Council acknowledges the information relating to the Order to Comply issued by the Township's solicitor July 10, 2026.

Carried



11. CONFIRMATION BY-LAW

Resolution No: 2026 – 124

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that leave be granted to introduce By-law 2026 – 24, being a By-law to confirm the direction and proceedings of the regular Council meeting held this Twenty Second day of July, 2026; and

That said by-law be given a first, and taken as read a second and third time and finally passed this Twenty Second day of July, 2026.

Carried

12. ADJOURNMENT

Resolution No: 2026 – 125

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council adjourn at 6:24 pm to meet again for their next regular meeting on Wednesday, September 16, 2026 at 4:00 pm or at the call of the Chair.

Carried



Lennox G. Smith, Mayor

Carol O. Trainor, Clerk